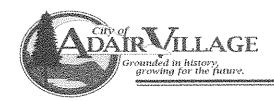


2018-2019

ANNUAL BUDGET



Fiscal Year 2018-19 Budget Message

TO: Adair Village Budget Committee

FROM: Pat Hare, Budget Officer

DATE: April 2018

Introduction

I present the Adair Village Budget for Fiscal Year 2018-19 to the Budget Committee and members of the community. The City's Budget shows the continued fiscal stability of our community's finances. The City continues to meet its current financial obligations and we have been able to implement projects to reduce water loss, enhance the community and update our Wastewater Facilities Plan, which includes treating the leachate from Coffin Butte Landfill and the new Water Storage Tanks on Voss Hill.

The Public Works staff's hard work has kept the City moving forward with the continued maintenance and improvement programs while producing sufficient water to the community. Our Public Works staff, led by Supervisor Matt Lydon and Utility Worker II Eric Harvey, will continue to improve all of our facilities, and to make upgrades to our City parks. Eric Harvey will be testing for his level II Wasetwater Certification which will move Eric up to a Utility Worker III. In the upcoming budget year public works will be able to focus more time on projects throughout the community. The new water tanks are allowing them to focus their time elsewhere.

The City will continue to strengthen our financial management systems with a focus on segregation of duties in our daily activities. Utility/Court Clerk Kathy Edmaiston continues to work full-time handling utility billing and all accounts receivable and recording meetings. We have also added refund monitoring and court fee tracking. The City continues to contract with Smith-Wagar Brucker Consulting LLC. That has allowed the City to get caught up and stay current on our audits, and to be another financial resource in preparation of the budget and fiscal responsibility.

The Finance Clerk will continue as a part-time position. This position will continue to focus on accounts payable. They will assist in preparing the budget, monthly reconciliations, and will become more involved in the audit process.

Brittany Kennedy has continued to successfully find funding to provide a wide range of activities for the youth of the community. This summer the youth program will have activities two days a

week. Brittany will oversee the program as well as coordinate community events and the City's first farmers markets. Brittany also filled in as the Finance Clerk while that position was vacant this winter.

The City continues an aggressive budget approach to prepare for our long term debt of large infrastructure projects. Now that the water tank project is complete the City has to start paying on our loan to the IFA. The City has prepared well for this expense by increasing rates to reflect projected payments. No additional increase in water rates is proposed at this time.

All of the City's General Fund income resources from the State-cigarette and liquor taxes and state revenue sharing-are expected to remain static. Assessed value on property within the City is anticipated to be fairly static for the coming fiscal year, so only a slight increase is expected for that revenue. In Oregon property tax growth lags actual growth. Assessed value for the next fiscal year is based on property values as of January 1. Although significant growth is expected during this calendar year, the City will not realize the tax benefit from that growth until November 2019. Our utility franchise fees have remained consistent or grown slightly.

We have made an effort to provide prudent revenue estimates and still leave the City with some ability to meet unexpected expenditures or requests for funding that frequently occur. Staff closely tracks our expenditures and we continue our efforts to provide consistent beginning balances across all our Funds.

Wastewater rates were increased beginning last July 1, with another increase coming up this July 1. This has helped the Wastewater Fund get out of its deficit and begin to prepare for the upcoming capital project in partnership with Republic Services.

The Storm Drain Fund has been declining over the last two years as additional needs have arisen. We are proposing a \$1.00 a month increase in the storm drain rate. This service has not increased in a number of years, but additional costs have been incurred as the City expands and state and federal requirements increase.

Footnotes are provided at the bottom of the budget sheets where some added information and detail is likely to be helpful explaining changes to a line item.

Background and Process

The Budget Committee is comprised of the City Council and an equal number of "lay citizens". The charge for the committee is to review the budget, as prepared by the Budget Officer, and recommend changes as appropriate based on the Committee's input. The initial work session involves the first public hearing and provides background information for the Budget Committee. The second session, allows the Committee to review the budget approach, each Fund's revenues and expenses, and basic information on long-term planning. The major issue affecting the budget is our continuing preparations for major capital improvements in our wastewater facilities. The Committee will have the opportunity at the second meeting to finalize its recommendation to the City Council or to schedule a further meeting.

State law establishes the format, processes, and many specific items to be included in a municipal budget. It requires we advertise and hold hearings on the budget and various

components, such as state revenue sharing. State law requires the budget to provide background information on the actual revenues and expenditures for the two years prior to last year's budget. This is shown in the first two columns of the budget sheets. The next column shows our current adopted budget and the fourth column shows the proposed budget developed by the Budget Officer. The process then provides for changes by the Budget Committee that are forwarded to the City Council for further hearings and final adoption by resolution.

The City uses a fund approach to comply with generally accepted accounting procedures. These funds include the basic program funds-the General Fund, which is divided into five sub-sections, Water and Wastewater Funds, a Storm Drain Fund, the Street Fund, a Reserve Fund, and the Systems Development Fund. The General Fund is where non-restricted revenues and expenditures are detailed and is comprised of the various departments that operate from the general revenue dollars. The Water, Wastewater and Storm Drain Funds function as enterprise funds under a different set of accounting standards that basically provide these funds operate as not-for-profit business. The Street Fund is termed a special revenue fund, because the gas tax revenues that support this fund are required by law to be used for street purposes. All the City funds are detailed below.

There are some universal issues that you will note throughout the budget. The City has made a commitment to establish pay rates that are in line with the <u>average</u> pay for similar positions in similarly sized cities and this commitment was met for the present City staff at hire. I am also recommending a pay increase for Kathy Edmaiston. I have done her review and she exceeded expectations.

The PERS contribution rate went up last year but did not have any major effect to the overall budget. Rates are set for two years, so there won't be any increase in rates for the upcoming fiscal year. City staff are members of the Oregon Public Service Retirement Plan (OPSRP), which requires a lower contribution rate than the older Tier 1/Tier 2 plans.

General Fund

The General Fund accounts for general revenues and operating expenses and funded primarily by tax, State shared revenues, leases and other fees. Overall, I expect General Fund revenues to slightly increase due to added tax revenues and slight increases in most franchise fees.

There are five (5) sub-accounts that make up the General Fund; they are Administration and Planning, Building Permit, Non-Departmental, Parks, and Public Safety. Building Permits are now handled in full by Benton County, so no income and very limited expense, only a small amount of personnel time, will be required. Information about these individual sub-accounts is presented below.

<u>ADMINISTRATION</u>: All basic consultant contracts-Attorney (general services), Planner, and Community Service (code enforcement)-will be funded primarily from this sub-account. Additional attorney, engineering, and planning costs for specific projects are included in the Water, Wastewater, Storm Drain and Street Funds under Contract Services. Personnel Services costs include ongoing work of planning, meeting preparation, contracts, franchises, and leases, and reporting to the City Council and State and Federal agencies. Personnel Services costs do increase this year for a slight cost-of-living increase.

NON-DEPARTMENTAL: This sub-account consolidates many "non-departmental" operating expenses into one area that are not directly attributed to other departments and serves no purpose in breaking out to other operations. The revenues come from the same sources in the General Fund to cover these expenses. All General Fund expenses for Postage and Telephone are now located only in Non-Departmental, since we have no tracking system to break them out amongst the General Fund sub-accounts, other than for Public Safety. Staff has successfully obtained a \$100,000 five-year loan for work on the community area. With additional funds this year from taxes and property leases the City will have the additional funds to cover the loan payments. It is anticipated that most of the work associated with this loan will be completed in the next fiscal year, so the beginning Fund Balance of the General Fund reflects the receipt of the proceeds from this loan, but also contains a \$100,000 expenditure of the money.

<u>PARKS:</u> The City will continue to fund the Recreation Coordinator position. Brittany Kennedy has been successful in obtaining grant funds to increase the level of service. The Summer Lunch Program will remain at five days per week. We now have a one night a month Teen program year round and we are continuing the "Tween" program focused more or less on middle school aged youth who are too young for the Teen program, but would benefit from their own program.

<u>PUBLIC SAFETY:</u> The budget for Public Safety will remain the same for this budget year. The City will continue to contract with Benton County Sheriff's Office (BCSO) for patrol services which are in addition to the regular patrol hours received simply as part of BCSO county-wide services. There is a small Personnel Services charge which represents five (5) percent of the City Administrator's salary, which is used in coordination and oversight of the BCSO contract.

Reserve Fund

This fund operates as the City's "savings account" where we hold money in "reserve" for future capital expenditures. This fund is established by resolution of the City Council specifying the purposes for which this money is being held. In our case, the money is being saved to cover basic plant, building and equipment needs. In fiscal year 2017-2018 (the current fiscal year) the City began to utilize this fund as a true reserve fund. Money that had previously been designated in individual funds for certain purposes has now been transferred into the one holding fund. Additional transfers-in to fund future capital acquisitions is budgeted for the upcoming year.

Storm Drain Fund

The charge for storm drains was set at \$2.50 per month per resident household in 2009. Charges to commercial accounts were raised incrementally after a new review of impervious surface area for commercial accounts was completed. Prior to that, the Storm Drain Fund brought in about \$6,000 per year and was in deficit every year. No storm drain improvements had been undertaken for a considerable time. With the new fees, the Storm Drain Fund brings in \$16,000+ per year. Last year the City was hit by DEQ with a storm drain plan that had been put off by the City. Therefore in the last biennium the storm drain fund went down by \$16,000. As mentioned above, we are recommending an increase of \$1.00 per month to stabilize this fund and provide funds for future improvements to the City's storm drain system.

Street Fund

This fund is a "special revenue" fund and designed to track revenues the City receives from the State's gas tax. These monies, by law, may only be spent on transportation-related items, which may include pedestrian and bike paths. Revenues are delivered on a per capita basis and anticipated to be higher this year based on the City's higher population, which is certified after the start of this fiscal year. Revenue from this State fund has increased slightly over the last three years. The City's CIP (Capital Improvement Program) will commit \$12,000 per year in improvements to a section of street and to ADA (Americans with Disabilities Act) improvements to the sidewalks when appropriate. Improving sidewalks in conjunction with street improvements is a requirement.

The long term plan is to fund an overlay project every other year; this schedule works best in order to account for the cost of mobilization of the equipment. In this budget cycle the City will be using these funds to seal the cracks around town. The review from the Benton County engineering staff shows that while the surface pavement needs to be replaced throughout the Loops, the road beds are in very good shape.

System Development Fund

This fund documents the resources and expenditures of System Development Charges and fees received by the City in conjunction with local development. They are regulated by State statute and may be utilized for only specific purposes associated with capacity enhancement. The revenues include a "reimbursement allowance" for prior expenditures and bonded debt. The reimbursement portions you will note are transferred to the Water and Wastewater Fund and used to meet our debt obligations for revenue bonds. By separating these revenues from the operating funds (street, water and wastewater) we prevent them from being "co-mingled" with operating revenues and expended for unauthorized purposes.

Because these funds are uncertain, they are budgeted as "money in – money out" and generally do not have a significant impact on the budget regardless of development patterns. The City will update its CIP (Capital Improvement Program) every year to account for new, known needs and the SDC rates to account for inflation. It was important to put a new SDC program in place before the UGB (Urban Growth Boundary) expansion is complete. The City expects to see an increase in this fund from the development of the Serve Pro property, Calloway Creek and William R. Carr Subdivision.

Wastewater Fund

The revenues in the Wastewater fund come primarily from User Fees and had remained relatively constant since the last increase. The Wastewater Fund is a Proprietary fund, which means that it develops its own revenues by delivering a service. It is designed to keep the City current on operating costs and debt service, but with increasing needs for maintenance and repairs, the unappropriated fund balance for this fund has gotten smaller over the last five years.

Last year we proposed an increase in the wastewater fee of approximately 15.5 percent. In order to keep the rates affordable, Council chose to split that increase over two years. This budget anticipates the second increase in wastewater rates. This allows the City to keep up with inflation

and to continue to provide basic maintenance and operating costs, and has brought the Wastewater Fund balance into a positive position.

In 2015, the City received a \$100,000 loan from Oregon Department of Environmental Quality (DEQ) to complete a Wastewater Facility Plan update, which included studying the possibility of treating the leachate from Coffin Butte Landfill in partnership with Republic Services/Allied Waste. We also developed a partnership with Republic Services which included a \$164,000 investment in this project during that time. We are now moving forward with the project, and this year's proposed budget includes money for preliminary engineering services.

Over the last five years, since bringing our Public Works back in house, we have focused on becoming more self reliant. This year's budget will not show an increase in the system maintenance and repair line item, as we are hoping we addressed the major issues.

Water Fund

The Water Fund is also a proprietary fund. The water rates were last increased on May 1, 2012. This rate allowed the City to undertake the \$2.84 million water tank project that was funded with an Infrastructure Financing Authority (IFA) loan. The first payment on the loan was made this year, and the budget for next year has a debt service payment for the second payment.

There is still \$200,000 of the IFA loan available for water system projects, and the proposed budget includes that as a resource and corresponding capital outlay expenditure.

Capital Improvement Program (CIP)

The CIP focuses on present needs and the time frame for purchase varies from one year to five years. These items will be tracked in Capital Outlay in the appropriate Fund. This means that for most of these items, the funds budgeted in Capital Outlay will not be spent and will carry over into the next year.

GENERAL USE

Cost for these items will be split amongst the four Public Works Funds at roughly these percentages-Storm Drain (8%), Streets (12%), Wastewater (30%), and Water (50%). These rates will vary slightly to simplify tracking the items across Funds. To qualify as a Capital Outlay, the purchased item must cost more than \$5,000.

Vactor Trailer (2019-2020 Budget)

This will be purchased in two years so that funds can be redirected to a mower. A Vactor Trailer will allow the Public Works Department to do many different functions that are currently being contracted out.

Accounting Software

The City is growing, and its current software, QuickBooks, is not designed for governmental accounting. The current budget contains the third year of a reserve to either add an "overlay" that allows fund accounting within QuickBooks, or purchase a true fund accounting software package.

STREETS

Street Overlay-\$12,000 per year

The City decided last year to put this money aside for a project to take place every other year. The major cost in road projects is mobilization, so the City decided that it made more sense to combine the funds for a project every other year. No overlays are included in the proposed budget as this is the "off" year for overlays.

PARKS

(General Fund Sub-Fund)

Play Structures-\$5,000 (three years)

We are budgeting 5,000 a year for new play equipment.

| POSITION | и. Ш | th | Salary | Cost | GF-Admin | | GF-Bldg | GF-Parks | rks | GF-PS | TOTAL-GF | SD | vi | Str | MM | м | TOTAL |
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| City Administrator Salary Taxes Health Insurance Retirement Benefits Total | 100.00% | ⊌> | 96,400 8 8 8 | 96.400 13.322 23,968 19.945 153,635 | 888888 | % 8,920 \$ 3,997 \$ 7,190 \$ 5,984 \$ | 1 1 1 1 | တေလတေလ | 1 1 1 6 4 | 5.0% 4.820 666 5 1,198 5 997 \$ 7,682 | 33,740 4,663 8,389 6,981 53,772 | 5.0% \$ 4,820 \$ 666 \$ 1,198 \$ 997 \$ 7,682 | * * * * * | 5.0% 4,820 \$ 666 \$ 1,198 \$ 997 \$ 7,682 \$ | 15.0% 14.460 \$ 1,998 \$ 3.595 \$ 2,992 \$ 23,045 \$ | 40.0% 38.560 5.329 9.587 7.978 | 96,400 13,322 23,968 19,945 153,635 |
| Utility/Court Clerk Salary Salary Taxes Health insurance Retirement Benefits Total Salary | 100.00% | 69 | 36,080 \$ \$ \$ \$ | 36,080 4,986 21,064 7,465 69,596 | 20.00 8 8 8 8 8 8 | 3% 7,216 \$ 997 \$ 4,213 \$ 1,493 \$ | | សសសស | 11111 | (A) (A) (A) (A) | 7,216 997 4,213 1,493 13,919 | 5.0% \$ 1,804 \$ 249 \$ 1,053 \$ 373 \$ | | | 25.0% 9,020 \$ 1,247 \$ 5,266 \$ 1,866 \$ 17,399 \$ | 50.0% 18.040 2,493 10,532 3,733 34,798 | \$ 36,080 \$ 4,986 \$ 21,064 \$ 7,465 \$ 69,596 |
| Finance Clerk Salary Taxes Health insurance Retirement Benefits Total Salary | 60.00% | w | 29,683 8 8 8 | 17,810 2,461 3,685 23,956 | 88888 600 600 | % 2.672 \$ 369 \$ 553 \$ 553 \$ | 1 1 1 4 7 | <i></i> សសសស <i>ស</i> | 0, 0, 0, 0, 0, | , , , , , , , , , , , , , , , , , , , | 2,672 369 553 3,593 | 5.0% 891 \$ 123 \$ 143 | တတ္တ | 5.0% 891 \$ 123 \$. \$. \$ 184 \$ | 30,0% 5,343 \$ 738 \$ 1,105 \$ 7,187 | 45.0% 8,015 1,108 1,658 10,780 | 17,810 2,461 5 3,685 5 23,956 |
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| Public Works Supervisor Salary Taxes Health Insurance Retirement Benefits | 100.00% | Ø | 53,605 8 8 8 8 8 | 53,605 7,408 18,123 11,091 | <i>w w w w</i> | <i>.</i> | | <i>ស</i> សស ស ស | 1 + 2 + * | ் பட்ட | 1 2 2 5 5 | 5.0% \$ 2.680 \$ 370 \$ 906 \$ 555 \$ 4,511 | 0 0 0 0 0 o | 7.00% 5.361 \$ 7.41 \$ 1,109 \$ 9,023 \$ | 25.0% 13,401 S 1,852 S 4,531 \$ 2,773 \$ | 60.0% 32,163 4,445 10,874 6,655 54,136 | \$ 53,605 \$ 7,408 \$ 18,123 \$ 11,091 \$ 90,227 |
| Public Works III Salary Taxes Health Insurance Retirement Benefits | 100,00% | 69 | 38,494 494 40 40 40 40 40 40 40 40 40 40 40 40 40 4 | 38,494 5,320 23,786 7,964 75,665 | o o o o o | 448888 | | សលស ស | 1 1 1 1 1 | w w w w | | 5.0% 1,925 \$ 1,189 \$ 3,777 | 60 60 60 60 FG | 10.0% 3,849 \$ 532 \$ 2,379 \$ 7,556 \$ | 30.0% 11.548 \$ 1.596 \$ 7.136 \$ 2.389 \$ | 55.0% 21,172 2,926 13,082 4,380 41,561 | \$ 38,494 \$ 5,320 \$ 23,786 \$ 75,565 \$ |
| Public Works I Salary Taxes Taxes Health Insurance Retirement Benefits Total | 30'00% | v) | <i>.</i> | 1 1 4 4 4 | os os os os os | | ; i ; t 3 | % 000 000 000 000 000 000 000 000 000 0 | 30 | | | | | | | 40% | , , , , , , , , , , , , , , , , , , , |
| Parks Summer Program Coordinator Asst. Salary 30.00 Taxes Health Insurance Retirement Benefits Total | ator Asst. 30.00% | 69 | | | <i>.</i> | 60 60 60 60 60 1 1 1 1 1 1 1 | 1 3 1 1 1 | 400 400 400 400 400 400 400 400 400 400 | 8 | ப : ப ப ப | . , . , . | 69 69 69 69 69 | க் ம க் க் க | (, , , , , , | , | | ነ (, (, |
| Salary Taxes Heath Insurance Refirement Benefits | | | <i>•••••</i> | 255,355 35,290 86,941 52,833 | 60 60 60 E | 38,808 \$ 5,363 \$ 11,403 \$ 8,029 \$ | h 4 f t | 00 00 00 | 12,966 1,792 2,683 | \$ 4,820 \$ 666 \$ 1,198 \$ 997 | 56,593 7,821 12,602 11,709 | \$ 12,119 \$ 1,675 \$ 4,347 \$ 2,508 | સ્ક્રસ્ટ ଉ∽⊄ୟପ | 14,920 \$ 2,062 \$ 5,389 \$ 3,087 \$ | 53,773 \$ 7,431 \$ 20,528 \$ 11,126 \$ | 117,950 16,301 44,075 24,404 | 255,355 35,290 35,290 35,290 35,293 35,293 |

| TOTAL | 5 430,419 | 255,355 100% 100% 100% |
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CITY OF ADAIR VILLAGE ANNUAL BUDGET FISCAL YEAR 2017-18

Wage Schedule

| | Start [| Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|--|----------|----------|----------|----------|----------|----------|
| Assistant City Administrator | \$46,567 | \$48,895 | \$51,340 | \$53,907 | \$56,602 | \$59,432 |
| Finance Officer | pr. | • | • | | | |
| Assistant City Recorder | \$36,446 | \$38,268 | \$40,182 | \$42,191 | \$44,300 | \$46,515 |
| Utility/Court Clerk | \$29,683 | \$31,168 | \$32,726 | \$34,362 | \$36,080 | \$37,884 |
| Admin/Finance Assistant | \$29,683 | \$31,168 | \$32,726 | \$34,362 | \$36,080 | \$37,884 |
| Admin Assistant/Clerk | \$22,493 | \$23,617 | \$24,798 | \$26,038 | \$27,340 | \$28,707 |
| Recreation Coordinator | \$30,870 | \$32,414 | \$34,035 | \$35,736 | \$37,523 | \$39,399 |
| Public Works Supervisor | \$46,306 | \$48,621 | \$51,052 | \$53,605 | \$56,285 | \$59,100 |
| Utility Worker III | \$36,661 | \$38,494 | \$40,419 | \$42,440 | \$44,562 | \$46,790 |
| Utility Worker II | \$29,090 | \$30,544 | \$32,071 | \$33,675 | \$35,358 | \$37,126 |
| Utility Worker I | \$22,493 | \$23,617 | \$24,798 | \$26,038 | \$27,340 | \$28,707 |
| Parks Intern | \$22,398 | \$23,518 | \$24,693 | \$25,928 | \$27,224 | \$28,586 |
| Records Clerk | \$29,683 | \$31,168 | \$32,726 | \$34,362 | \$36,080 | \$37,884 |
| | | | | | | |
| Assistant City Administrator Finance Officer | \$22.39 | \$23.51 | \$24.68 | \$25.92 | \$27.21 | \$28.57 |
| Assistant City Recorder | \$17.52 | \$18.40 | \$19.32 | \$20.28 | \$21.30 | \$22.36 |
| Utility/Court Clerk | \$14.27 | \$14.98 | \$15.73 | \$16.52 | \$17.35 | \$18.21 |
| Admin/Finance Assistant | \$14.27 | \$14.98 | \$15.73 | \$16.52 | \$17.35 | \$18.21 |
| Admin Assistant/Clerk | \$10.81 | \$11.35 | \$11.92 | \$12.52 | \$13.14 | \$13.80 |
| Recreation Coordinator | \$14.84 | \$15.58 | \$16.36 | \$17.18 | \$18.04 | \$18.94 |
| Public Works Supervisor | \$22.26 | \$23.38 | \$24.54 | \$25.77 | \$27.06 | \$28.41 |
| Utility Worker III | \$17.63 | \$18.51 | \$19.43 | \$20.40 | \$21.42 | \$22.50 |
| Utility Worker II | \$13.99 | \$14.68 | \$15.42 | \$16.19 | \$17.00 | \$17.85 |
| Utility Worker I | \$10.81 | \$11.35 | \$11.92 | \$12.52 | \$13.14 | \$13.80 |
| Parks Intern | \$10.77 | \$11.31 | \$11.87 | \$12.47 | \$13.09 | \$13.74 |
| Records Clerk | \$14.27 | \$14.98 | \$15.73 | \$16.52 | \$17.35 | \$18.21 |

| 1,000 1,00 | Parsonal Services | Total GF | Adm | Non-Dept | Parks | Safety | Raserva | SDC Stor | Storm Drain | Street | Wastewater | Water | 2018-19 |
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| Operation of the proportion of the proporti | Utility Worker Bi | • | | | | | | 69 | ş | | 11.548 | 21 172 | |
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| 1 | Parks Summer Program Asst | | | | 6 | *************************************** | | | 4 | Same de la constant d | Calmanderic School Commence | - Company of the Comp | 3 |
| Marche M | Taxes | | 1000000 | | 90000000 | \$ 603 | | | 1,675 | 2,082 | 7,431 | | |
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| 1 | Audit | | | | | and further waters which the first factor of the first | | | - | 15 (6 | 3,600 | 4,200 | - |
| Street S | Bally Chalges | | | | *************************************** | *************************************** | *************************************** | | - | | 777 | - Table 1 | . 430 |
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| 1 | City Addition | | | THE RESERVE THE PROPERTY OF THE PARTY OF THE | - | - | | | *************************************** | - | 44.65 | 700 | |
| 1 20,000 2 | City Engineer | | | | | | | | | 7 | 000,000 | CO 000 | - |
| 1 1 1 1 1 1 1 1 1 1 | City Planner | | 3 | | | | | | 1 | 9 | | | 20000 |
| 1 | Contract Services | | *************************************** | | | 1 | | - The second second | 1 | + | | | - |
| State Stat | CS-Engineering | \$ | - | | | | | | | 5 | 2.00 | 25,000 | |
| 1 | CS-Parks | \$ 800 | - | *************************************** | | | *************************************** | | - | | | | |
| Coloration S | CS-Attorney Fees | | | | | | | | - | | | | 34 000 |
| Control S | CS-Other | \$ 30,000 | | | | | | | | | | - | |
| Fig. 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, | Contract Services-Brownfield Cleanup | \$ | | | | | | | | | | | |
| Column | Dues | | 5 | | | | | | | 10 | 100 | 1,000 | |
| 1 | Election Fees | | | | | | | | | | | | 1,000 |
| State Stat | Equipment-Maint, & Repair | \$ 3,200 | | algress (S) | 1000000 | | | | | 59 | 1,500 | 2,000 | 9 |
| 1 | Equipment-Purchase | | | | | | - | | - | 67 | | 4,000 | |
| 1 | Equipment RestailLease | \$ 800 | | | | | LEVEL TO ALL DE LEVEL TO PART PART CAR LEVEL TO THE | *************************************** | Ĺ., | 250 | \$ | 3 200 | 100000000000000000000000000000000000000 |
| Parke S A A A A A A A A A | Fvents, Parks & Rec | 3,000 | - | | - | The second secon | | A STATE OF THE PERSON NAMED IN COLUMN TO STATE OF THE PER | ١. | The state of the s | Management of the last of the | And the last of th | |
| Performance of England S 7,150 S 1,000 S | improvements-Buildings & Parks | | | 000000 | | | | - | | | | | 5 4 EDO |
| Problem of Parls \$ \$ 4,000 \$ \$ \$ 4,000 \$ \$ 5,000 | Insurance | | | | | | | ALL DE LA COLUMN D | 5 | - | A 280 | P 100 8 | |
| roc-building & Paths \$ 5500 \$ 1000 \$ 1000 \$ 2000 d Currell Express \$ 350 \$ 250 \$ 100 \$ 100 \$ 2000 d Currell Express \$ 350 \$ 250 \$ 100 \$ 100 \$ 2000 d Currell Express \$ 350 \$ 250 \$ 200 \$ 2000 \$ 2000 Course \$ 2000 \$ 200 \$ 600 \$ 600 \$ 200 \$ 2000 Toward \$ 2000 \$ 200 \$ 600 \$ 600 \$ 2000 \$ 2000 Track \$ 2000 \$ 400 \$ 400 \$ 2000 \$ 2000 \$ 2000 Track \$ 2000 \$ 400 \$ 400 \$ 400 \$ 400 \$ 2000 Address \$ 200 \$ 200 \$ 200 \$ 2000 \$ 2000 \$ 200 Address \$ 200 \$ 200 \$ 200 \$ 200 \$ 200 \$ 200 Address \$ 200 \$ 200 \$ 200 \$ 200 \$ 200 \$ 200 Address \$ 200 \$ 200 \$ 200 </td <td>Lab Analysis</td> <td></td> <td></td> <td>9 4 5 5</td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td>4</td> <td>4 090</td> <td>5 000</td> <td></td> | Lab Analysis | | | 9 4 5 5 | - | | | | | 4 | 4 090 | 5 000 | |
| 1 | Maintenance, Building & Parks | | - | 20000000 | | | | | - | | and the same of the same of | | 3.500 |
| creating \$ \$ 500 \$ \$ 100 \$ \$ 100 \$ \$ 100 | Mayor sod Countil Progress | | *************************************** | | | | - | | | | *************************************** | | |
| Court S 2,200 S 2,500 S 2,000 S 2,00 | Mileane | | 0.000 | | 2 | | | | - | ** | | - | |
| Court \$ <td>Selection of the second</td> <td>Caro</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Si</td> <td></td> <td>9 1000 1</td> <td></td> <td></td> | Selection of the second | Caro | | | | | | | Si | | 9 1000 1 | | |
| Court Activities Court Activ | resemble of the second of the | | | | - | | | | 6 | | 1,000 | | - |
| 1,000 2,00 | Manicipal Court | | | | | | | *************************************** | | + | | | 7,020 |
| Threes 5 4,500 3 7,200 3 2,200 3 2,000 On and Legal Notices 5 4,600 5 4,600 5 4,600 5 2,600 5 2,600 5 2,600 5 2,600 5 2,600 5 2,600 5 2,600 6 3 2,600 5 2,600 6 3 2,600 5 2,600 6 3 2,600 5 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 3 2,600 6 | Parks-routh Activities | | | | 0000 | | | | | | | 12. | |
| Tables 5 4,100 5 7.50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 6,50 8 7,50 | Formite | | | - | *************************************** | | - | | | 2 | 2.200 | .:1. | *************************************** |
| 5 4,400 5 4,900 6 2,500 4,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 1,500 8 2,500 8 1,500 8 2,500 8 3,500 </td <td>Postage</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>9</td> <td>929</td> <td>1000</td> <td>2,725</td> | Postage | | | | | | | | | 9 | 929 | 1000 | 2,725 |
| S | Property Taxes | \$ 4,900 | | | | | | | - | - | | | * |
| 5 400 2 400 3 400< | Publication and Legal Notices | | | | | | | | | 4 | 250 | 100 | |
| \$ 400 \$ \$ <td>Refunds</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>67</td> <td>SSS SSS</td> <td>A STATE OF THE STA</td> | Refunds | | | | | | | | | | 67 | SSS SSS | A STATE OF THE STA |
| 2 | Security Alarm | \$ 400 | | | | | | | | | | | ************************************** |
| 3 4,100 5 2,500 5 2,500 6 2,500 7,50 | Street improvements | Segregation of | | | - | | | | 8 | | | | \$ |
| 1 | Street Sweeping | | | | | The same of the sa | | | 8 | in. | | | 4,200 |
| 1 1 20,000 2 20,000 3 1,500 | Supplies | \$ 4,100 | | 1.03 (1.03) | | - | - | 3 | | 4 | 250 | 1 000 1 | 9 |
| \$ | Surety Bonds | | | | - | | | | | - | - | - | 100000000000000000000000000000000000000 |
| \$ 4,200 \$ 2,500 \$ 3,200 \$ 3,200 \$ 3,200 \$ 3,000 \$ 5,000 \$ 5,000 \$ 600 \$ 1,000 \$ 1,000 \$ 3,000 \$ 3,000 \$ 1,450 \$ 1,200 \$ 1,200 \$ 1,200 \$ 1,000 \$ 3,000 \$ 1,500 | System Maintenance and Repair | | | | | | | 9 | 4.050 | S | 15,030 | 35 000 | |
| 1 | Talashons | | | 0.0000000000000000000000000000000000000 | | | | | | S | 3 200 | 3 400 1 | 10.8(0) |
| \$ 2000 3 2000 4 2 1700 8 1700 8 2000 8 1700 8 2000 8 1800 | Transit | | | | | | | | + | <u>'</u> | 2000 | 200 | 000 00 |
| \$ 14.00 \$ 100.00 \$ 750 \$ 1.00 \$ | Traus and Training | | | | | | | | - | | 1 (8)(1 | 3 000 6 | |
| 5 200 8 1 | Hillistes | | - | | | | | | 9 | 1 | R 800 | 33,000 | 12 650 |
| | Making Lind & Majorinana | | | | | | - | | 4 | 4 | 2000 | | |
| | venicle rues & managements | | | | | | | | | | | | |

| Code | | | · · · · | , | | Public | | 4 | ć | į | | | Total |
|----------------|---|------------|--|---------------|---|--------|---|--|-------------|-----------|------------|---|------------|
| - | | Totat GF | Adm/Ping : | Non-Dept | Parks | safety | Keserve | SDC | Storm Orain | Streat | Vastewater | Water | K078-19 |
| | | | | | | | | | | | | | \$ 531,775 |
| Capital Outlay | lay | | | | | | | | | | | | |
| 5315 | Buildings | \$ 100,000 | | 5 100,000 | | | | | | | _ | | \$ 100,000 |
| | Stracts | . \$ | | | - | | | | | • | | | • |
| | TOTAL | \$ 100,000 | 40 | \$ 100,000 \$ | * | •• | 45 | | ** | s | 193 | \$ 200,000 \$ | |
| | | | | | | | | | | | | | \$ 300,000 |
| Debt Service | 2 | | | | | | | | | | | | |
| | General Fund - Barracks | \$ 22,254 | | \$ 22,254 | | | | | | | | | 3 22 |
| 5410 | Water Facilities-1980 | | | | | | | | | | | \$ 10,000 | \$ 10.00 |
| 5450 | 2012 DEG WWFP Loan | | | | | | | | | | 57.47B | | \$ |
| 5410 | FA Loan | | | | | | | | | | | \$ 125,030 | 5 |
| | TOTAL | \$ 22,254 | * | \$ 22,254 \$ | • | 2 | | | • | ** | \$ 51,470 | | \$ 200,724 |
| Fransfers | | | PARTY AND DESCRIPTION OF THE PROPERTY OF THE P | | *************************************** | | *************************************** | | | - | | | \$ 208.7 |
| | General Fund | \$ 17,355 | | \$ 2355 \$ | \$ 15,000 \$ | \$ | | AND THE REST OF THE PARTY OF TH | - | | | | \$ 17,355 |
| | Street Fund | | | | | | | | | \$ 2,501 | | | 2,5(|
| 5580 | Wastewater Fund | | | | | | | | | | \$ 6,445 | | \$ 445 |
| | Water Fund | | | | | | | | | | | \$ 12,253 | \$ 12.2% |
| | Storm Drain Fund | | | | | | | | 5 1,435 | | | | 7.1 |
| | TOTAL | \$ 17,355 | *** | \$ 2,355 | \$ 15,000 | - 3 | | 2 | \$ 1,435 | 2,501 | \$ 6,445 | \$ 12,263 | \$ 40,000 |
| ntingenc | Contingencies & Unappropriated Balances | | *************************************** | | | | | | | | | | |
| \$600 | Contingency | \$ \$6,000 | | | | | | | \$ 4,100 | S | \$ 6,500 | \$ | \$ 55.500 |
| 1111 | RESERVE FOR FUTURE EXPENDITURE | \$ 99,261 | | | | | \$ 138,915 | 286.664 | 3.4.416 | \$ 73,690 | 5 11 348 | \$ 472 807 | 1,084,200 |
| | TOTAL. | | • | • | | | 3 136,915 5 | | | \$ 73,890 | ş | \$ 472,907 \$ | |
| | | 3 | | | | | | 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | | 461 | | | |
| OTAL-ALL | TOTAL-ALL CATEGORIES | 507 220 | A | 220 650 5 | 4 KI KI KI KI | | 37 882 4 5 138 915 14 | * " " " " " " " " " " " " " " " " " " " | | 21 000 | 257 250 | 37 100 K 101 100 K 17 100 K 1 1 100 K 100 + S | |

FISCAL YEAR 2018-2019

GENERAL FUND - COMBINED REVENUES

| | Charleton (Chia) | OND - COME | MACD ICEVER | GLO | | | |
|--------------------------------------|------------------|------------|-------------|----------|----------------|--------------|---------|
| | ACTUAL | ACTUAL | ADOPTED | PROPOSED | | APPROVED | ADOPTED |
| | | | BUDGET | BUDGET | | BUDGET | BUDGET |
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | | 2018-19 | 2018-19 |
| RESOURCES | | | | | - " | | |
| Beginning Fund Balance | 140,948 | 164,414 | 160,000 | 275,000 | | 1946 | - |
| Violation Fines | 1,373 | 4,136 | 1,500 | 1,500 | | - | - |
| Cigarette Tax | 1,028 | 1,161 | 950 | 1,000 | | - | - |
| Franchise Fees | 43,797 | 43,565 | 46,000 | 46,000 | | No. | - |
| Grant-Special Transportation Fund | - | - | | ** | | - | |
| Grant - Park & Rec Program | 3,253 | ** | 3,200 | • | | • | - |
| Interest Income | 3,389 | 9,973 | 3,200 | 7,500 | | - | - |
| Lease-Building | 72,407 | 74,831 | 32,000 | 32,000 | 1 | - | - |
| Lease-Property | • | - | 58,000 | 58,000 | 2 | - | - |
| Leases-Property Tax | - | - | 4,800 | 4,900 | 3 | - | - |
| Leases-Utilities | - | - | 14,000 | 14,000 | 4 | ~ | - |
| Liquor Tax | 12,137 | 12,806 | 12,500 | 17,000 | | = | - |
| Miscellaneous Revenue | 10,087 | 10,929 | 7,500 | 7,500 | | ** | - |
| Planning and Zoning Fees | 3,500 | 1,105 | 4,000 | 15,000 | | - | ~ |
| Property Tax - Current Year | 107,278 | 111,335 | 115,000 | 118,000 | | | - |
| Property Tax - Prior Years | 1,770 | 1,689 | 1,650 | 1,700 | | - | - |
| Refunds | 78 | - | 500 | 200 | | - | |
| Revenue Sharing | 7,347 | 7,790 | 7,800 | 7,800 | | * | - |
| Room Rental | - | - | 120 | 120 | | - | - |
| Proceeds From Loan | - | - | 100,000 | - | | - | ~ |
| Transfer In - Reserve | _ | * | * | _ | | - | - |
| TOTAL RESOURCES | 408,392 | 443,734 | 572,720 | 607,220 | | * | • |
| Income minus Beginning Fund Balance | 267,444 | 279,320 | 412,720 | 332,220 | | • | - |
| EXPENDITURES | | | | | | | |
| Administration /Planning | 94,502 | 59,421 | 101,057 | 135,803 | | | _ |
| Parks | 43,330 | 42,578 | 43,575 | 33,815 | | _ | |
| Public Safety | 46,939 | 33,532 | 35,944 | 37,682 | | _ | |
| Non-Departmental | 89,967 | 147,028 | 214,100 | 215,050 | | _ | _ |
| Subtotal department expenditures | 274,738 | 282,559 | 394,676 | 422,350 | | _ | - |
| ountotal department experiutures | 214,130 | 262,555 | 354,070 | 422,300 | | - | - |
| DEBT SERVICE | | | | | | | |
| Barracks Building Loan | _ | - | 11,279 | 22,254 | | - | |
| Subtotal debt service | • | • | 11,279 | 22,254 | | | - |
| TRANSFERS**** | | | | | | | |
| | | | 45.000 | | | | |
| Wastewater Fund Reserve Fund - Parks | ** | - | 15,000 | 45.000 | | ~ | - |
| | - | - | 12,500 | 15,000 | | - | - |
| Reserve Fund - Accounting Software | _ | - | 4,710 | 2,355 | | - | |
| Reserve Fund - Public Safety | ** | | 33,000 | | | <u> </u> | |
| Subtotal Transfers | - | • | 65,210 | 17,355 | | - | - |
| Contingency | N4 | | 35,000 | 46,000 | | ** | - |
| Total Appropriations | 274,738 | 282,559 | 506,165 | 507,959 | | - | = |
| Reserve for Future Expenditure | 164,414 | 161,175 | 66,555 | 99,261 | | | _ |
| TOTAL | 439,152 | 443,734 | 572,720 | | - - | - | |
| = | 700,102 | 743,134 | V1 4,1 2U | 607,220 | === | - | |

¹⁻ Leases on the Coffee Shop and the old Firehouse.

²⁻ Leases on AVIS and small farm sites.

³⁻ Property taxes on all City property under lease.

⁴⁻ The electric bill for the Market and Restaurant will be paid by the City and then, invoiced separately

CITY OF ADAIR VILLAGE ANNUAL BUDGET FISCAL YEAR 2018-2019

GENERAL FUND - COMBINED EXPENSES

| | ACTUAL | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | BUDGET COMM | CITY |
|---|-----------------|-----------------|-------------------|--------------------|----------------|---|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| Personal Services | | | | | | |
| Staffing | 36,874 | 45,808 | 56,438 | 56,593 | ~ | - |
| Taxes | 3,303 | 4,843 | 7,800 | 7,821 | • | - |
| Health Insurance Retirement | 5,784 | 9,116 | 10,152 | 12,602 | • | • |
| Subtotal Personal Services | 4,105 50,066 | 7,500 67,267 | 10.836 85,226 | 11,709 88,725 | - | |
| Material and Services | • | , | | , | | |
| Audit | 466 | 2,530 | 2,000 | 1,000 | _ | |
| Bank Charges | 679 | 396 | 750 | 750 | - | - |
| City Attorney | 10,450 | 15,217 | 11,000 | 15,060 | - | - |
| City Engineer | ~ | 7,747 | - | * | - | - |
| City Planner | 12,554 | 9,551 | 12,000 | 30,000 | - | - |
| Contract Services | 68,369 | 81,168 | 75,000 | 84,800 | - | - |
| Contract Services - Brownfield | | ~ | 10,000 | * | - | - |
| Dues Election Fees | 2,367 | 4,061 | 4,000 | 4,250 | - | - |
| Equipment-Rental/Lease | - | - | 1,000 | 1,000 | - | - |
| Equipment-Maint, & Repair | 3,305 | - 108 | 600 3,200 | 600 | • | ~ |
| Equipment-Purchase | 1,044 | 1,733 | 1,400 | 3,200 1,400 | - | |
| Events | 825 | 5,611 | 2,000 | 3,000 | - | - |
| Improvements -Buildings & Parks | 4,255 | 3,425 | 4,500 | 4,500 | • | - |
| Maintenance-Buildings & Parks | 3,032 | 2,417 | 3,600 | 3,500 | - | - |
| Insurance | 6,392 | 6,589 | 6,700 | 7,150 | - | - |
| Mayor and Council Expenses | - | ٠ | 1,000 | 1,000 | • | - |
| Mileage | 144 | 62 | 350 | 350 | - | - |
| Miscellaneous | 3,428 | 1,311 | 3,250 | 3,250 | + | - |
| Municipal Court | - | | 2,000 | 2,000 | * | - |
| Parks-Youth Activities | 5,283 | 4,265 | 6,000 | 6,000 | • | - |
| Postage Publication and Legal Notices | 727 3,078 | 2,562 | 1,500 | 1,575 | • | • |
| Security Alarm | 3,076 | 1,335 311 | 1,000 400 | 1,500 400 | - | • |
| Supplies | 4,331 | 4,818 | 3,400 | 4,100 | - | |
| Surety Bonds | - | .,5.5 | 4,100 | -1,700 | - | - |
| Taxes (property taxes on leased property) | 4,565 | 4,638 | 4,750 | 4,900 | _ | - |
| Telephone | 4,113 | 4,395 | 4,200 | 4,200 | - | ~ |
| Transit | 17,300 | 18,845 | 20,000 | 20,000 | - | - |
| Travel and Training | 2,903 | 2,345 | 3,000 | 3,000 | 1 | - |
| Utilities Vehicle Fuel & Maintenance | 17,823 1,431 | 18,624 860 | 18,750 1,600 | 19,750 1,450 | · - | - |
| Weapons & Ammunition | 7,401 | - | 1,000 | 1,450 | - | - |
| Subtotal Materials and services | 179,170 | 204,924 | 208,950 | 233,625 | * | _ |
| Capital Outlay | | | | | | |
| Building Improvements | | 100,000 | 100,000 | 100,000 | _ | _ |
| Park Improvements | 7,240 | - | - | | - | - |
| Subtotal Capital Outlay | 14,740 | 110,000 | 100,000 | 100,000 | - | - |
| Debt Service | | | | | | |
| Barracks Building Loan | - | _ | 11,279 | 22,254 | _ | • |
| Subtotal Debt Service | - | - | 11,279 | 22,254 | - | * |
| Fund Reserve | | | | | | |
| Accounting Software | | - | - | | _ | - |
| Building Improvements | • | - | - | - | - | - |
| Equipment | - | - | - | - | • | - |
| Park Improvements Park Equipment | • | - | - | * | - | • |
| Vehicles | | - | - | - | ~ | • |
| Subtotal Fund Reserves | • | - | - | | | |
| Transfers*** | | | | | | |
| To Wastewater Fund | | | 15,000 | 15,000 | | |
| To Reserve Fund | _ | | 50,210 | | ** | - |
| Subtotal Transfers | _ | * | 65,210 | 17,355 32,355 | | *************************************** |
| | - | - | | • | • | - |
| Contingencies | - | - | 35,000 | 46,000 | * | _ |
| TOTAL EXPENDITURES | 243,976 | 382,191 | 494,386 | 522,959 | 44 | - |
| UNAPPROPRIATED ENDING BAL | 164,414 | 161,175 | 66,555 | 99,261 | | * |
| TOTAL | 408,390 | 543,366 | 560,941 | 622,220 | • | - |

^{1- \$18,750} for Utilities for City-owned buildings. Same revenue amount shown as Lease-Utilities (Combined GF Revenues-Foolnote 4)

GENERAL FUND - COMBINED EXPENSES BY SUB-FUND

| | TOTAL | Admin/ Planning | Non-Dept | Parks | Public Safety |
|--|--------------------|--------------------|---------------------------|----------|------------------|
| Personal Services (Overall Salaries) | | 38,808 | | 12,966 | 4,820 |
| City Administrator | 33,740 | 28,920 | - | - | 4,820 |
| Utility/Court Clerk | 7,216 | 7,216 | - | _ | - |
| Finance Clerk | 2,672 | 2,672 | - | * | - |
| Recreation Coordinator | 12,966 | - | - | 12,966 | - |
| Public Works-Parks | - | + | - | - | - |
| Parks Summer Prog. Coord. Asst. | ~ | - | - | - | - |
| Taxes | 7,821 | 5,363 | - | 1,792 | 666 |
| Health Insurance | 12,602 | 11,403 | • | _ | 1,198 |
| Retirement Benefits | 11,709 | 8,029 | | 2,683 | 997 |
| Subtotal Personal Services | 88,725 | 63,603 | - | 17,440 | 7,682 |
| Material and Services | | | | | |
| Audit | 1,000 | - | 1,000 | - | - |
| Bank Charges | 750 | - | 750 | - | - |
| City Attorney | 15,000 | 15,000 | - | ~ | • |
| City Planner | 30,000 | 30,000 | - | - | - |
| Contract Services | 84,800 | 24,000 | 30,000 | 800 | 30,000 |
| Contract Services - Brownfield Study/Cleanul | 10,000 | ~ | _ | - | u. |
| Dues | 4,250 | • | 4,250 | - | - |
| Election Fees | 1,000 | | 1,000 | - | - |
| Equipment-Lease/Rental | 600 | - | 500 | 100 | • |
| Equipment-Maint. & Repair | 3,200 | - | 3,000 | 200 | |
| Equipment-Purchase | 1,400 | ~ | 1,200 | 200 | - |
| Events | 3,000 | - | ~ | 3,000 | • |
| Improvements-Buildings & Parks | 4,500 | * | 4,000 | 500 | ** |
| Insurance | 7,150 | * | 6,150 | 1,000 | - |
| Maintenance-Building/Parks | 3,500 | - | 2,500 | 1,000 | - |
| Mayor and Council Expenses | 1,000 | - | 1,000 | • | - |
| Mileage | 350 | 250 | - | 100 | - |
| Miscellaneous | 3,250 | 250 | 2,500 | 500 | - |
| Municipal Court | 2,000 | - | 2,000 | - | - |
| Parks-Youth Activities | 6,000 | - | - | 6,000 | * |
| Postage | 1,500 | ~ | 1,500 | - | • |
| Property Taxes | 4,900 | ~ | 4,900 | - | - |
| Publication and Legal Notices | 1,500 | - | 1,500 | - | - |
| Security Alarm | 400 | - | 400 | - | ** |
| Supplies | 4,100 | 200 | 3,500 | 400 | - |
| Telephone | 4,200 | - | 4,200 | ~ | ~ |
| Transit | 20,000 | ~ | 20,000 | - | - |
| Travel and Training | 3,000 | 2,500 | | 500 | - |
| Utilities | 19,750 | - | 19,000 | 750 | - |
| Vehicle Fuel & Maintenance | 1,450 | - | 200 | 1,250 | - |
| Subtotal Materials and Services | 243,550 | 72,200 | 115,050 | 16,300 | 30,000 |
| Capital Outlay | 400 000 | | 400 000 | | |
| Building Improvements Subtotal Capital Outlay | 100,000 100,000 | * | 100,000 100,000 | - | - |
| • | 100,000 | - | 100,000 | | |
| Debt Service | 11 270 | | 11 270 | | |
| Barracks Building Subtotal Fund Reserves | 11,279 11,279 | - | 11,279 11,279 | <u> </u> | |
| | 11,210 | • | 11,219 | - | • |
| Transfers**** | _ | | | _ | |
| To Wastewater Fund | 17,355 | - | 2,355 | 15,000 | - |
| To Reserve Fund Subtotal Transfers | 17,355 | - | 2,355 | 15,000 | + + |
| | ,000 | | *,000 | | _ |
| Contingencies | * | - | - | * | - |
| Unappropriated End Balance | - | - | | * | - |
| TOTAL EXPENDITURES | 460,909 | 135,803 | 228,684 | 48,740 | 37,682 |

FISCAL YEAR 2018-19

GENERAL FUND - ADMINISTRATION & PLANNING

| | ACTUAL | ACTUAL | ADOPTED | PROPOSED | APPROVED | ADOPTED |
|---------------------------------|---------|---------|-------------------|-------------------|-------------------|-------------------|
| | 2015-16 | 2016-17 | BUDGET 2017-18 | BUDGET 2018-19 | BUDGET 2018-19 | BUDGET 2018-19 |
| | | | | | | |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 19,618 | 32,144 | 31,444 | 38,808 | - | - |
| Taxes | 1,963 | 2,483 | 4,346 | 5,363 | • | - |
| Health Insurance | 5,784 | 8,465 | 9,229 | 11,403 | - | - |
| Retirement | 1,943 | 3,777 | 6,037 | 8,029 | - | |
| Subtotal Personnel Services | 29,308 | 46,869 | 51,056 | 63,603 | 44 | ** |
| MATERIALS AND SERVICES | | | | | | |
| City Attorney | 10,450 | 15,217 | 11,000 | 15,000 | • | • |
| City Engineer | - | 7.747 | - | - | - | - |
| City Planner | 12,554 | 9,551 | 12,000 | 30,000 | - | • |
| Contract Services | 9,176 | 11,928 | 24,000 | 24,000 | 1 - | • |
| Mileage | 144 | 62 | 250 | 250 | - | - |
| Miscellaneous | 250 | - | 250 | 250 | - | - |
| Supplies | - | 783 | W | 200 | - | b# |
| Travel and Training | 1,858 | 2,345 | 2,500 | 2,500 | | |
| Subtotal Materials and Services | 34,432 | 47,633 | 50,000 | 72,200 | - | - |
| GRAND TOTAL | 63,740 | 94,502 | 101,056 | 135,803 | * | * |

¹⁻ Code Compliance Officer is fully funded here.

FISCAL YEAR 2018-19

GENERAL FUND - NONDEPARTMENTAL

| | ACTUAL | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | APPROVED BUDGET | ADOPTED BUDGET |
|---|--------------|---------|-------------------|--------------------|--|-------------------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| MATERIALS & SERVICES | | | | | | |
| Audit Services | 466 | 2,530 | 2,000 | 1,000 | 1 - | 4 |
| Banking Charges | 679 | 396 | 750 | 750 | - | ~ |
| Contracted Services | 15,864 | 41,165 | 21,000 | 30,000 | - | - |
| Contracted Services - Brownfield study/cleanup | * | | 10,000 | • | - | • |
| Dues (organizational) | 2,367 | 4,061 | 4,000 | 4,250 | - | - |
| Election Fees | •• | - | 1,000 | 1,000 | | * |
| Equipment-Lease & Rental | - | ~ | 500 | 500 | - | - |
| Equipment Maintenance and Repair | 3,212 | 65 | 3,000 | 3,000 | - | - |
| Equipment-Purchase Small | 1,044 | - | 1,200 | 1,200 | ** | - |
| Improvements-Buildings | 4,000 | - | 4,000 | 4,000 | - | •• |
| Insurance | 5,510 | 5,681 | 5,700 | 6,150 | - | - |
| Maintenance-Buildings | 2,274 | 2,314 | 2,400 | 2,500 | - | - |
| Mayor and Council Expenses | M. | - | 1,000 | 1,000 | _ | - |
| Miscellaneous | 3,178 | 1,311 | 2,500 | 2,500 | • | - |
| Municipal Court | | - | 2,000 | 2,000 | - | * |
| Postage | 675 | 2,562 | 1,500 | 1,500 | - | - |
| Property Taxes (formerly Maintenance and Taxes) | 4,565 | 4,638 | 4,750 | 4,900 | - | - |
| Publications and Legal Notices | 3,078 | 1,335 | 1,000 | 1,500 | - | - |
| Security Alarm | 306 | 311 | 400 | 400 | _ | |
| Supplies | 3,982 | 3,976 | 3,000 | 3,500 | _ | - |
| Telephone | 4,113 | 4,395 | 4,200 | 4,200 | - | - |
| Transit | 17,300 | 18,845 | 20,000 | 20,000 | + | - |
| Utilities (formerly Power & Lights) | 17,259 | 18,363 | 18,000 | 19,000 | - | _ |
| Vehicles-Fuel | 95 | - | 200 | 200 | | |
| Subtotal Materials & Services | 89,967 | 111,948 | 114,100 | 115,050 | _ | ** |
| CAPITAL OUTLAY | | | | | | |
| Building Improvements (Remodel) | | - | 100,000 | 100,000 | _ | _ |
| Subtotal Capital Outlay | * | * | 100,000 | 100,000 | ************************************** | - |
| , | | | , | · | | |
| TRANSFERS | | | | | | |
| To Wastewater Fund | - | - | 15,000 | • | - | - |
| To Reserve - Accounting Software | - | - | 4,710 | 2,355 | | - |
| Subtotal Transfers | • | - | 19,710 | 2,355 | - | - |
| DEBT SERVICE | | | | | | |
| Barracks Building Loan | _ | - | 11,279 | 22,254 | | _ |
| Subtotal Debt Service | AM | | 11,279 | 22,254 | H | |
| Total | 89,967 | 111,948 | 245,089 | 239,659 | ** | ~ |
| Local Transfers and Dahl Condin | | | 20.000 | 24 600 | | |
| Less: Transfers and Debt Service | 00.007 | 444.040 | 30,989 | 24,609 | ** | * |
| Amount to Fund Summary | 89,967 | 111,948 | 214,100 | 215,050 | - | • |

¹⁻ This includes the contract for payroll services, property management, accounting and closeout support, utility billing, copier lease, HVAC contra

FISCAL YEAR 2018-19

GENERAL FUND - PARKS

| | ACTUAL | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | APPROVED BUDGET | ADOPTED BUDGET |
|----------------------------------|---------|---------|-------------------|--------------------|---|-------------------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 14,860 | 9,615 | 21,219 | 12,966 | _ | _ |
| Taxes | 1,040 | 1,886 | 2,932 | 1,792 | | _ |
| Retirement | 892 | 3,084 | 4,074 | 2,683 | _ | |
| Subtotal Personnel Services | 16,792 | 14,585 | 28,225 | 17,440 | *************************************** | ** |
| MATERIALS AND SERVICES | | | | | | |
| Contract Services | 356 | 725 | 500 | 800 | • | _ |
| Equipment-Lease & Rental | _ | _ | 100 | 100 | _ | - |
| Equipment Maintenance and Repair | 93 | 43 | 200 | 200 | ~ | - |
| Equipment-Purchase Small | - | 1,733 | 200 | 200 | ** | - |
| Events | 825 | 5,611 | 2,000 | 3,000 | _ | - |
| Improvements-Buildings & Parks | 255 | 3,425 | 500 | 500 | | - |
| Insurance | 882 | 908 | 1,000 | 1,000 | - | * |
| Maintenance-Buildings & Parks | 758 | 103 | 1,200 | 1,000 | ** | - |
| Mileage | - | _ | 100 | 100 | * | - |
| Miscellaneous | - | ~ | 500 | 500 | - | - |
| Postage | 52 | | - | 75 | - | - |
| Supplies | 349 | 59 | 400 | 400 | - | - |
| Travel and Training | 1,045 | - | 500 | 500 | - | - |
| Utilities | 564 | 261 | 750 | 750 | - | - |
| Vehicles | 1,336 | 860 | 1,400 | 1,250 | - | • |
| Youth Activities | 5,283 | 4,265 | 6,000 | 6,000 | - | - |
| Subtotal Materials & Services | 11,798 | 17,993 | 15,350 | 16,375 | - | • |
| CAPITAL OUTLAY | | | | | | |
| Park Improvements | 7,240 | - | - | - | - | - |
| Park Equipment | 7,500 | 10,000 | _ | | | - |
| Subtotal Capital Outlay | 14,740 | 10,000 | - | * | • | - |
| TRANSFERS | | | | | | |
| To Reserve Fund | | | 12,500 | 15,000 | | _ |
| Subtotal Transfers | - | - | 12,500 | 15,000 | • | - |
| TOTAL EXPENDITURES | 43,330 | 42,578 | 43,575 | 48,815 | М | - |
| Less: Transfers | | ** | 12,500 | 15,000 | | |
| Amount to Fund Summary | 43,330 | 42,578 | 31,075 | 33,815 | 0 | 0 |

CITY OF ADAIR VILLAGE ANNUAL BUDGET FISCAL YEAR 2018-19

GENERAL FUND - PUBLIC SAFETY

| | ACTUAL | ACTUAL | ADOPTED | PROPOSED | A | PPROVED | ADOPTED |
|-------------------------------|---------|---------|---------|----------|-------|--------------|---------|
| | | | BUDGET | BUDGET | | BUDGET | BUDGET |
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | | 2018-19 | 2018-19 |
| | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| Staffing | 2,396 | 4,049 | 3,775 | 4,820 | 1 | - | • |
| Taxes | 300 | 474 | 522 | 666 | | | - |
| Health Insurance | - | 651 | 923 | 1,198 | | - | - |
| Retirement | 1,270 | 639 | 725 | 997 | | ** | _ |
| Subtotal Personnel Services | 3,966 | 5,813 | 5,944 | 7,682 | | - | 20 |
| MATERIALS AND SERVICES | | | | | | | |
| Contract Services | 42,973 | 27,719 | 30,000 | 30,000 | 2 | ~ | - |
| Subtotal Materials & Services | 42,973 | 27,719 | 30,000 | 30,000 | | | _ |
| TRANSFERS | | | | | | | |
| To Reserve Fund | ** | | 33,000 | ** | | - | - |
| Subtotal Transfers | * | ** | 33,000 | - | | | - |
| TOTAL EXPENDITURES | 46,939 | 33,532 | 68,944 | 37,682 | | . | - |
| Less: Transfers | | | 33,000 | <u></u> | ***** | - | |
| Amount to Fund Summary | 46,939 | 33,532 | 35,944 | 37,682 | | b + | • |

^{1 -} This represents 5% of the City Administrator's time.

^{2.} This amount would cover a contract with Benton County Sheriff's Office for 10 hours per week of directed patrol.

FISCAL YEAR 2017-18

RESERVE FUND

| | ACTUAL | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | APPROVED BUDGET | ADOPTED BUDGET |
|--|---------|---------|-------------------|--------------------|--------------------|--|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| RESOURCES | | | | | | |
| Beginning Fund Balance | 16,418 | 16,418 | 16,418 | 96,915 | ~ | - |
| TRANSFERS IN | | | | | | |
| General Fund | - | ~ | 50,210 | 17,355 | - | we |
| Street Fund | ** | - | 3,202 | 2,501 | ÷ | - |
| Wastewater Fund | - | - | 8,059 | 6,445 | - | ** |
| Water Fund | ~ | - | 17,356 | 12,263 | N+ | - |
| Storm Drain | | - | 1,670 | 1,435 | | |
| Total Resources | 16,418 | 16,418 | 96,915 | 136,915 | - | - |
| TRANSFERS OUT Transfer to General Fund Total Transfers Out | | | | V | <u> </u> | —————————————————————————————————————— |
| TOTAL EXPENDITURES | - | - | * | ** | * | PF |
| RESERVE FOR FUTURE EXPENDITURE | | | | | | |
| Accounting Software | | - | 19,997 | 29,997 | ••• | - |
| Equipment | _ | - | 15,000 | 30,000 | *** | - |
| Parks Improvements | - | - | 12,500 | 27,500 | _ | - |
| Police vehicles | _ | - | 33,000 | 33,000 | _ | - |
| Rate Stabilization | 16,418 | 16,418 | 16,418 | 16,418 | _ | _ |
| RESERVE FOR FUTURE EXPENDITUR | 16,418 | 16,418 | 96,915 | 136,915 | - | |
| = | | | | | | |

FISCAL YEAR 2017-18

SYSTEM DEVELOPMENT CHARGE FUND

| | ACTUAL 2015-16 | ACTUAL 2016-17 | ADOPTED BUDGET 2017-18 | PROPOSED BUDGET 2018-19 | | APPROVED BUDGET 2018-19 | ADOPTED BUDGET 2018-19 |
|--|-------------------|-------------------|------------------------------|-------------------------------|---|-------------------------------|------------------------------|
| RESOURCES | | | | | | | |
| Beginning Fund Balance: Street - Impr. | 35,524 | 36,620 | 38,812 | 41,005 | | - | |
| Beginning Fund Balance: Water (Impr. @ .95) | 133,032 | 139,101 | 151,095 | 169,254 | | • | - |
| Beginning Fund Balance: Wastewater (Impr. @ .66) | 22,034 | 25,213 | 31,527 | 37,798 | | - | - |
| Beginning Fund Balance: Storm Drain Improvements | 962 | 1,580 | 2,816 | 5,630 | | ** | |
| Beginning Fund Balance: Parks Improvements | 587 | 904 | 1,538 | 2,172 | | | - |
| Total Beginning Fund Balances | 192,139 | 203,418 | 225,788 | 255,859 | | * | * |
| Street Improvement Charges | 1,096 | 2193 | 16.831 | 16,831 | 2 | _ | • |
| Water Improvement Charges | 6,053 | 18159 | 22,033 | 22,033 | 2 | - | - |
| Wastewater Improvement Charges | 3,135 | 6271 | 11,412 | 11,412 | 2 | _ | |
| Storm Drain Improvements | 618 | 2814 | 4,804 | 4,804 | 2 | - | _ |
| Park Improvements | 317 | 634 | 317 | 317 | 2 | - | • |
| Water Reimbursement Charges | 16 | 33 | 17 | 17 | 2 | - | - |
| Wastewater Reimbursement Charges | 44 | 88 | 44 | 44 | 2 | - | _ |
| SDC fees - Other | - | 1,747 | 4,418 | 4,418 | 1 | - | - |
| Interest on Investments | • | · - | - | | | | - |
| Total SDC Charges | 11,279 | 31,939 | 59,876 | 59,876 | | | |
| Total Resources | 203,418 | 235,357 | 285,664 | 315,735 | • | - | * |
| RESERVE FOR FUTURE EXPENDITURE | 203,418 | 235,357 | 285,664 | 315,735 | | - | - |

¹⁻ Compliance fees cover administrative costs for the SDC program.

The present SDC costs are listed below.

| Street Improvement Charges | \$ | 1,096 | |
|-----------------------------------|----------------|--------------|---|
| Water improvement Charges | \$ | 6,053 | |
| Sewer Improvement Charges | \$ | 3,135 | |
| Storm Drain Improvements | \$ | 371 | or \$0.13 per square foot of impervious surface |
| Park Improvements | \$ | 317 | |
| Water Reimbursement Charges | \$ | 17 | |
| Sewer Reimbursement Charges TOTAL | <u>\$</u> 5 | 44 11,033 | |
| Compliance Surcharge | \$ | 875 | |
| | \$ | 11,908 | |

²⁻ These charges include the income form the ServPro site and one, new residential home.

FISCAL YEAR 2017-18

STORM DRAIN FUND

| | ACTUAL | ACTUAL. | ADOPTED | PROPOSED | APPROVED | ADOPTED |
|--------------------------------|------------------|---------|---------|--------------|----------|--------------|
| | | | BUDGET | BUDGET | BUDGET | BUDGET |
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| RESOURCES | | | | , | | |
| Beginning Fund Balance | 26,713 | 30,273 | 15,000 | 11,000 | | • |
| Storm Drain Assessments | 17,682 | 17,796 | 18,000 | 18,000 | - | - |
| Storm Drain - additional fee | | • | *** | 3,900 | | |
| Miscellaneous | - | - | 200 | 200 | - | _ |
| TOTAL RESOURCES | 44,395 | 48,069 | 33,200 | 33,100 | - | • |
| Net Revenues | 17,682 | 17,796 | 18,200 | 22,100 | | |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 8,833 | 10,261 | 10,799 | 12,119 | - | _ |
| Taxes | 1,270 | 988 | 1,492 | 1,675 | - | |
| Health Insurance | 2,225 | 3,255 | 3,692 | 4,347 | - | - |
| Retirement | 1,579 | 1,594 | 2,074 | 2,508 | _ | - |
| Subtotal Personnel Services | 13,907 | 16,098 | 18,057 | 20,649 | ** | - |
| MATERIALS AND SERVICES | | | | | | |
| Contract Services | 215 | 13,909 | 2,000 | 2,000 | _ | |
| Equipment Rental | - | - | 200 | 200 | ~ | _ |
| Supplies | - | - | 100 | 100 | - | _ |
| System Maintenance and Repair | - | ~ | 4,000 | 4,000 | - | AVE |
| Vehicle Fuel & Maintenance | | ~ | 200 | 200 | | - |
| Subtotal Materials & Services | 215 | 13,909 | 6,500 | 6,500 | ** | |
| CAPITAL OUTLAY | | | | | | |
| Equipment | - | 1,489 | • | - | - | _ |
| Storm Drain Improvements | - | - | - | _ | _ | - |
| Subtotal Capital Outlay | * | 1,489 | | - | P4 | *** |
| TOTAL EXPENDITURES = | 14,122 | 31,496 | 24,557 | 27,149 | | |
| | 1 "1 1 2 2 2 2 2 | 0.,400 | x-1,001 | , | | |
| TRANSFERS | | | | | | |
| To Reserve Fund | | | | | | |
| Accounting Software | • | - | 470 | 235 | - | - |
| Equipment | _ | | 1,200 | 1,200 | - | |
| Total Transfers | • | • | 1,670 | 1,435 | - | * |
| CONTINGENCY | ** | ** | 4,500 | 4,100 | - | ** |
| TOTAL APPROPRIATED | 14,122 | 31,496 | 30,727 | 32,684 | 4 | |
| RESERVE FOR FUTURE EXPENDITURE | 30,273 | 16,573 | 2,473 | 416 | | - |
| TOTAL. | 44,395 | 48,069 | 33,200 | 33,100 | - | F4 |

FISCAL YEAR 2018-19

STREET FUND

| | ACTUAL | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | APPROVED BUDGET | ADOPTED BUDGET |
|--|---------|---------|-----------------------|-----------------------|--------------------|-------------------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| RESOURCES | | | | | | |
| Beginning Fund Balance | 70,644 | 83,970 | 75,000 | 60,200 | ** | - |
| State Highway Tax | 49,988 | 50,453 | 52,000 | 61,500 | - | - |
| Miscellaneous | | - | 200 | 200 | | |
| TOTAL RESOURCES | 120,632 | 134,423 | 127,200 | 121,900 | - | • |
| | 49,988 | 50,453 | 52,200 | | | |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 13,408 | 12,917 | 13,433 | 14,920 | - | - |
| Taxes | 1,525 | 1,263 | 1,856 | 2,062 | ~ | •- |
| Health Insurance | 2,670 | 3,907 | 4,615 | 5,389 | - | - |
| Retirement | 1,894 | 1,908 | 2,579 | 3,087 | - | • |
| Subtotal Personnel Services | 19,497 | 19,995 | 22,483 | 25,459 | * | ** |
| MATERIALS AND SERVICES | | | | | | |
| Contract Services | 214 | - | 1,500 | 1,500 | - | - |
| Equipment Rental | | ** | 250 | 250 | ~ | +- |
| Insurance | 2,865 | 2,945 | 3,000 | 3,200 | - | - |
| Miscellaneous | 19 | - | - | 100 | - | - |
| Street Improvements | 26 | - | 10,000 | - | - | • |
| Street Signs | 366 | - | - | - | - | ••• |
| Street Sweeping | 2,400 | 1,800 | 4,200 | 4,200 | 1 | - |
| Utilities | 11,275 | 9,284 | 10,500 | 11,000 | HE | |
| Subtotal Materials & Services | 17,165 | 14,029 | 29,450 | 20,250 | • | • |
| CAPITAL OUTLAY | | | | | 2 | |
| Street Improvements | | 16,155 | 24,000 | | 2 | |
| Subtotal Capital Outlay | • | 16,155 | 24,000 | • | - | * |
| TOTAL EXPENDITURES | 36,662 | 50,179 | 75,933 | 45,709 | 4 | - |
| TRANSFERS OUT | | | | | | |
| Transfer to Reserve Fund: | | | | | | |
| Accounting Software | - | - | 1,402 | 701 | - | - |
| Equipment Total Transfer to Reserve Fund | | - | 1,800 3,202 | 1,800 2,501 | | |
| Total Hallstel to Reserve Fund | - | * | 3,202 | 2,501 | - | - |
| RESERVES | | | | | | |
| Accounting Software | •• | - | 1,402 | • | - | - |
| Building | - | - | - | - | bel | - |
| Equipment | - | • | 1,800 | - | - | - |
| Street Improvements | ~ | | - | * | | |
| SubtotalFund Reserve | - | - | 3,202 | - | ~ | - |
| CONTINGENCY | | | 15,000 | _ | * | _ |
| TOTAL APPROPRIATED | 36,662 | 50,179 | 94,135 | 48,210 | - | * |
| RESERVE FOR FUTURE EXPENDITURE | 83,970 | 84,244 | 33,065 | 73,690 | | ** |
| TOTAL | 120,632 | 134,423 | 127,200 | 121,900 | 45,709 | * |

^{1 -} Sweep 5 times per year.

^{2 -} Street improvement projects estimated for every other year, next in 2019-20.

CITY OF ADAIR VILLAGE ANNUAL BUDGET FISCAL YEAR 2018-19

WASTEWATER FUND

| | ACTUAL. | ACTUAL | ADOPTED BUDGET | PROPOSED BUDGET | APPROVED BUDGET | ADOPTED BUDGET |
|--------------------------------|----------|----------|-------------------|--------------------|--------------------|-------------------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2018-19 | 2018-19 |
| RESOURCES | | | | | | |
| Beginning Fund Balance | (56,887) | (15,356) | - | 6,000 | • | |
| Sewer User Fees | 191,272 | 192,419 | 191,545 | 208,000 | - | • |
| Proposed Rate Increase | - | - | 14,850 | 12,420 | - | - |
| Miscellaneous Revenues | - | | 1,000 | 1,000 | •• | ~ |
| OR DEQ Loan | - | 66,659 | 33,000 | 30,000 | - | |
| Partnership Payments | 114,721 | | - | - | * | - |
| Transfer in from General Fund | · - | - | 15,000 | * | | - |
| TOTAL RESOURCES | 249,106 | 243,722 | 255,395 | 257,420 | - | - |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 54,869 | 46,456 | 48,456 | 53,773 | | _ |
| Taxes | 6,607 | 4,743 | 6,696 | 7,431 | | _ |
| Health Insurance | 11,569 | 16,277 | 17,535 | 20,528 | - | •• |
| Retirement | 8,209 | 6,794 | 9,303 | 11,126 | | - |
| Subtotal Personnel Services | 81,254 | 74,270 | 81,990 | 92,857 | * | - |
| MATERIALS AND SERVICES | | | | | | |
| Audit | 1,224 | 11,385 | 5.250 | 3,800 | | _ |
| Bank Charges-NSF | ., | , | 500 | 500 | * | - |
| Chemicals | 4.158 | 4,343 | 4,200 | 4,500 | ~ | _ |
| Contract Services | 68,114 | 2,186 | 1,000 | 2,200 | _ | - |
| Dues | 34 | 38 | ., | 100 | | _ |
| Equipment Maintenance | 1,297 | 14 | 1,500 | 1,500 | - | * |
| Equipment Rental/Lease | | • | 500 | | | - |
| Equipment Purchase | - | - | - | - | - | · · |
| Engineering Contract | 3,264 | 57,694 | 37,000 | 30,000 | - | - |
| Insurance | 5,951 | 7,499 | 6,000 | 6,200 | _ | - |
| Laboratory Analysis | 3,910 | 2,778 | 4,000 | 4,000 | - | - |
| Mileage | - | - | 500 | 500 | - | • |
| Miscellaneous | 114 | 2,505 | 1,000 | 1,000 | * | - |
| Permits | 1,495 | 2,191 | 500 | 2,200 | - | - |
| Postage | 502 | 67 | 550 | 550 | - | * |
| Publications and Legal Notices | • | • | 250 | 250 | • | - |
| Refunds | - | 185 | - | - | • | - |
| Supplies | 153 | - | 500 | 500 | - | - |
| System Maintenance | 15,521 | 6,760 | 15,000 | 15,000 | - | • |
| Telephone | 2,102 | 3,121 | 2,200 | 3,200 | -4 | - |
| Travel and Training | - | 17 | 1,000 | 1,000 | - | - |
| Utilities | 7,329 | 8,641 | 8,000 | 8,800 | • | * |
| Vehicle Fuel and Maintenance | 2,959 | 2,246 | 3,000 | 3,000 | * | |
| Subtotal Materials & Services | 118,127 | 111,670 | 92,450 | 88,800 | * | • |

Wastewater

| | ACTUAL | ACTUAL | ADOPTED | PROPOSED | BUDGET | CITY |
|---------------------------------|----------|---------|-------------------|-------------------|-----------------|--|
| Wastewater Fund continued | 2015-16 | 2016-17 | BUDGET 2017-18 | BUDGET 2018-19 | COMM 2018-19 | COUNCIL 2018-19 |
| CAPITAL OUTLAY | | | | | | |
| Equipment | - | 5,995 | - | - | - | • |
| Wastewater Improvements | 648 | _ | _ | _ | - | - |
| Subtotal Capital Outlay | 648 | 5,995 | * | * | * | - |
| DEBT SERVICE | | | | | | |
| 1997 Revenue Bonds USB | 23,385 | 23,813 | 21,000 | - | - | - |
| 2012 DEQ WWFP Loan | 41,048 | 34,905 | 41,048 | 51,470 | ~ | |
| Subtotal Debt Service | 64,433 | 58,718 | 62,048 | 51,470 | - | m |
| TRANSFERS To Reserve Fund | | | | | | |
| Accounting Software | - | - | 3,229 | 1,615 | - | ** |
| Equipment | - | - | 4,830 | 4,830 | | |
| Subtotal Transfers | * | * | 8,059 | 6,445 | * | - |
| TOTAL EXPENDITURES | 264,462 | 250,653 | 244,547 | 239,572 | _ | * |
| CONTINGENCY | - | * | 4,000 | 6,500 | | <u> - </u> |
| TOTAL APPROPRIATED | 264,462 | 250,653 | 248,547 | 246,072 | - | P |
| RESERVE FOR FUTURE EXPENDITURE_ | (15,356) | (6,931) | 6,848 | 11,348 | | - |
| TOTAL | 249,106 | 243,722 | 255,395 | 257,420 | w | ha |

FISCAL YEAR 2018-19

WATER FUND

| | ACTUAL 2015-16 | ACTUAL 2016-17 | ADOPTED BUDGET 2017-18 | PROPOSED BUDGET 2018-19 | APPROVED BUDGET 2018-19 | ADOPTED BUDGET |
|--------------------------------|---------------------|-------------------|------------------------------|-------------------------------|-------------------------------|-------------------|
| RESOURCES | 2010-10 | 2010-17 | 2017-10 | 2016-19 | 2016-19 | 2018-19 |
| Beginning Fund Balance | 143,648 | 141,175 | 315,000 | 450,000 | | ** |
| Deposits for New Service | 5,120 | 350 | 4,800 | 4,000 | _ | _ |
| Metered Water Sales | 280,619 | 268,121 | 300,000 | 300,000 | | _ |
| Outside Water Assessments | 195,788 | 239,925 | 225,000 | 250,000 | | • |
| New Connections | 923 | 1,155 | 2,000 | 2,000 | - | |
| Reconnect Fees | 3,616 | 2,475 | 3,000 | 3,000 | | |
| Miscellaneous Revenue | | 1,692 | 500 | 500 | - | * |
| Refunds | ** | ,, | 1,000 | 1,000 | - | _ |
| IFA Water Loan | - | 2,470,660 | 550,000 | 200,000 | * | |
| TOTAL RESOURCES | 629,714 | 3,125,553 | 1,401,300 | 1,210,500 | * | - |
| New Revenues | 486,06 6 | 513,718 | 536,300 | 560,500 | - | • |
| PERSONNEL SERVICES | | | | | | |
| Staffing | 118,099 | 102,301 | 127,408 | 117,950 | | _ |
| Taxes | 12,706 | 9,440 | 17,608 | 16,301 | _ | - |
| Health Insurance | 22,247 | 32,552 | 37,840 | 44,075 | - | • |
| Retirement | 15,786 | 14,073 | 26,361 | 24,404 | - | - |
| Subtotal Personnel Services | 168,838 | 158,366 | 209,216 | 202,729 | • | * |
| MATERIALS AND SERVICES | | | | | | |
| Audit | 1,224 | 11,385 | 5,250 | 4,200 | - | • |
| Bank Charges-NSF | - | - | 200 | 200 | • | - |
| Chemicals | 25,541 | 22,335 | 24,750 | 25,000 | | • |
| Contract Services | 160,799 | 2,398,125 | 650,000 | 25,000 | - | • |
| Dues | 981 | 38 | 1,000 | 1,000 | - | - |
| Engineering Services | 6,993 | 16,801 | 20,000 | 20,000 | - | - |
| Equipment Maintenance | 1,065 | - | 2,000 | 2,000 | * | - |
| Equipment Purchase | - | - | 4,000 | 4,000 | 4 | - |
| Equipment Rental/Lease | - | - | 3,000 | 3,000 | ** | |
| Insurance | 6,832 | 5,690 | 8,000 | 8,100 | • | ~ |
| Laboratory Analysis | 1,351 | 3,993 | 5,000 | 5,000 | - | - |
| Mileage | ä | ٠ | - | - | = | - |
| Miscellaneous | 760 | 556 | 2,000 | 2,000 | 1 | - |
| Permits | 956 | 817 | 1,000 | 1,000 | * | • |
| Postage | 502 | - | 550 | 600 | • | - |
| Publications and Legal Notices | • | 53 | 100 | 100 | - | - |
| Refunds | 401 | 321 | 500 | 500 | • | - |
| Supplies | 684 | - | 1,000 | 1,000 | - | - |
| System Maintenance and Repair | 35,267 | 43,516 | 30,000 | 35,000 | - | - |
| Telephone | 2,925 | 2,918 | 3,400 | 3,400 | • | - |
| Travel and Training | 2,904 | * | 3,000 | 3,000 | - | - |
| Utilities | 31,007 | 29,971 | 33,000 | 33,000 | - | - |
| Vehicle Fuel and Maintenance | 5,154 | 1,212 | 5,500 | 5,500 | ts | * |
| Subtotal Materials & Services | 285,346 | 2,537,731 | 803,250 | 182,600 | - | - |

| Water Fund continued | ACTUAL 2015-16 | ACTUAL 2016-17 | ADOPTED BUDGET 2017-18 | PROPOSED BUDGET 2018-19 | APPROVED BUDGET 2018-19 | ADOPTED BUDGET 2018-19 |
|--------------------------------|-------------------|-------------------|------------------------------|-------------------------------|-------------------------------|------------------------------|
| CAPITAL OUTLAY | | | | | | |
| Equipment | - | 8,900 | - | * | | - |
| Meters | _ | + | - | _ | _ | _ |
| Water Improvements | - | | - | 200,000 | - | - |
| Plant and Equipment | | - | - | - | | - |
| Subtotal Capital Outlay | · | 8,900 | ~ | 200,000 | <u>-</u> | * |
| DEBT SERVICE | | | | | | |
| 1980 Water Revenue P & I | 5,877 | 5.877 | 6,000 | 10,000 | | - |
| 1997 Water Revenue Bonds P & I | 28,881 | 25,863 | 31,000 | , , , , , , , | ** | - |
| IFA Loan | - | | 125,000 | 125,000 | _ | _ |
| Subtotal Debt Service | 34,758 | 31,740 | 162,000 | 135,000 | * | - |
| TRANSFERS | | | | | | |
| To Reserve Fund | | | | | | |
| Accounting Software | _ | _ | 10,186 | 5,093 | • | |
| Equipment | - | - | 7,170 | 7,170 | • | _ |
| Subtotal Transfers | | <u> </u> | 17,356 | 12,263 | - | * |
| TOTAL EXPENDITURES | 488,942 | 2,736,737 | 1,191,822 | 732,593 | | - |
| CONTINGENCY | - | | 75,000 | • | • | ** |
| TOTAL APPROPRIATED | 488,942 | 2,736,737 | 1,266,822 | 732,593 | * | |
| RESERVE FOR FUTURE EXPENDITURE | 141,175 | 389,367 | 134,478 | 477,907 | - | ** |
| TOTAL | 630,117 | 3,126,104 | 1,401,300 | 1,210,500 | M | - |

^{1 -} State mandated operating permits

Budget 2018-2019 Time Line & Process

| <u>Date</u> | Action |
|------------------------|---|
| Feb 20 th | Council Appoints Budget Officer |
| Feb & Mar | City Staff Prepares Budget by Fund |
| March 27 th | "Notice of Budget Committee Meeting" sent to each street address within city limits. Notice contains Date, Time, and Location of meeting. Committee will receive budget, hear budget message, and take questions and comments from the public. • The first Budget Committee Meeting is set for April 17 th |
| April 10 th | Budget Officer Finalizes Draft Budget Document and forwards to Budget Committee Members for review |
| April 17 th | First Budget Committee Meeting – 6:30 p.m. |
| | Elect Budget Committee Chair Discussion of Budget & Budget Message Public Hearing |
| May 1 st | Second Budget Committee Meeting - 6:00 p.m., before City Council meeting |
| | Discussion of Budget Proposal Possible Uses for State Revenue Sharing Public Comment on State Revenue Sharing Approve Budget, Tax Rate & Proposed Tax Levy Budget Committee Certifies Final Budget Document to Council |
| May 15 th | Third Budget Committee Meeting - 6:30 p.monly if necessary |
| | Discussion of Budget Proposal Approve Budget, Tax Rate & Proposed Tax Levy Discussion of Proposed Uses for State Revenue Sharing Budget Committee Certifies Final Budget Document to Council |
| May 25 th | Proposed Budget Published & Available to Public |
| May 29 th | Meeting Notice for June 5 th Council sent to each street address within city limits. Notice contains Date, Time, and Location of meeting and how to receive a copy of the Budget. Council will receive budget document recommendation from Budget Committee and take questions and comments from the public. |
| June 5 th | Budget Public Hearing at the regularly scheduled Council Meeting • Resolutions to Enact: |
| | Adopt Budget & State Revenue Sharing Tax Rate Proposed Tax Levy Submit Tax Certification Documents to the County Assessor |
| June 19 th | Special City Council Meeting, if necessary to complete required work |
| July 15 th | Deadline for Filing Budget; and Deadline certify certain Resolutions |

Carry Forward

| \$ 1,112,139 | \$1,156,842 | \$896,203 \$929,705 | \$624,864 \$577,858 | \$533,623 \$504,379 | \$673,305 \$602,561 | \$571,946 \$501,599 | Total Pool Account |
|---------------------------------|-------------|------------------------------|--|------------------------------|---|-----------------------------|-----------------------------------|
| \$450,000 | | \$389,367 | \$141,725 | \$143,648 | \$293,741 \$278,356 | \$293,741 | Water |
| \$6,000 | | \$ (6,931) | \$ (76,787) \$ (86,458) \$ (56,888) \$ (15,356) \$ (6,931) | \$ (56,888) | \$ (86,458) | \$ (76,787) | Wastewater Water Wastewater |
| \$257,727 \$ | | \$235,357 | | \$192,139 | \$181,811 \$192,139 \$192,139 \$203,419 | \$181,811 | SDC Street |
| \$60,200 | | \$ 84,244 | \$ 83,970 | \$ 70,645 | \$ 73,098 | \$ 61,978 | Street |
| \$11,000 | | \$ 16,573 | \$ 30,274 | \$ 26,713 \$ 30,274 | \$ 21,643 | \$ 25,534 | Storm Drain |
| \$96,915 | | \$ 16,418 | \$ 16,418 | \$ 16,418 | \$ 16,418 | \$ 16,418 | Reserve |
| 2018 Est Ending \$275,000 | | 2017 Ending \$ 161,175 | 2016 Ending \$ 164,414 | 2015 Ending \$ 140,948 | 2014 Ending \$ 178,109 | 2013 Ending \$ 69,251 | Carry Forward GF |