

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, June 2, 2015 – 6:00 PM******

| Agenda Item | Action |
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| <p>1. Roll Call: Members present: Councilors Real, King, Andrews, Canfield and Mayor Currier were present. CA (City Administrator) Foster and ACA (Assistant City Administrator) Pat Hare were present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p> | <p>Mayor Currier called the meeting to order at 6:05 PM.</p> |
| <p>2. Consent Calendar (Agenda Item 3). Minutes of May 5, 2015 Budget Committee Meeting. Minutes of May 5, 2015 City Council Meeting. Bills List through May 20, 2015 (\$17,736.03). Bills List through June 2, 2015 (\$18,538.12).</p> | <p>Councilor King moved to approve the Consent Calendar as presented, Councilor Real seconded. Unanimous Approval (5-0).</p> |
| <p>3. Matt Lydon, new Public Works Supervisor (Agenda Item 6a). ACA Hare introduce Matt Lydon as the new Public Works Supervisor. He will start with the City on Monday, June 15, 2015.</p> | <p>Council received the report.</p> |
| <p>4. Public Comment. Faye Abraham, 3122 NE Willamette Avenue. Asked about Item 5 listed in the 2012 Auditor’s report. CA Foster clarified that item for her.</p> | |
| <p>5. Attachment C-Community Service Report (Agenda Item 4a) CSO Ken Real provided the CS report for May.</p> <ul style="list-style-type: none"> • Total hours worked - 84. • 3 old cases, 13 new cases, 10 closed. | <p>Council received the report.</p> |
| <p>6. Attachment D-Public Works (PW) Report (Agenda Item 4b). There was no Public Works Report for the month of May. Public Works information is included in the City Administrator Report (Agenda Item 4c).</p> | |
| <p>7. Attachment E-City Administrator’s Report (Agenda Item 4c). CA Foster and ACA Hare presented the report for May.</p> <ul style="list-style-type: none"> • Draft of 2012 Audit is complete and awaits final Partner’s review. All in house work on the 2013 Audit is complete and is in Compliance review. CPA Debby Smith-Wagar is completing the close out on the 2014 budget year. • AVIS (Adair Village Industrial Site) – Groundwater study is under way; final report due in the fall. • Water Management and Conservation Plan – Draft from GSI Water is complete and under review by staff. ACA Hare and CA Foster will meet next week with GSI to finalize the report. The WMCP is a requirement for our water right certification. • Water Plant – We have applied for a permit to remove four yards of debris from the intake area; this problem usually occurs in late August. An application has been started with IFA (Infrastructure Funding Authority) for funding for the Voss Hill water reservoirs. | <p>Council received the report.</p> |

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| <ul style="list-style-type: none"> • Wastewater Plant – All electrical work has been completed and the plant is running the best it ever has. • Wastewater Facility Plan – Bench test at OSU has begun. • Planning Commission – Will move forward with Zoning Amendment for the southern UGB (Urban Growth Boundary) expansion area. • Applications – None at this time. | |
| <p>8. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). ACA Hare presented the report.</p> | <p>Council received the report.</p> |
| <p>9. Attachment G – Financial Report-through May 31, 2015 (Agenda Item 4e). CA Foster presented the report. Income through May 31, 2015 is \$999,910.00 and expenses are \$1,078,730.00. The balance in the Local Government Investment Pool is \$496,309, last year the balance was \$593,033.</p> | <p>Council received the report.</p> |
| <p>10. Attachment H – Draft 2012 Audit (Agenda Item 5a). CA Foster addressed five (5) significant deficiencies and other issues listed in the Audit.</p> | <p>Council received report.</p> |
| <p>11. Meals on Wheels – Funding Request from Oregon Cascades West COG (Agenda Item 6b). Mayor Currier provided background on the Meals on Wheels program.</p> | <p>Councilor King moved to support the program of Meals on Wheels with a contribution of \$300.00. Councilor Andrews seconded. Unanimous Approval (5-0).</p> |
| <p>12. Attachment K – Resolution 2015-#03 – Water Rate (Agenda Item 7a). This Resolution increases the charge per 1,000 gallons for the City's water utility from \$4.25 to \$4.65. The increase will take place in two steps. All ancillary charges (connection fees, new service, late charges, etc.) will be raised by 10%.</p> | <p>Councilor King moved to approve Resolution 2015-#03. Councilor Andrews seconded. Unanimous Approval (5-0).</p> |
| <p>13. Attachment L – Resolution 2015-#05 – Adopting the Budget, Making Appropriations, and Imposing the Tax (Agenda Item 7b). This Resolution is required by the State to formalize the Budget document. It lists the seven Funds and the amounts appropriated in the six major categories.</p> | <p>Councilor King moved to approve Resolution 2015-#05. Councilor Andrews seconded. Unanimous Approval (5-0).</p> |
| <p>14. Attachment M – Resolution 2015-#06 – State Revenue Sharing (Agenda Item 7c). This Resolution states that the City elects to receive state revenue for fiscal year 2015-2016.</p> | <p>Councilor King moved to approve Resolution 2015-#06. Councilor Real seconded. Unanimous Approval (5-0).</p> |
| <p>15. Attachment N – Resolution 2015-#07 – Establishing Administrative Authority for LGIP (Agenda Item 7d). This Resolution establishes Pat Hare, new City Administrator, and Mayor William Currier as the individuals who are able to authorize funds moved from the LGIP to the City's checking account.</p> | <p>Councilor King moved to approve Resolution 2015-#07 with the corrected signing date of June. Councilor Real seconded. Unanimous Approval (5-0).</p> |

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| <p>14. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Councilor Real – None. • Councilor Andrews – Commented on CA Foster retiring. • Councilor King – None. • Councilor Canfield – None. • ACA Hare – Thanked CA Foster for the opportunity he has given him. • Mayor Currier – None. | |
| <p>Adjournment: Next meeting- Council meeting on Tuesday, July7, 2015 at 6:00 PM.</p> | <p>Mayor adjourned the meeting at 8:10 PM.</p> |

Mayor's Approval

Date