
**ADAIR VILLAGE
 CITY COUNCIL MINUTES
 6030 William R. Carr Avenue
 ****Tuesday, March 1, 2016 – 6:00 PM******

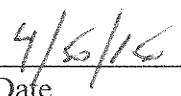
Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King and Mayor Currier were present. CA (City Administrator) Hare was present. Councilor Canfield arrived at 6:15 PM. Councilor Andrews was absent. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of February 2, 2016 City Council Meeting. Bills List through February 20, 2016 (\$33,010.80). Bills List through February 29, 2016 (\$13,184.99).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment (Agenda item 3).</p> <p>Gene Abraham, 3122 NE Willamette Avenue. Provided a picture of dirty water in his toilet. CA Hare recommended he have a plumber check the issue and that he talk with his neighbors.</p> <p>Faye Abraham, 3122 NE Willamette Avenue. Talked about CA's report regarding looking into wetland's mitigation at the industrial site.</p>	
<p>4. Attachment C-Community Service Report (Agenda Item 4a). CSO Real provided the report for February.</p> <ul style="list-style-type: none"> • Total hours worked-90. • 1 old case, 18 new cases, 17 closed. 	<p>Council received the report.</p>
<p>5. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)-</p> <p>“(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”.</p> <p>“(f) To consider information or records that are exempt by law from public inspection.”</p> <p>City Attorney Sean Kidd was present for the Executive Session.</p>	<p>Mayor Currier opened the Executive Session at 6:25 PM. Mayor Currier closed the Executive Session at 6:45 PM.</p>
<p>6. Action from Executive Session.</p>	<p>Mayor Currier made a Motion directing staff to explore options for engaging a company to value and market the City's excess water permit. Councilor King seconded. Unanimous Approval (4-0).</p>
<p>7. Attachment D-Public Works (PW) Report (Agenda Item 4b). CA Hare presented the report for February.</p>	<p>Council received the report.</p>

<p>8. Attachment E-City Administrator's Report (Agenda Item 4c). CA Hare presented the report for February.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits – The City finished the Management and Discussion Analysis. Debbie Smith-Wagar has already completed the journal entries for 2014. Pauly Rogers will be scheduled to come in house for 2014. • Rodeo – CA met with Republic Services, Caterpillar Equipment and Santiam Christian about holding an annual rodeo event in Adair Village on June 25, 2016. • Zip Code – The petition forms have been put together. Signature gathering will begin during the week of March 7, 2016. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – CA is looking into the possibility of turning the industrial site into a wetlands mitigation bank. • Farm Foods – Jim Jones has agreed that the parking lot in front of the restaurant can wait. • Four Spirits Distillery – Dawson Officer is looking at expanding his business. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – We are done with most of engineering and are expecting our award letter from the Infrastructure Funding Authority next week. An RFP will be sent out this month. • Wastewater/Leachate – Civil West has sent the first report to DEQ to get their feedback. A meeting is scheduled with Republic Service during the week of March 14th. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – Tim McGinnis has submitted his application and it will be reviewed during the March 16th Planning Commission meeting. All necessary notices have been mailed out. A Joint Public Hearing will be scheduled for the April 5th City Council meeting. • Santiam Christian – Randy Meyers from Brownstone Homes has informed CA that they are still in negotiations. Santiam Christian is moving forward with purchasing the Labor School property. • Development – The City has completed the application to receive the Benton County property across from City Hall. The application will be submitted to the Federal Government this month. 	<p>Council received the report.</p>
<p>9. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p> <p>Mayor Currier asked CA Hare to express his appreciation to BCSO for the positive contact between the patrol officers and citizens.</p>
<p>10. Attachment G – Financial Report-through February 29, 2016 (Agenda Item 4e). CA Hare presented the report. Income through February 29, 2016 is \$795,953.53 and expenses are \$724,563.21. The balance in the Local Government Investment Pool is \$510,694.04, last year the balance was \$590,303.88.</p>	<p>Council received the report.</p>

<p>11. Attachment H – Community Service Officer (Agenda Item 6a). CA Hare recommended that Ken Real’s Community Service Officer position be expanded.</p> <p>Note: Councilor Real removed herself from this discussion.</p>	<p>Council discussed the matter.</p>
<p>12. Attachment I – Budget Committee Appointments (Agenda Item 6b). Jeff Snyder and Michael Packard were each nominated to serve another three year term by Mayor Currier.</p>	<p>Councilor King moved to approve the nominations. Councilor Canfield seconded. Unanimous Approval (4-0).</p>
<p>13. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor King – None. • Councilor Real – None. • Councilor Canfield – None. 	
<p>14. Adjournment: Next meeting- Council meeting on Tuesday, April 5, 2016 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 7:45 PM.</p>



 Mayor’s Approval



 Date