

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, July 5, 2016 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of June 7, 2016 City Council Meeting. Bills List through June 29, 2016 (\$71,540.73 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda Item 3). Gene Abraham, 3122 NE Willamette Avenue. Kudos to the City for saying thank you for good looking yards. Asked when chip/crack sealing would be taking place?</p>	
<p>4. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report for June. Councilor Andrews added to the report regarding the fire that happened on July 2, 2016 in McDonald Forest in Peavy Arboretum.</p>	<p>Council received the report.</p>
<p>5. Attachment C - Community Service Officer (Agenda Item 4a). CSO Real presented the report for June.</p> <ul style="list-style-type: none"> • Total hours worked-82. • 3 old cases, 11 new cases, 11 closed. 	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report for June.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits –The City has contacted the State and they gave a response in an email that they received the 2012 and 2013 audits. CA Hare has asked the auditors to contact the State to let them know the City has completed its portion of the audits through 2014. • Brunei/OCCMA Conference – CA Hare has been selected to go to Brunei from August 13-27. He will also be attending the OCCMA conference. • Utility Worker I – The City currently has this position open until a qualified candidate is found. <p>Zip Code – The request will be submitted this month.</p> <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – The peer review of Geo Engineers work is being reviewed. We will begin discussion with GP and Office Depot in regards to mitigation. • Sweet Taste Bakery – Linda has decided not to open another bakery. • Farm Foods – Jim will be opening the patio sometime after July 4. 	<p>Council received the report.</p>

<p>He might start opening at 11:00 a.m. on the weekends for brunch.</p> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – A kick off meeting was held and we are working with Engineering America to come up with a timeline for the project. A ground breaking will be held sometime towards the end of the month or early August. • Hospital Hill – The City will be having Hospital Hill Reservoir lined with a plastic epoxy and will be doing pressure testing on the transmission line to see if there are any repairs needed. • Wastewater/Leachate – OSU is finished with the bench test and a meeting will be scheduled with Republic Service and DEQ to analyze the findings. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – They were supposed to be filing a permit last month, however their engineer was not able to complete the project. Tim McGinnis had to hire a new Civil Engineer. They are hoping to take the permits out this month. • Santiam Christian – SCS has established a Development Committee as they have some concerns about the possible development on their lands. CA Hare will be meeting with them next week to discuss these concerns. <p>CA Hare will look into having Adair residents volunteering at the Santiam Christian library.</p> <p>CA Hare will contact Benton County regarding cutting the grass located around the retaining wall behind Gene Abraham’s home on Willamette.</p>	
<p>11. Attachment F- Benton County Sheriff’s Office (BCSO) Report (Agenda Item 5d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>12. Attachment G – Financial Report-through June 30, 2016 (Agenda Item 4e). CA Hare presented the report. Income through June 30, 2016 is \$1,154,764.00 and expenses are \$1,028,559.18. The balance in the Local Government Investment Pool is \$562,296.22, last year the balance was \$504,378.62.</p>	
<p>13. Attachment H – Auditors Review (Agenda Item 5a). CA Hare presented the review for the year ended June 30, 2013.</p> <p>CA Hare will check about deficiencies and will also confirm the timeline for completing audits.</p>	<p>Council discussed the issue.</p>
<p>14. Attachment I – Authorized Vehicle Parking on City Property (Agenda Item 6a). A few of the tenants who utilize City parking lots have had issues with parking.</p> <p>CA Hare will recheck with the City Attorneys regarding this matter.</p>	<p>Council discussed the issue.</p>

<p>15. Attachment J – Resolution 2016-#05 – Wastewater Rate Increase (Agenda Item 7a). This Resolution adjusts the City’s wastewater rates beginning with the billing period for the month of July 2016.</p>	<p>Mayor Currier moved to approve Resolution 2016-#05 with the changes amending the title to only state “In the Matter of Adjusting Wastewater Rates” and with the fourth “Whereas” removed. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>16. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – Mentioned the truck rodeo which had taken place in Adair Village in July. • Councilor Real – Had read on the “Next Door” website that a few residents had asked if the City was having any 4th of July festivities. • Councilor Andrews – Thanked Ken Real and Gene Abraham for the community involvement on the way the City looks. • Councilor King – None. • Councilor Canfield – None. 	
<p>147 Adjournment: Next meeting- Council meeting on Tuesday, August 2, 2016 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 7:55 PM.</p>



 Mayor’s Approval

Aug 2, 2016

 Date