

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Monday, August 11, 2014 - 6:00 pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a) Minutes – City Council Meeting-July 1, 2014 (Attachment A)
- b) Bills List through July 16, 2014 (Attachment B-1) - \$43,668.⁶⁵
- c) Bills List through August 8, 2014 (Attachment B-2) – \$ 101,309.¹⁰

3. PUBLIC COMMENT (Please limit comments to 5 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO) Report (Attachment C) Ken Real-CSO
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Drew Foster
- d) Sheriff's Report (Attachment F)
- e) Financial Report-Through June 31, 2014 (Attachment G) Drew Foster

5. OLD BUSINESS:

- a) None
- Action:**

6. NEW BUSINESS:

- a) Comprehensive Plan Review (Attachment H) Drew Foster
Action: Discussion
- b) 4th of July as a City Event (Attachment I) Drew Foster
Action: Discussion
- c) 2014 Council Elections (Attachment J) Drew Foster
Action: Discussion

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2014-#8 Progressive Fee Schedule for Section 40.470 Ken Real
Action: Decision

8. EXECUTIVE SESSION ORS 192.660 (2): (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council–Tuesday, September 2 2014 6:00 PM
Planning Commission- Wednesday, August 20, 2014 7:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail ["kathy.edmaiston@adairvillage.org"](mailto:kathy.edmaiston@adairvillage.org), or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

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CITY COUNCIL MINUTES-Draft
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Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, and Mercer and Mayor Currier were present. ACA (Assistant City Administrator) Pat Hare was present. CA (City Administrator) Foster recorded the meeting. Councilor Canfield arrived at 6:05 PM. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:03 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of July 1, 2014 City Council Meeting. Bills List through July 16, 2014 (\$43,668.65). Bills List through August 8, 2014 (\$101,309.10).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda Item 3). Faye Abraham, 3122 NE Willamette Avenue, sent via email written comments concerning review of the Comprehensive Plan which has been presented to City Council.</p>	<p>Council received the document.</p>
<p>4. Attachment F-Sheriff's Report (Agenda Item 4d). No written report submitted. CA Foster talked with Sgt. Hiner who reported there were 76 responses during the month. Sgt. Hiner will be at the next City Council meeting in September.</p>	<p>Council received the report.</p>
<p>5. Attachment C-Community Service Report (Agenda Item 4a). Ken Real, CSO (Community Service Officer), provided the CS report for July.</p> <ul style="list-style-type: none"> • Total hours worked-20, July 14 through July 30, 2014. • 1 old case, 10 new cases, 1 active, 9 closed 	<p>Council received the report.</p>
<p>6. Resolution 2014-#8 Progressive Fee Schedule for Section 40.470. This Resolution establishes a progressive bail schedule to be applied to the pickup of disposal containers in a timely manner.</p>	<p>Councilor King moved to approve Resolution 2014-#8. Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>7. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)-</p> <p>“(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”.</p> <p>“(f) To consider information or records that are exempt by law from public inspection.”</p> <p>City Attorney Jim Delapoer was present.</p>	<p>Mayor Currier opened the Executive Session at 6:25 PM. Mayor Currier closed the Executive Session at 7:25 PM.</p>
<p>8. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>9. Attachment D-Public Works (PW) Report (Agenda Item 4b). ACA Hare presented the report for July.</p>	<p>Council received the report.</p>

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<ul style="list-style-type: none"> • Water production was 9.223 million gallons. • Flow through at the wastewater plant was 1.2 million gallons. • R.G. Smith replaced a starter which went out on the booster pump at Hospital Hill pump station. • A meter at Santiam Christian School has been leaking and has been dug out to be replaced. It is currently an inch and a half meter in the middle of a four inch line. The meter needs to be upgraded to a three inch meter; the meter and special parts have been ordered. This will increase the cost of this meter significantly. • Waiting on signs ordered from Benton County. • Fixed the broken sprinkler line at City Hall. • Run times, backwashes and chemical mixes at the water plant have been increased due to hot days and water use by NW Natural for their pipeline activities. 	
<p>10. Attachment E-City Administrator’s Report (Agenda Item 4c). CA Foster presented the report for July.</p> <ul style="list-style-type: none"> • Initial work of the 2012 Audit has been completed. • MAM LLC is planning to open the restaurant at the end of August. • The present owners of Jamocha Jo’s have accepted the Settlement Agreement and a walk through will be completed next week. Commercial Development will begin work to find a new turnkey operator. • AVIS (Adair Village Industrial Site) – Completing review of Scope of Work for Groundwater study to finish Environmental Assessment. • CivilWest has begun pre-engineering at Voss Hill site. • Wastewater Facility Plan – We have received a bid from OSU to undertake the bench tests needed to verify that the recommended process will provide the treatment needed for the leachate process. • Benton County Roadmaster has determined that Azalea is the section most in need of overlay. Benton County will initiate the overlay on Azalea and we hope it will cover from the Azalea/Cedar/Columbia intersection back to the Azalea/Columbia intersection at the entrance to the lower loop. • The Planning Commission has completed the initial edit of the Comprehensive Plan. One more member is still needed. • Santiam Christian Sports Fields – We are working in partnership with SCS to establish the needed road easements and will be meeting with ODFW (Oregon Department of Fish and Wildlife) next week. • Laborer’s Training Center – The site is being put on the market for \$1.425 M. 	<p>Council received the report.</p>
<p>11. Attachment G-Financial Report-through June 30, 2014 (Agenda Item 4e). CA Foster presented the report. Income through June 30, 2014 is \$1,116,353.00 and expenses are \$1,047,424.00. The balance in the Local Government Investment Pool is \$609,420.00, the LGIP at the start of the 2013-2014 Budget Year was \$501,600.00.</p>	<p>Council received the report.</p>

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<p>12. Attachment H-Comprehensive Plan Review. This has been submitted to the City Council to review the work of the Planning Commission so that the Council can be prepared to add any input when the Planning Commission's recommendation is put forward.</p>	
<p>13. Attachment I- 4th of July as a City Event. This has been brought to the Council so that discussion and ideas can begin regarding increasing community involvement in future 4th of July celebrations or events to be held in the City. The Council discussed the possibility of establishing an Adair Village specific celebration, so that there is less conflict with vacations and other, larger local 4th of July celebrations.</p>	
<p>14. Attachment J-2014 Council Elections. Two Council positions (four year term) and the Mayoral position (two year term) are open for the November election. At this time, CA Foster has only been contacted by Mayor Currier and Councilor King concerning nominating petitions.</p>	
<p>15. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Councilor Real – Public Comment needs to be limited to 5 minutes and that there should be no comment after Public Comment. • Councilor Canfield – She appreciates the calm tones of emails that staff has been sending in response to various emails staff and Council has received. • Mayor Currier – He has heard several comments from residents about trash containers. Also, multiple people have talked with him regarding drainage on their property from uphill neighbors. He suggested that the City take some role in facilitating a solution on this issue. • Councilor King – None. • Councilor Mercer – None. <p>Council discussed Councilor Real's comment and it was decided to limit public comment to 3 minutes.</p>	
<p>16. Adjournment: Next meeting- Council meeting on Tuesday, September 2, 2014 at 6:00 PM.</p>	<p>Councilor King moved to adjourn. Councilor Mercer seconded. Mayor adjourned the meeting at 8:50 PM.</p>



Mayor's Approval

1-14-2015

Date