

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue**

\*\*\*\*Tuesday, February 5, 2019 – 6:00 PM\*\*\*\*

<b>Agenda Item</b>	<b>Action</b>
<p><b>1. Roll Call:</b> City Council Members present: Councilors Real, Ray, King, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute.</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2).  Minutes of January 8, 2019 City Council Meeting. Bills List through January 31, 2019, (\$97,569.10 total).</p>	<p>Councilor King moved to approve the Consent Calendar with changes to the Minutes as mentioned. Councilor Ray seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). None.</p>	
<p><b>4. Attachment C – Community Services Officer</b> (Agenda Item 4a). Jerry Jackson, CSO, presented the report.</p>	<p>Council received the report.</p>
<p><b>5. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report.</p>	
<p><b>6. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> <li>• Casselle Software – We are working with Casselle to develop a timeline for going live with the new software.</li> <li>• Update Microsoft Outlook – The Mayor and CA Hare are going to start updating some of the City software, including Microsoft Outlook.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• AVIS – The parties involved are finishing the work plan for DEQ.</li> <li>• Barracks – The heating and cooling systems are being installed.</li> <li>• Farms Foods, Sweet Taste and Store – CA Hare is working with Jim Jones to address some issues with the venting system and an oil smell coming from the fryers. The bakery seems to be doing well. The store is going to be doing some cleanup and look to paint the building this spring.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Calloway Creek – Davis Construction is working on several foundations at this time,</li> </ul>	<p>Council received the report.</p>

<ul style="list-style-type: none"> <li>• Cornelius Property – The Planning Commission will probably receive an application for this in March.</li> <li>• SCS Property – CA Hare met with the developers and they are working on their application.</li> <li>• William R. Carr Subdivision – Brian Donne is hoping to begin construction this spring.</li> <li>• Water Tanks – The first tank has been drained and the spray in liner has been resealed.</li> </ul>	
<p><b>7. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>8. Attachment G – Financial Report</b> (Agenda Item 4e). CA Hare presented the report. Income is \$714,521.45 and expenses are \$716,423.75. The balance in the Local Government Investment Pool is approximately \$1,227,797.97, last year the balance was \$1,039,248.66.</p>	<p>Council received the report.</p>
<p><b>9. Appointment of Mayor Pro Tem</b> (Agenda Item 5a). Mayor Currier asked if Councilor King was willing to continue in the role of Mayor Pro Tem. Councilor King stated that she was.</p>	<p>Councilor Real moved to retain Councilor King as Mayor Pro Tem. Councilor Ray seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>10. Alyrica High Speed Fiber</b> (Agenda Item 6a). CA Hare provided the Council with information regarding Alyrica high speed fiber. Council would like more detail so CA Hare will have them at the next Council meeting.</p>	<p>Council discussed the matter.</p>
<p><b>11. Appoint Budget Officer/Budget Timeline</b> (Agenda Item 6b). CA Hare presented the timeline for the 2019-20 budget process.</p>	<p>Councilor King moved to appoint CA Hare as Budget Officer and to approve the Budget Timeline. Councilor Ray seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>12. Appoint Planning Commission Member</b> (Agenda Item 6c). Mayor Currier nominated Barbara Lower to serve as a member of the Planning Commission.</p>	<p>Mayor Currier moved to appoint Barbara Lower to the Planning Commission. Councilor King seconded. <b>Unanimous Approval (5-0).</b></p>
<p><b>13. Council of Governments Representative</b> (No Agenda Item).</p>	<p>Councilor King moved to have Councilor Rowe serve as the elected official from Adair Village on the Council of Governments. Councilor Real seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>14. Council and Mayor Comments</b> (Agenda Item 8):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> </ul>	

<ul style="list-style-type: none"> <li>• Councilor Real – She will not be here on March 5, 2019.</li> <li>• Councilor King – None.</li> <li>• Councilor Ray – None.</li> <li>• Councilor Rowe – None.</li> </ul>	
<p><b>17 Adjournment:</b> Next meeting- Council meeting on Tuesday, March 5, 2019 at 6:00 PM.</p>	<p><b>Mayor adjourned the meeting at 7:22 PM.</b></p>

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Mayor's Approval

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Date