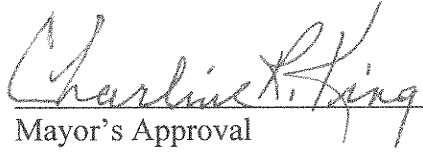


**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, November 7, 2017 – 6:00 PM******


Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Andrews, King, Canfield and Mayor Currier were present. CA (City Administrator) Hare was present and took Minutes.</p>	<p>Mayor Currier called the meeting to order at 6:00PM and led the flag salute</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of October 3, 2017 City Council Meeting. Bills List through October 31, 2017, (\$122,192.64 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment (Agenda Item 3). Gene Abraham, 3122 NE Willamette. Talked about use of City owned Vehicles.</p> <p>Faye Abraham, 3122 NE Willamette. Asked about any long range goals and thought the City should consider it. She also talked about the City's emergency preparedness plan.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). Jerry Jackson, CSO, presented the report for October.</p>	<p>Councilor King mentioned she had noticed more stuff on porches. Councilor Andrews asked if we could put house checks in the news letter during the Holidays.</p>
<p>5. Attachment D – Public Works (Agenda Item 4b). CA Hare presented the report for October.</p>	<p>Councilor Andrews asked that we look at the intersection of William R. Carr and Columbia for safety.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report for October.</p> <p>Administration</p> <ul style="list-style-type: none"> • Barracks Loan – The RFP has been sent out to different banks for the loan to finish the west barracks. • City Administrator – CA Hare is asking the Council if in December the City Administrator contract can be negotiated. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Adair Village Market – The market has fallen behind again on rent. We are working with Paul to get them caught up. • Sweet Taste Bakery – Linda has started closing on the weekends due to lack of business on those days. She is hoping that when some of the development starts, she can go back to being open seven days a weeks • AVIS – The three parties working together have engaged DEQ. We are hoping to begin preliminary studies and work in the spring. <p>Major Projects/Engineering</p>	<p>Council received the report. Mayor Currier asked that we look at the City Website and add relevant search capabilities.</p>

<ul style="list-style-type: none"> • Wastewater/Leachate – We met with Republic and are hoping to have a rough draft of an agreement by November 17. • Water Intake – The intake work is complete. The fish screen has been installed and is working great. • Water Plant – The last meter at the plant was calibrated. We will have those readings starting next month. • Barracks – The barracks have been painted. • Calloway – There have been some problems with the pump station so we are trying to get quotes to have that fixed ASAP. <p>Planning/Permits</p> <ul style="list-style-type: none"> • Calloway Creek – Brownstone has submitted their application to DEQ for their C1200 permit which covers the grading. • ServPro – They are still trying to be in their facility by spring. 	
<p>8. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>9. Attachment G – Financial Report-through October 31, 2017 (Agenda Item 4e). CA Hare presented the report. Income through October 31, 2017 is \$ and expenses are \$. The balance in the Local Government Investment Pool is approximately \$, last year the balance was \$.</p>	<p>Council received the report.</p>
<p>10. Old Business – Youth Program Brittany Kennedy gave a review of the Summer Program. In her review she mentioned that numbers were down but she was hopeful for next year. Brittany also mentioned that she is going to try some day camps next year.</p>	<p>Councilors inquired about attendance from outlying areas and how we might reach those kids.</p>
<p>11. Old Business – TMDL Report – Administrator Hare gave the Storm Drain report for the City. This is a requirement by DEQ.</p>	
<p>12. New Business – Supplemental Budget Administrator Hare presented the supplemental budget to add the DEQ loan to the wastewater fund. This will allow the City to continue working with Republic Service on the new wastewater plant. A public Hearing was held but there were no comments made.</p>	<p>A public Hearing was held 6:30pm no comments. Councilor Canfield moved to approve the budget Councilor King seconded. Unanimous Approval (5-0).</p>
<p>13. Resolution 2017-8 Adjusting Wastewater Fund Administrator Hare explained that this was the resolution to adjust the wastewater fund to allow the supplemental budget. Mayor Currier read the title.</p>	<p>Councilor King moved to approve Resolution 2017-8 Councilor Real seconded. There was no discussion Unanimous Approval (5-0).</p>
<p>14. 2016/2017 Audit Merina and Company presented the Audit findings to the council. This is the current Audit so the City is all caught up and received no major remarks. The Auditors mentioned that everything looked good and that staff was a pleasure to work with.</p>	
<p>15. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – None. • Councilor Andrews – None. 	

<ul style="list-style-type: none"> • Councilor King – None. • Councilor Canfield – None. 	
<p>16. Adjournment: Next meeting- Council meeting on Tuesday, December 5, 2017 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at PM. 7:45pm</p>



Mayor's Approval



Date