

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*\*Tuesday, August 8, 2017 – 6:00 PM\*\*\*\***

| Agenda Item   | Action  |
|---|---|
| <p><b>1. Roll Call:</b> City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. Planning Commission Members present: Commissioners Ray, Robertson and Chair Rowe were present. CA (City Administrator) Hare was present. City Planner Don Driscoll was present. City Attorney Sean Kidd was present. City Engineer Matt Wadlington was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>   | <p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute</p>   |
| <p><b>2. Consent Calendar</b> (Agenda Item 2).<br/>Minutes of July 11, 2017 City Council Meeting.<br/>Bills List through July 31, 2017, (\$79,002.43 total).</p>  | <p>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded.<br/><b>Unanimous Approval (5-0).</b></p>   |
| <p><b>3. Public Comment</b> (Agenda Item 3).<br/>Phil Harkins, 3113 NE Willamette. Expressed interest in the emergency management coordinator position.<br/>Faye Abraham, 3122 NE Willamette. Asked if there was a leak in the new water tanks? Asked about Brownstone property and SDC fees?</p>   |   |
| <p><b>4. Attachment C – Community Services Officer</b> (Agenda Item 4a).<br/>Jerry Jackson, CSO, presented the report for July</p>  | <p>Council received the report.</p>   |
| <p><b>5. Attachments I, I2, I3 – Calloway Creek Subdivision</b> (Agenda Item 6a). Representatives from Brownstone, as well as Mr. and Mrs. Weigel were present. City Planner Driscoll gave an overview of the planned development. Dan Watson of K&amp;D Engineering then gave a presentation regarding the planned development.</p>  | <p>City Council and the Planning Commission discussed the matter and unanimously agreed to proceed with a public hearing regarding this matter on Tuesday, September 12, 2017 at 6:00 PM.</p> |
| <p><b>6. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report for July.</p>  | <p>Council received the report.</p>   |
| <p><b>7. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report for July.<br/>Administration</p> <ul style="list-style-type: none"> <li>• Youth Program – The numbers have been up for the free lunch program. Field trips have included an overnight camping trip, bounce place in Salem, and bowling. There will be movie nights in the park on August 16 and 23. The younger kids will be going to the Cascade Raptor Center on August 15.</li> <li>• Audits – All in house work for the current audit is completed.</li> </ul> | <p>Council received the report.</p>   |

|   |   |
|---|---|
| <p>Merina hopes to have our audit complete the first part of September.</p> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• Adair Village Market – They have paid two of the three months they were behind. They will be open for 24 hours on the weekend of the eclipse.</li> <li>• AVIS – GP, Office Depot and the City have a phone conference on the 11<sup>th</sup>; we will be talking with our consultant about engaging DEQ.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Voss Hill Water Tanks – The tanks are online and one of them still has a few minor leaks. Engineering America is going to send divers in to check the issue. All of the demolition work has been completed. We are working on getting all the meters online.</li> <li>• Wastewater/Leachate – CA Hare is working with our engineers and attorneys to try and have a rough agreement to Republic Service by September.</li> <li>• Water Intake – We will begin this project on September 6. ODFW is hoping the project will take two to three weeks.</li> <li>• Water Plant – Russell Sheet Metal will begin roofing the water plant this month.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• Tim Cornelius – Tim is going through the application process with Benton County. Once he has completed their requirements, we will schedule a joint public hearing with the commissioners.</li> <li>• ServPro – Tim McGinnis has started work on his property and is hoping to work through the winter on this project.</li> </ul> |   |
| <p><b>8. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). No report this month. Sgt. Hiner has been sick for two weeks and will get the report to the City.</p>  |   |
| <p><b>9. Attachment G – Financial Report-through June 30, 2017</b> (Agenda Item 4e). CA Hare presented the report. Income through June 30, 2017 is \$3,388,338.48 and expenses are \$2,919,79.38. The balance in the Local Government Investment Pool is approximately \$820,836.44, last year the balance was \$587,264.06.</p>  | <p>Council received the report.</p>   |
| <p><b>10. Attachment H - Eclipse Update</b> (Agenda Item 5a). CA Hare provided the Council with information from Benton County regarding the eclipse.</p>   |   |
| <p><b>11. Attachments J, J2 and J3 – Resolution 2017 - #07 - Supplemental Budget</b> (Agenda Item 7a). This Resolution appropriates the unanticipated carryover of a capital project.</p> <p>PUBLIC HEARING</p> <p><b>Public Testimony:</b></p>   | <p>Mayor Currier opened the Public Hearing at 7:45 PM.</p> <p>Mayor Currier closed the Public Hearing at 7:45 PM.</p> |

|  |   |
|--|---|
| <p>In Favor: None</p> <p>In Opposition: None</p> <p>General Comments: None</p>   | <p>Councilor King moved to approve Resolution 2017 - #07. Councilor Andrews seconded.</p> <p><b>Unanimous Approval (5-0).</b></p> |
| <p><b>12. Council and Mayor Comments (Agenda Item 8):</b></p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor Andrews – None.</li> <li>• Councilor King – None.</li> <li>• Councilor Canfield – None.</li> </ul> |   |
| <p><b>17 Adjournment:</b></p> <p>Next meeting- Council meeting on Tuesday, September 12, 2017 at 6:00 PM.</p>  | <p><b>Mayor adjourned the meeting at 7:50 PM.</b></p>   |

Charline R. King      9/12/17  
 Mayor's Approval      Date