

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, December 8, 2020 - 6:00 pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – November 10, 2020 (Attachment A)
- b. Bills List through – November 31, 2020 (Attachment B) – \$237,392.14

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO) Report (Attachment C) Jerry Jackson
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Sheriff's Report (Attachment F) Pat Hare
- e) Financial Report-Through November 31, 2020 (Attachments G, G-1) Pat Hare

5. OLD BUSINESS:

- a) Election Results (Attachment H) Pat Hare
Action: Discussion
- b) Population Projections (Attachment I) Pat Hare
Action: Discussion

6. NEW BUSINESS:

- a) N/A Pat Hare
Action: n/a

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) N/A Pat Hare
Action: n/a

8. EXECUTIVE SESSION ORS 192.660

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, January , 2020 6:00 PM
Planning Commission- December 15, 2020 6:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, November 19, 2020 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the September 1, 2020 City Council Meeting. Bills List through September 29, 2020, (170,513.45 total).</p>	<p>Councilor Rowe moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). Jerry Jackson presented the report.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • IT – We are still working on getting the new server in place. • Facilities Cleaned – ServPro completed the cleaning at the water plant and has started working at the wastewater plant. • Tangent – Update. • Water Management and Conservation Plan – We have completed all work on the WMCP update. The City has accomplished almost every goal from 2015. 	<p>Council received the report.</p>

<p>Property/Businesses</p> <ul style="list-style-type: none"> • Parks and Perpetuity – We have submitted the final application to the Federal Parks. We requested a response from them within 30 days but have not heard anything yet. • Farm Foods – Sean and CA Hare walked through the building and Jim has gotten everything out. • Republic Service – CA Hare has reached out to David Reid, the attorney representing Republic Service and has not heard anything back yet. • Sweet Taste Bakery – Linda is wanting to revamp Sweet Taste Bakery over the next year. She was wondering if the City has plans to paint the building. • Barracks – The appliances for the new community center should be in by the end of the month. The only thing we have left to do is have internet ran to the building. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – Update. • SCS Property – Update. • William R. Carr Subdivision – The bike lanes were painted in the correct spot and they are hoping to get finals on the rest of the buildings by January. • Water Plant – The building is being painted now that it has been cleaned and we have some plumbing work scheduled for the next few weeks. 	
<p>7. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G & G1 – Financial Report (Agenda Item 4e). CA Hare presented the report. Income is \$708,113.28 and expenses are \$705,074.41. The balance in the Local Government Investment Pool is approximately \$2,303,778.07; last year the balance was \$969,993.65..</p>	<p>Council received the report.</p>
<p>9. Attachment H – Wastewater Rates (Agenda Item 5a).</p>	<p>Council discussed the matter.</p>
<p>10. Attachment I - SCA Grant (Agenda Item 5b).</p>	<p>Council discussed the matter.</p>

<p>11. Attachment J – Adair Village Market (Agenda Item 6a). The City talked with MAM LLC and they are asking the city to open a pizza shop in the empty building space connected to the store. Paul Johal the owner of MAM LLC asked the city for six months of free rent to get the business going during these challenging times. Administrator Hare talked about the benefits of only having on tenant rent both spaces. The council discussed the different issues and agreed that a pizza place and helping the business get established was in the best interest of the community.</p>	<p>Councilor Ray moved to approve Resolution 2020 11. Councilor Rowe seconded. Unanimous Approval (4-0).</p>
<p>12. Attachment K & K1 – ECO Northwest Contract (Agenda Item 6b).</p>	
<p>13. Attachment L – Supplemental Budget (Agenda Item 6c).</p>	
<p>14. Attachment M – Resolution 2020 11 Supplemental Budget (Agenda Item 7a).</p>	<p>Councilor Rowe moved to approve Resolution 2020 11. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>15. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Officer - None. • Councilor Rowe – None. • Councilor Ray – None. 	
<p>12 Adjournment: Next meeting- Council meeting on Tuesday, December 8, 2020 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 8:00pm</p>

Mayor's Approval

Date

Nov 2020 Bills	Date	Amount
	11/5/2020	\$18,559.07
	11/19/2020	\$160,121.39
	12/3/2020	\$58,711.68

Total \$237,392.14

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
410 American Business Software Inc									
136432	1	Billing Software	Invoice	11/01/2020	12/01/2020	35.45		35.45	500-420-520
136432	2	Billing Software	Invoice	11/01/2020	12/01/2020	35.45		35.45	510-430-520
Total 136432:						70.90	.00	70.90	
Total 410 American Business Software Inc:						70.90	.00	70.90	24494
690 Bank of America									
10232020	1	Various - Staples	Invoice	10/23/2020	11/23/2020	88.90		88.90	100-900-520
10232020	2	Staples for CERT	Invoice	10/23/2020	11/23/2020	12.84		12.84	100-900-520
10232020	3	Bed, Bath Beyond vaccuum	Invoice	10/23/2020	11/23/2020	319.99		319.99	100-900-520
10232020	4	Staples	Invoice	10/23/2020	11/23/2020	39.99		39.99	100-900-520
10232020	5	Staples	Invoice	10/23/2020	11/23/2020	71.38		71.38	100-900-520
10232020	6	Amazon for CERT	Invoice	10/23/2020	11/23/2020	57.60		57.60	100-900-520
10232020	7	USPS.com	Invoice	10/23/2020	11/23/2020	276.80		276.80	100-900-521
10232020	8	8x8	Invoice	10/23/2020	11/23/2020	227.16		227.16	100-900-521
10232020	9	Amazon	Invoice	10/23/2020	11/23/2020	177.99		177.99	100-900-520
10232020	10	Les Schwab Tires	Invoice	10/23/2020	11/23/2020	78.22		78.22	500-420-520
10232020	11	Love S Travel	Invoice	10/23/2020	11/23/2020	19.06		19.06	500-420-520
10232020	12	Home Depot	Invoice	10/23/2020	11/23/2020	12.01		12.01	500-420-520
10232020	13	Home Depot	Invoice	10/23/2020	11/23/2020	49.21		49.21	500-420-520
Total 10232020:						1,431.15	.00	1,431.15	
Total 690 Bank of America:						1,431.15	.00	1,431.15	24495
1410 Century Link									
10252020	1	503-T31-4410 130B	Invoice	10/25/2020	11/25/2020	55.23		55.23	500-420-521
Total 10252020:						55.23	.00	55.23	
Total 1410 Century Link:						55.23	.00	55.23	24496
1610 Civil West Engineering Services Inc									
1001.001.07.	1	Misc Services Development Revie	Invoice	11/02/2020	12/02/2020	3,417.00		3,417.00	100-900-520
Total 1001.001.07.034:						3,417.00	.00	3,417.00	
1001.028.00	1	WWTP Headdworks & Trickling Filtr	Invoice	11/02/2020	12/02/2020	6,367.38		6,367.38	510-430-520
Total 1001.028.006:						6,367.38	.00	6,367.38	
1001.029.00	1	WWTP Improvements Predesign	Invoice	11/02/2020	12/02/2020	1,600.50		1,600.50	510-430-520
Total 1001.029.006:						1,600.50	.00	1,600.50	
1001-001.02-	1	Misc Services Water	Invoice	11/02/2020	12/02/2020	167.50		167.50	500-420-520
Total 1001-001.02-62:						167.50	.00	167.50	
1001-001.04-	1	Misc Services Stormwater	Invoice	11/02/2020	12/02/2020	600.00		600.00	520-440-520
Total 1001-001.04-34:						600.00	.00	600.00	
1001-001.06-	1	Misc Services Other	Invoice	11/02/2020	12/02/2020	2,081.77		2,081.77	100-900-520

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1001-001.06-56:						2,081.77	.00	✓ 2,081.77	
Total 1610 Civil West Engineering Services Inc:						14,234.15	.00	✓ 14,234.15	24497
2300 Delapoer Kidd Attorneys at Law									
1838	1	General City matters	Invoice	11/02/2020	12/02/2020	372.20		372.20	100-900-520
Total 1838:						372.20	.00	372.20	
Total 2300 Delapoer Kidd Attorneys at Law:						372.20	.00	✓ 372.20	24498
2520 Edge Analytical, Inc									
20-38470	1	Labs	Invoice	10/30/2020	11/30/2020	29.70		29.70	500-420-521
Total 20-38470:						29.70	.00	29.70	
Total 2520 Edge Analytical, Inc:						29.70	.00	✓ 29.70	24499
4670 NW Natural									
10272020	1	1407224-3	Invoice	10/27/2020	11/27/2020	18.57		✓ 18.57	100-900-521
10272020	2	1942119-7	Invoice	10/27/2020	11/27/2020	97.17		✓ 97.17	100-900-521
Total 10272020:						115.74	.00	115.74	
Total 4670 NW Natural:						115.74	.00	✓ 115.74	24500
4870 Oregon Cascades West COG									
ADAIRPLGF	1	General planning services	Invoice	10/20/2020	11/20/2020	2,250.00		2,250.00	100-900-521
Total ADAIRPLGFY21Q1:						2,250.00	.00	✓ 2,250.00	24501
Total 4870 Oregon Cascades West COG:						2,250.00	.00	2,250.00	
Total :						18,559.07	.00	18,559.07	
Grand Totals:						18,559.07	.00	18,559.07	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52002	698.25	.00	698.25
100-900-52017	372.20	.00	372.20
100-900-52020	5,498.77	.00	5,498.77
100-900-52031	70.44	.00	70.44
100-900-52102	2,250.00	.00	2,250.00
100-900-52108	276.80	.00	276.80
100-900-52109	115.74	.00	115.74
100-900-52110	227.16	.00	227.16
500-420-52002	61.22	.00	61.22
500-420-52014	97.28	.00	97.28
500-420-52019	35.45	.00	35.45
500-420-52020	167.50	.00	167.50

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
500-420-52104	29.70	.00	29.70
500-420-52110	55.23	.00	55.23
510-430-52019	35.45	.00	35.45
510-430-52020	7,967.88	.00	7,967.88
520-440-52020	600.00	.00	600.00
Grand Totals:	18,559.07	.00	18,559.07

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/20	3,881.82	.00	3,881.82
11/20	14,677.25	.00	14,677.25
Grand Totals:	18,559.07	.00	18,559.07

[Handwritten signature]
11/5/20

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
49664	1	pump work for Tangent	Invoice	10/06/2020	11/05/2020	211.50		211.50	100-900-520
Total 49664:						211.50	.00	211.50	
49779	1	pump work for Tangent	Invoice	10/14/2020	11/13/2020	65.00		65.00	100-900-520
Total 49779:						65.00	.00	65.00	
49792	1	pump work for Tangent	Invoice	10/15/2020	11/14/2020	510.00		510.00	100-900-520
Total 49792:						510.00	.00	510.00	
49819	1	pump work for Tangent	Invoice	10/16/2020	11/15/2020	115.00		115.00	100-900-520
Total 49819:						115.00	.00	115.00	
49820	1	pump work for Tangent	Invoice	10/16/2020	11/15/2020	65.00		65.00	100-900-520
Total 49820:						65.00	.00	65.00	
49821	1	pump work for Tangent	Invoice	10/16/2020	11/15/2020	115.00		115.00	100-900-520
Total 49821:						115.00	.00	115.00	
49822	1	pump work for Tangent	Invoice	10/16/2020	11/15/2020	65.00		65.00	100-900-520
Total 49822:						65.00	.00	65.00	
49879	1	pump work for Tangent	Invoice	10/21/2020	11/20/2020	300.00		300.00	100-900-520
Total 49879:						300.00	.00	300.00	
49959	1	pump work for Tangent	Invoice	10/26/2020	11/26/2020	460.00		460.00	100-900-520
Total 49959:						460.00	.00	460.00	
49984	1	pump work for Tangent	Invoice	10/29/2020	11/28/2020	65.00		65.00	100-900-520
Total 49984:						65.00	.00	65.00	
Total 150 A & B Septic:						1,971.50	.00	✓ 1,971.50	24502
640 Auto Zone									
2217668703	1	Public Works	Invoice	10/08/2020	11/12/2020	16.23		16.23	500-420-520
Total 2217668703:						16.23	.00	16.23	
Total 640 Auto Zone:						16.23	.00	✓ 16.23	24503
1100 Business Oregon									
11122020	1	Safe Drinking Water Loan Repaym	Invoice	11/12/2020	12/12/2020	139,012.75		139,012.75	500-420-540
Total 11122020:						139,012.75	.00	✓ 139,012.75	24504

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1100 Business Oregon:						139,012.75	.00	139,012.75	
1340 Caselle Inc.									
105868	1	Monthly Software Hosting Fees	Invoice	11/01/2020	12/01/2020	583.20		583.20	500-420-521
105868	2	Monthly Software Hosting Fee	Invoice	11/01/2020	12/01/2020	388.80		388.80	100-900-521
105868	3	Monthly Software Hosting Fee	Invoice	11/01/2020	12/01/2020	194.40		194.40	510-430-521
105868	4	Monthly Software Hosting Fee	Invoice	11/01/2020	12/01/2020	64.80		64.80	200-410-521
105868	5	Monthly Software Hosting Fee	Invoice	11/01/2020	12/01/2020	64.80		64.80	520-440-521
Total 105868:						1,296.00	.00	1,296.00	
Total 1340 Caselle Inc.:						1,296.00	.00	✓ 1,296.00	24505
1520 CIS TRUST									
DECEMBER	1	Employee Health Ins	Invoice	11/17/2020	12/17/2020	1,283.60		1,283.60	100-100-510
DECEMBER	2	Employee Health Ins	Invoice	11/17/2020	12/17/2020	80.23		80.23	100-200-510
DECEMBER	3	Employee Health Ins	Invoice	11/17/2020	12/17/2020	481.35		481.35	100-300-510
DECEMBER	4	Employee Health Ins	Invoice	11/17/2020	12/17/2020	401.13		401.13	200-410-510
DECEMBER	5	Employee Health Ins	Invoice	11/17/2020	12/17/2020	3,850.80		3,850.80	500-420-510
DECEMBER	6	Employee Health Ins	Invoice	11/17/2020	12/17/2020	1,604.50		1,604.50	510-430-510
DECEMBER	7	Employee Health Insurance	Invoice	11/17/2020	12/17/2020	320.90		320.90	520-440-510
Total DECEMBER 2020 FINAL INVOICE:						8,022.51	.00	8,022.51	
Total 1520 CIS TRUST:						8,022.51	.00	✓ 8,022.51	24506
1800 Consumers Power Inc.									
11092020	1	1152418	Invoice	11/09/2020	12/01/2020	120.38		120.38	510-430-521
Total 11092020:						120.38	.00	120.38	
Total 1800 Consumers Power Inc.:						120.38	.00	✓ 120.38	24507
2270 De Lage Landen Financial Services Inc.									
70227782	1	monthly service	Invoice	11/13/2020	12/01/2020	131.00		131.00	100-900-520
Total 70227782:						131.00	.00	131.00	
Total 2270 De Lage Landen Financial Services Inc.:						131.00	.00	✓ 131.00	24508
2520 Edge Analytical, Inc									
20-38489	1	Tangent Wastewater	Invoice	11/05/2020	12/05/2020	76.50		76.50	100-900-520
Total 20-38489:						76.50	.00	76.50	
20-38961	1	Tangent Labs	Invoice	11/05/2020	12/05/2020	37.80		37.80	100-900-520
Total 20-38961:						37.80	.00	37.80	
Total 2520 Edge Analytical, Inc:						114.30	.00	✓ 114.30	24509
2960 GSI Water Solutions Inc									
0400.003-2	1	2020 Water Mgmt Consvrtn Plan Pr	Invoice	11/07/2020	12/06/2020	1,952.50		1,952.50	500-420-521
Total 0400.003-2:						1,952.50	.00	✓ 1,952.50	24510

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 2960 GSI Water Solutions Inc:						1,952.50	.00	1,952.50	
3390 JCI-Jones Chemicals Inc.									
838102	1	Chlorine	Invoice	11/09/2020	12/09/2020	3,955.59		3,955.59	510-430-520
Total 838102:						3,955.59	.00	3,955.59	
MEMO 8381	1	Chlorine Credit Memo	Invoice	11/09/2020	11/30/2020	1,100.00-		1,100.00-	510-430-520
Total MEMO 838155:						1,100.00-	.00	1,100.00-	
Total 3390 JCI-Jones Chemicals Inc.:						2,855.59	.00	✓ 2,855.59	24511
4760 OHA Cashier									
2021CCAFI	1	Annual Water System Fee	Invoice	11/16/2020	12/01/2020	75.00		75.00	500-420-521
Total 2021CCAFI:						75.00	.00	75.00	
Total 4760 OHA Cashier:						75.00	.00	✓ 75.00	24512
4800 One Call Concepts Inc									
0080315-IN	1	Cleaning Services	Invoice	11/01/2020	12/01/2020	13.20		13.20	500-420-521
0080315-IN	2	Cleaning Services	Invoice	11/01/2020	12/01/2020	13.20		13.20	510-430-521
Total 0080315-IN:						26.40	.00	26.40	
0100318-IN	1	Cleaning Services	Invoice	10/31/2020	11/30/2020	8.40		8.40	500-420-521
0100318-IN	2	Cleaning Services	Invoice	10/31/2020	11/30/2020	8.40		8.40	510-430-521
Total 0100318-IN:						16.80	.00	16.80	
Total 4800 One Call Concepts Inc:						43.20	.00	✓ 43.20	24513
5300 Pacific Power/PacificCorp									
11252020	1	02099381-001 7	Invoice	11/25/2020	12/25/2020	1,888.30		1,888.30	500-420-521
Total 11252020:						1,888.30	.00	1,888.30	
Total 5300 Pacific Power/PacificCorp:						1,888.30	.00	✓ 1,888.30	24514
5780 Republic Services #452									
10312020	1	3-0452-0340655	Invoice	10/31/2020	11/30/2020	191.98		191.98	510-430-521
Total 10312020:						191.98	.00	191.98	
10312020.	1	3-0452-0023479	Invoice	10/31/2020	11/30/2020	36.65		36.65	100-900-521
Total 10312020.:						36.65	.00	36.65	
Total 5780 Republic Services #452:						228.63	.00	✓ 228.63	24515
6230 Simply Payroll									
16143	1	Payroll	Invoice	11/17/2020	11/19/2020	193.30		193.30	100-900-520
Total 16143:						193.30	.00	193.30	
16203	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 16203:						93.80	.00	93.80	
16252	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16252:						93.80	.00	93.80	
16304	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16304:						93.80	.00	93.80	
16346	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16346:						93.80	.00	93.80	
16392	1	Payroll	Invoice	11/19/2020	11/19/2020	93.80		93.80	100-900-520
Total 16392:						93.80	.00	93.80	
16437	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16437:						93.80	.00	93.80	
16485	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16485:						93.80	.00	93.80	
16528	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16528:						93.80	.00	93.80	
16578	1	Payroll	Invoice	11/17/2020	11/19/2020	93.80		93.80	100-900-520
Total 16578:						93.80	.00	93.80	
Total 6230 Simply Payroll:						1,037.50	.00	✓ 1,037.50	24516
6290 Smith-Wagar Brucker Consulting, LLC									
D1094	1	Financial Consulting	Invoice	11/10/2020	12/10/2020	1,225.00		1,225.00	100-900-520
Total D1094:						1,225.00	.00	1,225.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						1,225.00	.00	✓ 1,225.00	24517
7274 US Bank Equipment Finance									
428175574	1	Cannon Copier	Invoice	11/13/2020	11/30/2020	131.00		131.00	100-900-520
Total 428175574:						131.00	.00	✓ 131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	✓ 131.00	24518
Total :						160,121.39	.00	160,121.39	
Grand Totals:						160,121.39	.00	160,121.39	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	1,283.60	.00	1,283.60
100-200-51010	80.23	.00	80.23
100-300-51010	481.35	.00	481.35
100-900-52019	4,479.30	.00	4,479.30
100-900-52022	131.00	.00	131.00
100-900-52109	36.65	.00	36.65
100-900-52114	388.80	.00	388.80
200-410-51010	401.13	.00	401.13
200-410-52114	64.80	.00	64.80
500-420-51010	3,850.80	.00	3,850.80
500-420-52014	16.23	.00	16.23
500-420-52107	75.00	.00	75.00
500-420-52109	3,862.40	.00	3,862.40
500-420-52114	583.20	.00	583.20
500-420-54005	139,012.75	.00	139,012.75
510-430-51010	1,604.50	.00	1,604.50
510-430-52001	3,955.59	1,100.00-	2,855.59
510-430-52109	333.96	.00	333.96
510-430-52114	194.40	.00	194.40
520-440-51010	320.90	.00	320.90
520-440-52114	64.80	.00	64.80
Grand Totals:	161,221.39	1,100.00-	160,121.39

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/20	2,233.16	.00	2,233.16
11/20	158,988.23	1,100.00-	157,888.23
Grand Totals:	161,221.39	1,100.00-	160,121.39

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
390 AI's Sweeping Service									
9189	1	Street Sweeping	Invoice	11/24/2020	12/24/2020	750.00		750.00	200-410-520
Total 9189:						750.00	.00	750.00	
Total 390 AI's Sweeping Service:						750.00	.00	✓ 750.00	24519
690 Bank of America									
11232020	1	Staples	Invoice	11/23/2020	12/23/2020	7.94		7.94	100-900-520
11232020	2	Amazon, face masks	Invoice	11/23/2020	12/23/2020	43.98		43.98	100-900-520
11232020	3	Amazon	Invoice	11/23/2020	12/23/2020	497.99		497.99	100-900-530
11232020	4	USPS	Invoice	11/23/2020	12/23/2020	221.80		221.80	100-900-521
11232020	5	8x8	Invoice	11/23/2020	12/23/2020	227.16		227.16	100-900-521
11232020	6	Staples	Invoice	11/23/2020	12/23/2020	147.97		147.97	100-900-520
11232020	7	Amazon	Invoice	11/23/2020	12/23/2020	25.98		25.98	100-900-520
11232020	8	North Albany IGA	Invoice	11/23/2020	12/23/2020	6.78		6.78	100-900-520
11232020	9	Amazon	Invoice	11/23/2020	12/23/2020	136.99		136.99	100-900-520
11232020	10	Amazon	Invoice	11/23/2020	12/23/2020	25.23		25.23	100-900-520
11232020	11	Staples	Invoice	11/23/2020	12/23/2020	56.99		56.99	100-900-520
11232020	12	Home Depot	Invoice	11/23/2020	12/23/2020	31.94		31.94	100-300-520
11232020	13	Arco	Invoice	11/23/2020	12/23/2020	19.85		19.85	500-420-520
11232020	14	Amazon CERT supplies	Invoice	11/23/2020	12/23/2020	53.85		53.85	100-900-520
Total 11232020:						1,504.45	.00	1,504.45	
Total 690 Bank of America:						1,504.45	.00	✓ 1,504.45	24520
890 Best Pots Inc									
A-421525	1	Rented Unit	Invoice	11/20/2020	12/20/2020	82.60		82.60	500-420-520
Total A-421525:						82.60	.00	82.60	
Total 890 Best Pots Inc:						82.60	.00	✓ 82.60	24521
1410 Century Link									
11112020	1	541-745-5858 873B	Invoice	11/11/2020	12/11/2020	84.11		84.11	510-430-521
Total 11112020:						84.11	.00	84.11	
11162020	1	541-928-8372 054B	Invoice	11/16/2020	12/16/2020	.14		.14	500-420-521
Total 11162020:						.14	.00	.14	
Total 1410 Century Link:						84.25	.00	84.25	24522
1550 City of Corvallis									
221132	1	Fuel	Invoice	10/15/2020	12/05/2020	290.92		290.92	500-420-520
Total 221132:						290.92	.00	290.92	
221396	1	Fuel	Invoice	11/15/2020	12/05/2020	201.09		201.09	500-420-520
Total 221396:						201.09	.00	201.09	
Total 1550 City of Corvallis:						492.01	.00	✓ 492.01	24523

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1740 Comcast									
11102020	1	8778 10 607 0002520	Invoice	11/10/2020	12/10/2020	102.85		102.85	100-900-521
Total 11102020:						102.85	.00	102.85	
Total 1740 Comcast:						102.85	.00	102.85	24524
1800 Consumers Power Inc.									
11192020	1	1152400	Invoice	11/19/2020	12/15/2020	1,050.00		1,050.00	200-410-521
11192020	2	1152401	Invoice	11/19/2020	12/15/2020	25.43		25.43	100-300-521
11192020	3	1152406	Invoice	11/19/2020	12/15/2020	169.25		169.25	100-900-521
11192020	4	1152408	Invoice	11/19/2020	12/15/2020	55.73		55.73	100-900-521
11192020	5	1152409	Invoice	11/19/2020	12/15/2020	25.43		25.43	100-900-521
11192020	6	1152410	Invoice	11/19/2020	12/15/2020	58.74		58.74	510-430-521
11192020	7	1152411	Invoice	11/19/2020	12/15/2020	50.31		50.31	500-420-521
11192020	8	1152412	Invoice	11/19/2020	12/15/2020	486.81		486.81	510-430-521
11192020	9	1152413	Invoice	11/19/2020	12/15/2020	89.28		89.28	510-430-521
11192020	10	1152414	Invoice	11/19/2020	12/15/2020	25.32		25.32	500-420-521
11192020	11	1152415	Invoice	11/19/2020	12/15/2020	25.05		25.05	100-900-521
11192020	12	1152417	Invoice	11/19/2020	12/15/2020	1,109.84		1,109.84	100-900-521
Total 11192020:						3,171.19	.00	3,171.19	
Total 1800 Consumers Power Inc.:						3,171.19	.00	3,171.19	24525
7475 Correct Equipment, Inc									
41900	1	Water System parts and freight	Invoice	11/20/2020	12/05/2020	185.00		185.00	500-420-520
Total 41900:						185.00	.00	185.00	
42094	1	alarm system for new pump station	Invoice	11/20/2020	12/05/2020	23,800.40		23,800.40	500-420-535
Total 42094:						23,800.40	.00	23,800.40	
42540	1	Water system parts	Invoice	10/03/2020	12/05/2020	2,033.00		2,033.00	500-420-520
Total 42540:						2,033.00	.00	2,033.00	
Total 7475 Correct Equipment, Inc:						26,018.40	.00	26,018.40	24526
2270 De Lage Landen Financial Services Inc.									
70270979	1	Property Tax and Admin Fee	Invoice	12/01/2020	12/07/2020	27.66		27.66	100-900-520
Total 70270979:						27.66	.00	27.66	
Total 2270 De Lage Landen Financial Services Inc.:						27.66	.00	27.66	24527
2300 Delapoer Kidd Attorneys at Law									
1841	1	General City matters	Invoice	12/01/2020	12/31/2020	1,006.25		1,006.25	100-900-520
Total 1841:						1,006.25	.00	1,006.25	
Total 2300 Delapoer Kidd Attorneys at Law:						1,006.25	.00	1,006.25	24528
2320 Department of Environmental Quality									
WQ21IND-04	1	WWTP Permit	Invoice	11/10/2020	12/31/2020	714.00		714.00	510-430-521

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total WQ21IND-0433:						714.00	.00	714.00	
Total 2320 Department of Environmental Quality :						714.00	.00	714.00	24529
7476 ECONorthwest									
23264	1	AV population Forecast Assistance	Invoice	11/30/2020	12/30/2020	615.00		615.00	100-900-520
Total 23264:						615.00	.00	615.00	
Total 7476 ECONorthwest:						615.00	.00	615.00	24530
2520 Edge Analytical, Inc									
20-40618	1	Tangent Wastewater	Invoice	11/13/2020	12/13/2020	190.80		190.80	100-900-520
Total 20-40618:						190.80	.00	190.80	
20-40619	1	Influent	Invoice	11/13/2020	12/13/2020	190.80		190.80	510-430-521
Total 20-40619:						190.80	.00	190.80	
20-41769	1	Influent	Invoice	12/02/2020	12/31/2020	190.80		190.80	510-430-521
Total 20-41769:						190.80	.00	190.80	
20-41770	1	Tangent Influent	Invoice	12/02/2020	12/31/2020	190.80		190.80	100-900-520
Total 20-41770:						190.80	.00	190.80	
20-41996	1	Monthly Coliform	Invoice	11/30/2020	12/05/2020	29.70		29.70	500-420-521
Total 20-41996:						29.70	.00	29.70	
Total 2520 Edge Analytical, Inc:						792.90	.00	792.90	24531
4670 NW Natural									
11252020	1	1942119-7	Invoice	12/03/2020	12/05/2020	62.24		62.24	100-900-521
Total 11252020:						62.24	.00	62.24	
11252020.	1	1407224-3	Invoice	12/03/2020	12/05/2020	28.54		28.54	100-900-521
Total 11252020.:						28.54	.00	28.54	
Total 4670 NW Natural:						90.78	.00	90.78	24532
4920 Oregon Department of Revenue									
L045042348	1	Hazardous Substance Possession F	Invoice	11/13/2020	12/31/2020	120.00		120.00	100-900-521
Total L0450423488:						120.00	.00	120.00	
L124855366	1	Hazardous Substance Possession F	Invoice	11/13/2020	12/31/2020	297.00		297.00	100-900-521
Total L1248553664:						297.00	.00	297.00	
Total 4920 Oregon Department of Revenue:						417.00	.00	417.00	24533

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
5750 Reed's Painting Inc.									
4603	1	Prepare and Paint Water Plant	Invoice	11/13/2020	12/13/2020	21,700.00		21,700.00	500-420-520
Total 4603:						21,700.00	.00	21,700.00	
Total 5750 Reed's Painting Inc.:						21,700.00	.00	21,700.00	24534
6130 Shearer & Associates Inc									
25082	1	Tank Repair	Invoice	11/25/2020	12/25/2020	867.30		867.30	500-420-520
Total 25082:						867.30	.00	867.30	
Total 6130 Shearer & Associates Inc:						867.30	.00	867.30	24535
7130 Verizon									
11282020	1	Phone	Invoice	11/28/2020	12/28/2020	74.65		74.65	100-900-521
11282020	2	Phone	Invoice	11/28/2020	12/28/2020	100.20		100.20	510-430-521
11282020	3	Phone	Invoice	11/28/2020	12/28/2020	100.19		100.19	500-420-521
Total 11282020:						275.04	.00	275.04	
Total 7130 Verizon:						275.04	.00	275.04	24536
Total :						58,711.68	.00	58,711.68	
Grand Totals:						58,711.68	.00	58,711.68	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52002	31.94	.00	31.94
100-300-52109	25.43	.00	25.43
100-900-52002	451.86	.00	451.86
100-900-52017	1,006.25	.00	1,006.25
100-900-52019	1,024.26	.00	1,024.26
100-900-52031	53.85	.00	53.85
100-900-52102	417.00	.00	417.00
100-900-52108	221.80	.00	221.80
100-900-52109	1,476.08	.00	1,476.08
100-900-52110	404.66	.00	404.66
100-900-53003	497.99	.00	497.99
200-410-52024	750.00	.00	750.00
200-410-52109	1,050.00	.00	1,050.00
500-420-52002	21,700.00	.00	21,700.00
500-420-52011	3,085.30	.00	3,085.30
500-420-52014	511.86	.00	511.86
500-420-52019	82.60	.00	82.60
500-420-52104	29.70	.00	29.70
500-420-52109	75.63	.00	75.63
500-420-52110	100.33	.00	100.33
500-420-53501	23,800.40	.00	23,800.40
510-430-52104	381.60	.00	381.60
510-430-52107	714.00	.00	714.00

Handwritten:
12/3/20

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
510-430-52109	634.83	.00	634.83
510-430-52110	184.31	.00	184.31
Grand Totals:	58,711.68	.00	58,711.68

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/20	2,323.92	.00	2,323.92
11/20	54,881.47	.00	54,881.47
12/20	1,506.29	.00	1,506.29
Grand Totals:	58,711.68	.00	58,711.68



**CODE
COMPLIANCE**

Willamette Valley Processors, LLC

10/29/20 through 12/3/20

End of Month -- November

GSO	Jerry Jackson
Hours Worked:	114 hrs
Complaint Total:	Monthly Case Load
	3 Complaint 4 Self-Initiated 7 Total Calls

		Report by phone of wrong way driver	Complaint	Azalea Dr	Fax Incident Report to BCSC
A20-160	11/12/20 12:00 AM		Observed	William R Carr new housing	Warning 0531
A20-161	11/16/20 11:54 AM	Parked in bike lane	Complaint	7200 Block Berg	Correction Notice
A20-162	11/30/20 9:49 AM	Vehicle parked over 25 days	Observed	8811 Cori Ct	Ask them to get a temporary tag. He moved the car while I was standing there. The car was parked the wrong way. 305LDN
A20-163	11/30/20 10:09 AM	Illegal Parking	Observed	8811 Cori Ct	Ask them to get a temporary tag. He moved the car while I was standing there. The car was parked the wrong way. WNC907
A20-164	11/30/20 10:09 AM	Illegal Parking	Observed	Laurel and Willamette	Tagged for tow on 12/1/20
A20-165	11/30/20 10:36 AM	Illegal Parking	Observed		

A20-166	12/3/20 12:00 PM	Illegal Parking	Complaint	6000 Block William R Carr	Warning Posted 0532
---------	------------------	-----------------	-----------	---------------------------	---------------------

Wrong Way Driving (1)
 Yellow Zone (0)
 Prohibited Parking (6)
 Grass/Vegetation Warnings (0)
 Basketball Hoop on sidewalk 0
 Trash Container (0)
 Vacation/Citizen Assist (0)
 Zoning Violation (0)

Noise/Public Nuisance (0)
 Animal at large (0)
 Livestock/Dog Violations (0)
 2019 Chicken Permits 0
 Abandon Vehicles (0)
 Solid Waste/Littering (0)
 Chronic Violation (0)

Animal Control:

City Assist:

- Emergency Management – Graduated Second CERT Class
- Daily Patrol



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT
PERIOD: 10/20/2019 TO 11/20/2020

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,716,587 Million Gallons

Average Usage per Day 157k

WATER DISTRIBUTION REPORT

Maintenance Activity: Water demand is low. Staff have no leaks to report this month. Staff replaced on meter and work to have several meters programed in the Calloway Creek subdivision.

Collected quarterly samples, fourth quarter samples will be taken the first part of November.

WASTEWATER TREATMENT REPORT

Flows into the WWTP continue to increase. We have begun discharging to the river. We discharged for 17 days in November. All increased labs and testing went well. Staff continues to monitor and make adjustments as needed.

Total Monthly Influent: 3.2 Million Gallons

Discharged: Discharge to the river concluded on April 20th.

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Leaves continue to fall and with leaf pick up in the streets Jeremy checks and cleans all storm drains daily. We have had no issues with blocked drains this month.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Mowing is about done for the year. Staff will continue to remove limbs and debris from winter weather.

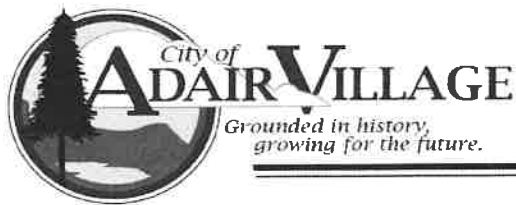
WATER TREATMENT PLANT

Maintenance Activity: The water plant is running well. We just started running 3 days a week. Staff worked with painters and other contractors for upgrades to the water plant. Staff will schedule another round of bay cleaning in the next month.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is doing good. Staff continues to monitor, report and complete all sampling and labs. Winter discharged has begun. Staff continue to complete all required labs and sampling.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT December 8, 2020 Council Meeting

Administration

- **IT** – We are waiting on back order parts to finish the new server. We are currently on a temporary one but we are able to do all of our work from that.
- **Facilities Cleaned** – The wastewater plant has been completed and Serve Pro will be working on City hall and the barracks next.
- **Tangent** – Update
- **Water Management and Conservation Plan** – I'm reviewing the final draft now and should have this completed by the end of the week. This will be good for 5 years.

Property/Businesses

- **Parks & Perpetuity** -The 60-day period in which we requested a response from the Federal Parks Department was over last week. In talking with Civil West, we are going to try and gain support from Schrader and Wyden.
- **Republic Service** – Republic Service reached out to us and said that the lease looks good and they should have a signed copy to us before January 1st.
- **Sweet Taste Bakery** – Public works will be working on putting a pergola up over the next few weeks and I'm getting quotes to paint the building.
- **Barracks/CSME** – The model railroad is all out of the block building and they have been working diligently to set there tracks up in the new building. We are still working on getting the rest of the appliances in and organizing the community center.

Major Projects/Engineering

- **Calloway Creek** – Update
- **SCS Property** – Update
- **William R. Carr Subdivision** –The bike lanes were painted in the correct spot and they are hoping to get finals on the rest of the buildings by January.
- **Water Plant** – The building has been painted but there are some touch ups needed. We will be redoing the gravel parking lot and I'm working on getting quotes to put new railing up.

ADAIR VILLAGE PATROL
 Oct 25, 2020 - Nov 24, 2020

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	shift	Con- tacts	Traffic		Arrests		Notes
						Warn	Cite	Cite	Cust	
Patrol										
102520 19:05:15	2020167842	1:02:25	Hesseling	swing						1 motor vehicle crash; 0 Stops
102620 10:41:01	2020168120	0:58:18	Blaser	day	1					1 contact for improper parking
102620 20:04:58	2020168407	1:00:28	Lancaster	swing						no activity
102720 05:50:07	2020168566	0:55:47	Heese	grave						PATROLLED NEIGHBORHOODS, SC CAMPUS, ADAIR COUNTY PARK.
102720 08:49:05	2020168609	1:04:43	Horn	day						no activity
102820 00:00:47	2020169049	3:03:21	Hardison	grave	2					TWO CITIZEN CONTACTS. NO OTHER ACTIVITY TO REPORT.
102820 10:38:10	2020169276	0:59:03	Bowers	day	2					patrolled parks and streets. no calls. 2 citizen contacts
102920 02:24:27	2020169731	1:00:01	Young	grave						no traffic stops; park checks; drove through city streets and county roads
110120 04:47:32	2020171716	2:00:04	Vaughn	grave						no activity
110120 04:48:32	2020171717	1:58:34	Heese	grave		2				PATROLLED NEIGHBORHOODS, SC CAMPUS, ADAIR COUNTY PARK; TRAFFIC STOPS, 2 WARNINGS
110120 10:23:01	2020171807	1:29:29	Blaser	day		2				2 stops, 1 warning for speed, 1 for exp reg
110220 13:43:12	2020172423	0:35:26	Horn	day						no activity
110220 21:34:39	2020172682	1:29:50	Williams	swing						patrolled streets, parks and new construction areas.
110320 13:45:57	2020173049	0:59:51	Bowers	day						no calls. patrolled city streets/parks.
110420 08:50:51	2020173471	1:07:17	Bowers	day	2					TWO CITIZEN CONTACTS.
110420 21:25:58	2020173859	2:57:43	Hesseling	swing						Patrolled village streets, parks, and businesses; 0 Stops; 0 Contacts
110520 04:48:11	2020173957	0:58:16	Young	grave						no activity
110520 22:54:05	2020174433	0:59:59	Vaughn	grave						no activity
110720 00:20:37	2020175081	1:35:37	Hardison	grave						NO ACTIVITY
110720 04:54:39	2020175145	1:07:07	Drongesen	grave						no activity
110720 12:34:16	2020175285	1:00:02	Weikel	day						no activity
110820 08:11:12	2020175701	1:00:35	Halahuni	day						0 stops; 0 warning; 0 cites
110820 09:59:11	2020175730	1:14:57	Blaser	day						no activity
110920 04:09:19	2020176191	1:24:11	Heese	grave						patrolled neighborhoods, adair county park, and sc campus
111020 01:07:17	2020176702	0:25:46	Lovik	grave						no activity
111020 04:56:41	2020176748	1:18:40	Lovik	grave						no activity
111120 00:51:30	2020177212	2:09:09	Lovik	grave						no activity
111120 22:40:36	2020177752	1:06:14	Gevatosky	swing						no activity
111220 04:49:05	2020177844	0:29:59	Young	grave						no activity
111220 14:06:48	2020178106	1:02:55	Halahuni	day	5	1				5 contacts; 1 stop (1 warning); 0 cites
111320 00:07:36	2020178381	2:02:57	Hardison	grave						PATROLLED NEW CONSTRUCTION ON RYALS/CITY STREETS/HIGHWAY 99W/CITY PARK/BUSINESSES. NO ACTIVITY/HEAVY WIND AND RAIN.
111320 09:04:21	2020178519	1:02:21	Bowers	day	2					2 citizen contacts.
111520 00:05:12	2020179472	0:47:09	Gordon	swing						no contacts
111520 05:13:25	2020179533	1:02:14	Drongesen	grave						no activity
111520 13:53:15	2020179674	1:03:55	Halahuni	day						0 stops; 0 cites; 0 contacts
111620 17:35:08	2020180305	1:01:24	Lancaster	swing						no activity
111720 00:06:30	2020180417	0:30:34	Hesseling	swing						Patrolled Village streets
111920 07:58:31	2020181618	2:11:46	Nowak	day						no activity

ADAIR VILLAGE PATROL
Oct 25, 2020 - Nov 24, 2020

111920 13:34:14	2020181806	0:25:46	Gordon	swing	1				one citizen contact. no calls.
111920 20:55:00	2020182034	2:01:38	Gevatosky	swing					Responded to a noise complaint at 125 NE Columbia Avenue. Patrolled Parks/Businesses/New Development/Neighborhoods
111920 23:26:51	2020182112	1:27:48	Gordon	swing	1				1 stop, warning, 0 calls
112020 04:17:03	2020182171	3:36:16	Young	grave					no activity
112020 09:09:20	2020182243	0:54:40	Halahunu	day	1				1 contact; 0 stops; 0 cites
112120 04:56:13	2020182777	0:09:37	Halahunu	day					no activity
112120 10:30:02	2020182872	0:53:24	Blaser	day					no activity
112220 00:36:41	2020183264	1:35:35	Lovik	grave	3				WENT OUT W/ 3 GROWN MEN SKATEBOARDING IN THE ROAD.
112220 04:38:55	2020183325	1:07:36	Drongesen	grave					no activity
112220 21:55:39	2020183709	1:00:26	Gordon	swing					0 activity
112320 09:31:55	2020183857	0:34:28	Nowak	day					no activity
Reports Taken									
110320 15:33:00	202002806		Horn	day					suspicious vehicle on NE Columbia Ave. Gone on Arrival
110420 00:00:00	202002815		Young	swing					violation of a release agreement on NE Holly Ln
110620 10:22:00	202002834		O'Neill	day	1				barking dog warning on NE Azalea Dr
110920 07:05:00	202002863		Horn	day					Theft 1 from vehicle on NE Holly Ln; stolen tools from lockbox in bed of pickup
11/9/2020 6:53	202002864		Nowak	day					welfare check on NE Daphne Ct
11/11/2020 12:48	202002884		Nowak	day					Out of control juvenile on NE Azalea Dr
11/16/2020 13:16	202002927		Horn	day					Suicide on SE Berg Dr
11/16/2020 16:28	202002930		Williams	swing					welfare check on same juvenile above
11/17/2020 14:34	202002937		Iverson	day					verbal disturbance call on juvenile above
11/19/2020 20:46	202002956		Gevatosky	swing					noise complaint on NE Columbia Ave; mother was called home
11/24/2020 21:57	202003013		Lovik	grave					violation of a restraining order on NE Holly Ln
11/27/2020 0:00	202003036		Drongesen	grave					harassment call on NE Azalea Dr
10/30/2020 0:00	202040322		Glass	day					Department of Human Services (DHS) report on NE Azalea Dr; no action
		62:05:21			19	7	0	0	0



STAFF REPORT
Attachment G – Financial Report
 December 8, 2020 Council Meeting

Totals - Income shown for Fiscal Year 2020-2021 is \$708,113.28 and Expenses are \$742,765.23 which shows a Net Income of \$-34,651.95 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	103,901.22	200,417.84	28.10%	-96,516.62
Streets	12,630.64	18,512.75	11.20%	-5,882.11
Water	193,725.18	249,384.90	19.50%	-55,659.72
Wastewater	278,988.88	265,315.24	9.40%	13,673.64
Storm Drain	8,755.36	9,134.50	29.30%	-379.14
SDC Fund	110,112.00	0.00	0.00%	110,112.00
Reserve	0.00	0.00	0.00%	0.00
TOTAL	\$708,113.28	\$742,765.23		-34,651.95

We have approximately **\$2,486,664.43** in the Local Government Investment Pool (LGIP). In November we had **\$2,303,778.07**. Last year at this time we had **\$969,993.65**.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	150,000.00	.00	150,000.00	.00
100-000-40001	Property Taxes - Current	140,000.00	695.77	139,304.23	0.5%
100-000-40002	Property Taxes - Prior Year	2,500.00	.00	2,500.00	.00
100-000-41010	Revenue Sharing	9,500.00	2,435.04	7,064.96	25.6%
100-000-41020	Cigarette Taxes	1,100.00	254.91	845.09	23.2%
100-000-41030	Liquor Taxes	16,500.00	7,089.83	9,410.17	43.0%
100-000-41100	Tangent Contract	119,100.00	21,730.16	97,369.84	18.2%
100-000-41200	Transient Lodging Tax	.00	5,000.00	5,000.00	.00
100-000-42001	Planning Fees	10,000.00	.00	10,000.00	.00
100-000-42050	Fees - Other	4,000.00	3,955.00	45.00	98.9%
100-000-42060	SDC Administrative Fees	.00	4,620.00	4,620.00	.00
100-000-43001	Utility Franchise Fees	50,000.00	24,692.28	25,307.72	49.4%
100-000-46020	Residential Rent Revenue	21,600.00	6,529.80	15,070.20	30.2%
100-000-46021	Property Lease or Rent	58,000.00	4,288.25	53,711.75	7.4%
100-000-46023	Building Lease	32,000.00	.00	32,000.00	.00
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	1,500.00	.00	1,500.00	.00
100-000-46055	Refunds	200.00	.00	200.00	.00
100-000-46057	Miscellaneous	.00	.20	.20	.00
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	50,000.00	17,048.63	32,951.37	34.1%
100-000-48000	Interest	12,000.00	5,561.35	6,438.65	46.3%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	14,996.00	.00	14,996.00	.00
Total General Fund:		712,016.00	103,901.22	608,114.78	14.6%
City Administration					
100-100-50010	City Administrator	64,020.00	23,426.83	40,593.17	36.6%
100-100-50016	Utility/Court Clerk	7,918.00	3,349.30	4,568.70	42.3%
100-100-50018	Finance Clerk	3,393.00	1,481.18	1,911.82	43.7%
100-100-51010	Employee Health Ins Benefits	17,395.00	3,849.62	13,545.38	22.1%
100-100-51020	Retirement Benefits	18,893.00	6,304.22	12,588.78	33.4%
100-100-51030	Employment Taxes	10,411.00	1,997.93	8,413.07	19.2%
100-100-52002	Materials & Supplies	200.00	.00	200.00	.00
100-100-52010	Miscellaneous	.00	.00	.00	.00
100-100-52013	Travel and Training	2,500.00	.00	2,500.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
100-100-52018	Planning Consultant	30,000.00	00	30,000.00	.00
100-100-52019	Contract Service	24,000.00	10,000.00	14,000.00	41.7%
100-100-52030	Miscellaneous	250.00	.00	250.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	921.29	921.29-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		194,230.00	51,330.37	142,899.63	26.4%
Public Safety					
100-200-50010	City Administrator	5,820.00	2,315.75	3,504.25	39.8%
100-200-51010	Employee Health Ins Benefits	1,198.00	240.60	957.40	20.1%
100-200-51020	Retirement Benefits	1,460.00	509.28	950.72	34.9%
100-200-51030	Employment Taxes	804.00	153.34	650.66	19.1%
100-200-52019	Contract Service	36,000.00	8,113.50	27,886.50	22.5%
100-200-52103	Insurance	.00	71.08	71.08-	.00
Total Public Safety:		45,282.00	11,403.55	33,878.45	25.2%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	13,549.00	.00	13,549.00	.00
100-300-50054	Utility Worker II	12,620.00	4,259.19	8,360.81	33.7%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	7,136.00	1,443.61	5,692.39	20.2%
100-300-51020	Retirement Benefits	6,563.00	2,107.05	4,455.95	32.1%
100-300-51030	Employment Taxes	3,617.00	820.39	2,796.61	22.7%
100-300-52002	Materials & Supplies	400.00	81.54	318.46	20.4%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	.00	1,000.00	.00
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	200.00	1,032.16	832.16-	516.1%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	200.00	3,663.23	3,463.23-	1831.6%
100-300-52026	Non-capital Improvements	.00	.00	.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,000.00	1,084.73	84.73-	108.5%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	76.29	673.71	10.2%
100-300-52111	Parks-Events	2,000.00	.00	2,000.00	.00
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	1,500.00	.00	1,500.00	.00
100-300-53002	Equipment Purchase	1,250.00	.00	1,250.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		64,860.00	14,568.19	50,291.81	22.5%
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00
100-900-52002	Materials & Supplies	3,500.00	3,049.30	450.70	87.1%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
100-900-52010	Legal Notices	1,500.00	719.00	781.00	47.9%
100-900-52012	Maintenance - Bldg & Parks	5,000.00	5,826.19	826.19-	116.5%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	14.72	185.28	7.4%
100-900-52015	Security Alarm	.00	.00	.00	.00
100-900-52016	Audit	2,850.00	1,140.00	1,710.00	40.0%
100-900-52017	City Attorney	.00	2,318.75	2,318.75-	.00
100-900-52019	Contract Service	30,000.00	24,542.34	5,457.66	81.8%
100-900-52020	Engineering Consultant	.00	4,361.00	4,361.00-	.00
100-900-52021	Transit	20,000.00	3,133.67	16,866.13	15.7%
100-900-52022	Equipment Maintenance	4,500.00	602.00	3,898.00	13.4%
100-900-52023	Equipment Rental/Lease	500.00	.00	500.00	.00
100-900-52024	Security Alarm	800.00	.00	800.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	.00	1,200.00	.00
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	7.38	2,492.62	0.3%
100-900-52031	CERT Expenditures	.00	2,718.57	2,718.57-	.00
100-900-52101	Banking Charges	750.00	.25	749.75	.00
100-900-52102	Dues	5,250.00	2,098.42	3,151.58	40.0%
100-900-52103	Insurance	6,150.00	6,613.72	463.72-	107.5%
100-900-52108	Postage	2,500.00	641.60	1,858.40	25.7%
100-900-52109	Utilities	22,200.00	5,544.42	16,655.58	25.0%
100-900-52110	Telephones	4,600.00	921.95	3,678.04	20.0%
100-900-52111	Mayor & Council Expenses	1,000.00	.00	1,000.00	.00
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	4,824.00	1,166.40	3,657.60	24.2%
100-900-52115	Tangent Expenditures	12,000.00	.00	12,000.00	.00
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	6,000.00	.00	6,000.00	.00
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	50,000.00	37,388.48	12,611.52	74.8%
100-900-52900	Insurance Reimbursed Expense	.00	6,570.03	6,570.03-	.00
100-900-53001	Improvements - Bldg & Parks	4,000.00	.00	4,000.00	.00
100-900-53002	Equipment Purchase	.00	.00	.00	.00
100-900-53003	Barracks Improvements	.00	2,610.50	2,610.50-	.00
100-900-53004	Land Purchase	.00	.00	.00	.00
100-900-54006	Barracks Loan Payment	22,254.00	11,126.83	11,127.17	50.0%
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	38,307.00	.00	38,307.00	.00
100-900-55800	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		262,962.00	123,115.73	139,846.27	46.8%
Contingency					
100-998-58000	Contingency	74,000.00	.00	74,000.00	.00
Total Contingency:		74,000.00	.00	74,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	70,682.00	.00	70,682.00	.00
Total Ending Fund Balance:		70,682.00	.00	70,682.00	.00
General Fund Revenue Total:		712,016.00	103,901.22	608,114.78	14.6%
General Fund Expenditure Total:		712,016.00	200,417.84	511,598.16	28.1%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
	Net Total General Fund:	.00	96,516.62-	96,516.62	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	105,000.00	.00	105,000.00	.00
200-000-41040	Highway Apportionment	60,000.00	12,630.64	47,369.36	21.1%
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		165,200.00	12,630.64	152,569.36	7.6%
Public Works - Streets					
200-410-50010	City Administrator	.00	409.33	409.33-	.00
200-410-50018	Finance Clerk	1,131.00	493.73	637.27	43.7%
200-410-50050	Public Works Supervisor	6,176.00	2,644.50	3,531.50	42.8%
200-410-50052	Utility Worker III	4,890.00	2,067.54	2,822.46	42.3%
200-410-50054	Utility Worker II	2,103.00	823.16	1,279.84	39.1%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	5,380.00	1,203.01	4,176.99	22.4%
200-410-51020	Retirement Benefits	3,586.00	1,385.30	2,200.70	38.6%
200-410-51030	Employment Taxes	1,976.00	624.39	1,351.61	31.6%
200-410-52002	Materials & Supplies	.00	.00	.00	.00
200-410-52011	System Maintenance & Repair	.00	.00	.00	.00
200-410-52016	Audit	950.00	.00	950.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	.00	.00	.00	.00
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	1,050.00	4,950.00	17.5%
200-410-52027	Street Signs	.00	.00	.00	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	3,800.00	4,500.39	700.39-	118.4%
200-410-52109	Utilities	11,000.00	3,117.00	7,883.00	28.3%
200-410-52114	Software Hosting Fees	604.00	194.40	609.60	24.2%
200-410-53001	Street Maintenance	.00	.00	.00	.00
200-410-53002	Equipment Purchase	.00	.00	.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		49,846.00	18,512.75	31,333.25	37.1%
Contingency					
200-998-58000	Contingency	8,600.00	.00	8,600.00	.00
Total Contingency:		8,600.00	.00	8,600.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	106,754.00	.00	106,754.00	.00
Total Ending Fund Balance:		106,754.00	.00	106,754.00	.00
Street Fund Revenue Total:		165,200.00	12,630.64	152,569.36	7.6%
Street Fund Expenditure Total:		165,200.00	18,512.75	146,687.25	11.2%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
	Net Total Street Fund:	.00	5,882.11-	5,882.11	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	680,000.00	.00	680,000.00	.00
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	330,000.00	191,121.11	138,878.89	57.9%
500-000-42035	Reconnect Fees	2,000.00	.00	2,000.00	.00
500-000-42036	Water Outside Assessments	250,000.00	.00	250,000.00	.00
500-000-42045	Utility Deposit	4,000.00	1,950.00	2,050.00	48.8%
500-000-46030	Fees - Other	500.00	.00	500.00	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	.00	654.07	654.07-	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	.00	.00	.00	.00
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		1,279,077.00	193,725.18	1,085,351.82	15.1%
Public Works - Water					
500-420-50010	City Administrator	34,920.00	14,713.39	20,206.61	42.1%
500-420-50016	Utility/Court Clerk	21,774.00	9,043.06	12,730.94	41.5%
500-420-50018	Finance Clerk	11,311.00	4,937.25	6,373.75	43.6%
500-420-50050	Public Works Supervisor	37,055.00	14,804.88	22,250.12	40.0%
500-420-50052	Utility Worker III	26,893.00	11,371.54	15,521.46	42.3%
500-420-50054	Utility Worker II	18,931.00	7,011.91	11,919.09	37.0%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	53,435.00	11,548.85	41,886.15	21.6%
500-420-51020	Retirement Benefits	37,842.00	13,575.31	24,266.69	35.9%
500-420-51030	Employment Taxes	20,852.00	5,993.89	14,858.11	28.7%
500-420-52001	Chemicals	30,000.00	3,847.27	26,152.73	12.8%
500-420-52002	Materials & Supplies	1,000.00	.00	1,000.00	.00
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	36,245.58	8,754.42	80.5%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	1,051.71	4,448.29	19.1%
500-420-52016	Audit	4,275.00	1,805.00	2,470.00	42.2%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	1,286.75	33,713.25	3.7%
500-420-52020	Engineering Consultant	20,000.00	4,722.00	15,278.00	23.6%
500-420-52022	Equipment Maintenance	2,000.00	1,758.27	241.73	87.9%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	450.00	3,550.00	11.3%
500-420-52030	Miscellaneous	2,000.00	81,729.00	79,729.00-	4086.5
500-420-52101	Banking Charges	200.00	733.89	533.89-	366.9%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	8,500.00	12,661.03	4,161.03-	149.0%
500-420-52104	Lab Analysis	5,000.00	423.90	4,576.10	8.5%
500-420-52105	Refunds-Utility Deposit	500.00	193.84	306.16	38.8%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	305.00	695.00	30.5%
500-420-52108	Postage	600.00	.00	600.00	.00
500-420-52109	Utilities	33,000.00	6,601.60	26,398.40	20.0%
500-420-52110	Telephones	3,400.00	820.38	2,579.62	24.1%
500-420-52114	Software Hosting Fees	7,236.00	1,749.60	5,486.40	24.2%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	.00	.00	.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	.00	100,000.00	.00
500-420-53501	New Pump Station	100,000.00	.00	100,000.00	.00
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	.00	140,000.00	.00
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		823,524.00	249,384.90	574,139.10	30.3%
Contingency					
500-998-58000	Contingency	85,000.00	.00	85,000.00	.00
Total Contingency:		85,000.00	.00	85,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	370,553.00	.00	370,553.00	.00
Total Ending Fund Balance:		370,553.00	.00	370,553.00	.00
Water Fund Revenue Total:		1,279,077.00	193,725.18	1,085,351.82	15.1%
Water Fund Expenditure Total:		1,279,077.00	249,384.90	1,029,692.10	19.5%
Net Total Water Fund:		.00	55,659.72-	55,659.72	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	10,000.00	.00	10,000.00	.00
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	285,600.00	77,630.32	207,969.68	27.2%
510-000-42041	OR DEQ Loan for WWFP	.00	394.56	394.56-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	.00	.00	.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	1,000.00	.00	1,000.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	83,849.00	83,849.00-	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	117,115.00	2,382,885.00	4.7%
Total Wastewater Fund:		2,826,600.00	278,988.88	2,547,611.12	9.9%
Public Works - Wastewater					
510-430-50010	City Administrator	8,730.00	4,278.07	4,451.93	49.0%
510-430-50016	Utility/Court Clerk	8,908.00	3,918.67	4,989.33	44.0%
510-430-50018	Finance Clerk	6,221.00	2,755.43	3,465.57	44.3%
510-430-50050	Public Works Supervisor	15,440.00	7,673.35	7,766.65	49.7%
510-430-50052	Utility Worker III	14,669.00	6,202.64	8,466.36	42.3%
510-430-50054	Utility Worker II	6,310.00	2,469.45	3,840.55	39.1%
510-430-50058	Utility Worker I	.00	.00	.00	.00
510-430-51010	Employee Health Ins Benefits	21,771.00	4,812.02	16,958.98	22.1%
510-430-51020	Retirement Benefits	15,118.00	5,580.81	9,537.19	36.9%
510-430-51030	Employment Taxes	8,330.00	2,497.41	5,832.59	30.0%
510-430-52001	Chemicals	4,500.00	3,957.20	542.80	87.9%
510-430-52002	Materials & Supplies	500.00	.00	500.00	.00
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	75,000.00	7,791.53	67,208.47	10.4%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	.00	3,300.00	.00
510-430-52016	Audit	1,425.00	1,805.00	380.00-	126.7%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	108.35	2,093.65	4.8%
510-430-52020	Engineering Consultant	.00	151,517.59	151,517.59-	.00
510-430-52022	Equipment Maintenance	1,500.00	.00	1,500.00	.00
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	.00	500.00	.00
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	6,200.00	8,426.63	2,226.63-	135.9%
510-430-52104	Lab Analysis	4,000.00	306.00	3,694.00	7.7%
510-430-52105	Refunds-Utility Deposit	.00	129.22	129.22-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,200.00	1,336.39	6,863.61	16.3%
510-430-52110	Telephones	2,500.00	496.03	2,003.97	19.8%
510-430-52114	Software Hosting Fees	2,412.00	583.20	1,828.80	24.2%
510-430-53002	Equipment Purchase	.00	.00	.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	37,315.25	2,462,684.75	1.5%
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
510-430-54004	OR DEQ Loan Repayment	30,000.00	11,357.00	18,643.00	37.9%
510-430-55600	Transfer to Reserve Fund	400.00	.00	400.00	.00
Total Public Works - Wastewater:		2,753,734.00	265,315.24	2,488,418.76	9.8%
Contingency					
510-998-58000	Contingency	38,000.00	.00	38,000.00	.00
Total Contingency:		38,000.00	.00	38,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	34,866.00	.00	34,866.00	.00
Total Ending Fund Balance:		34,866.00	.00	34,866.00	.00
Wastewater Fund Revenue Total:		2,826,600.00	278,988.88	2,547,611.12	9.9%
Wastewater Fund Expenditure Total:		2,826,600.00	265,315.24	2,561,284.76	9.4%
Net Total Wastewater Fund:		.00	13,673.64	13,673.64-	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	6,000.00	.00	6,000.00	.00
520-000-42040	Storm Drain Fees	25,000.00	8,755.36	16,244.64	35.0%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		31,200.00	8,755.36	22,444.64	28.1%
Public Works - Storm Drain					
520-440-50010	City Administrator	2,910.00	1,172.14	1,737.86	40.3%
520-440-50016	Utility/Court Clerk	990.00	435.41	554.59	44.0%
520-440-50018	Finance Clerk	586.00	206.92	359.08	36.6%
520-440-50050	Public Works Supervisor	3,088.00	1,322.25	1,765.75	42.8%
520-440-50052	Utility Worker III	2,445.00	1,033.79	1,411.21	42.3%
520-440-50054	Utility Worker II	2,102.00	766.51	1,335.49	36.5%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	962.40	3,448.60	21.8%
520-440-51020	Retirement Benefits	3,035.00	1,167.22	1,867.78	38.5%
520-440-51030	Employment Taxes	1,672.00	499.49	1,172.51	29.9%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	.00	.00	.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	1,929.00	1,000.00	929.00	51.8%
520-440-52020	Engineering Consultant	.00	25.00	25.00	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	.00	.00	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	.00	348.97	348.97	.00
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	804.00	194.40	609.60	24.2%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Public Works - Storm Drain:		25,822.00	9,134.50	16,687.50	35.4%
Contingency					
520-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	5,378.00	.00	5,378.00	.00
Total Ending Fund Balance:		5,378.00	.00	5,378.00	.00
Storm Drain Fund Revenue Total:		31,200.00	8,755.36	22,444.64	28.1%

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
	Storm Drain Fund Expenditure Total:	31,200.00	9,134.50	22,065.50	29.3%
	Net Total Storm Drain Fund:	.00	379.14-	379.14	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	238,613.00	.00	238,613.00	.00
530-000-42140	SDC Fees	4,373.00	.00	4,373.00	.00
530-000-42141	Park	1,585.00	5,952.00	4,367.00-	375.5%
530-000-42142	Street Imp.	5,480.00	34,590.00	29,110.00-	631.2%
530-000-42143	Water Imp.	30,265.00	47,130.00	16,865.00-	155.7%
530-000-42144	WW Imp.	15,675.00	20,610.00	4,935.00-	131.5%
530-000-42145	Storm Drain Fees	1,855.00	1,830.00	25.00	98.7%
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	.00	.00	.00	.00
530-000-49100	Transfer in from General Fund	38,307.00	.00	38,307.00	.00
Total System Development Fund:		336,458.00	110,112.00	226,346.00	32.7%
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	336,458.00	.00	336,458.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
	Total Ending Fund Balance:	336,458.00	.00	336,458.00	.00
	System Development Fund Revenue Total:	336,458.00	110,112.00	226,346.00	32.7%
	System Development Fund Expenditure Total:	336,458.00	.00	336,458.00	.00
	Net Total System Development Fund:	.00	110,112.00	110,112.00-	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2020-21 Budget Remaining	2020-21 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	99,496.00	.00	99,496.00	.00
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	400.00	.00	400.00	.00
600-000-49520	Transfer from Storm Drain Fund	.00	.00	.00	.00
Total Reserve Fund:		108,296.00	.00	108,296.00	.00
Non-departmental					
600-900-55100	Transfer to General Fund	14,996.00	.00	14,996.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		14,996.00	.00	14,996.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	93,300.00	.00	93,300.00	.00
Total Ending Fund Balance:		93,300.00	.00	93,300.00	.00
Reserve Fund Revenue Total:		108,296.00	.00	108,296.00	.00
Reserve Fund Expenditure Total:		108,296.00	.00	108,296.00	.00
Net Total Reserve Fund:		.00	.00	.00	.00
Net Grand Totals:		.00	34,651.95-	34,651.95	.00

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks



**BENTON COUNTY CLERK
ELECTIONS & PASSPORTS**

120 NW 4th Street, Room 13
Corvallis, OR 97330

TEL (541) 766-6756 FAX (541) 766-6757

EMAIL: elections@co.benton.or.us WEB: www.co.benton.or.us/elections

City of Adair Village
Attention: Pat Hare
6030 NE William R Carr St.
Adair Village, OR 97330

NOV 30 2020

CONFIRMATION OF NOVEMBER 3, 2020 ELECTION RESULTS

In accordance with ORS 254.545 / 255.295, please canvass the votes for this election and return this form no later than 30 days from receipt. Determine if the results are correct, and then notify the County Clerk of your acceptance of the results for this election, by filling out and returning this form. Return this form by:

Mail or in-person: 120 NW 4th St Room 13, Corvallis, OR 97330
Email as attachment: elections@co.benton.or.us

OFFICIAL ACCEPTANCE OF ELECTION RESULTS

District / City:

CITY OF ADAIR VILLAGE

I have reviewed the attached election results and agree with and accept the results of this election. *I don't certify Ward 4 because the winning candidate did not live in Adair Village for a year prior to election.*

Signature of authorized person: *Pat Hare*

Printed name of authorized person: Pat Hare

Title of authorized person: City Administrator

Date: 11/30/20 Phone: 541-745-5507 Email: pat.hare@adairvillage.org

OFFICE USE

Date received: _____ Received by: _____ Notes: _____

City of Adair Village
 General Election
 November 3, 2020

OFFICIAL RESULTS
 CERTIFIED
 Benton County, Oregon

12 - Adair Village C5S12H23

STATISTICS

TOTAL

Registered Voters - Total	4,485
Ballots Cast - Total	4,065
Voter Turnout - Total	90.64%

Mayor City of Adair Village
 Vote For 1

	TOTAL	VOTE %
Bill Currier	426	90.83%
Write-In Totals	43	9.17%
Not Assigned	43	9.17%
Total Votes Cast	469	100.00%
Overvotes	0	
Undervotes	176	
Contest Totals	645	

City Council City of Adair Village, Ward 2
 Vote For 1

	TOTAL	VOTE %
Alan W Rowe	111	97.37%
Write-In Totals	3	2.63%
Not Assigned	3	2.63%
Total Votes Cast	114	100.00%
Overvotes	0	
Undervotes	54	
Contest Totals	168	



I HEREBY CERTIFY THE TALLY OF VOTES
 RECORDED, ON THIS ABSTRACT, TO
 CORRECTLY SUMMARIZE THE VOTES CAST
 IN BENTON COUNTY FOR THIS ELECTION.

[Handwritten Signature]
 Benton County Clerk

**City of Adair Village
General Election
November 3, 2020**

**OFFICIAL RESULTS
CERTIFIED
Benton County, Oregon**

12 - Adair Village C5S12H23

**City Council City of Adair Village, Ward 4
Vote For 1**

	TOTAL	VOTE %	
No Candidate Filed	0	0.00%	
Write-In Totals	18	100.00%	<i>Not Analyzed</i>
Write-In: Aaron Fuller	6	33.33%	
Write-In: John Wilson	2	11.11%	
Write-In: Alex Rugh	2	11.11%	
Write-In: Brian Morey	1	5.56%	
Write-In: Sarah Sheldrick	1	5.56%	
Write-In: Alan Rowe	1	5.56%	
Write-In: Korey Alexander	1	5.56%	
Write-In: Minnie Rose Evans	1	5.56%	
Write-In: Kayla Howes	1	5.56%	
Write-In: Garrett Stratton	1	5.56%	
Write-In: Hannah Beck	1	5.56%	
Not Assigned	0	0.00%	
Total Votes Cast	18	100.00%	
Overvotes	0		
Undervotes	117		
Contest Totals	135		

General Survey for the Oregon Population Forecast Program

1. Observations about Population (e.g. birth rates, aging, immigration, racial and ethnic change).

Adair Village posted the highest average annual growth rates at 4.7 percent, respectively, during the 2000 to 2010 period while all other cities (except for the Benton County portion of Albany) experienced average annual growth rates at or below that of the county as a whole. We need to say how Adair Village grew from 2010 to 2020. That's what really matters here.

The population estimate from the Population Research Center for Adair Village was 935 people in 2010 and decreased to 840 in 2011. We think that decrease may have been the result of the reporting being done using water customers rather than actual residents. Adair Village has approximately that number of water customers outside of the UGB.

Between 2012 and 2018, Adair Village's population estimates were static, remaining between 845 and 860 people, increasing to 900 people in 2019. This lack of growth in the population estimate may have been the result of a lack of reporting of new building permits on the City's behalf. Since 2018, the City has issued building permits for 122 new single-family detached dwelling units. All of these units have been built and are occupied at this point. At an average household size of 3.29 persons per household,¹ these units would add 401 new residents to Adair Village. That would increase the total number of people from 860 (the count in 2018) to 1,261 people in 2020.

Sub-areas that showed strong population growth during the 2000s are expected to continue experiencing relatively strong growth rates during the forecast period. Total population in Benton County as a whole as well as within its sub-areas will likely grow at a faster pace in the near-term (2017 to 2035) compared to the long-term.²

Benton County's positive population growth in the 2000s, averaging about 0.95% average annual growth between 2000-2019 was largely the result of substantial net in-migration, with 73% of population growth between 2000 and 2018 resulting from net in-migration.³ Since 2010, Benton County grew at an average annual growth rate of 0.81%, with in-migration accounting for 83% of growth through 2018. The tapering of growth rates is largely driven by an aging population—a demographic trend which is expected to contribute to natural decrease (more deaths than births). As natural decrease occurs, population growth will become increasingly reliant on net in-migration.

2. Observations about Housing (Vacancy rates, seasonal occupancy, demolitions, renovations).

¹ U.S. Census, American Community Survey, 2016 5-Year Estimate

³ Portland State University Population Research Annual Oregon Population Report Tables, Table 3 Components of Change.

The existing housing stock is in good condition and vacancies are rare. There is some vacancies as households within Adair Village move to the new homes being built in Adair Village. There has also been continued investment in existing housing stock that is evidenced by the surge of renovations and additions in the older neighborhoods. Newly built housing in Adair Village is often purchased before the housing is complete, suggesting that housing in Adair Village is in high demand.

3. **Planned Housing Developments or Group Quarters Facilities (including number of units, occupancy, and estimated year of completion).**

The City has two housing developments that started in the last year and a half.

- (a) **Calloway Creek, the larger of the two developments is a four phase project that started in the spring of 2019. Phases I & II consist of 107 lot that are all sold and the last few houses are currently under construction. Phase III and Phase IV consist of over another 100 home sites and the developer has already pulled six new building permits for new home starts under these phases and has many more sales pending.**

“Most of the homes in Calloway Creek are sold before they are finished and I am only aware of 3 or 4 homes out of the 107 homes to date (since spring of 2019) that have not sold within a month of being completed”.⁴

The developer estimates that the remainder of the homes in Phase III & IV will be sold by the end of 2021.

- (b) **William R. Carr Subdivision, the smaller of the two developments was for 16 home sites and all 16 homes have been sold and are occupied.**

4. **Economic Development (e.g. new employers or facilities, including number of jobs and est. year of completion).**

The City of Adair Village owns approximately six (6) acres of undeveloped land in the center of their town which is under design and will be developed as their core downtown. The core area is intended to be developed as mixed-use projects with commercial businesses on the first floor and residential units above. The city will promote all of the new buildings to be a minimum of two stories with the residential units above consisting of a combination of condominium and apartment style units. The City anticipates a range of 60-80 additional rental units upon build out. The upstairs units could also be used as offices.⁵

The new commercial district will span over more than 800’ of street frontage. The buildings will be set at a zero lot line with street parking in front and larger parking areas in the rear of the buildings.⁶ **The number of businesses will vary and is expected to include a mixture of restaurants, boutiques, the service industry, office and general**

⁴ Dennis Derby, managing member of the Calloway Creek LLC.

⁵ Study by the Oregon Transportation and Growth Management Program (TGM) in June, 2009.

⁶ The “Community Forum” and “Design Charrette” - Stephens Planning & Design LLC, Beaverton, OR February 2010.

retail, the job creation will further drive the need for more residential land as the population will significantly rise.

The City wishes to ensure that the new growth in this area will be sustainable, well-planned, and efficient. As a result, the City plans to create an Urban Renewal District as well to help support this development through developing a downtown streetscape that creates a pedestrian friendly walkable community. The future downtown will be accented with a 2.5 acre park directly across the street with two original barracks buildings that are used as museums to highlight Adair Village's heritage of being a formal Military installation.

The City has recently updated its Comprehensive plan and adopted a new Transportation System Plan (TSP) in 2019. With updated infrastructure, a strong school district and over 150 acres of County and State park land directly adjacent to the City, the City of Adair Village more development ready than ever before.

5. Infrastructure Projects (e.g. transportation and utilities).

The City is investing in the future through purchasing property to expand its waste water treatment plant and has recently completed construction of two - 1 MG (Million Gallon) water reservoirs and rehabilitated an existing reservoir which provides approximately 400,000 gallon of storage.

Water and Sanitary capacities are equipped for substantial population growth. The City draws potable water from the Willamette River where it has a 3 cfs (cubic feet per second) water right certificate and an 82 cfs permit, providing the City with potential access to water resources which is six to seven times its current needs.

The City is currently in the process of designing a new wastewater treatment facility. In recognition of the recent short-term population growth and anticipated long-term population growth, the facility is being designed to treat sewage for a population of nearly 3,200 people.⁷

The City adopted a new Transportation System Plan in 2019. Many of the Adair Village-led proposed projects in the TSP aim to improve pedestrian access or active transport. Other projects led by ODOT or Benton County will enhance the City's connectivity to neighboring communities, likely making the City an even more attractive location for people to live and work.

Future growth will result in the need and demand for improved connections to the regional employment areas as well as improvements to the City's own infrastructure to allow for the increase in internal trips. Transportation system improvements that already have committed funding for near-term construction were assumed to be in place by 2040 when assessing long-range conditions and needs. Within the vicinity of Adair Village, this included planned improvement project on Ryals Avenue that will widen travel lanes and add paved shoulders from Arnold Avenue to Independence Highway.

⁷ Andrew Matsumoto, PE - Civil West Engineering Services, Inc.

6. Other Factors Promoting Population or Housing Growth.

The housing prices in Adair Village are below that of its neighboring cities such as Corvallis or Monmouth. The average home prices over the last year (November 2019 to November 2020) have been⁸:

- Adair Village - \$362,500
- Corvallis - \$424,000
- Monmouth - \$383,000

Housing in Adair Village costs \$61,500 less than housing in Corvallis or 85% as much as housing in Corvallis. In comparison to Monmouth, housing in Adair Village costs \$20,500 less or 95% as much as housing in Monmouth.

Adair Village is in a prime location for people that work in nearby cities, especially Corvallis, but would rather live in a smaller city. Adair Village is even better positioned for households that have residents working in different cities.

According to Jason Cadwell, Broker/Owner of Cadwell Realty Group and sole broker for Calloway Creek the amount of interest in their homes in Adair Village has been overwhelming. He attributes this interest to the following reasons:

Affordability - Average housing prices in Adair Village are substantially below those in Corvallis.

Accessibility – Adair Village is an easy commute to Corvallis, Albany, Monmouth & Salem. In 2017, about 14,000 people commuted into Corvallis each day for work.⁹ A study about housing in Corvallis asked people who commute into Corvallis their reason for not living in Corvallis. About 76% of commuters identified housing cost as a barrier to living in Corvallis.¹⁰

Due to shortage of buildable land in Corvallis that is driving sky high housing prices, Benton County-Corvallis Economic Development Board backs annexations review. Because of the high housing prices, Benton County citizens are being priced out of the market leaving many people commuting into Corvallis to work each day.¹¹

Buyer Profile - The wonderful thing about Adair Village is that it appeals to many different buyer groups. Calloway Creek has many first time home buyers, move up buyers, retirees that have downsized from a large home inside Corvallis, we also have 3 or 4 investors/rentals. The buyers are a mix young professionals, families, empty nesters, teachers, coaches, work from home professionals etc.

High Amenity Setting - The City of Adair Village is extremely fortunate to be located adjacent to an 11,000 acre Federal Research Forest directly across 99W

⁸ Redfin Real Estate Brokerage

⁹ U.S. Census, OnTheMap

¹⁰ 2014 Study by ECO Northwest

¹¹ Corvallis Gazette Times – October 9, 2017.

and a 1,600 acre State Game Management Area directly to the north. In addition, is other 37 acre State Park nestled in the center of the City which, has a small lake that Oregon Department of Fish & Wildlife stock with fish throughout the summer.

7. Other Factors Hindering Population or Housing Growth.

The City expects to quickly run out of developable land for new housing, while there continues to be demand for new housing in Adair Village, in part likely driven by higher cost housing in nearby cities. A correction to Adair Village's population estimate for 2020 is necessary to provide an accurate forecast for Adair Village over the next 20 and 50 years, allowing the City to conduct a housing needs analysis to assess whether the City has sufficient land to accommodate expected growth.

8. Other findings, including, if not discussed above:

(a) Summary of current or proposed policies affecting growth in your jurisdiction.

The Mayor and the City Council are pro-growth and support residential and commercial investment. The City has recently purchased a one acre piece of property across from City Hall when it came available so that could be used in a strategic manner to promote future commercial development. The one acre piece of property was added to a five (5) acre parcel the City already owns to be used as part of their downtown civic core.

The City adopted a Planned Development Chapter into its Development Code to prepare for all types to development and to look a situations where the City can relax some of the requirements or be flexible on others. These regulations provide developers with the opportunity to propose unique developments, including housing types not currently allowed in our code, to provide flexibility in future development.

(b) Findings related to growth or population change from studies conducted in your jurisdiction.

N/A

(c) The effects of wildfires or other disasters in your jurisdiction on housing, employment/economics, and infrastructure.

The City's housing and infrastructure are fairly well protected from wild fires due to the separation of the City from the McDonald-Dunn Forest by the 99W Highway and the City and no particular threats from the east.

The effects of the COVID-19 pandemic and policy measures on employment and current and planned developments.

None.