



**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*Tuesday, October 3, 2017 – 6:00 PM\*\*\***

Agenda Item	Action
<p><b>1. Roll Call:</b> Councilors Real, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Andrews was absent.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2). Minutes of September 12, 2017 City Council Meeting. Bills List through September 30, 2017, (\$63,445.80 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). None.</p>	
<p><b>4. Attachment C – Community Services Officer</b> (Agenda Item 4a). Jerry Jackson, CSO, presented the report for September.</p>	<p>Council received the report.</p>
<p><b>5. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report for September.</p>	<p>Council received the report.</p>
<p><b>6. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report for September.</p> <p>Administration</p> <ul style="list-style-type: none"> <li>• Youth Program – The lunch program is over for the summer. We averaged 25 kids throughout the summer. The fall carnival will be held on October 26 from 6:00 to 8:00 p.m. at City Hall.</li> <li>• Audits – Merina asked if they could present before the City Council in November rather than this month due to software updates and illnesses throughout their offices.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• Benton County Property – David Siegenthaler (National Parks Department) informed CA Hare that the deed would be sent to the City this month.</li> <li>• AVIS – The first draft of the engagement letter has been sent around to all parties.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Wastewater/Leachate – We are continuing to work with Republic Service to come up with an agreement to move forward.</li> <li>• Water Intake – ODFW and the City start working on the 2<sup>nd</sup> and hope to be completed by Friday, October 13.</li> <li>• Water Plant – We are still working on getting the last meter calibrated. We will also be looking at installing a check valve to</li> </ul>	<p>Council received the report.</p>

<p>the pumps to reduce water hammer.</p> <ul style="list-style-type: none"> <li>• Barracks – The painting has started at the barracks.</li> <li>• Calloway – We have been experiencing some problems with the pump station so we are trying to get quotes to have that fixed ASAP.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• Calloway Creek – Brownstone and the City are working together to get the proper paperwork and permits in place. They are still hoping to break ground this year.</li> </ul>	
<p><b>7. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>8. Attachment G – Financial Report- through September 30, 2017</b> (Agenda Item 4e). CA Hare presented the report. Income through September 3, 2017 is \$166,422.20 and expenses are \$324,022.74. The balance in the Local Government Investment Pool is approximately \$709,705.39, last year the balance was \$702,579.21.</p>	<p>Council received the report.</p>
<p><b>9. Attachment H – Emergency Preparedness Plan</b> (Agenda Item 5a). CA Hare recommends that the City utilize Jerry Jackson, CSO, to finish the emergency plan and coordinate with citizens and staff to develop the necessary resources.</p> <p>A new contract for Jerry Jackson will be brought to the City Council meeting in November.</p>	
<p><b>10. Attachment J – Founder’s Day</b> (Agenda Item 6a). After CA Hare talked with ALH, it was suggested that this event be moved to September, possibly the weekend after Labor Day.</p> <p>This matter will be put on the Agenda for a future City Council meeting.</p>	<p>Council discussed the matter.</p>
<p><b>11. Executive Session.</b> The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 ( 2 ) “(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”</p>	<p>Mayor Currier opened the Executive Session at 6:30 P.M. Mayor Currier closed the Executive Session at 6:35 P.M.</p>
<p><b>12. Action from Executive Session.</b> Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p><b>13. Council and Mayor Comments</b> (Agenda Item 8):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor Andrews – None.</li> <li>• Councilor King – None.</li> <li>• Councilor Canfield – None.</li> </ul>	

<b>17 Adjournment:</b> Next meeting- Council meeting on Tuesday, November 7, 2017 at 6:00 PM.	<b>Mayor adjourned the meeting at 6:37 PM.</b>
--	--

  
\_\_\_\_\_  
Mayor's Approval

  
\_\_\_\_\_  
Date