

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*\*Tuesday, August 2, 2016 – 6:00 PM\*\*\*\***

Agenda Item	Action
<p><b>1. Roll Call:</b> City Council Members present: Councilors Real, Andrews, King, and Canfield. Mayor Currier was present via telephone. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Pro Tem King called the meeting to order at 6:03 PM and led the flag salute.</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2). Minutes of July 5, 2016 City Council Meeting. Bills List through July 27, 2016 (\$80,877.02 total).</p>	<p>Councilor Real moved to approve the Consent Calendar as presented. Councilor Canfield seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). Phil Harkins, 3113 NE Willamette. Has pictures he has taken of issues located around Adair that concern him.</p> <p>Alan Rowe, 112 NE Columbia. Commented about ash from medical waste going to Coffin Butte Landfill, is there treatment for dioxins? CA Hare addressed the issue.</p> <p>Faye Abraham, 3122 NE Willamette. Brought up some concerns she has about expenses by contractors. CA Hare addressed her concerns.</p>	
<p><b>4. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report for July.</p>	<p>Council received the report.</p>
<p><b>5. Attachment E – City Administrator’s Report</b> (Agenda Item 4c). CA Hare presented the report for July.</p> <p>Administration</p> <ul style="list-style-type: none"> <li>• Audits – CA Hare and Debbie Smith-Wagar contacted the auditors and they are still not done with 2014.</li> <li>• Budget – Debbie Smith-Wagar entered the new budget, so we are ready to go for 2016-17.</li> <li>• Santiam Christian – SC has expressed their interest in starting some kind of outreach program for the youth of Adair Village.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• AVIS – The partner review of Geo Engineers is almost wrapped up. We will begin discussion with Office Depot and GP about mitigation next month.</li> <li>• Four Spirits Distillery – Dawson Officer will be moving Four Spirits Distillery to Corvallis.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Water Tanks – The project has begun. It has a six month duration with the tanks going live in January. The ground breaking for this</li> </ul>	<p>Council received the report.</p>

<p>project will be on August 9 at 2:00 p.m. **</p> <ul style="list-style-type: none"> <li>• Downtown Development – The engineers will be preparing for the City a scope of work for infrastructure to continue developing the downtown area.</li> <li>• Wastewater/Leachate – CA Hare and the engineers will be meeting with DEQ and Republic Services to discuss the results of the bench tests that were done by OSU.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• ServPro – Tim McGinnis has submitted his building application and is going through the process to obtain his building permit.</li> <li>• Santiam Christian – CA Hare met with SCS Superintendent Villers last week to address some of their development concerns.</li> </ul> <p>**Council requested CA Hare to open the ground breaking ceremony to the public.</p>	
<p><b>5. Attachment C - Community Service Officer</b> (Agenda Item 4a). CSO Real presented the report for July.</p> <ul style="list-style-type: none"> <li>• Total hours worked-131.</li> <li>• 3 old cases, 16 new cases, 12 closed.</li> <li>• Will be meeting with Rachel Sykes on August 19, regarding the Emergency Management Plan.</li> </ul>	Council received the report.
<p><b>6. Authorized Vehicle Parking on City Property</b> (Agenda Item 5a). CA Hare presented further information on this matter. The City will not be involved with 24 hour enforcement and will take down the signs regarding the 24 hour time limit.</p>	Council discussed the issue.
<p><b>7. Attachment F- Benton County Sheriff's Office (BCSO) Report</b> (Agenda Item 5d). CA Hare presented the report.</p> <p>Council requested that CA Hare have someone from the Sheriff's office attend the next council meeting.</p>	Council received the report.
<p><b>8. Attachment G – Financial Report-through July 31, 2016</b> (Agenda Item 4e). CA Hare presented the report. Income through July 31, 2016 is \$76,982.29 and expenses are \$68,709.99. The balance in the Local Government Investment Pool is \$568,385.11, last year the balance was \$456,973.24.</p>	Council received the report.
<p><b>9. Attachment H – End of the Year Financials</b> (Agenda Item 6a). CA Hare presented the information.</p>	Council received the report.
<p><b>10. Attachment I – Resolution 2016-#5 – Wastewater Rate Increase</b> (Agenda Item 7a). This Resolution adjusts the City's wastewater rates beginning with the billing period for the month of July 2016.</p>	Mayor Pro Tem King moved to approve Resolution 2016-#5. Councilor Real seconded. <b>Unanimous Approval (4-0).</b>
<p><b>11. Attachment J – Resolution 2016-#6 – Elections Officer</b> (Agenda Item 7b). This Resolution appoints an election officer in the absence of the City Administrator.</p>	Mayor Pro Tem King moved to approve Resolution 2016-#6. Councilor Andrews seconded.

	Unanimous Approval (4-0).
<b>12. Council and Mayor Comments (Agenda Item 8):</b> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – She will not be at the December 6, 2016 Council Meeting.</li> <li>• Councilor Andrews - None.</li> <li>• Councilor King – Thanked Faye Abraham, Gene Abraham and Phil Harkins for the faithful attendance at Council Meetings.</li> <li>• Councilor Canfield – None.</li> </ul>	
<b>147 Adjournment:</b> Next meeting- Council meeting on Tuesday, September 6, 2016 at 6:00 PM.	<b>Mayor Pro Tem adjourned the meeting at 7:25 PM.</b>

  
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Mayor's Approval

    Sep 6, 2016      
Date