

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, February 2, 2016 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Andrews, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of January 5, 2016 City Council Meeting. Bills List through January 20, 2016 (\$12,931.84). Bills List through February 2, 2016 (\$33,010.80).</p>	<p>Councilor King moved to approve the Consent Calendar with two corrections to the Minutes. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda item 3). Ken Real, 8759 Box Elder. Who speaks for residents? In his view, elected officials. Talked about citizen contact with City Attorney. Spoke about charging residents for records requests.</p> <p>Faye Abraham, 3122 NE Willamette Avenue. Faye spoke about her excitement for the attorneys, City Administrator, and Community Service Officer. Before City Administrator Jim Minard, the City Attorney sat with the council and was always present. Talked about debt and City bonds. Spoke about how the City used to be broken up into Wards. Responded to Ken Real.</p> <p>Gene Abraham, 3122 NE Willamette Avenue. Gave kudos to Public Works.</p>	
<p>4. Attachment C-Community Service Report (Agenda Item 4a). CSO Real provided the report for January.</p> <ul style="list-style-type: none"> • Total hours worked-82. • 1 old case, 13 new cases, 9 closed. • Talked briefly about the Homeowner’s Association which he believed was dissolved in 2005 or 2006. 	<p>Council received the report.</p>
<p>5. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)- “(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”. “(f) To consider information or records that are exempt by law from public inspection.” City Attorneys Jim Delapoer and Sean Kidd were present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 7:00 PM. Mayor Currier closed the Executive Session at 7:55 PM.</p>

<p>6. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>7. City Attorney Comments. City Attorney Jim Delapoer commented about Public Comment during City Council meetings.</p> <ul style="list-style-type: none"> • There is no legal obligation of the City Council to have a public comment period. There are some statutory requirements where public hearing is required during other meetings. • Public comment is at the discretion of the Council. The Council sets the time limits or no time limits; the Council controls the time allocated. • He recommended that the Council not engage with citizens during the public comment time. If a matter warrants more attention, he suggested the direction would be that the City Administrator interact with the citizen regarding that matter and it could be put on a future City Council agenda. • If meetings are recorded, there does not need to be transcribed minutes. • The public should not make comments from the back of the room as the microphone won't pick them up. 	
<p>7. Attachment D-Public Works (PW) Report (Agenda Item 4b). CA Hare presented the report for January.</p>	<p>Council received the report.</p>
<p>8. Attachment E-City Administrator's Report (Agenda Item 4c). CA Hare presented the report for January.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits – The City received the rough draft of the 2013 audits. The Management and Discussion Analysis needs to be finished. Waiting on the partner review to be completed. Debbie Smith-Wagar will be starting the entries for the 2014 audits. • Santiam Christian – Santiam Christian made an offer to the Labor School for their property. Offer is being pulled as they were not aware of the possible contaminants. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Adair Village Market – January was the last month of rent reduction. • Sweet Taste Bakery – Parking lot was patched this month. • Farms Foods – The City received its first quote for the parking area in front of the restaurant. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – Waiting on audits to proceed with funding. Rough draft of 2013 audits was sent, which may be sufficient. • Wastewater/Leachate – The engineers are taking the final report from OSU and creating their own. A meeting will be scheduled for the middle of February to discuss the next steps. The results from OSU will now be sent to DEQ. <p>Planning/Permits</p>	<p>Council received the report.</p>

<ul style="list-style-type: none"> • ServPro – Tim McGinnis hired an engineer and will be submitting his complete application in February. • Santiam Christian – A developer has contacted the City about the Santiam Christian and Weigel properties. • Development – Another developer contacted the City and they are interested in partnering with the City and Santiam Christian to purchase the Labor School. • Development - CA met with Benton County last week about the baseball field and train station properties. 	
<p>9. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>10. Attachment G – Financial Report-through January 31, 2016 (Agenda Item 4e). CA Hare presented the report. Income through January 31, 2016 is \$725,061.08 and expenses are \$640,720.88. The balance in the Local Government Investment Pool is \$504,973.50, last year the balance was \$609,935.50.</p>	<p>Council received the report.</p>
<p>11. Council and Mayor Comments (Agenda Item 10):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor King – None. • Councilor Real – She will not be at April City Council meeting. • Councilor Andrews – He will not be at March City Council meeting. • Councilor Canfield – None. 	
<p>12. Adjournment: Next meeting- Council meeting on Tuesday, March 1, 2016 at 6:00 PM.</p>	<p>Councilor King moved to adjourn. Councilor Andrews seconded. Mayor adjourned the meeting at 8:35 PM.</p>



Mayor's Approval

3-1-2016

Date