

**ADAIR VILLAGE
CITY COUNCIL MINUTES-Draft
6030 William R. Carr Avenue
****Tuesday, April 5, 2016 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Andrews, King, Canfield and Mayor Currier were present. Councilor Real was absent. Planning Commission Members present: Commissioners Robertson, Samai, Officer and Chair Rowe were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. City Planner Don Driscoll arrived at 6:30 PM.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of March 1, 2016 City Council Meeting. Bills List through March 9, 2016, Bills List through March 16, 2016 and Bills List through April 4, 2016 (\$41,081.49 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda item 3). Gene Abraham, 3122 NE Willamette Avenue. Asked about his previous inquiries regarding dirt in his water system.</p>	
<p>4. Attachment D - Public Works (PW) Report (Agenda Item 5b). CA Hare presented the report for March.</p>	<p>Council received the report.</p>
<p>5. Attachment E – City Administrator’s Report (Agenda Item 5c). CA Hare presented the report for March.</p> <p>Administration</p> <ul style="list-style-type: none"> • Audits – The City will be starting 2014 at the end of April. • Staffing – The City will begin the hiring process this month for a Summer Program Coordinator and a Public Works Utility Worker I. • Zip Code – Ken Real has started gathering signatures for support of the Zip Code. Republic Services and our delivery services have been asked to write letters of support. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – CA had a phone conference with GP and Office Depot about the next steps in the mitigation or cleanup process. Republic Service would like to rent the concrete slab at the AVIS site again for construction materials storage. • Benton County Church – Benton County will be working on the windows this summer and will be planting trees. They would like the City to talk to the Cabinet Shop about putting up screening on their fence. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Tanks – The City has received the award letter from IFA. The City is looking into having the contract documents reviewed 	<p>Council received the report.</p>

<p>by a third party.</p> <ul style="list-style-type: none"> • Wastewater/Leachate – The City will be working with our attorneys and engineers over the next month to start drafting an agreement with Republic Service. <p>Planning/Permits</p> <ul style="list-style-type: none"> • ServPro – Joint Public Hearing taking place tonight. • Santiam Christian – They are having an environmental assessment done of the Labor School property before they purchase it. They are also still working on making a deal to sell their property to Brownstone Homes. • Development – The Benton County Parks Board has delayed the acquisition of the property across from City Hall by the City so that they can discuss the Model Train Club. 	
<p>6. Joint Public Hearing with Planning Commission (Agenda Item 4a). The Planning Commission joined the City Council in a Joint Public Hearing to review a Land Partition and Land Use Zoning Application submitted by Tim McGinnis/TKP Engineering regarding the property located at the corner of William R. Carr Avenue and Arnold Avenue.</p> <p>Troy Plum, engineer, PO Box 374, Corvallis OR, presented information about the application on behalf of ServPro.</p> <p>Don Driscoll, presented the staff report.</p> <p>Public Testimony: In Favor: None</p> <p>In Opposition: CA Hare read a letter received by the Fair Housing Council of Oregon.</p> <p>Neutral: Barbara Lower, 242 NE Azalea Drive, Adair Village, OR. Asked about the size of the buildings?</p> <p>Phil Harkins, 3113 NE Willamette, Adair Village, OR. Asked about lighting in the parking lot and purple pipes?</p> <p>Troy Plum responded to Barbara Lower and Phil Harkins' questions.</p> <p>CA Hare addressed issues contained in letter from Fair Housing Council of Oregon.</p> <p>Commissioner Officer stated for the record that he knows Tim McGinnis personally, but has no bias.</p>	<p>The Planning Commission joined the City Council to commence a Joint Public Hearing at 6:30 PM.</p> <p>Mayor Currier closed the Joint Public Hearing at 6:55 PM in order for a Planning Commission meeting to open.</p> <p>Mayor Currier reconvened the City Council meeting at 7:00 PM.</p>
<p>7. Planning Commission Recommendation. Planning Commission Chair Rowe stated to the City Council that the Planning Commission recommends approving the application submitted by ServPro.</p>	<p>Councilor King moved to accept the recommendation from the Planning Commission and approve the application. Councilor Canfield seconded.</p>

	Unanimous Approval (4-0).
8. Attachment K - Resolution No. 16 - #2. This Resolution authorizes a loan from the Safe Drinking Water Loan Fund.	Councilor King moved to approve Resolution No. 16 - #2. Councilor Andrews seconded. Unanimous Approval (4-0).
9. Attachment C - Community Service Report (Agenda Item 5a). CSO Real provided the report for March. <ul style="list-style-type: none"> Total hours worked-84. 3 old cases, 15 new cases, 13 closed. 	Council received the report.
10. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 5d). No Attachment, report not provided.	
11. Attachment G – Financial Report-through April 4, 2016 (Agenda Item 5e). CA Hare presented the report. Income through April 4, 2016 is \$955,588.75 and expenses are \$810,920.35. The balance in the Local Government Investment Pool is \$519,850.14, last year the balance was \$557,704.47.	Council received the report.
12. Attachment J – Budget Committee Appointments (Agenda Item 7a). Mayor Currier nominated R.C. Widony, Marie Andrews and Alan Rowe to serve three year terms on the Budget Committee.	Councilor King moved to approve the nominations. Councilor Canfield seconded. Approval (3-0, 1 Abstain).
13. Council and Mayor Comments (Agenda Item 10): <ul style="list-style-type: none"> Mayor Currier - None. Councilor Andrews – None. Councilor King – None. Councilor Canfield – Would like to revisit the City's grass ordinance. Mayor Currier asked staff to put the issue on the next meeting's agenda.	
14. Adjournment: Next meeting- Council meeting on Tuesday, May 3, 2016 at 6:00 PM.	Mayor adjourned the meeting at 7:40 PM.


 Mayor's Approval

5/4/16
 Date