


**ADAIR VILLAGE
CITY COUNCIL MINUTES-Draft
6030 William R. Carr Avenue**

****Tuesday, November 3, 2015 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Andrews, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05PM.</p>
<p>2. Consent Calendar (Agenda Item 3). Minutes of October 6, 2015 City Council Meeting. Bills List through October 22, 2015 (\$67,726.67). Bills List through November 3, 2015 (\$47,905.70).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Attachment H-Republic Service (Agenda Item 6a). Julie Jackson of Republic Services provided the council with information and answered questions about Republic Services rates, service levels and mailings.</p>	
<p>4. Attachment I-OSU Extension Service (Agenda Item 6b). Derick Godwin presented a brief background of the OSU Extension Service. Maggie Livesay explained what the Extension Service provides to the area.</p>	
<p>5. Resolution No. 2015-#9 (Agenda Item 7a). This Resolution states that the City of Adair Village, Oregon, consents to the inclusion of all the territory of the City within the boundaries of the proposed Benton County Extension and 4-H Service District and approves the Benton County order initiating the formation of that district.</p>	<p>Councilor King moved to approve Resolution 2015-#9. Mayor Currier seconded. Councilor Real third. Unanimous Approval (5-0).</p>
<p>6. Attachment C-Community Service Report (Agenda Item 5a). CSO Real provided the report for October.</p> <ul style="list-style-type: none"> • Total hours worked-80. • 2 old cases, 13 new cases, 10 closed. 	<p>Council received the report.</p>
<p>7. Attachment D-Public Works (PW) Report (Agenda Item 5b). CA Hare presented the report for October.</p>	<p>Council received the report.</p>
<p>8. Attachment E-City Administrator's Report (Agenda Item 5c). CA Hare presented the report for October.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audit – The auditors are really backed up and hope to have 2013 done by the end of November and will then schedule 2014. • New Hire – Barbara Melton has been hired to be the finance clerk through July 2016. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Sweet Taste Bakery – Things are going well and they appreciate the support from the City. 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Farm Foods – Jim Jones has expressed his gratitude to the City for addressing his concerns and has signed off on all work which was done. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Management and Conservation Plan – The WMCP water management and conservation plan is complete and we should have that back by the end of the month. • Water Tanks – We are working on getting the Infrastructure Funding Authority (IFA) the rest of the audit materials needed for funding. The City is going to meet with ODFW for a possible grant to replace the City’s intake at Hyak Park with fish screens. • Wastewater/Leachate – Republic Services has been billed for the second portion of the Bench test. • Development – CA will be meeting with the labor school to discuss different options for the City of acquire the property. • Development – Conser Commercial has asked if the City would be interested in rezoning the labor school for an apartment complex. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – Tim McGinnis is moving forward with this application. • Ron Weigel property – The Weigel family is going to start working with the City to market their land. 	
<p>9. Attachment F- Benton County Sheriff’s Office (BCSO) Report (Agenda Item 5d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>10. Attachment G – Financial Report-through October 31, 2015 (Agenda Item 5e). CA Hare presented the report. Income through October 31, 2015 is \$365,468.29 and expenses are \$430,208.20. The balance in the Local Government Investment Pool is \$384,623.77.00, last year the balance was \$570,878.23.00.</p>	<p>Council received the report.</p>
<p>11. Old Business. Support of Jail Bond Levy.</p>	<p>Councilor Real moved to rescind last month’s Motion supporting the jail initiative by placing an ad in the Gazette Times. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>12. Public Comment. Phil Harkins, 3113 NE Willamette, provided public comment.</p>	
<p>13. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)- “(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”. “(f) To consider information or records that are exempt by law from public inspection.” City Attorney Sean Kidd was present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 7:40 PM. Mayor Currier closed the Executive Session at 7:57 PM.</p>

<p>14. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>15. Adair Village Market.</p>	<p>Mayor Currier moved to approve a rent concession for the store in consideration of a confidentiality clause. Councilor King seconded. Unanimous Approval (5-0).</p>
<p>16. Council and Mayor Comments (Agenda Item 10):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor King – None. • Councilor Real – None. • Councilor Andrews – None. • Councilor Canfield – None. 	
<p>17. Adjournment: Next meeting- Council meeting on Tuesday, December 1, 2015 at 6:00 PM.</p>	<p>Councilor King moved to adjourn. Councilor Andrews seconded. Mayor adjourned the meeting at 8:00 PM.</p>



 Mayor's Approval

12-1-2015

 Date