

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, January 8, 2019 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Ray, King, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute.</p>
<p>2. Oath of Office (Agenda Item 6a).</p> <p>Councilor Real administered the oath of office to Councilors King and Ray and to Mayor Currier.</p>	<p>Oath administered.</p>
<p>3. Consent Calendar (Agenda Item 2).</p> <p>Minutes of December 4, 2018 City Council Meeting. Bills List through December 31, 2018, (\$23,323.60 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Rowe seconded. Unanimous Approval (5-0).</p>
<p>4. Appoint Planning Commission Member. (Agenda Item 6d). Mayor Currier nominated Michael Longmire to serve as a member of the Planning Commission.</p>	<p>Mayor Currier moved to appoint Michael Longmire to the Planning Commission. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>5. Public Comment (Agenda Item 3). None.</p>	
<p>6. Attachment C – Community Services Officer (Agenda Item 4a). Jerry Jackson, CSO, presented the report.</p>	<p>Council received the report.</p>
<p>7. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	
<p>8. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Nuisance Code – Jerry and CA Hare have been working on cleaning up some of the nuisance code up and removing references to the police. • DLCD – Pat Depa, new city planner, and CA Hare met with DLCD to discuss the possibility of a UGB expansion to the south. • Budget – Over the next few months, we will begin preparing the 	<p>Council received the report.</p>

<p>budget.</p> <ul style="list-style-type: none"> • Audit – The audit is done. CA Hare gave each councilor three documents regarding the audit. One document was the AUC 260. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – Attorney Sean Kidd had a phone conference with them. We are hopeful cleanup will take place in 2019. • Barracks – The electrical and plumbing rough in are complete. We are working on getting door quotes, concrete, insulation and sheetrock. • Farms Foods, Sweet Taste and Store – All of the businesses seem to be doing okay. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – Chad Davis has begun construction of the first few houses. The county has issued them nine permits. • Cornelius Property – Tim plans on moving forward with his UGB and development request. • SCS Property – No applications have been received from MSS Engineering yet. • William R. Carr Subdivision – Brian Donne is hoping to begin construction this spring. • Water Tanks – The City Attorney and CA Hare have been in communication with Western Surety Company who holds the bond for the water tank project. 	
<p>9. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>10. Attachment G – Financial Report (Agenda Item 4e). CA Hare presented the report. Income is \$629,985.96 and expenses are \$614,445.69. The balance in the Local Government Investment Pool is approximately \$1,227,797.97, last year the balance was \$1,039,286.95..</p>	<p>Council received the report.</p>
<p>11. Adair Village TSP (Agenda Item 5a). CA Hare provided the council with the draft of the Adair Village TSP. This will be going to the Planning Commission for discussion and then the final document will be presented to the City Council.</p>	<p>Council discussed the matter.</p>
<p>12. Tobacco/Vape Ordinance (Agenda Item 6b). CA Hare provided the council with two chapters that Benton County has adopted regarding the Benton County Tobacco/Vape Free Workplace.</p>	<p>Council discussed the matter.</p>
<p>13. Downtown Annexation (Agenda Item 6c).</p>	<p>Councilor Kin moved to begin the annexation process of the downtown property. Councilor Real seconded. Unanimous Approval (5-0).</p>

<p>14. Executive Session. (Agenda Item 8). The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2) “(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”</p> <p>15. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 7:23 P.M. Mayor Currier closed the Executive Session at 7:50 P.M.</p>
<p>13. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – None. • Councilor King – None. • Councilor Ray – None. • Councilor Rowe – None. 	
<p>17 Adjournment: Next meeting- Council meeting on Tuesday, February 5, 2019 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 7:55 PM.</p>

Mayor’s Approval

Date