### Agenda Item

1. **Roll Call:** City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmundson.

   - Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.

2. **Consent Calendar** (Agenda Item 2).

   - Minutes of February 7, 2017 City Council Meeting.
   - Bills List through February 28, 2017, ($609,624.00 total).

   - Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. **Unanimous Approval (5-0).**

3. **Public Comment** (Agenda Item 3).

   - Faye Abraham, 3122 NE Willamette.
   - Asked what the Slate and Slate bill was for?
   - Asked if CSME and ALH are going to work together?

4. **Attachment H – 2015 Audit** (Agenda Item 5a). Tonya Moffitt of Merina & Company was present with her Memo dated March 1, 2017 to the City. She went through the entire Memo, discussed the completed 2015 audit and answered questions from the Council.

5. **Water Tanks** (Agenda Item 5b). Matt Wadlington of Civil West Engineering presented an update, along with a slide show, of the progression of the Voss Hill water tanks.

6. **Attachment I – CSME Agreement** (Agenda Item 5c). CA Hare provided the Council with a draft of a proposed Relocation Agreement between the City and CSME. Representatives of CSME were in attendance, presented their perspectives on this situation and answered questions from the Council.

7. **Attachment C – Community Services Officer** (Agenda Item 4a). CA Hare presented the report for February.
   - Total hours worked – 116.
   - 4 old cases, 19 new cases, 20 closed.

8. **Attachment D – Public Works** (Agenda Item 4b). CA Hare presented the report for February.

   - Council received the report.

9. **Goal Setting Meeting** (No Agenda Item).

   - Council scheduled a Goal Setting Meeting for Tuesday, March 21, 2017 at 6:00 PM.
10. **Attachment F – Sheriff’s Report** (Agenda Item 4d). CA Hare presented the report.

Council received the report.

11. **Attachment E – City Administrator Report** (Agenda Item 4c). CA Hare presented the report for February.

**Administration**
- Youth Program – Attendance has been good and Brittany is preparing for the summer program.
- Recreation Program – Brittany is working on getting all the information she needs to start a farmers market.
- Santiam Christian Library – CA Hare and Brittany have been talking with Lance and are hoping to have more information next month.
- Budget – CA Hare will be working with Debbie this month to prepare the first draft of the budget.

**Property/Businesses**
- Republic Service – We are still working with Republic Service on expanding their lease.

**Major Projects/Engineering**
- Hospital Hill Reservoir – The reservoir has been treated and cleaned and should be back online the week of the 6th.
- Wastewater/Leachate – CA Hare and Civil West will be meeting with DEQ to go over their review of our facilities plan in the next couple of weeks.
- Entrance Sign – The work to the entrance sign will begin this month and should be complete in a couple of weeks.
- Civil West – Civil West has submitted a work proposal for the extra work the City added to the project for Hospital Hill and project management.

**Planning/Permits**
- Tim Cornelius – He has sent the City a preliminary application for the UGB and annexation of his property.
- Residential Development – Santiam Christian has engaged a realtor to start advertising and selling their property.
- Benton County Property – The County submitted the official letter stating the transfer of land to the Federal Government.

 Council received the report.

12. **Attachment G – Financial Report-through February 28, 2017** (Agenda Item 4e). CA Hare presented the report. Income through February 28, 2017 is $1,794,315.01 and expenses are $1,972,153.28. The balance in the Local Government Investment Pool is approximately $878,833.19, last year the balance was $519,850.14.

Council received the report.

13. **Attachment J – Civil West Additional Services** (Agenda Item 6a). CA Hare provided the Council with a copy of an Engineering Scope of Services from Civil West Engineering. This document describes an Addendum to the Voss Hill Project.
14. **Council and Mayor Comments** (Agenda Item 8):
- Mayor Currier – Has been getting positive feedback on the water and barracks coverage.
- Councilor Real – Happy to see Tonya Moffitt here.
- Councilor Andrews – None.
- Councilor King – None.
- Councilor Canfield – Asked about zip code?

**17 Adjournment:**
Next meeting- Council meeting on Tuesday, April 4, 2017 at 6:00 PM.

Mayor adjourned the meeting at 8:55 PM.

![Signature]

Mayor's Approval

6/1/17

Date