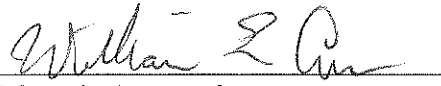


**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, October 4, 2016 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of September 6, 2016 City Council Meeting. Bills List through September 28, 2016, (\$36,738.00 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda Item 3). Phil Harkins, 3113 NE Willamette. Asked about crack sealing, obtaining a copy of the disaster plan and the wood stacked at the ServPro Site? Faye Abraham, 3122 NE Willamette. Asked about the Republic Service lease and plans for the industrial site?</p>	
<p>4. Audits (No Agenda Item). Debbie Smith-Wagar provided an update on the status of the audits.</p>	<p>Council discussed the matter.</p>
<p>5. Attachment F – Benton County Sheriff’s Office (BCSO) Report (Agenda Item 5d). Sheriff Scott Jackson was present and answered questions from the City Council.</p>	<p>Council received the report.</p>
<p>6. Attachments J and K – City Attorney’s Contract (Agenda Item 6a). City Attorney Jim Delapoer has retired. Attorneys Sean Kidd and Jessica Henson were present and will now be designated as the City Attorneys and general counsel for the City of Adair Village.</p>	<p>Councilor King moved to accept the City Attorney Employment Agreement. Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>7. Attachment C - Community Service Officer (Agenda Item 4a). CA Hare presented the report for September.</p> <ul style="list-style-type: none"> • Total hours worked – 134. • 2 old cases, 18 new cases, 14 closed. <p>The grass ordinance will be placed as an Agenda Item during the next meeting for discussion about said ordinance.</p>	<p>Council received the report and discussed the grass ordinance.</p>
<p>8. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report for September.</p>	<p>Council received the report.</p>

<p>9. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report for September.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits – The City has received the rough draft of the 2014 Audit. • Town Square – Slate & Slate will be replacing the broken sections of concrete. • Youth Program – Brittany Kennedy has come back to work for the City part time as Recreation Coordinator. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – CA Hare had a phone conference with GP and Office Max and reviewed the site assessment from Geo Engineers. The plan is to do some minor onsite testing and then begin mitigation discussions. • Sweet Taste Bakery – Linda has decided to move forward with opening another shop in Albany. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – The project is moving along. They are waiting on their building permit to pour the concrete. Connections have been made to the existing infrastructure and main transmission lines have been installed. • Wastewater/Leachate – The City is waiting on Civil West to complete the facilities plan. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – Tim McGinnis is submitting his changed plans to Benton County for review and then he will be issued a building permit. They may wait until the spring to break ground depending on the weather. • Santiam Christian – CA Hare met with Santiam Christian’s Development Committee and heard their concerns. • Corvallis Plan Review – CA Hare talked with Ron Deitrich, the City’s Building Official, about Corvallis performing Adair Village’s plan review and he is looking into Albany possibly performing those moving forward. 	<p>Council received the report.</p>
<p>10. Attachments H and I – Republic Services Lease (Agenda Item 5a). CA Hare informed the counsel that Republic Services is interested in a new lease for the property located at the AVIS site.</p> <p>Faye Abraham, 3122 NE Willamette, asked if the subject property could be annexed? CA Hare responded that the property is not contiguous and that the UGB doesn’t touch it.</p>	<p>Councilor Andrews moved to allow CA Hare to explore an offer with Republic Services regarding a new lease. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>11. Attachment G – Financial Report-through September 28, 2016 (Agenda Item 4e). CA Hare presented the report. Income through September 28, 2016 is \$258,000.71 and expenses are \$242,545.53. The balance in the Local Government Investment Pool is \$689,187.86, last year the balance was \$443,671.77.</p>	<p>Council received the report.</p>

<p>12. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – None. • Councilor Andrews – None. • Councilor King – None. • Councilor Canfield – None. 	
<p>13 Adjournment: Next meeting- Council meeting on Tuesday, November 1, 2016 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 7:55 PM.</p>



 Mayor's Approval

11/1/16

 Date