

**ADAIR VILLAGE
CITY COUNCIL MINUTES-APPROVED
6030 William R. Carr Avenue
****Tuesday, March 3, 2015 – 6:00 PM******


Agenda Item	Action
<p>1. Roll Call: Members present: Councilors King and Andrews, and Mayor Currier were present. CA (City Administrator) Foster and ACA (Assistant City Administrator) Pat Hare were present. Councilor Real arrived to the meeting at 7:30 PM. Councilor Canfield was absent from the meeting. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM.</p>
<p>2. Appointment of Dawson Officer to the Planning Commission (Agenda Item 5a). Mayor Currier appointed Dawson Officer to the Planning Commission.</p>	<p>Councilor King moved to affirm the appointment of Dawson Officer to the Adair Village Planning Commission. Councilor Andrews seconded. Unanimous approval (3 -0).</p>
<p>3. Attachment C-Community Service Report (Agenda Item 4a). Ken Real, CSO (Community Service Officer), provided the CS report for February.</p> <ul style="list-style-type: none"> • Total hours worked-80. • 6 old cases, 9 new cases, 9 closed. 	<p>Council received the report.</p>
<p>4. Attachment D-Public Works (PW) Report (Agenda Item 4b). ACA Hare presented the report for February.</p> <ul style="list-style-type: none"> • Water production – not known at the time of the meeting. • Flow through at the wastewater plant was 6.72 million gallons. • All new meters that have been installed and programmed worked great with the auto read. 	<p>Council received the report.</p>
<p>5. Attachment E-City Administrator’s Report (Agenda Item 4c). CA Foster and ACA Hare presented the report for August.</p> <ul style="list-style-type: none"> • 2012 Audit is in Partner review; draft will available by second week of March. In-house review of records for the 2013 Audit is completed; Pauly Rogers hopes to have draft available by April Council meeting. • Sweet Taste Bakery and Coffee Shop – Health inspection scheduled for today and hopefully opening tomorrow. • Firehouse Market & Restaurant – Completing lease agreement with Jim Jones. He is planning a July opening. • AVIS (Adair Village Industrial Site) – Groundwater study is moving forward. First quarter review of wells found issue in only one of nine wells. • Water Rights – Planning first discussion with Hillsboro mid-March or early April. • Water Reservoirs – Staff is reviewing design standards, pre-engineering, and contract documents. 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Wastewater Facility Plan – MoU (Memorandum of Understanding) with Republic Services for funding of bench test is under review by RS legal staff. • Planning Commission – Comprehensive Plan will be considered for recommendation to Council at the March 18th meeting. Discussion of Zoning of Urban Growth Boundary expansion will take place with action expected at the April 21st meeting. One more member is still needed. • Applications – Action regarding the Luebbert Partition scheduled during Planning Commission meeting tonight. • Santiam Christian School Sports Fields – All required permits ready to go. Expect to receive final Property Line Adjustment plan and documents the first week of March. 	
<p>6. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). CA Foster presented the report. A representative of the Sheriff's office will be present at the April Council meeting.</p>	<p>Council received the report.</p>
<p>7. Attachment G – Financial Report-through September 30, 2014 (Agenda Item 4e). CA Foster presented the report. Income through February 27, 2015 is \$771,501.00 and expenses are \$784,410.00. The balance in the Local Government Investment Pool is \$590,080.00, last year the balance was \$594,657.00.</p>	<p>Council received the report.</p>
<p>8. Public Comment. Faye Abraham, 3122 NE Willamette. Asked who signed the contract with Ken Real (CSO)? She did read the City Attorney's notes regarding Ordinances and Agendas. She stated that it was her understanding that residents were allowed to use gravel, etc. when parking recreational vehicles, cars and trucks on lawns as long as they are not parked over water lines. Dave Picray, 236 NE Azalea Drive. Commented about the CSO report. There are six open cases listed, why does only one mention that the owner was uncooperative? He stated that he is being falsely charged and defamed in a public record, because he stated that he has cooperated. He accused the CSO of being a liar. Gene Abraham, 3122 NE Willamette. He has noticed cracks in the asphalt. Does Public Works have plans to seal the cracks? Phil Harkins, 3113 NE Willamette. Stated the City needs consistency on its web page.</p>	
<p>9. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)- “(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”. “(f) To consider information or records that are exempt by law from public inspection.” City Attorney Jim Delapoer and Attorney Doug MacDougal were present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 7:20 PM. Mayor Currier closed the Executive Session at 8:15 PM.</p>

<p>10. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>11. Consent Calendar (Agenda Item 2). Minutes of February 3, 2015 City Council Meeting. Bills List through February 18, 2015 (\$63,763.95). Bills List through March 3, 2015 (\$12,494.52).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Real seconded. Unanimous Approval (4-0).</p>
<p>12. Attachment I – Council Procedures. CA Foster presented the Council with a Memorandum prepared by City Attorney M. Sean Kidd summarizing his research on several issues that have been brought up by members of the audience during Council meetings.</p>	
<p>13. Attachment J – Resolution 2015-#02 – 2015-16 Wage Schedule. ACA Hare presented Resolution 2015 - #2, which would update the Adair Village Compensation Plan and Adopt a Wage Schedule for Hourly Positions for the 2015-16 Fiscal Year.</p>	<p>Council will review the Resolution and discuss it during the April Council meeting. (CA note-staff will not be moving forward with recommendation of action to the Council)</p>
<p>14. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor King – None. • Councilor Real – None. • Councilor Andrews – None. 	
<p>15. Adjournment: Next meeting- Council meeting on Tuesday, April 7, 2015 at 6:00 PM.</p>	<p>Mayor Currier moved to adjourn. Councilor Real seconded. Mayor adjourned the meeting at 8:45 PM.</p>



 Mayor's Approval



 Date