

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, October 6, 2020 - 6:00 pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – August 4, 2020 (Attachment A)
- b. Bills List through – September 29, 2020 (Attachment B) – \$104,909.94

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO) Report (Attachment C) Jerry Jackson
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Sheriff's Report (Attachment F) Pat Hare
- e) Financial Report-Through September 29, 2020 (Attachments G, G-1) Pat Hare

5. OLD BUSINESS:

- a) N/A Pat Hare
Action: n/a

6. NEW BUSINESS:

- a) Republic Service Rates and Updates (Attachment J) Pat Hare
Action: Discussion
- b) November City Council Meeting City Council
Action: Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- N/A
- Action:** n/a

8. EXECUTIVE SESSION ORS 192.660

- a) N/A
- Action:** n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

- Next meetings - City Council –Tuesday, November 10, 2020 6:00 PM
Planning Commission- October 20, 2020 6:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, September 1, 2020 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2).</p> <p>Minutes of the August 4, 2020 City Council Meeting. Bills List through August 27, 2020, (104,909.94 total).</p>	<p>Councilor Officer moved to approve the Consent Calendar. Councilor Rowe seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audit – The audit has been extended this year due to multiple issues. The City has a lot of clean up to do with regard to the transfer of the financial software. CA Hare has no worries or concerns about this as our finances are in great standing. • Facilities Cleaned – We’re hoping to begin this project in the next few weeks. • Tangent – update. • Pacific Power – The City was reimbursed for the initial work that was done and have just submitted the final invoice for 	<p>Council received the report.</p>

<p>reimbursement.</p> <ul style="list-style-type: none"> • Theft at wastewater – The City just received the final report from the Sheriff’s office so we were able to submit our claim to insurance. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Parks and Perpetuity – We should have something ready for final review and submittal Labor Day week. • Urban Renewal District – We need to get back to this and to do so, CA Hare will need to do a supplemental budget of \$45,000.00. • Sweet Taste – There is a grant opportunity for Sweet Taste and CA Hare is working on it with Linda. • Adair Village Market – The market is doing well. CA Hare had a talk with them about their customer service. Management took it very seriously and will be talking with all employees about their policies. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – Update. • SCS Property – There is no update from last month. • William R. Carr Subdivision – Brian is looking to complete all units this year. 	
<p>7. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G – Financial Report (Agenda Item 4e). CA Hare presented the report. Income is \$302,109.19 and expenses are \$296,748.83. The balance in the Local Government Investment Pool is approximately \$2,200,195.25 last year the balance was \$1,361,287.18.</p>	<p>Council received the report.</p>
<p>9. Attachments H & H1 – Creating Wards (Agenda Item 5a).</p>	<p>Council discussed the matter.</p>
<p>10. Attachments I – Water Tank Project (Agenda Item 5b).</p>	<p>Council discussed the matter.</p>
<p>11. Attachment J – Republic Service Lease – (Agenda Item 6a).</p>	

<p>12. Executive Session. (Agenda Item 8). The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (e) “To conduct deliberations with persons designated by the governing body to negotiate real property transactions.”</p>	<p>Mayor Currier opened the Executive Session at 7:08PM.</p> <p>Mayor Currier closed the Executive Session at 7:20PM.</p>
<p>13. Action from Executive Session.</p>	<p>No decisions were made</p>
<p>14. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Officer - None. • Councilor Rowe – Yield sign is gone from Columbia. • Councilor Ray – Oil left on Hyacinth from construction. 	
<p>17 Adjournment: Next meeting- Council meeting on Tuesday, October 6, 2020 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 7:30PM.</p>

Mayor’s Approval

Date

SEP 2020 Bills

Date	Amount
9/11/2020	\$67,206.53
9/17/2020	\$46,049.82
9/17/2020	\$40,864.50
9/22/2020	\$12,672.86
9/29/2020	\$3,719.74

Total

\$170,513.45

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
48944	1	pump work for Tangent	Invoice	08/07/2020	09/06/2020	65.00		65.00	100-900-520
Total 48944:						65.00	.00	✓ 65.00	
48962	1	pump work for Tangent	Invoice	08/10/2020	09/09/2020	65.00		65.00	100-900-520
Total 48962:						65.00	.00	✓ 65.00	
48963	1	pump work for Tangent	Invoice	08/10/2020	09/09/2020	425.00		425.00	100-900-520
Total 48963:						425.00	.00	✓ 425.00	
48981	1	pump work for Tangent	Invoice	08/11/2020	09/10/2020	65.00		65.00	100-900-520
Total 48981:						65.00	.00	✓ 65.00	
49037	1	pump work for Tangent	Invoice	08/14/2020	09/13/2020	65.00		65.00	100-900-520
Total 49037:						65.00	.00	✓ 65.00	
49114	1	pump work for Tangent	Invoice	08/20/2020	09/19/2020	65.00		65.00	100-900-520
Total 49114:						65.00	.00	✓ 65.00	
49115	1	pump work for Tangent	Invoice	08/20/2020	09/19/2020	65.00		65.00	100-900-520
Total 49115:						65.00	.00	✓ 65.00	
49116	1	pump work for Tangent	Invoice	08/20/2020	09/19/2020	65.00		65.00	100-900-520
Total 49116:						65.00	.00	✓ 65.00	
49117	1	pump work for Tangent	Invoice	08/20/2020	09/19/2020	65.00		65.00	100-900-520
Total 49117:						65.00	.00	✓ 65.00	
49246	1	pump work for Tangent	Invoice	08/31/2020	09/30/2020	365.00		365.00	100-900-520
Total 49246:						365.00	.00	✓ 365.00	
Total 150 A & B Septic:						1,310.00	.00	1,310.00 ✓ 24409	
400 AlSCO									
LEUG213139	1	Natural Roll Towel	Invoice	09/04/2020	10/03/2020	59.00		59.00	100-900-520
Total LEUG213139:						59.00	.00	59.00	
Total 400 AlSCO:						59.00	.00	59.00 ✓ 24410	
410 American Business Software Inc									
136119	1	Water	Invoice	09/01/2020	10/01/2020	35.45		35.45	500-420-520
136119	2	Wastewater	Invoice	09/01/2020	10/01/2020	35.45		35.45	510-430-520
Total 136119:						70.90	.00	70.90 ✓ 24411	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 410 American Business Software Inc:						70.90	.00	70.90	
690 Bank of America									
08232020	1	staples	Invoice	08/23/2020	09/22/2020	22.58		22.58	100-900-528
08232020	2	Fire Supply	Invoice	08/23/2020	09/22/2020	119.10		119.10	100-900-520
08232020	3	More Prepared	Invoice	08/23/2020	09/22/2020	171.71		171.71	100-900-520
08232020	4	Zurniez	Invoice	08/23/2020	09/22/2020	79.46		79.46	100-900-520
08232020	5	8x8	Invoice	08/23/2020	09/22/2020	226.92		226.92	100-900-521
08232020	6	home depot	Invoice	08/23/2020	09/22/2020	285.91		285.91	100-900-520
08232020	7	amazon	Invoice	08/23/2020	09/22/2020	325.80		325.80	100-900-520
08232020	8	amazon	Invoice	08/23/2020	09/22/2020	889.85		889.85	100-900-520
08232020	9	amazon	Invoice	08/23/2020	09/22/2020	22.98		22.98	100-900-520
08232020	10	amazon	Invoice	08/23/2020	09/22/2020	338.00		338.00	100-900-520
08232020	11	home depot	Invoice	08/23/2020	09/22/2020	212.94		212.94	100-900-520
08232020	12	amazon	Invoice	08/23/2020	09/22/2020	139.99		139.99	100-900-520
08232020	13	line2ems	Invoice	08/23/2020	09/22/2020	27.47		27.47	100-900-520
08232020	14	us cargo control	Invoice	08/23/2020	09/22/2020	63.58		63.58	100-900-520
08232020	15	staples	Invoice	08/23/2020	09/22/2020	20.38		20.38	100-900-520
08232020	16	staples	Invoice	08/23/2020	09/22/2020	84.98		84.98	100-900-520
08232020	17	spirit halloween	Invoice	08/23/2020	09/22/2020	21.12		21.12	500-420-520
08232020	18	shell	Invoice	08/23/2020	09/22/2020	57.97		57.97	100-900-520
08232020	19	rite aid personal expense of matt ly	Invoice	08/23/2020	09/22/2020	19.98		19.98	500-420-520
08232020	19	circle s market fuel	Invoice	08/23/2020	09/22/2020				
Total 08232020:						3,130.72	.00	3,130.72	24412
Total 690 Bank of America:						3,130.72	.00	3,130.72	
870 Benton County Oregon									
4136	1	Planning Services	Invoice	09/03/2020	10/02/2020	6,583.00		6,583.00	100-900-520
Total 4136:						6,583.00	.00	6,583.00	
Total 870 Benton County Oregon:						6,583.00	.00	6,583.00	24413
890 Best Pots Inc									
A-414989	1	Rented Unit	Invoice	09/09/2020	10/08/2020	82.60		82.60	500-420-520
Total A-414989:						82.60	.00	82.60	
Total 890 Best Pots Inc:						82.60	.00	82.60	24414
1300 Cascade Columbia Distribution									
787350	1	Chemicals	Invoice	08/31/2020	09/30/2020	3,847.27		3,847.27	500-420-520
Total 787350:						3,847.27	.00	3,847.27	
Total 1300 Cascade Columbia Distribution:						3,847.27	.00	3,847.27	24415
1340 Caselle Inc.									
104680	1	Monthly Software Hosting Fees	Invoice	09/01/2020	10/01/2020	583.20		583.20	500-420-521
104680	2	Monthly Software Hosting Fee	Invoice	09/01/2020	10/01/2020	388.80		388.80	100-900-521
104680	3	Monthly Software Hosting Fee	Invoice	09/01/2020	10/01/2020	194.40		194.40	510-430-521
104680	4	Monthly Software Hosting Fee	Invoice	09/01/2020	10/01/2020	64.80		64.80	200-410-521
104680	5	Monthly Software Hosting Fee	Invoice	09/01/2020	10/01/2020	64.80		64.80	520-440-521
Total 104680:						1,296.00	.00	1,296.00	24416

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1340 Caselle Inc.:						1,296.00	.00	1,296.00	
1410 Century Link									
08252020	1	503-T31-4410 130B	Invoice	09/01/2020	10/01/2020	55.23		55.23	500-420-521
Total 08252020:						55.23	.00	55.23	
Total 1410 Century Link:						55.23	.00	✓ 55.23	24417
1550 City of Corvallis									
21816	1	Fuel	Invoice	08/15/2020	09/14/2020	314.35		314.35	500-420-520
Total 21816:						314.35	.00	314.35	
Total 1550 City of Corvallis:						314.35	.00	✓ 314.35	24418
1610 Civil West Engineering Services Inc									
1001.029.00	1	WWTP Improvements Predesign	Invoice	09/01/2020	10/01/2020	34,102.90		✓ 34,102.90	510-430-520
Total 1001.029.004:						34,102.90	.00	34,102.90	
1001-001.02-	1	Misc Services Water	Invoice	09/01/2020	10/01/2020	374.00		374.00	500-420-520
Total 1001-001.02-80:						374.00	.00	✓ 374.00	
1001-001.03-	1	Misc Services WW	Invoice	09/01/2020	10/01/2020	300.00		300.00	510-430-520
Total 1001-001.03-45:						300.00	.00	✓ 300.00	
1001-001.05-	1	Misc Services Transportation	Invoice	09/01/2020	10/01/2020	201.00		✓ 201.00	100-900-520
Total 1001-001.05-04:						201.00	.00	201.00	
Total 1610 Civil West Engineering Services Inc:						34,977.90	.00	✓ 34,977.90	24419
2300 Delapoer Kidd Attorneys at Law									
1829	1	General City matters	Invoice	09/01/2020	10/01/2020	481.25		481.25	100-900-520
Total 1829:						481.25	.00	481.25	
Total 2300 Delapoer Kidd Attorneys at Law:						481.25	.00	481.25	24420
2520 Edge Analytical Laboratories									
20-30056	1	Monthly Coliform	Invoice	09/01/2020	10/01/2020	29.70		29.70	500-420-521
Total 20-30056:						29.70	.00	29.70	
Total 2520 Edge Analytical Laboratories:						29.70	.00	29.70	24421
4320 Merina & Company LLP									
12873	1	audit	Invoice	08/14/2020	09/13/2020	1,805.00		1,805.00	510-430-520
12873	2	audit	Invoice	08/14/2020	09/13/2020	1,805.00		1,805.00	500-420-520
12873	3	audit	Invoice	08/14/2020	09/13/2020	1,140.00		1,140.00	100-900-520
Total 12873:						4,750.00	.00	4,750.00	24423

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 4320 Merina & Company LLP:						4,750.00	.00	4,750.00	
4670 NW Natural									
08262020	1	1407224-3	Invoice	09/01/2020	10/01/2020	15.99		15.99	100-900-521
Total 08262020:						15.99	.00	15.99	
08272020	1	1942119-7	Invoice	09/10/2020	10/01/2020	116.74		116.74	100-900-521
Total 08272020:						116.74	.00	116.74	
Total 4670 NW Natural:						132.73	.00	132.73	✓ 24424
4800 One Call Concepts									
09032020	1	Water	Invoice	09/03/2020	10/01/2020	33.60		33.60	500-420-521
09032020	2	Wastewater	Invoice	09/03/2020	10/01/2020	33.60		33.60	510-430-521
Total 09032020:						67.20	.00	67.20	
Total 4800 One Call Concepts:						67.20	.00	67.20	24425
5240 Pace Heating & Air									
S-52138	1	Equipment diagnostic and repair	Invoice	08/26/2020	09/25/2020	228.00		228.00	100-900-520
Total S-52138:						228.00	.00	228.00	
Total 5240 Pace Heating & Air:						228.00	.00	228.00	24426
5300 Pacific Power/PacificCorp									
09082020	1	02099381-0017	Invoice	09/08/2020	10/08/2020	2,223.89		2,223.89	500-420-521
Total 09082020:						2,223.89	.00	2,223.89	
Total 5300 Pacific Power/PacificCorp:						2,223.89	.00	2,223.89	24427
5360 Pat Hare									
09112020	1	Admin	Invoice	09/11/2020	09/11/2020	1,100.00		1,100.00	100-100-500
09112020	2	PS	Invoice	09/11/2020	09/11/2020	100.00		100.00	100-200-500
09112020	3	Water	Invoice	09/11/2020	09/11/2020	600.00		600.00	500-420-500
09112020	4	WW	Invoice	09/11/2020	09/11/2020	160.00		160.00	510-430-500
09112020	5	SD	Invoice	09/11/2020	09/11/2020	40.00		40.00	520-440-500
Total 09112020:						2,000.00	.00	2,000.00	
Total 5360 Pat Hare:						2,000.00	.00	2,000.00	24428
5780 Republic Services #452									
0452-004343	1	3-0452-0023479	Invoice	08/31/2020	09/30/2020	36.65		36.65	100-900-521
Total 0452-004343333:						36.65	.00	36.65	
0452-004355	1	3-0452-0340655	Invoice	08/31/2020	09/30/2020	37.14		37.14	510-430-521
Total 0452-004355040:						37.14	.00	37.14	
Total 5780 Republic Services #452:						73.79	.00	73.79	24429

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
6030 Schoen's Motors Inc 36006	1	repair submersible pump	Invoice	09/01/2020	10/01/2020	5,373.00		5,373.00	510-430-520
Total 36006:						5,373.00	.00	5,373.00	
Total 6030 Schoen's Motors Inc:						5,373.00	.00	5,373.00	24430
999 Utility Refunds									
09112020	1	Water	Invoice	09/11/2020	09/11/2020	72.00		72.00	500-420-521
09112020	2	Wastewater	Invoice	09/11/2020	09/11/2020	48.00		48.00	510-430-521
Total 09112020:						120.00	.00	120.00	24422
Total 999 Utility Refunds:						120.00	.00	120.00	
Total :						67,206.53	.00	67,206.53	
Grand Totals:						67,206.53	.00	67,206.53	

Eric A. Krohn

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-50010	1,100.00	.00	1,100.00
100-200-50010	100.00	.00	100.00
100-900-52002	122.58	.00	122.58
100-900-52012	228.00	.00	228.00
100-900-52016	1,140.00	.00	1,140.00
100-900-52017	481.25	.00	481.25
100-900-52019	7,893.00	.00	7,893.00
100-900-52020	201.00	.00	201.00
100-900-52030	57.97	.00	57.97
100-900-52031	2,718.57	.00	2,718.57
100-900-52109	169.38	.00	169.38
100-900-52110	226.92	.00	226.92
100-900-52114	388.80	.00	388.80
100-900-52800	22.58	.00	22.58
200-410-52114	64.80	.00	64.80
500-420-50010	600.00	.00	600.00
500-420-52001	3,847.27	.00	3,847.27
500-420-52014	355.45	.00	355.45
500-420-52016	1,805.00	.00	1,805.00
500-420-52019	118.05	.00	118.05
500-420-52020	374.00	.00	374.00
500-420-52104	29.70	.00	29.70
500-420-52105	72.00	.00	72.00
500-420-52109	2,257.49	.00	2,257.49
500-420-52110	55.23	.00	55.23
500-420-52114	583.20	.00	583.20
510-430-50010	160.00	.00	160.00
510-430-52011	5,373.00	.00	5,373.00
510-430-52016	1,805.00	.00	1,805.00
510-430-52019	35.45	.00	35.45
510-430-52020	34,402.90	.00	34,402.90

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
510-430-52105	48.00	.00	48.00
510-430-52109	70.74	.00	70.74
510-430-52114	194.40	.00	194.40
520-440-50010	40.00	.00	40.00
520-440-52114	64.80	.00	64.80
Grand Totals:	67,206.53	.00	67,206.53

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
08/20	13,654.13	.00	13,654.13
09/20	53,552.40	.00	53,552.40
Grand Totals:	67,206.53	.00	67,206.53

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9/11/20

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
640 Auto Zone									
2217611166	1	public works	Invoice	09/03/2020	10/03/2020	201.13		✓ 201.13	500-420-520
Total 2217611166:						201.13	.00	201.13	
2217612031	1	Corecharge	Invoice	09/04/2020	10/04/2020	18.00		✓ 18.00	500-420-520
Total 2217612031:						18.00	.00	18.00	
Total 640 Auto Zone:						219.13	.00	219.13	✓ 24431
1610 Civil West Engineering Services Inc									
1001.028.00	1	WWTP Improvements	Invoice	09/01/2020	10/01/2020	15,194.99		15,194.99	510-430-520
Total 1001.028.002:						15,194.99	.00	✓ 15,194.99	
1001.029.00	1	WWTP Improvements	Invoice	09/01/2020	10/01/2020	18,898.75		✓ 18,898.75	510-430-520
Total 1001.029.002:						18,898.75	.00	18,898.75	
1001-001.36-	1	Misc Services Other	Invoice	09/15/2020	09/20/2020	2,440.00		✓ 2,440.00	100-900-520
Total 1001-001.36-48.:						2,440.00	.00	2,440.00	
Total 1610 Civil West Engineering Services Inc:						36,533.74	.00	36,533.74	24432
1800 Consumers Power Inc.									
09082020	1	1152418	Invoice	09/08/2020	10/01/2020	109.54		109.54	510-430-521
Total 09082020:						109.54	.00	✓ 109.54	
Total 1800 Consumers Power Inc.:						109.54	.00	109.54	24433
2270 De Lage Landen Financial Services Inc.									
69371619	1	monthly service	Invoice	09/15/2020	10/15/2020	131.00		131.00	100-900-520
Total 69371619:						131.00	.00	131.00	
Total 2270 De Lage Landen Financial Services Inc.:						131.00	.00	✓ 131.00	24434
2520 Edge Analytical, Inc									
20-30508	1	Influent	Invoice	09/15/2020	10/15/2020	76.50		76.50	510-430-521
Total 20-30508:						76.50	.00	✓ 76.50	
20-30807	1	Tangent WW	Invoice	09/15/2020	10/15/2020	76.50		76.50	100-900-520
Total 20-30807:						76.50	.00	✓ 76.50	
Total 2520 Edge Analytical, Inc:						153.00	.00	✓ 153.00	24435
5030 Oregon Government Ethics Commission									
AIE12433	1	Annual Billing	Invoice	09/09/2020	10/08/2020	439.09		439.09	100-900-521
Total AIE12433:						439.09	.00	✓ 439.09	24436

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 5030 Oregon Government Ethics Commission:						439.09	.00	439.09	
5330 Pape Machinery									
5123975	1	Service Tractor	Invoice	09/15/2020	10/15/2020	190.34		190.34	100-300-520
Total 5123975:						190.34	.00	190.34	24437
Total 5330 Pape Machinery:						190.34	.00	190.34	
5360 Pat Hare									
09172020	1	Admin	Invoice	09/17/2020	09/17/2020	550.00		550.00	100-100-500
09172020	2	PS	Invoice	09/17/2020	09/17/2020	50.00		50.00	100-200-500
09172020	3	Water	Invoice	09/17/2020	09/17/2020	300.00		300.00	500-420-500
09172020	4	WW	Invoice	09/17/2020	09/17/2020	80.00		80.00	510-430-500
09172020	5	SD	Invoice	09/17/2020	09/17/2020	20.00		20.00	520-440-500
Total 09172020:						1,000.00	.00	1,000.00	
Total 5360 Pat Hare:						1,000.00	.00	1,000.00	24438
5810 RG Smith Electric & Plumbing Inc									
18256.	1	Replace Soft Start, programmed an	Invoice	09/17/2020	09/17/2020	5,488.19		5,488.19	100-900-520
Total 18256:						5,488.19	.00	5,488.19	
18784	1	troubleshoot park lift station	Invoice	09/08/2020	10/08/2020	298.35		298.35	510-430-520
Total 18784:						298.35	.00	298.35	
18808	1	troubleshoot WW treatment pump	Invoice	09/10/2020	10/10/2020	620.18		620.18	510-430-520
Total 18808:						620.18	.00	620.18	
Total 5810 RG Smith Electric & Plumbing Inc:						6,406.72	.00	6,406.72	24439
5940 SAIF Corporation									
1000094125	1	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	37.29		37.29	100-100-521
1000094125	2	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	7.85		7.85	100-900-521
1000094125	3	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	10.38		10.38	100-300-521
1000094125	4	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	3.08		3.08	100-200-521
1000094125	5	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	8.97		8.97	520-440-521
1000094125	6	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	12.62		12.62	200-410-521
1000094125	7	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	68.42		68.42	510-430-521
1000094125	8	Workers Comp Ins	Invoice	09/15/2020	10/20/2020	131.80		131.80	500-420-521
Total 1000094125:						280.41	.00	280.41	
Total 5940 SAIF Corporation:						280.41	.00	280.41	24440
6390 Staples Credit Plan									
09042020	1	Business Checks	Invoice	09/04/2020	10/04/2020	159.99		159.99	100-900-520
Total 09042020:						159.99	.00	159.99	
Total 6390 Staples Credit Plan:						159.99	.00	159.99	24441

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7274 US Bank Equipment Finance									
423379718	1	Canon Copier	Invoice	09/04/2020	10/04/2020	206.00		206.00	100-900-520
Total 423379718:						206.00	.00	206.00	
Total 7274 US Bank Equipment Finance:						206.00	.00	206.00	24442
7130 Verizon									
9862211949	1	Phone	Invoice	09/06/2020	10/06/2020	51.57		51.57	100-900-521
9862211949	2	Phone	Invoice	09/06/2020	10/06/2020	104.65		104.65	500-420-521
9862211949	3	Phone	Invoice	09/06/2020	10/06/2020	64.64		64.64	510-430-521
Total 9862211949:						220.86	.00	220.86	
Total 7130 Verizon:						220.86	.00	220.86	24443
Total :						46,049.82	.00	46,049.82	
Grand Totals:						46,049.82	.00	46,049.82	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-50010	550.00	.00	550.00
100-100-52103	37.29	.00	37.29
100-200-50010	50.00	.00	50.00
100-200-52103	3.08	.00	3.08
100-300-52022	190.34	.00	190.34
100-300-52103	10.38	.00	10.38
100-900-52002	159.99	.00	159.99
100-900-52012	5,488.19	.00	5,488.19
100-900-52019	207.50	.00	207.50
100-900-52020	2,440.00	.00	2,440.00
100-900-52022	206.00	.00	206.00
100-900-52102	439.09	.00	439.09
100-900-52103	7.85	.00	7.85
100-900-52110	51.57	.00	51.57
200-410-52103	12.62	.00	12.62
500-420-50010	300.00	.00	300.00
500-420-52014	219.13	.00	219.13
500-420-52103	131.80	.00	131.80
500-420-52110	104.65	.00	104.65
510-430-50010	80.00	.00	80.00
510-430-52011	918.53	.00	918.53
510-430-52020	34,093.74	.00	34,093.74
510-430-52103	68.42	.00	68.42
510-430-52104	76.50	.00	76.50
510-430-52109	109.54	.00	109.54
510-430-52110	64.64	.00	64.64
520-440-50010	20.00	.00	20.00
520-440-52103	8.97	.00	8.97

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
Grand Totals:	46,049.82	.00	46,049.82

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/20	46,049.82	.00	46,049.82
Grand Totals:	46,049.82	.00	46,049.82

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9/17/20

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7472 Pump Tech, Inc.									
0161391-IN	1	Partial Billing for Booster with Bypa	Invoice	09/11/2020	10/10/2020	40,864.50		40,864.50	500-420-520
Total 0161391-IN:						40,864.50	.00	40,864.50	
Total 7472 Pump Tech, Inc.:						40,864.50	.00	40,864.50	
Total :						40,864.50	.00	40,864.50	
Grand Totals:						40,864.50	.00	40,864.50	

24445

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
500-420-52030	40,864.50	.00	40,864.50
Grand Totals:	40,864.50	.00	40,864.50

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/20	40,864.50	.00	40,864.50
Grand Totals:	40,864.50	.00	40,864.50

[Signature]
9/17/20

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
09112020	1	541-745-58580873B	Invoice	09/11/2020	10/10/2020	83.94		83.94	510-430-521
Total 09112020:						83.94	.00	83.94	
Total 1410 Century Link:						83.94	.00	83.94	24446
1520 CIS TRUST									
OCTOBER 2	1	Employee Health Ins	Invoice	09/17/2020	10/16/2020	1,283.60		1,283.60	100-100-510
OCTOBER 2	2	Employee Health Ins	Invoice	09/17/2020	10/16/2020	80.23		80.23	100-200-510
OCTOBER 2	3	Employee Health Ins	Invoice	09/17/2020	10/16/2020	481.35		481.35	100-300-510
OCTOBER 2	4	Employee Health Ins	Invoice	09/17/2020	10/16/2020	401.13		401.13	200-410-510
OCTOBER 2	5	Employee Health Ins	Invoice	09/17/2020	10/16/2020	3,850.80		3,850.80	500-420-510
OCTOBER 2	6	Employee Health Ins	Invoice	09/17/2020	10/16/2020	1,604.50		1,604.50	510-430-510
OCTOBER 2	7	Employee Health Insurance	Invoice	09/17/2020	10/16/2020	320.90		320.90	520-440-510
Total OCTOBER 2020 FINAL INVOICE:						8,022.51	.00	8,022.51	24447
Total 1520 CIS TRUST:						8,022.51	.00	8,022.51	
1550 City of Corvallis									
218365	1	Fuel	Invoice	09/15/2020	10/14/2020	78.56		78.56	500-420-520
Total 218365:						78.56	.00	78.56	
Total 1550 City of Corvallis:						78.56	.00	78.56	24448
1740 Comcast									
09102020	1	8778 10 607 0002520	Invoice	09/10/2020	09/30/2020	102.85		102.85	100-900-521
Total 09102020:						102.85	.00	102.85	
Total 1740 Comcast:						102.85	.00	102.85	24449
6290 Smith-Wagar Brucker Consulting, LLC									
D1086	1	Financial Consulting - July 2020	Invoice	09/17/2020	10/16/2020	4,350.00		4,350.00	100-900-520
Total D1086:						4,350.00	.00	4,350.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						4,350.00	.00	4,350.00	24450
6950 Ultrex									
INV88705	1	Service Cancellation Fee	Invoice	09/18/2020	10/17/2020	35.00		35.00	100-900-520
Total INV88705:						35.00	.00	35.00	
Total 6950 Ultrex:						35.00	.00	35.00	24451
Total :						12,672.86	.00	12,672.86	
Grand Totals:						12,672.86	.00	12,672.86	

GL Account Number	Debit	Credit	Net
100-100-51010	1,283.60	.00	1,283.60
100-200-51010	80.23	.00	80.23
100-300-51010	481.35	.00	481.35
100-900-52019	4,350.00	.00	4,350.00
100-900-52022	35.00	.00	35.00
100-900-52110	102.85	.00	102.85
200-410-51010	401.13	.00	401.13
500-420-51010	3,850.80	.00	3,850.80
500-420-52014	78.56	.00	78.56
510-430-51010	1,604.50	.00	1,604.50
510-430-52110	83.94	.00	83.94
520-440-51010	320.90	.00	320.90
Grand Totals:	12,672.86	.00	12,672.86

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/20	12,672.86	.00	12,672.86
Grand Totals:	12,672.86	.00	12,672.86

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9/22/20

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1650 C-More Pipe Services Co									
20-0236	1	mobilization of TV truck to locate pi	Invoice	09/24/2020	09/24/2020	1,500.00		1,500.00	510-430-520
Total 20-0236:						1,500.00	.00	1,500.00	
Total 1650 C-More Pipe Services Co:						1,500.00	.00	1,500.00	
7473 Kelly's									
CO00000499	1	50% payment for refrigerator, dishw	Invoice	09/23/2020	10/09/2020	2,207.50		2,207.50	100-900-530
Total CO00000499:						2,207.50	.00	2,207.50	
Total 7473 Kelly's:						2,207.50	.00	2,207.50	
5330 Pape Machinery									
12270561	1	B&C Oil Gall	Invoice	09/24/2020	10/04/2020	12.24		12.24	100-300-520
Total 12270561:						12.24	.00	12.24	
Total 5330 Pape Machinery:						12.24	.00	12.24	
Total :						3,719.74	.00	3,719.74	
Grand Totals:						3,719.74	.00	3,719.74	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52022	12.24	.00	12.24
100-900-53003	2,207.50	.00	2,207.50
510-430-52011	1,500.00	.00	1,500.00
Grand Totals:	3,719.74	.00	3,719.74

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9/29/20

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/20	3,719.74	.00	3,719.74
Grand Totals:	3,719.74	.00	3,719.74



CODE COMPLIANCE

Willamette Valley Processors, LLC

7/26/20 through 8/28/20

End of Month - September

CSO	Jerry Jackson
Hours Worked:	Hrs. - 78
Complaint Total:	Monthly Case Load
	Complaints 3 Self-Initiated 6 Total Calls 9

Complaint ID	Date/Time	Issue	Observed	Address	Impound Notice
A20-146	9/2/20 9:44 AM	Illegal Parking	Observed	4000 Block Holly Ln	Posted
A20-147	9/11/20 8:54 AM	Illegal Parking	Observed	8808 Cori Ct	Left my card on vehicle.
A20-148	9/11/20 10:54 AM	Illegal Chickens (2 roosters & 4 hens)	Complaint	4113 NE Laurel Dr	Verbal Warning
A20-149	9/11/20 11:00 AM	Illegal Parking	Observed	3126 NE Willamette Ave	Verbal Warning
A20-150	9/21/20 11:47 AM	Dog at large (Mia)	Observed	4313 NE Holly Ln	Neighbor put the dog in house
A20-151	9/21/20 12:50 PM	Illegal Chickens (2 roosters & 4 hens)	Complaint	4113 NE Laurel Dr	Final verbal warning
A20-152	9/22/20 10:48 AM	Illegal Chickens (2 roosters & 4 hens)	Complaint	4113 NE Laurel Dr	Hand delivered Cease and Desist Letter
A20-153	9/22/20 11:04 AM	Illegal Parking	Observed	125 NE Columbia	Verbal Warning
A20-154	9/22/20 11:10 AM	Citizen Assist	Observed	182 NE Azalea Ave	Help load discarded furniture

- Wrong Way Driving 0
- Yellow Zone 0
- Prohibited Parking 4
- Grass/Vegetation Warnings 0
- Noise 0
- Animal at large 1
- Livestock/Dog Violations 0
- Chicken Complaint 3

Criminal 0

Trash Container 0

Solid Waste/Littering 0

Vacation/Citizen Assist 1

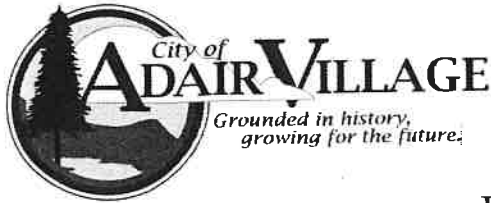
Animal Control:

CITY ASSIST:

- Emergency Management – Monthly CERT Training – CERT Class 20-001 has started. Monthly training for active CERT Team.
- Daily Patrol

Basketball Hoop on sidewalk 0

Traffic Violation Warning 0



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 8/20/2019 TO 9/20/2020

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 9,667,694 Million Gallons

Average Usage per Day 322k

WATER DISTRIBUTION REPORT

Maintenance Activity: Water demand continues to level off. High fire danger and dense smoke for the first two weeks of the month made things very difficult for staff. Most time was spent on running the water plant keeping our storage tanks as full as possible.

Collected quarterly samples, third quarter samples have been taken.

WASTEWATER TREATMENT REPORT

Flows into the WWTP are still low. Staff re installed the recirculation pump for that tricking filter that had been repaired. Staff also did maintenance on the clarifying pump and flushed the lines. Total

Monthly Influent: 1.9 Million Gallons

Discharged: Discharge to the river concluded on April 20th.

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Leaves are beginning to fall. Staff will now daily check and clear all storm drains till spring.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape, spraying for weed in the cracks continue. Staff filled potholes in front of the store and gravel down on the south side of the road.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Mowing continues some rains have started some grass growth. Jeremy continues to do a great job keeping up on all facilities.

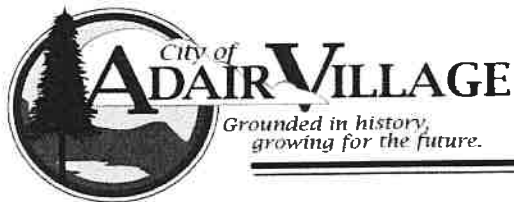
WATER TREATMENT PLANT

Maintenance Activity: The water plant is running well. We are running 5 days a week. All sed basins have been cleaned and are ready for winter. Staff have been working with Civil West on planned upgrades to the plant.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is doing good. Staff continues to monitor, report and complete all sampling and labs.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT October 6, 2020 Council Meeting

Administration

- **IT** – The server here at the City started failing and crashed at the beginning of the month so we have been working with a consultant to get the data retrieved and to build a new server.
- **Facilities Cleaned** – Serve Pro will begin at the water plant next week before we have our annual Oregon Health Authority (OHA) review.
- **Tangent** – Update
- **Pacific Power** – The City received full reimbursement for the equipment that failed at the water plant due to the power outage. The total came to approximately \$9,000.00
- **Theft at Wastewater** – The City will be receiving full reimbursement for the items stolen.

Property/Businesses

- **Parks & Perpetuity** -The City received the initial environmental review and will now be submitting the application the Federal Parks Service next week. It does look like we will have to go through the NEPA process.
- **Farm Foods** – Jim Jones will be out of the building on October 16th. Sean thanked Jim on behalf of the city and wished him well in his future endeavors.
- **Republic Service** – Sean and I met with them one last time to review the contract and we are just waiting for the signed copy back.
- **CSME** – The railroad club has been hard at work to move all of their operations to the new barracks building. They wanted to thank the City again for the partnership and support.
- **ALH** – They have a work day scheduled for October 3rd to remove the old paneling from the walls. They are still actively seeking funding for the overall project.

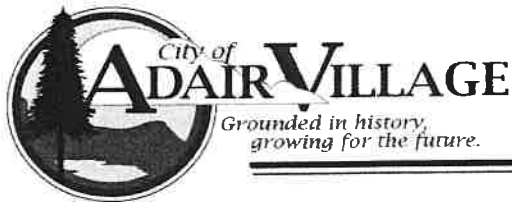
Major Projects/Engineering

- **Calloway Creek** – Update
- **SCS Property** – Update
- **William R. Carr Subdivision** –I talked with Brian Donne and he will be painting bike lane signs in the next few weeks.
- **UGB Expansion** – I will be meeting with ECO Northwest an engineering firm in Oregon that specializes in land use decisions at the end of the week to review our population projections. We will be discussing not only the remainder of the Weigle property but the Cornelius property and ODFW.
- **Wastewater Plant** – Staff and I met with Civil West and have come up with the layout of the new plant. They have begun the civil engineering and they're on track to go to bids after the new year.

ADAIR VILLAGE PATROL
 Aug 25, 2020 - Sept 24, 2020

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	shift	Con- tacts	Traffic		Arrests		Notes
						Warn	Cite	Cite	Cust	
Patrol										
082620 00:59:34	2020131098	1:29:45	Hardison	grave						PATROLLED HIGHWAY 99W/CITY STREETS/SCHOOL/BUSINESSES/NEW HOME CONSTRUCTION. NO ACTIVITY.
082620 09:27:39	2020131244	0:19:16	Fricke	day						no activity
082720 05:27:36	2020131799	0:46:28	Gordon	swing						0 activity
082720 13:12:59	2020132028	1:06:03	Bowers	day	1					patrolled adair. 1 citizen contact.
082820 01:55:27	2020132408	1:45:54	Gordon	swing						0 activity
082820 08:07:10	2020132491	1:00:45	Halahuni	day						0 contacts@0 stops@0 cites
082820 16:03:10	2020132773	6:11:11	Williams	swing						TRUCKS HAVE BEEN GOING DOWN THE ONE WAY STREET THE WRONG WAY, PR HAS SEEN TRUCKS WHICH HE BELIEVES TO BE AFFILIATED WITH "WOODCHUCKS"; LARGE WHITE TRUCK WITH A CHERRY PICKER OCCUPIED X2; checked the area goa
082920 04:53:47	2020133087	1:06:25	Drongese	grave						No activity
082920 15:25:39	2020133308	1:05:26	Weikel	day						no activity
082920 19:31:09	2020133447	1:14:18	Lancaster	swing		1				One traffic stop one warning.
082920 23:56:46	2020133616	1:01:16	Gordon	swing		1	1			2 traffic stops, 1 cite speed, 1 warn speed
083020 08:34:11	2020133716	0:59:09	Halahuni	day	3					0 traffic stops@0 cites@3 contacts
083120 11:25:08	2020134300	1:39:37	Blaser	day	1					1 contact
083120 22:10:12	2020134653	1:09:27	Williams	swing						patrolled streets and parks
083120 23:14:42	2020134680	1:22:05	Hessling	swing				1		1 vehicle stop, 1 cite and release for PCS Meth
090120 02:52:38	2020134749	2:06:03	Heese	grave						PATROLLED NEIGHBORHOODS, SC CAMPUS, AND ADAIR COUNTY PARK
090120 04:49:34	2020134777	1:18:54	Lovik	grave						no activity
090120 13:15:35	2020134994	1:00:02	Bowers	day						PATROLLED CITY STREETS, SCHOOL, PARKS.
090120 13:15:49	2020134995	0:34:23	Blaser	day						no activity
090220 01:30:31	2020135330	0:58:17	Lovik	grave						20-2160 Contacted male who is corrections client out of Polk Co for burg in truck blacked out on his phone. Said he just pulled over to talk on the phone. Black and yellow large tool bag in the back of truck appeared full of tools.Ⓜ
090220 23:51:26	2020136010	3:32:53	Drongese	grave						no activity
090320 11:06:31	2020136218	0:18:01	Lundy	day	2					CASE#202002174 - CRIM MIS 2; 2 CITIZEN CONTACTS
090420 00:01:15	2020136640	0:44:55	Bowers	swing						0 activity
090520 08:10:05	2020137397	1:14:22	Blaser	day		2				2 stops-warnings for speed
090620 23:22:24	2020138406	0:25:21	Lovik	grave	1					Checked on male on side of road near City Park entrance, checking his blood sugar, refused medics. Code 5- Possible VRO on Holly Lane
090720 04:31:41	2020138478	1:12:13	Heese	grave						no activity
090720 19:17:55	2020139096	1:03:48	Lancaster	swing						Patrolled the school, neighborhoods and park. One call for service.
090820 15:08:54	2020139779	0:24:38	Fricke	day						no activity
090920 03:39:17	2020140122	2:57:43	Hardison	grave						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/NEW HOME CONSTRUCTIONS SITES. NO ACTIVITY.
090920 20:17:32	2020140674	1:08:04	Gevatosky	swing						Responded to a Welfare Check. Responded to a suspicious person call.
091020 09:48:08	2020140973	1:01:04	Bowers	day						no activity
091120 02:09:24	2020141555	1:59:51	Gordon	swing						0 traffic stops 0 calls for service
091120 09:36:13	2020141680	1:01:33	Halahuni	day						0 traffic stops; 0 cites
091220 18:42:40	2020142734	0:42:31	Lancaster	swing						No activity then assisted 429 with a call.
091220 23:24:55	2020142892	1:10:59	Williams	swing						0 stops or contacts
091320 07:53:46	2020143007	1:00:32	Horn	day	1					0 CFS@0 Traffic Stops@1 Contact
091420 04:51:24	2020143454	1:33:59	Heese	grave						no activity



STAFF REPORT
Attachment G – Financial Report
 October 6, 2020 Council Meeting

Totals - Income shown for Fiscal Year 2019-2020 is \$518,079.66 and Expenses are \$643,356.38 which shows a Net Income of \$-125,276.72 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	96,384.63	165,861.01	25.10%	-69,476.38
Streets	7,507.98	13,607.04	8.20%	-6,099.06
Water	130,012.51	210,797.07	16.50%	-80,784.56
Wastewater	168,282.67	246,946.95	75.60%	-78,664.28
Storm Drain	5,779.87	6,144.31	19.70%	-364.44
SDC Fund	110,112.00	0.00	0.00%	110,112.00
Reserve	0.00	0.00	0.00%	0.00
TOTAL	\$518,079.66	\$643,356.38		-125,276.72

We have approximately **\$2,293,999.21** in the Local Government Investment Pool (LGIP). In September we had **\$2,200,195.25**. Last year on 10/01/2019 we had **\$1,361,287.18**

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	150,000.00	.00	150,000.00	.00
100-000-40001	Property Taxes - Current	140,000.00	451.84	139,548.16	0.3%
100-000-40002	Property Taxes - Prior Year	2,500.00	.00	2,500.00	.00
100-000-41010	Revenue Sharing	9,500.00	2,435.04	7,064.96	25.6%
100-000-41020	Cigarette Taxes	1,100.00	161.77	938.23	14.7%
100-000-41030	Liquor Taxes	16,500.00	2,911.25	13,588.75	17.6%
100-000-41100	Tangent Contract	119,100.00	21,730.16	97,369.84	18.2%
100-000-41200	Transient Lodging Tax	.00	5,000.00	5,000.00-	.00
100-000-42001	Planning Fees	10,000.00	.00	10,000.00	.00
100-000-42050	Fees - Other	4,000.00	2,785.00	1,215.00	69.6%
100-000-42060	SDC Administrative Fees	.00	4,620.00	4,620.00-	.00
100-000-43001	Utility Franchise Fees	50,000.00	24,692.29	25,307.72	49.4%
100-000-46020	Residential Rent Revenue	21,600.00	6,529.80	15,070.20	30.2%
100-000-46021	Property Lease or Rent	58,000.00	4,288.25	53,711.75	7.4%
100-000-46023	Building Lease	32,000.00	.00	32,000.00	.00
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	1,500.00	.00	1,500.00	.00
100-000-46055	Refunds	200.00	.00	200.00	.00
100-000-46057	Miscellaneous	.00	.20	.20-	.00
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	.00	17,048.63	17,048.63-	.00
100-000-48000	Interest	12,000.00	3,730.41	8,269.59	31.1%
100-000-48500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	14,996.00	.00	14,996.00	.00
Total General Fund:		662,016.00	96,384.63	565,631.37	14.6%
City Administration					
100-100-50010	City Administrator	64,020.00	15,017.67	49,002.33	23.5%
100-100-50016	Utility/Court Clerk	7,918.00	2,009.58	5,908.42	25.4%
100-100-50018	Finance Clerk	3,393.00	880.71	2,512.29	26.0%
100-100-51010	Employee Health Ins Benefits	17,395.00	2,566.02	14,828.98	14.8%
100-100-51020	Retirement Benefits	18,693.00	2,285.16	16,607.84	12.1%
100-100-51030	Employment Taxes	10,411.00	1,193.57	9,217.43	11.5%
100-100-52002	Materials & Supplies	200.00	.00	200.00	.00
100-100-52010	Miscellaneous	.00	.00	.00	.00
100-100-52013	Travel and Training	2,500.00	.00	2,500.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
100-100-52018	Planning Consultant	30,000.00	.00	30,000.00	.00
100-100-52019	Contract Service	24,000.00	6,000.00	18,000.00	25.0%
100-100-52030	Miscellaneous	250.00	.00	250.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	921.29	921.29-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		194,230.00	30,874.00	163,356.00	15.9%
Public Safety					
100-200-50010	City Administrator	5,820.00	1,551.29	4,268.71	26.7%
100-200-51010	Employee Health Ins Benefits	1,198.00	160.37	1,037.63	13.4%
100-200-51020	Retirement Benefits	1,460.00	198.29	1,261.71	13.8%
100-200-51030	Employment Taxes	804.00	103.07	700.93	12.8%
100-200-52019	Contract Service	36,000.00	8,113.50	27,886.50	22.5%
100-200-52103	Insurance	.00	71.08	71.08-	.00
Total Public Safety:		45,282.00	10,197.60	35,084.40	22.5%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	13,549.00	.00	13,549.00	.00
100-300-50054	Utility Worker II	12,620.00	2,131.83	10,488.17	16.9%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	7,136.00	962.26	6,173.74	13.5%
100-300-51020	Retirement Benefits	6,563.00	710.32	5,852.68	10.8%
100-300-51030	Employment Taxes	3,617.00	518.75	3,098.25	14.3%
100-300-52002	Materials & Supplies	400.00	81.54	318.46	20.4%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	.00	1,000.00	.00
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	200.00	1,019.92	819.92-	510.0%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	200.00	3,663.23	3,463.23-	1831.6
100-300-52026	Non-capital Improvements	.00	.00	.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,000.00	1,084.73	84.73-	108.5%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	50.86	699.14	6.8%
100-300-52111	Parks-Events	2,000.00	.00	2,000.00	.00
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	1,500.00	.00	1,500.00	.00
100-300-53002	Equipment Purchase	1,250.00	.00	1,250.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		64,860.00	10,223.44	54,636.56	15.8%
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00
100-900-52002	Materials & Supplies	3,500.00	3,049.30	450.70	87.1%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
100-900-52010	Legal Notices	1,500.00	719.00	781.00	47.9%
100-900-52012	Maintenance - Bldg & Parks	5,000.00	5,716.19	716.19	114.3%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	14.72	185.28	7.4%
100-900-52015	Security Alarm	.00	.00	.00	.00
100-900-52016	Audit	2,850.00	1,140.00	1,710.00	40.0%
100-900-52017	City Attorney	.00	2,318.75	2,318.75	.00
100-900-52019	Contract Service	30,000.00	20,192.34	9,807.66	67.3%
100-900-52020	Engineering Consultant	.00	4,361.00	4,361.00	.00
100-900-52021	Transit	20,000.00	3,133.87	16,866.13	15.7%
100-900-52022	Equipment Maintenance	4,500.00	567.00	3,933.00	12.6%
100-900-52023	Equipment Rental/Lease	500.00	.00	500.00	.00
100-900-52024	Security Alarm	800.00	.00	800.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	.00	1,200.00	.00
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	7.38	2,492.62	0.3%
100-900-52031	CERT Expenditures	.00	2,718.57	2,718.57	.00
100-900-52101	Banking Charges	750.00	.25	749.75	.00
100-900-52102	Dues	5,250.00	2,098.42	3,151.58	40.0%
100-900-52103	Insurance	6,150.00	6,613.72	463.72	107.5%
100-900-52108	Postage	2,500.00	641.60	1,858.40	25.7%
100-900-52109	Utilities	22,200.00	3,800.01	18,399.99	17.1%
100-900-52110	Telephones	4,600.00	819.11	3,780.89	17.8%
100-900-52111	Mayor & Council Expenses	1,000.00	.00	1,000.00	.00
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	4,824.00	1,166.40	3,657.60	24.2%
100-900-52115	Tangent Expenditures	12,000.00	.00	12,000.00	.00
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	6,000.00	.00	6,000.00	.00
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	.00	37,388.48	37,388.48	.00
100-900-52900	Insurance Reimbursed Expense	.00	6,570.03	6,570.03	.00
100-900-53001	Improvements - Bldg & Parks	4,000.00	.00	4,000.00	.00
100-900-53002	Equipment Purchase	.00	.00	.00	.00
100-900-53003	Barracks Improvements	.00	403.00	403.00	.00
100-900-53004	Land Purchase	.00	.00	.00	.00
100-900-54006	Barracks Loan Payment	22,254.00	11,126.83	11,127.17	50.0%
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	38,307.00	.00	38,307.00	.00
100-900-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		212,962.00	114,565.97	98,396.03	53.8%
Contingency					
100-998-58000	Contingency	74,000.00	.00	74,000.00	.00
Total Contingency:		74,000.00	.00	74,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	70,682.00	.00	70,682.00	.00
Total Ending Fund Balance:		70,682.00	.00	70,682.00	.00
General Fund Revenue Total:		662,016.00	96,384.63	565,631.37	14.6%
General Fund Expenditure Total:		662,016.00	165,861.01	496,154.99	25.1%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
	Net Total General Fund:	.00	69,476.38-	69,476.38	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	105,300.00	.00	105,300.00	.00
200-000-41040	Highway Apportionment	60,000.00	7,507.98	52,492.02	12.5%
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		165,200.00	7,507.98	157,692.02	4.5%
Public Works - Streets					
200-410-50010	City Administrator	.00	409.33	409.33	.00
200-410-50018	Finance Clerk	1,131.00	293.57	837.43	26.0%
200-410-50050	Public Works Supervisor	6,176.00	1,575.73	4,600.27	25.5%
200-410-50052	Utility Worker III	4,890.00	1,240.52	3,649.48	25.4%
200-410-50054	Utility Worker II	2,103.00	468.60	1,634.40	22.3%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	5,380.00	801.88	4,578.12	14.9%
200-410-51020	Retirement Benefits	3,586.00	621.61	2,964.39	17.3%
200-410-51030	Employment Taxes	1,976.00	373.01	1,602.99	18.9%
200-410-52002	Materials & Supplies	.00	.00	.00	.00
200-410-52011	System Maintenance & Repair	.00	.00	.00	.00
200-410-52016	Audit	950.00	.00	950.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	.00	.00	.00	.00
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	1,050.00	4,950.00	17.5%
200-410-52027	Street Signs	.00	.00	.00	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	3,800.00	4,500.39	700.39	118.4%
200-410-52109	Utilities	11,000.00	2,078.00	8,922.00	18.9%
200-410-52114	Software Hosting Fees	804.00	194.40	609.60	24.2%
200-410-53001	Street Maintenance	.00	.00	.00	.00
200-410-53002	Equipment Purchase	.00	.00	.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		49,846.00	13,507.04	36,238.96	27.3%
Contingency					
200-998-58000	Contingency	8,600.00	.00	8,600.00	.00
Total Contingency:		8,600.00	.00	8,600.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	106,754.00	.00	106,754.00	.00
Total Ending Fund Balance:		106,754.00	.00	106,754.00	.00
Street Fund Revenue Total:		165,200.00	7,507.98	157,692.02	4.5%
Street Fund Expenditure Total:		165,200.00	13,607.04	151,592.96	8.2%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
	Net Total Street Fund:	.00	6,099.06-	6,099.06	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	680,000.00	.00	580,000.00	.00
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	330,000.00	128,664.44	201,335.56	39.0%
500-000-42035	Reconnect Fees	2,000.00	.00	2,000.00	.00
500-000-42036	Water Outside Assessments	250,000.00	.00	250,000.00	.00
500-000-42045	Utility Deposit	4,000.00	910.00	3,090.00	22.8%
500-000-46030	Fees - Other	500.00	.00	500.00	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	.00	438.07	438.07-	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	.00	.00	.00	.00
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		1,279,077.00	130,012.51	1,149,064.49	10.2%
Public Works - Water					
500-420-50010	City Administrator	34,920.00	10,126.55	24,793.45	29.0%
500-420-50016	Utility/Court Clerk	21,774.00	5,358.86	16,415.14	24.6%
500-420-50018	Finance Clerk	11,311.00	2,935.70	8,375.30	26.0%
500-420-50050	Public Works Supervisor	37,055.00	8,926.67	28,128.33	24.1%
500-420-50052	Utility Worker III	26,893.00	6,822.93	20,070.07	25.4%
500-420-50054	Utility Worker II	18,931.00	3,820.83	15,110.17	20.2%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	53,435.00	7,698.05	45,736.95	14.4%
500-420-51020	Retirement Benefits	37,842.00	5,526.11	32,315.89	14.6%
500-420-51030	Employment Taxes	20,852.00	3,580.78	17,271.22	17.2%
500-420-52001	Chemicals	30,000.00	3,847.27	26,152.73	12.8%
500-420-52002	Materials & Supplies	1,000.00	.00	1,000.00	.00
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	36,245.58	8,754.42	80.5%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	973.15	4,526.85	17.7%
500-420-52016	Audit	4,275.00	1,805.00	2,470.00	42.2%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	1,204.15	33,795.85	3.4%
500-420-52020	Engineering Consultant	20,000.00	4,722.00	15,278.00	23.6%
500-420-52022	Equipment Maintenance	2,000.00	1,758.27	241.73	87.9%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	450.00	3,550.00	11.3%
500-420-52030	Miscellaneous	2,000.00	81,729.00	79,729.00-	4086.5
500-420-52101	Banking Charges	200.00	733.89	533.89-	366.9%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	8,500.00	12,661.03	4,161.03-	149.0%
500-420-52104	Lab Analysis	5,000.00	423.90	4,576.10	8.5%
500-420-52105	Refunds-Utility Deposit	500.00	150.00	350.00	30.0%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	305.00	695.00	30.5%
500-420-52108	Postage	600.00	.00	600.00	.00
500-420-52109	Utilities	33,000.00	6,505.86	26,494.14	19.7%
500-420-52110	Telephones	3,400.00	736.89	2,663.11	21.7%
500-420-52114	Software Hosting Fees	7,236.00	1,749.60	5,486.40	24.2%

Account Number	Account Title	2020-21	2020-21	2020-20	2020-20
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	.00	.00	.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	.00	100,000.00	.00
500-420-53501	New Pump Station	100,000.00	.00	100,000.00	.00
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	125,000.00	.00	125,000.00	.00
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		808,524.00	210,797.07	597,726.93	25.1%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	370,553.00	.00	370,553.00	.00
Total Ending Fund Balance:		370,553.00	.00	370,553.00	.00
Water Fund Revenue Total:		1,279,077.00	130,012.51	1,149,064.49	10.2%
Water Fund Expenditure Total:		1,279,077.00	210,797.07	1,068,279.93	16.5%
Net Total Water Fund:		.00	80,784.56-	80,784.56	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	10,000.00	.00	10,000.00	.00
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	265,600.00	50,917.11	234,682.89	17.8%
510-000-42041	OR DEQ Loan for WWFP	.00	250.56	250.56-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	.00	.00	.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	1,000.00	.00	1,000.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	.00	117,115.00	117,115.00-	.00
Total Wastewater Fund:		326,600.00	168,282.67	158,317.33	51.5%
Public Works - Wastewater					
510-430-50010	City Administrator	8,730.00	3,054.91	5,675.09	35.0%
510-430-50016	Utility/Court Clerk	8,906.00	2,377.99	6,530.01	26.7%
510-430-50018	Finance Clerk	6,221.00	1,634.56	4,586.44	26.3%
510-430-50050	Public Works Supervisor	15,440.00	4,467.05	10,972.95	28.9%
510-430-50052	Utility Worker III	14,669.00	3,721.58	10,947.42	25.4%
510-430-50054	Utility Worker II	6,310.00	1,405.77	4,904.23	22.3%
510-430-50058	Utility Worker I	.00	.00	.00	.00
510-430-51010	Employee Health Ins Benefits	21,771.00	3,207.52	18,563.48	14.7%
510-430-51020	Retirement Benefits	15,118.00	2,364.09	12,753.91	15.6%
510-430-51030	Employment Taxes	8,330.00	1,491.95	6,838.05	17.9%
510-430-52001	Chemicals	4,500.00	3,957.20	542.80	87.9%
510-430-52002	Materials & Supplies	500.00	.00	500.00	.00
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	75,000.00	6,291.53	68,708.47	8.4%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	.00	3,300.00	.00
510-430-52016	Audit	1,425.00	1,805.00	380.00-	126.7%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	106.35	2,093.65	4.8%
510-430-52020	Engineering Consultant	.00	151,517.59	151,517.59-	.00
510-430-52022	Equipment Maintenance	1,500.00	.00	1,500.00	.00
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	.00	500.00	.00
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	6,200.00	8,426.63	2,226.63-	135.9%
510-430-52104	Lab Analysis	4,000.00	306.00	3,694.00	7.7%
510-430-52105	Refunds-Utility Deposit	.00	100.00	100.00-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,200.00	1,043.69	7,156.31	12.7%
510-430-52110	Telephones	2,500.00	412.09	2,087.91	16.5%
510-430-52114	Software Hosting Fees	2,412.00	583.20	1,828.80	24.2%
510-430-53002	Equipment Purchase	.00	.00	.00	.00
510-430-53005	Wastewater System Improvements	.00	37,315.25	37,315.25-	.00
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
510-430-54004	OR DEQ Loan Repayment	30,000.00	11,357.00	18,643.00	37.9%
510-430-55600	Transfer to Reserve Fund	400.00	.00	400.00	.00
Total Public Works - Wastewater:		253,734.00	246,946.95	6,787.05	97.3%
Contingency					
510-998-58000	Contingency	38,000.00	.00	38,000.00	.00
Total Contingency:		38,000.00	.00	38,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	34,866.00	.00	34,866.00	.00
Total Ending Fund Balance:		34,866.00	.00	34,866.00	.00
Wastewater Fund Revenue Total:		326,600.00	168,282.67	158,317.33	51.5%
Wastewater Fund Expenditure Total:		326,600.00	246,946.95	79,653.05	75.6%
Net Total Wastewater Fund:		.00	78,664.28	78,664.28	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	6,000.00	.00	6,000.00	.00
520-000-42040	Storm Drain Fees	25,000.00	5,779.97	19,220.13	23.1%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		31,200.00	5,779.97	25,420.13	18.5%
Public Works - Storm Drain					
520-440-50010	City Administrator	2,910.00	866.36	2,043.64	29.8%
520-440-50016	Utility/Court Clerk	990.00	301.43	688.57	30.4%
520-440-50018	Finance Clerk	566.00	126.86	439.14	22.4%
520-440-50050	Public Works Supervisor	3,088.00	787.87	2,300.13	25.5%
520-440-50052	Utility Worker III	2,445.00	820.27	1,824.73	25.4%
520-440-50054	Utility Worker II	2,102.00	411.95	1,690.05	19.6%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	641.50	3,769.50	14.5%
520-440-51020	Retirement Benefits	3,035.00	521.31	2,513.69	17.2%
520-440-51030	Employment Taxes	1,672.00	298.39	1,373.61	17.8%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	.00	.00	.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	1,929.00	1,000.00	929.00	51.8%
520-440-52020	Engineering Consultant	.00	25.00	25.00	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	.00	.00	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	.00	348.97	348.97	.00
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	804.00	194.40	609.60	24.2%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Public Works - Storm Drain:		25,822.00	6,144.31	19,677.69	23.8%
Contingency					
520-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	5,378.00	.00	5,378.00	.00
Total Ending Fund Balance:		5,378.00	.00	5,378.00	.00
Storm Drain Fund Revenue Total:		31,200.00	5,779.97	25,420.13	18.5%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
	Storm Drain Fund Expenditure Total:	31,200.00	6,144.31	25,055.69	19.7%
	Net Total Storm Drain Fund:	.00	364.44-	364.44	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	238,613.00	.00	238,613.00	.00
530-000-42140	SDC Fees	4,373.00	.00	4,373.00	.00
530-000-42141	Park	1,565.00	5,952.00	4,367.00-	375.5%
530-000-42142	Street Imp.	5,480.00	34,590.00	29,110.00-	631.2%
530-000-42143	Water Imp.	30,265.00	47,130.00	16,865.00-	155.7%
530-000-42144	WW Imp.	15,675.00	20,610.00	4,935.00-	131.5%
530-000-42145	Storm Drain Fees	1,855.00	1,830.00	25.00	98.7%
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-45030	Fees - Other	.00	.00	.00	.00
530-000-49100	Transfer in from General Fund	38,307.00	.00	38,307.00	.00
Total System Development Fund:		336,458.00	110,112.00	226,346.00	32.7%
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	336,458.00	.00	336,458.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
	Total Ending Fund Balance:	336,458.00	.00	336,458.00	.00
	System Development Fund Revenue Total:	336,458.00	110,112.00	226,346.00	32.7%
	System Development Fund Expenditure Total:	336,458.00	.00	336,458.00	.00
	Net Total System Development Fund:	.00	110,112.00	110,112.00-	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-20 Budget Remaining	2020-20 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	99,496.00	.00	99,496.00	.00
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	400.00	.00	400.00	.00
600-000-49520	Transfer from Storm Drain Fund	.00	.00	.00	.00
Total Reserve Fund:		108,296.00	.00	108,296.00	.00
Non-departmental					
600-900-55100	Transfer to General Fund	14,996.00	.00	14,996.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		14,996.00	.00	14,996.00	.00
Contingency					
600-995-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	93,300.00	.00	93,300.00	.00
Total Ending Fund Balance:		93,300.00	.00	93,300.00	.00
Reserve Fund Revenue Total:		108,296.00	.00	108,296.00	.00
Reserve Fund Expenditure Total:		108,296.00	.00	108,296.00	.00
Net Total Reserve Fund:		.00	.00	.00	.00
Net Grand Totals:		.00	125,276.72-	125,276.72	.00

Report Criteria:
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks



September 28, 2020

Mayor Currier
Members of the Adair Village City Council
City of Adair Village Staff

Republic Services bases rate adjustments on an agreed upon refuse rate index, which allows for an increase of .2% for 2021. 2020 has been a challenging year to say the least and we will not be implementing the increase. Rates for Republic Services customers will remain the same as in 2020.

We are asking to add two rates to the approved rate sheet for recycling and yard debris contamination, effective January 1, 2021. Please see page 2 for more information.

We are proud to partner with the City of Adair Village and appreciate your comments and suggestions. Feel free to contact me with questions.

Best Regards,

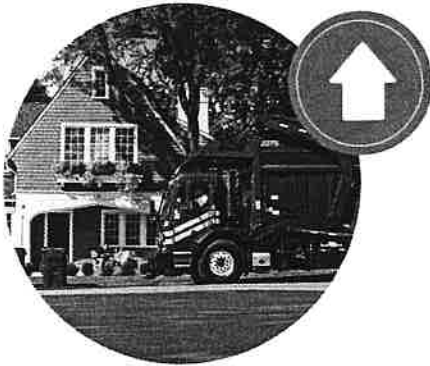
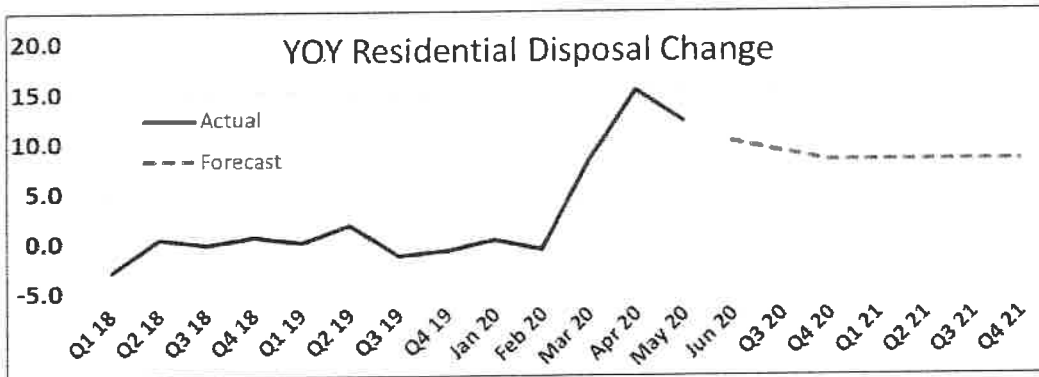
Julie Jackson
Municipal Relations Manager
Republic Services
541-286-3313

Proposed Additions to the Republic Services Rate Sheet

- | | |
|----------------------------------|---------|
| 1. Recycling Contamination Fee | \$15.00 |
| 2. Yard Debris Contamination Fee | \$15.00 |

There fees are being requested due to the large amounts of contamination we are seeing in these carts. Anecdotally, we believe this is due to what is for now the new norm, more waste from residential customers with no place to put it. We are taking a two-prong approach to this issue.

1. Charging a contamination fee (first offense will generate a warning, with the fee be charged if the cart is contaminated again.)
2. Providing information in customer newsletter about cart sizes available.



Residential volumes increased as much as 40% during the shelter-in-place weeks.

Residents forced to remain home

More family with children home from college and school

Panic purchasing in early weeks

More e-Commerce and at-home delivery

Republic Services - City of Adair Village RRI

	Index: June 30, 2019	Index: June 30, 2020	% Change	Weight	Refuse Index
CPI - West Size Class B/C All Urban Consumers	155.956	158.816	1.8%	65%	1.2%
CPI - West Coast Ultra Low Sulfur Diesel	3.631	2.945	-18.9%	10%	-1.9%
Coffin Butte Benton County Disposal Rate	\$ 31.97	\$ 33.03	3.3%	15%	0.5%
PRC Disposal Rate for RS of Corvallis	\$ 42.50	\$ 47.50	4.0%	10%	0.4%
Rate Adjustment %					0.2%
					100.0%
Adjustment Factor					100.2%