

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*\*Tuesday, February 7, 2017 – 6:00 PM\*\*\*\***

Agenda Item	Action
<p><b>1. Roll Call:</b> City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. City Attorney Sean Kidd was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2). Minutes of January 3, 2017 City Council Meeting. Bills List through January 31, 2017, (\$69,717.10 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). Faye Abraham, 3122 NE Willamette. Asked about the percentage of water loss and how the abatement ordinance will affect Santiam Christian?  Gene Abraham, 3122 NE Willamette. Asked if five days is long enough for weed abatement?  CSO Real addressed the abatement questions.</p>	
<p><b>4. Attachment C – Community Services Officer</b> (Agenda Item 4a). CSO Ken Real presented the report for January.</p> <ul style="list-style-type: none"> <li>• Total hours worked – 116.</li> <li>• 4 old cases, 16 new cases, 15 closed.</li> </ul>	<p>Council received the report.</p>
<p><b>5. Attachment J – Ordinance 2017-1 – Ordinance Amending Chapter 42 – Public Nuisance and Abatement for Vegetation Related Nuisances.</b></p> <p>Mayor Currier provided the second reading of the Ordinance by title only.</p>	<p>Councilor King moved to approve the second reading and to adopt Ordinance 2017-1. Councilor Canfield seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>6. Attachment K – Ordinance 2017 -2 – Ordinance Establishing the City of Adair Village Municipal Code Chapter 45 Emergency Management.</b></p> <p>Councilors Canfield, Andrews and Real provided the first reading of the Ordinance.</p> <p>Councilor King provided the second reading of the Ordinance by title only.</p>	<p>Councilor Andrews moved to approve the first reading of Ordinance 2017-2 and for the second reading to be by Title only. Councilor Real seconded. <b>Unanimous Approval (5-0).</b></p> <p>Councilor King moved to approve the second reading and to adopt Ordinance 2017-2. Councilor Andrews seconded. <b>Unanimous Approval (5-0).</b></p>

<p><b>7. Attachment H – Barracks Building</b> (Agenda Item 5b).</p> <p>Public Comment regarding this matter was received by: Dan Lower, 242 NE Azalea Drive.</p> <p>Faye Abraham, 3122 NE Willamette.</p>	<p>Council discussed this matter.</p>
<p><b>8. Adair Village Website</b> (Agenda Item 5a). CA Hare previously provided the Council with a link to preview the City’s new website.</p>	<p>Council discussed the issue.</p>
<p><b>9. Attachment I – Appoint Budget Officer</b> (Agenda Item 6a). CA Hare presented the timeline for the 2017-18 budget process.</p>	<p>Councilor King moved to appoint CA Hare as Budget Officer and to approve the Budget Timeline. Councilor Andrews seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>10. Attachment D – Public Works</b> (Agenda Item 4b). CA Hare presented the report for January.</p>	<p>Council received the report.</p>
<p><b>11 Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report for January.</p> <p>Administration</p> <ul style="list-style-type: none"> <li>• Audits – The City has completed all in house work and are finishing up 2015. We expect to be done with 2015 this month and 2016 in March.</li> <li>• Finance Policies – Debbie and CA Hare have been working on completing the policies and hope to bring them to council in March or April.</li> <li>• Recreation Program – The first planning meeting for the Founders Day has been held.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• AVIS – GP and Boise are working on a request for proposal to complete the last stages of the mitigation plan and to submit to DEQ.</li> <li>• Sweet Taste Bakery – Linda is no longer running the other shop in Albany and will be focusing her time in Adair Village.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Water Tanks – The concrete foundations are complete and they are starting to erect the tanks.</li> <li>• Wastewater/Leachate – Republic Services is reviewing the facilities plan and they are going to start the negotiation process by developing an agreement to work off of.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• Tim Cornelius – He is hoping to have his application in to the City by April.</li> <li>• Residential Development – Santiam Christian has informed CA Hare that they are no longer in negotiations with Horton. They are looking at having their property listed by a commercial broker.</li> <li>• Benton County Property – The County submitted the official letter</li> </ul>	<p>Council received the report.</p>

stating the transfer of land to the Federal Government last week.	
<b>12. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.	Council received the report.
<b>13. Attachment G – Financial Report-through January 31, 2017</b> (Agenda Item 4e). CA Hare presented the report. Income through January 31, 2017 is \$1,703,520.84 and expenses are \$1,358,759.59. The balance in the Local Government Investment Pool is approximately \$876,833.19, last year the balance was \$512,049.54.	Council received the report.
<b>16. Council and Mayor Comments</b> (Agenda Item 8): <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor Andrews – Commented that with all the rain, the drains around the City have remained clear.</li> <li>• Councilor King – None.</li> <li>• Councilor Canfield – None.</li> </ul>	
<b>17 Adjournment:</b> Next meeting- Council meeting on Tuesday, March 7, 2017 at 6:00 PM.	<b>Mayor adjourned the meeting at 8:30 PM.</b>

  
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 Mayor’s Approval

6/1/17  
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 Date