

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue  
\*\*\*\*Tuesday, April 3, 2018 – 6:00 PM\*\*\*\***

| Agenda Item  | Action  |
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| <p><b>1. Roll Call:</b> City Council Members present: Councilors Real, King, and Mayor Currier were present. CA (City Administrator) Hare was present. City Attorney Sean Kidd was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Rowe was absent.</p>  | <p>Mayor Currier called the meeting to order at 6:00 PM and led the flag salute.</p>  |
| <p><b>2. Consent Calendar</b> (Agenda Item 2).<br/>Minutes of March 6, 2018 City Council Meeting.<br/>Bills List through March 31, 2018, (\$67,428.05 total).</p>  | <p>Councilor King moved to approve the Consent Calendar as presented. Councilor Real seconded.<br/><b>Unanimous Approval (3-0).</b></p> |
| <p><b>3. Public Comment</b> (Agenda Item 3). None.</p>   |   |
| <p><b>4. Attachment C – Community Services Officer</b> (Agenda Item 4a).<br/>CSO Jerry Jackson presented the report.</p> <p>CSO Jackson will draft a fee schedule for parking and nuisance violations and bring that back to City Council.</p> <p>CA Hare said he hopes Public Works will have installed No Parking signs and painted curbs around the City by June 1, 2018.</p>   | <p>Council received the report.</p>   |
| <p><b>5. Attachment D – Public Works</b> (Agenda Item 4b). CA Hare presented the report.</p>   | <p>Council received the report.</p>   |
| <p><b>6. Attachments H, H1 – Republic Service Rate Increase</b> (Agenda Item 6d). Julie Jackson, Municipal Manager of Republic Services, was present and spoke to the Council regarding recycling and a proposed rate increase.</p> <p>CA Hare will prepare a Resolution regarding the increase and bring it to the May meeting.</p>   | <p>Council received the information.</p>  |
| <p><b>7. Attachment E – City Administrator’s Report</b> (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> <li>• Barracks Loan – The loan has been received from US Bank. We will begin cleaning out the barracks this month and begin to get quotes on the work.</li> <li>• CSME Model Railroad – CSME has requested to paint their side of the interior and to have their electrician install their electrical.</li> </ul> | <p>Council received the report.</p>   |

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| <ul style="list-style-type: none"> <li>• Finance/Administrative Assistant – Jessica Il has accepted the position. She started two weeks ago and has been doing well.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• AV Market – Paul and Randall have been working to get the store cleaned up.</li> <li>• AVIS - Work will begin this spring on the cleanup efforts at the industrial site.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• ServPro – Tim McGinnis has informed CA Hare that they will begin moving in this month.</li> <li>• Water Plant – We are hoping to being work next month on the installation of STATA.</li> <li>• Calloway Creek – Brownstone Homes has hired Pacific Excavation to do their dirt work.</li> <li>• William R. Carr Subdivision – Brian Donne has been completing the civil engineering for the project and hopes for us to be reviewing it by next month.</li> <li>• Benton County Property – CA Hare met with Senator Merkley’s office and they are going to help us with getting the deed to the property.</li> </ul> <p>Planning/Permits</p> <ul style="list-style-type: none"> <li>• City Planner – The Agreement has been executed with the County.</li> <li>• Tim Cornelius – Tim is working with the County to figure out the conservation land that he wants to donate to the County. He is still moving forward with his UGB request at this time.</li> <li>• Planning Commission – There is still one vacancy on the Planning Commission.</li> </ul> |   |
| <p><b>8. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.</p>  | <p>Council received the report.</p>   |
| <p><b>9. Attachment G, G1 – Financial Report</b> (Agenda Item 4e). CA Hare presented the report. Income is \$1,126,106.18 and expenses are \$850,380.73. The balance in the Local Government Investment Pool is approximately \$1,053,754.92, last year the balance was \$1,106,365.91.</p>   | <p>Council received the report.</p>   |
| <p><b>10. Sweet Taste Bakery</b> (Agenda Item 5a). CA Hare presented the Council with a letter from Linda Hogan.</p> <p>CA Hare will speak with Linda Hogan regarding this matter in hopes of coming up with a mutually beneficial arrangement for the situation.</p>   | <p>Council discussed the matter.</p>  |
| <p><b>11. Appoint Budget Committee Member</b> (Agenda Item 6b). Mayor Currier nominated McKenna Edmaiston to serve as a member of the Budget Committee.</p>   | <p>Councilor King moved to approve the nomination of McKenna Edmaiston to the Budget Committee.<br/>Councilor Real seconded.<br/><b>Unanimous Approval (3-0).</b></p> |

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| <p><b>12. Appoint Planning Commission Member</b> (Agenda Item 6c). Mayor Currier nominated Susan Canfield to serve as a member of the Planning Commission.</p>  | <p>Councilor King moved to approve the nomination of Susan Canfield to the Planning Commission. Councilor Real seconded.<br/> <b>Unanimous Approval (3-0).</b></p> |
| <p><b>16. Council and Mayor Comments</b> (Agenda Item 8):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor King – None.</li> </ul> |  |
| <p><b>17 Adjournment:</b><br/> Next meeting- Council/Budget Committee meeting on Tuesday, April 17, 2018 at 6:30 PM.</p>  | <p><b>Mayor adjourned the meeting at 7:45 PM.</b></p>  |

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Mayor's Approval

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Date