


**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*\*Tuesday, January 3, 2017 – 6:00 PM\*\*\*\***

Agenda Item	Action
<p><b>1. Roll Call:</b> City Council Members present: Councilors Real, Andrews, King, and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Canfield arrived at 6:15 PM.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.</p>
<p><b>2. Attachment D – Public Works</b> (Agenda Item 4b). CA Hare presented the report for December.</p>	<p>Council received the report.</p>
<p><b>3. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report for December.</p> <p>Administration</p> <ul style="list-style-type: none"> <li>• Audits – The City has started preparing for the auditors who will be here the week of January 17.</li> <li>• Finance Policies – Debbie has been working on cleaning up the financial policies so they can be brought to the council for approval.</li> <li>• Recreation Program – Staff will be meeting this month with anyone who wants to help with the Founders Day celebration.</li> <li>• Website – The City of Albany has completed most of the work on the website. Albany is going to be sending a link for the council to review this month.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• AVIS – CA Hare talked with Boise and GP last month and we are getting closer to submitting a cleanup plan to DEQ.</li> <li>• Four Spirits Distillery – Dawson has been working on their new facility in Corvallis, but they have informed the City that they may keep their location in Adair Village as well.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Water Tanks – The liner has been installed and the valves have all be replaced. The City will be going live with Hospital Hill within the next couple of weeks.</li> <li>• Wastewater/Leachate – The City has submitted the updated facilities plan to DEQ and Republic Services.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• Tim Cornelius – Tim is moving forward on preparing an application for a UGB expansion off of Hibiscus.</li> <li>• Barracks – CA Hare would like to ask the council if they think it would be worth having our engineering firm work on grant funding for this project?</li> <li>• Benton County Property – The application has been submitted and received. We are now waiting on the County to send in a formal letter requesting the transfer.</li> </ul>	<p>Council received the report.</p>

<p><b>4. Oath of Office</b> (Agenda Items 6a and 6b). Councilor Andrews administered the Oath of Office to Mayor Currier and Councilors Real and Canfield.</p>	<p>Oaths Administered.</p>
<p><b>5. Consent Calendar</b> (Agenda Item 2). Minutes of December 6, 2016 City Council Meeting. Bills List through December 31, 2016, (\$39,961.14 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Canfield seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>6. Public Comment</b> (Agenda Item 3). None.</p>	
<p><b>7. Mayor Pro-Tem Nominations</b> (No Agenda Item). Councilor Canfield nominated Councilor King as Mayor Pro Tem.</p>	<p>Councilor Andrews moved to vote for the Mayor Pro Tem by affirmation. Councilor Real seconded. Mayor Currier asked all those in favor of appointing Councilor King as Mayor Pro Tem by affirmation please say I.  <b>Unanimous Approval (4-0).</b></p>
<p><b>8. 2017 Easter Egg Hunt at Adair County Park</b> (Agenda Item 5a). Ken Imamura representing the Corvallis Kiwanis Sunrisers provided the Council with a pamphlet and presented information about the Adair Easter Egg Hunt.</p>	<p>Councilor King moved to approve the request of \$250.00 to Kiwanis for the Easter Egg Hunt. Councilor Real seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>9. Jim Jones, Farm Foods, Proposal for Purchasing the Store and Restaurant</b> (Agenda Item 6c). Jim Jones of Farm Foods spoke to the council and answered questions regarding his proposal to purchase the building where his restaurant, Farm Roods, and the Adair Village Market are currently operating.</p>	
<p><b>10. Attachment C – Community Services Officer</b> (Agenda Item 4a). CSO Ken Real presented the report for December.</p> <ul style="list-style-type: none"> <li>• Total hours worked – 105.5.</li> <li>• 4 old cases, 15 new cases, 15 closed.</li> </ul>	<p>Council received the report.</p>
<p><b>11. Executive Session.</b> The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 ( 2 )- “(a) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”. “(f) To consider information or records that are exempt by law from public inspection.” City Attorney Sean Kidd and Property Manager Candice Dinnis were present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 7:10 PM. Mayor Currier closed the Executive Session at 7:52 PM.</p>
<p><b>12. Action from Executive Session.</b> Mayor Currier announced that no decisions were made in Executive Session.</p>	

<p><b>13. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report for December.</p>	<p>Council received the report.</p>
<p><b>14. Attachment G – Financial Report</b> (Agenda Item 4e). CA Hare presented the report. Income through December 29, 2016 is \$1,640,567.11 and expenses are \$1,244,438.87. The balance in the Local Government Investment Pool is approximately \$896,827.28, last year the balance was \$504,937.50.</p>	<p>Council received the report.</p>
<p><b>15. Attachment I – Resolution 2017 - #1 – Adjusting Wastewater Rates</b> (Agenda Item 7a). This Resolution raises the residential wastewater rates by \$.63 beginning with the billing period for the month of January 2017.</p>	<p>Councilor King moved to approve Resolution 2017- #1 with corrections to the dates. Councilor Real seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>16. Attachment J – Ordinance No. 2017 – 1 – Ordinance Amending Chapter 42 – Public Nuisance and abatement for vegetation related nuisances</b> (Agenda Item 7b). Councilor Canfield read Ordinance No. 2017 – 1 in its entirety.</p>	<p>Councilor King moved to approve the first reading of Ordinance 2017 - 1 in its entirety. Councilor Andrews seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>17. Attachment K – Ordinance No. 2017 – 2 – Ordinance Establishing the City of Adair Village Municipal Code Chapter 45 Emergency Management</b> (Agenda Item 7c). Councilor Real read Ordinance No. 2017 – 2 in its entirety.</p>	<p>Councilor Canfield moved to approve the first reading of Ordinance 2017 – 2 in its entirety. Councilor King seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>18. Public Comment</b> Phil Harkins, 3113 NE Willamette. Asked about the status of ServPro. Expressed his concerns over rate increases due to a reduction in his retirement. Also expressed his concerns over the possibility of snow.</p>	
<p><b>19. Council and Mayor Comments</b> (Agenda Item 8):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor Andrews – None.</li> <li>• Councilor King – None.</li> <li>• Councilor Canfield – None.</li> </ul>	
<p><b>20. Adjournment:</b> Next meeting- Council meeting on Tuesday, February 7, 2017 at 6:00 PM.</p>	<p><b>Mayor adjourned the meeting at 8:50 PM.</b></p>

  
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 Mayor’s Approval

10/03/17  
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 Date