

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

Tuesday, September 1, 2015 – 6:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Canfield and Mayor Currier were present. CA (City Administrator) Pat Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Andrews was absent.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 3). Minutes of August 4, 2015 City Council Meeting. Minutes of August 4, 2015 Joint Public Hearing. Bills List through August 19, 2015 (\$107,362.93). Bills List through September 1, 2015 (\$27,938.72).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Canfield seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment. Gene Abraham, 3122 NE Willamette Avenue, asked a question about asphalt sealing. CA Hare responded.</p>	
<p>4. Attachment C-Community Service Report (Agenda Item 4a) CSO Ken Real provided the CS report for August.</p> <ul style="list-style-type: none"> • Total hours worked - 82. • 4 old cases, 10 new cases, 11 closed. 	<p>Council received the report.</p>
<p>5. Attachment D-Public Works (PW) Report (Agenda Item 4b). CA Hare presented the report for August.</p> <ul style="list-style-type: none"> • Water production was ___ million gallons. • Flow through at the wastewater plant was ___ million gallons. <p>As this Council meeting was right at the first of the month, the above mentioned numbers and the water loss percent were not yet available. CA Hare will provide those figures to the Council as soon as possible.</p>	<p>Council received the report.</p>
<p>6. Attachment E-City Administrator's Report (Agenda Item 4c). CA Hare presented the report for August.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audit – Final 2012 audit is complete and has been issued. CA Hare provided the 2012 Report to the Council (Attachment H, Agenda Item 5a). All in-house work on the 2013 audit is complete and is in compliance review. Pauly Rogers has been doing in house reviews for other cities and we are waiting on them. • We will be resubmitting our zip code application. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – Benton County contacted us because there is a company interested in our industrial site. • Farm Foods Restaurant – The restaurant switched to dinners and has 	<p>Council received the report.</p> <p>Mayor Currier asked CA Hare about service levels from Republic Services. CA Hare will look in to the matter.</p>

<p>been doing well.</p> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Management and Conservation Plan – The WMCP water management and conservation plan is complete and will be sent to the state. • Water Tanks – The City has made the federal priority list through IFA (Infrastructure Funding Authority). We now wait for the 30 day review public review process. Melissa Murphy, our representative, will be working on our environmental assessment during this time. • AVIS (Adair Village Industrial Site) Cleanup – Groundwater Study is under way. Final report is due in the fall. • Wastewater/Leachate – The meeting with Republic Services and OSU went well and the bench testing is showing that we can treat their leachate. We will be moving into phase 2 studies, which is a 9 month process. • Water Rights – Our partners have said they will be submitting a new offer in mid September. • Development – CA will be meeting with Lance Villers and the board president. <p>Planning/Permits</p> <ul style="list-style-type: none"> • Commission – The City zoned the SCS and Weigle property last month. The DLCD wanted to make sure we are doing a transportation plan (TSP). We are currently working on the TSP with Benton County. • ServPro – Tim McGinnis is working with a surveyor to get the property laid out and then he will be submitting his application to the City. • Mike Moore has contacted CA Hare. He will be moving ahead with building three homes at the end of Newton Road. <p>Other: The City's finance clerk/youth coordinator will be having a baby and will be taking some maternity leave. CA Hare will be looking at the budget to see if the City can bring in a temp who will begin training immediately.</p>	
<p>7. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G – Financial Report-through August 31, 2015 (Agenda Item 4e). CA Hare presented the report. Income through August 31, 2015 is \$193,149.87 and expenses are \$186,709.84. The balance in the Local Government Investment Pool is \$430,192.55, last year the balance was \$614,848.00.</p>	<p>Council received the report.</p>
<p>9. Attachment H – 2012 Audit. (Agenda Item 5). CA Hare provided the Council with the 2012 Audit report received from Pauly Rogers and Co. during his City Administrator Report.</p>	
<p>10. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Councilor Real – Likes receiving the mid monthly reports from CA Hare. 	

<ul style="list-style-type: none"> • Councilor King – None. • Councilor Canfield – None. • Mayor Currier – None. 	
<p>Adjournment: Next meeting- Council meeting on Tuesday, October 6, 2015 at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 7:15 PM.</p>

William R Currier
Mayor's Approval

10-5-2015
Date