<table>
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<th>Agenda Item</th>
<th>Action</th>
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<td><strong>1. Roll Call:</strong> Members present: Councilors Real, King and Mayor Currier were present. CA (City Administrator) Hare was present. Councilor Canfield arrived at 6:15 PM. Councilor Andrews was absent. Minutes were taken by Utility Clerk Kathy Edmaiston.</td>
<td>Mayor Currier called the meeting to order at 6:05 PM.</td>
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<td><strong>2. Consent Calendar</strong> (Agenda Item 2). Minutes of February 2, 2016 City Council Meeting. Bills List through February 20, 2016 ($33,010.80). Bills List through February 29, 2016 ($13,184.99).</td>
<td>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded. <strong>Unanimous Approval (3-0).</strong></td>
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<td><strong>3. Public Comment</strong> (Agenda item 3). Gene Abraham, 3122 NE Willamette Avenue. Provided a picture of dirty water in his toilet. CA Hare recommended he have a plumber check the issue and that he talk with his neighbors. Faye Abraham, 3122 NE Willamette Avenue. Talked about CA’s report regarding looking into wetland’s mitigation at the industrial site.</td>
<td>Council received the report.</td>
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| **4. Attachment C-Community Service Report** (Agenda Item 4a). CSO Real provided the report for February.  
- Total hours worked-90.  
- 1 old case, 18 new cases, 17 closed. | Council received the report. |
| **5. Executive Session.** The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 ( 2 )-  
“(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”  
“(f) To consider information or records that are exempt by law from public inspection.”  
City Attorney Sean Kidd was present for the Executive Session. | Mayor Currier opened the Executive Session at 6:25 PM. Mayor Currier closed the Executive Session at 6:45 PM. |
| **6. Action from Executive Session.** | Mayor Currier made a Motion directing staff to explore options for engaging a company to value and market the City’s excess water permit. Councilor King seconded. **Unanimous Approval (4-0).** |
| **7. Attachment D-Public Works (PW) Report** (Agenda Item 4b). CA Hare presented the report for February. | Council received the report. |
8. **Attachment E-City Administrator’s Report (Agenda Item 4c).** CA Hare presented the report for February.

**Administration**
- Audits – The City finished the Management and Discussion Analysis. Debbie Smith-Wagar has already completed the journal entries for 2014. Pauly Rogers will be scheduled to come in house for 2014.
- Rodeo – CA met with Republic Services, Caterpillar Equipment and Santiam Christian about holding an annual rodeo event in Adair Village on June 25, 2016.
- Zip Code – The petition forms have been put together. Signature gathering will begin during the week of March 7, 2016.

**Property/Businesses**
- AVIS – CA is looking into the possibility of turning the industrial site into a wetlands mitigation bank.
- Farm Foods – Jim Jones has agreed that the parking lot in front of the restaurant can wait.
- Four Spirits Distillery – Dawson Officer is looking at expanding his business.

**Major Projects/Engineering**
- Water Tanks – We are done with most of engineering and are expecting our award letter from the Infrastructure Funding Authority next week. An RFP will be sent out this month.
- Wastewater/Leachate – Civil West has sent the first report to DEQ to get their feedback. A meeting is scheduled with Republic Service during the week of March 14th.

**Planning/Permits**
- ServPro – Tim McGinnis has submitted his application and it will be reviewed during the March 16th Planning Commission meeting. All necessary notices have been mailed out. A Joint Public Hearing will be scheduled for the April 5th City Council meeting.
- Santiam Christian – Randy Meyers from Brownstone Homes has informed CA that they are still in negotiations. Santiam Christian is moving forward with purchasing the Labor School property.
- Development – The City has completed the application to receive the Benton County property across from City Hall. The application will be submitted to the Federal Government this month.

Council received the report.

9. **Attachment F- Benton County Sheriff’s Office (BCSO) Report (Agenda Item 4d).** CA Hare presented the report.

Council received the report.

10. **Attachment G – Financial Report-through February 29, 2016 (Agenda Item 4e).** CA Hare presented the report. Income through February 29, 2016 is $795,953.53 and expenses are $724,563.21. The balance in the Local Government Investment Pool is $510,694.04, last year the balance was $590,303.88.

Mayor Currier asked CA Hare to express his appreciation to BCSO for the positive contact between the patrol officers and citizens.

Council received the report.
11. **Attachment H – Community Service Officer** (Agenda Item 6a). CA Hare recommended that Ken Real's Community Service Officer position be expanded.

Note: Councilor Real removed herself from this discussion.

| Council discussed the matter. |

12. **Attachment I – Budget Committee Appointments** (Agenda Item 6b). Jeff Snyder and Michael Packard were each nominated to serve another three year term by Mayor Currier.

| Councilor King moved to approve the nominations. Councilor Canfield seconded. Unanimous Approval (4-0). |

13. **Council and Mayor Comments** (Agenda Item 9):
   - Mayor Currier - None.
   - Councilor King – None.
   - Councilor Real – None.
   - Councilor Canfield – None.

| Mayor adjourned the meeting at 7:45 PM. |

### 14. Adjournment:
Next meeting: Council meeting on Tuesday, April 5, 2016 at 6:00 PM.

Mayor’s Approval

Date

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