

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, June 6, 2017 – 6:00 PM******

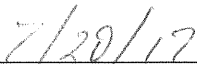
Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. City Attorney Sean Kidd was present. Matt Wadlington of Civil West was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of May 2, 2017 City Council Meeting. Bills List through May 31, 2017, (\$80,383.22 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). Jerry Jackson, CSO, presented the report for May.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works (Agenda Item 4b). CA Hare presented the report for May.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report for May.</p> <p>Administration</p> <ul style="list-style-type: none"> • Youth Program – The City is interviewing candidates for the summer program assistant. The program will begin the last week in June. • Website – The new site will hopefully be launched this month. • Audits – The audits are all caught up and this years is scheduled for July 29. • City Administrator - CA Hare is asking the council for a \$200.00 pay increase to cover expenses. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – We are working on setting up a kick off meeting with ERM, the company that is going to lead us through the mitigation stages of the site. • Benton County Property – We still have not received the deed to the property across the street. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Voss Hill Water Tanks – We are hoping to be filling the tanks by next week. 	<p>Council received the report.</p> <p>Councilor Andrews moved to add \$200.00 to CA Hare’s monthly pay in his contract to cover miscellaneous daily expenses. Councilor King seconded. Unanimous Approval (5-0).</p>

<ul style="list-style-type: none"> • Wastewater/Leachate – CA Hare and Civil West have a one stop funding meeting in Salem next week to see what our options for funding are. <p>Planning/Permits</p> <ul style="list-style-type: none"> • Tim Cornelius – He has submitted his application and the Planning Commission held a public hearing. The City Council will hold a public hearing during the July 11 council meeting. • Residential Development – CA Hare will be meeting with Brownstone Homes this week to discuss different design options and SDC credits and requirements. • ServPro – Tim McGinnis has sold the residential portion to his property and is hoping that will open up funding for them to begin construction. 	
<p>7. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G – Financial Report-through May 31, 2017 (Agenda Item 4e). CA Hare presented the report. Income through May 31, 2017 is \$3,035,368.19 and expenses are \$2,815,005.68. The balance in the Local Government Investment Pool is approximately \$852,391.06, last year the balance was \$589,385.11.</p>	<p>Council received the report.</p>
<p>9. Attachment H – Council Goals (Agenda Item 5a).</p>	<p>Councilor King moved to approve the council goals for 2017-19. Councilor Canfield seconded. Unanimous Approval (5-0).</p> <p>Councilor Andrews moved that the council review the council goals every six months. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>10. Attachment I – Arnold Avenue (Agenda Item 6a). Benton County has moved to transfer jurisdiction of Arnold Avenue to the City. A resolution will be brought before the Council next month to approve the transfer.</p>	
<p>11. Attachment J – Fraud Policy (Agenda Item 6b).</p> <p>Per Council discussion, employees shall sign a document that they have read the Fraud Policy</p>	<p>Councilor King moved to approve the Fraud Policy. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>12. Attachment K – Resolution 2017 - #03 – Budget Appropriations (Agenda Item 7a). This Resolution adopts the budget, makes appropriations, and levies taxes for fiscal year 2017-2018.</p>	<p>Councilor King moved to approve Resolution 2017 - #03. Councilor Real seconded. Unanimous Approval (5-0).</p>

<p>13. Attachment L – Resolution 2017 - #04 – State Revenue Sharing (Agenda Item 7b). A public hearing was previously held before the Budget Committee on May 2, 2017.</p>	<p>Mayor Currier opened the Public Hearing at 7:55 PM. Mayor Currier closed the Public Hearing at 7:55 PM.</p> <p>Councilor Andrews moved to use the state revenue sharing funds to improve the grounds near City Hall. Councilor King seconded. Unanimous Approval (5-0).</p> <p>Councilor King moved to approve Resolution 2017 - #04. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>14. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2) “(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”</p>	<p>Mayor Currier opened the Executive Session at 7:56 PM. Mayor Currier closed the Executive Session at 8:20 PM.</p>
<p>15. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>11. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – None. • Councilor Andrews – None. • Councilor King – None. • Councilor Canfield – None. 	
<p>17 Adjournment: Next meeting- Council meeting on Tuesday, July 11, 2017 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 8:22 PM.</p>



 Mayor's Approval



 Date