

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, December 1, 2015 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Andrews, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of November 3, 2015 City Council Meeting. Bills List through November 18, 2015 (\$40,293.20). Bills List through December 1, 2015 (\$17,458.62).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda item 3). None.</p>	
<p>4. Attachment H - Water Management and Conservation Plan (WMCP) (Agenda Item 6a). Adam Sussman of GSI Water Solutions gave a presentation to the Council regarding the City of Adair Village Water Management and Conservation Plan.</p>	<p>Councilor King made a Motion authorizing the City Administrator to carry the Water Management and Conservation Plan forward and do what needs to be done. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>5. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)- “(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”. “(f) To consider information or records that are exempt by law from public inspection.” City Attorney Jim Delapoer was present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 6:50 PM. Mayor Currier closed the Executive Session at 8:30 PM.</p>
<p>6. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>7. Attachment C-Community Service Report (Agenda Item 5a). CSO Real provided the report for November.</p> <ul style="list-style-type: none"> • Total hours worked-83. • 3 old cases, 11 new cases, 11 closed. 	<p>Council received the report.</p>
<p>8. Attachment D-Public Works (PW) Report (Agenda Item 5b). CA Hare presented the report for November.</p>	<p>Council received the report.</p>

<p>9. Attachment E-City Administrator's Report (Agenda Item 5c). CA Hare presented the report for November.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits – The City has still not received the 2013 audits and has provided all documents requested at this time. The City is looking into other firms to finish the 2014-15 audits. • Supplemental Budget – The City is going to need to do a supplemental budget. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Sweet Taste Bakery – Linda reports things are going well and they appreciate the support from the City. • Farms Foods – The City will be looking into graveling the grass area in front of the restaurant. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – We are working on getting the Infrastructure Funding Authority (IFA) the rest of the audit materials needed for funding. • Water Intake – CA Hare met with ODFW last month and discussed the possibility of partnering with them to help fund a new intake at Hyak Park. • Wastewater/Leachate – A phone conference was held with DEQ. We will be doing a supplemental budget in January or February 2016 as the work is going to be completed earlier than expected. • Development – Tim Cornelius contacted the City and would like to annex his twelve acres located at the end of Hibiscus. • Development – CA Hare will be meeting with the Labor School in December. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – Tim McGinnis is moving forward with this application. • Ron Weigel property – The City will continue to work with the Weigels on possible development. 	<p>Council received the report.</p>
<p>10. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 5d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>11. Attachment G – Financial Report-through November 30, 2015 (Agenda Item 5e). CA Hare presented the report. Income through November 30, 2015 is \$474,677.34 and expenses are \$503,745.19. The balance in the Local Government Investment Pool is \$432,914.34, last year the balance was \$674,498.12.</p>	<p>Council received the report.</p>
<p>12. Council and Mayor Comments (Agenda Item 10):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor King – None. • Councilor Real – None. • Councilor Andrews – Suggested highlighting the new path to the Benton County park in the next newsletter. • Councilor Canfield – None. 	

13. Adjournment:

Next meeting- Council meeting on Tuesday, January 5, 2016 at 6:00 PM.

Councilor King moved to adjourn.
Councilor Andrews seconded.
**Mayor adjourned the meeting at
9:05 PM.**



Mayor's Approval



Date