

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, February 20, 2018 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, King, and Mayor Currier were present. CA (City Administrator) Hare was present. City Attorney Sean Kidd was present. City Planner Don Driscoll was present. City Engineer Matt Wadlington was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Canfield arrived at 6:05 PM.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of January 2, 2018 City Council Meeting. Bills List through January 31, 2018, (\$68,821.65 total).</p>	<p>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachments K, K1, K2, K4, K5 – Planned Development (Agenda Item 6c).</p> <p>Alan Rowe, Planning Commission Chair, made a recommendation to the City Council to approve the William R. Carr subdivision with the conditions that 1. The developer makes the driveway on Laurel closest to William R. Carr Avenue to 8 ft to reduce the variance to 1 ft less than the code; 2. That they provide street lighting on William R. Carr Ave.; and 3. That the developer makes the ditch for drainage in the backyards private.</p> <p>Don Driscoll, presented the staff report, a brief overview of this matter.</p> <p>Public Testimony:</p> <p>Ed Patton of Udell Engineering presented testimony on behalf of the applicant.</p> <p>In Favor: None</p> <p>In Opposition: Jaime Davila, 5232 NE Laurel Drive, Specifics of Mr. Davila’s testimony is available via the recording of this meeting which is available at City Hall.</p> <p>Neutral: None</p> <p>Ed Patton then provided a brief rebuttal to the opponent’s testimony.</p>	<p>Mayor Currier opened the Public Hearing at 6:15 PM.</p> <p>Mayor Currier closed the Public Hearing at 7:03 PM</p>

	<p>Councilor King moved to accept the recommendation of the Planning Commission to approve the application with conditions. Mayor Currier seconded. Unanimous Approval (4-0).</p>
<p>5. No Agenda Item – Appointment of Alan Rowe to City Council.</p>	<p>Mayor Currier nominated Alan Rowe to replace Dusty Andrews as a Council member. Unanimous Approval (4-0).</p>
<p>6. Attachment H - 2018 Easter Egg Hunt at Adair County Park (Agenda Item 5a). Ken Imamura representing the Corvallis Kiwanis Sunrisers requested a \$250.00 donation from the Council for the Adair Easter Egg Hunt.</p>	<p>Councilor King moved to approve the request of \$250.00 to Kiwanis for the Easter Egg Hunt. Councilor Canfield seconded. Unanimous Approval (5-0).</p>
<p>7. Attachment I – Adair Village Market (Agenda Item 6a). Paul Johal and Randall (Paul’s Manager), current Lessees of the Adair Village Market, and Jim Jones, current Lessee of Farm Foods, were present and asked the Council to lease the market.</p> <p>Council directed CA Hare to gather more information, including financial information, and bring this matter back before the Council at the next meeting.</p>	
<p>8. Attachment C – Community Services Officer (Agenda Item 4a). CSO Jerry Jackson presented the report.</p>	<p>Council received the report.</p>
<p>9. Attachment D – Public Works (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>10. Attachment E – City Administrator’s Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Barbara Melton – Thanked her for her contribution to the City over the last two years. • Brittany Kennedy – She has agreed to help the City through the recruitment process until the vacant position is filled. • Finance/Administrative Assistant – The position will close on March 16th. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – Currently working with DEQ and our partners to come up with the mitigation plan. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Wastewater/Leachate – Republic Service has been reviewing the agreement and there will be a meeting sometime in the next few 	<p>Council received the report.</p>

<p>weeks.</p> <ul style="list-style-type: none"> • Water Plant – Working with Civil West to change the chlorine from gas to liquid. • Water Tanks – Engineering America still has not submitted all the necessary documentation that is required per the contract. • Calloway – The City is working with a developer to look at the possibility of extending water service down Arboretum. <p>Planning/Permits</p> <ul style="list-style-type: none"> • Planning Commission – The City needs to fill on the positions on the Planning Commission. 	
<p>11. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>12. Attachment G – Financial Report-through February 20, 2018 (Agenda Item 4e). CA Hare presented the report. Income is \$882,707.31 and expenses are \$634,010.48. The balance in the Local Government Investment Pool is approximately \$1,039,248.66, last year the balance was \$833,022.53.</p>	<p>Council received the report.</p>
<p>13. Attachment J – Appoint Budget Officer and Adopt Budget Timeline (Agenda Item 6b). CA Hare presented the timeline for the 2018-19 budget process.</p>	<p>Councilor King moved to appoint CA Hare as Budget Officer. Councilor Real seconded. Unanimous Approval (5-0).</p> <p>Councilor King moved to adopt the Budget Timeline. Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>14. Attachment L – Economic Development (Agenda Item 6d). Six rural cities in the region have applied for a grant from business Oregon to hire a full time economic development position through an organization know as RAIN. The six cities have asked Adair Village and Brownsville to join in the group in seeking funding for this position and in turn receive some of the benefits of having this position.</p>	<p>Councilor Rowe moved to approve the amount of \$444.15 in support of rural economic development. Councilor Canfield seconded. Unanimous Approval (5-0).</p>
<p>15. Attachment M – Sweet Taste Bakery (Agenda Item 6e). Due to a down turn in business and a few other issues, Linda Hogan of Sweet Taste Bakery is requesting that three months of rent be forgiven.</p>	<p>Councilor King moved to approve a three month rent forgiveness for Sweet Taste Bakery. Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>16. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – None. • Councilor Rowe – None. • Councilor King – None. • Councilor Canfield – None. 	

17 Adjournment: Next meeting- Council meeting on Tuesday, March 6, 2018 at 6:00 PM.	Mayor adjourned the meeting at 9:17 PM.
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Mayor's Approval

Date