



# ADAIR VILLAGE NEWS

April 2020

## UPCOMING EVENTS

**City Council Meeting**  
Tuesday, April 7, 2020 at  
6:00 p.m., by teleconference

**Budget Committee Meeting**  
Tuesday, April 14, 2020 at  
6:00 p.m., by teleconference

**Planning Commission Meeting**  
Tuesday, April 21, 2020 at  
6:00 p.m., by teleconference

**Adair Living History**  
April 18th work day cancelled

### Inside this Issue:

- City Leadership during COVID-19
- Public Hearing
- April 7th City Council Meeting
- CERT Training
- 2020-2021 Budget Timeline and Process

### Adair Village Mission Statement

*To build a safe, attractive, vibrant environment with a welcoming sense of community.*

## MESSAGES FROM CITY LEADERSHIP REGARDING COVID-19

**From Mayor Bill Currier:** I have instructed the City office to close temporarily due to the declared COVID-19 public health emergency, but City employees are still working and taking calls. The City's business, services and operations are continuing without interruption. The office closure is for the purpose of maintaining social distance to reduce the health risks for all persons concerned.

**From City Administrator Pat Hare:** We have posted some helpful information about COVID-19 on our website ([www.adairvillage.org](http://www.adairvillage.org)) including helpful links from Senator Jeff Merkely's office, tips from a Registered Respiratory Therapist at an Albany hospital, and a flier from Republic Services about recycling services. In addition, we want you to know that we are still here to serve you by phone during office hours at 541-745-5507.

## PUBLIC HEARING

The Budget Committee for the City of Adair Village will hold its first meeting on **Tuesday, April 14<sup>th</sup>, 2020 at 6:00 p.m. by teleconference.** The purpose of this meeting is to present the budget and the budget message and to hold a public hearing. **The call-in number is (971) 990 - 5000 Access Code: 423177**

## APRIL 7<sup>th</sup> CITY COUNCIL MEETING

The Adair Village City Council will be meeting by teleconference on **Tuesday, April 7<sup>th</sup> 2020 at 6:00 p.m.** The public may participate by calling: **(971) 990 – 5000 Access Code: 423177**

## CERT (CITIZENS EMERGENCY RESPONSE TEAM) TRAINING CLASS

The City of Adair Village CERT Basic Skills Training Course No: 20-001 that was scheduled for April 1 – June 3rd, has been postponed until the Fall. For more information please contact Jerry Jackson, CERT Training Program Manager at City Hall, 6030 William R. Carr Ave, Adair Village, email at [adaircert@gmail.com](mailto:adaircert@gmail.com), or call 541-745-5507.

## Budget 2020-2021 Time Line & Process

<u>Date</u>	<u>Action</u>
Feb 4 <sup>th</sup>	Council Appoints Budget Officer
Feb & Mar	City Staff Prepares Budget by Fund
March 26 <sup>th</sup>	<p>“Notice of Budget Committee Meeting” sent to each street address within city limits. Notice contains date, time, and location of meeting. Committee will receive budget, hear budget message, and take questions and comments from the public.</p> <ul style="list-style-type: none"> <li>▪ The first Budget Committee Meeting is set for April 16<sup>th</sup></li> </ul>
April 7 <sup>th</sup>	Budget Officer finalizes Draft Budget Document and forwards to Budget Committee Members for review
April 14 <sup>th</sup>	<p>First Budget Committee Meeting – 6:00 p.m. by teleconference</p> <ul style="list-style-type: none"> <li>▪ Elect Budget Committee Chair</li> <li>▪ Discussion of Budget &amp; Budget Message</li> <li>▪ Public Hearing</li> </ul>
May 5 <sup>th</sup>	<p>Second Budget Committee meeting – 6:00 p.m., before City Council meeting</p> <ul style="list-style-type: none"> <li>▪ Discussion of Budget Proposal</li> <li>▪ Possible Uses for State Revenue Sharing</li> <li>▪ Public Comment on State Revenue Sharing</li> <li>▪ Approve Budget, Tax Rate &amp; Proposed Tax Levy</li> <li>▪ Budget Committee Certifies Final Budget Document to Council</li> </ul>
May 19 <sup>st</sup>	<p>Third Budget Committee Meeting – 6:30 p.m.-only if necessary</p> <ul style="list-style-type: none"> <li>▪ Discussion of Budget Proposal</li> <li>▪ Approve Budget, Tax Rate &amp; Proposed Tax Levy</li> <li>▪ Discussion of Proposed Uses for State Revenue Sharing</li> <li>▪ Budget Committee Certifies Final Budget Document to Council</li> </ul>
May 26 <sup>th</sup>	Approved Budget Published & Available to Public
May 28 <sup>th</sup>	Meeting Notice for June 2 <sup>nd</sup> Council sent to each street address within city limits. Notice contains Date, Time, and Location of meeting and how to receive a copy of the Budget. Council will receive budget document recommendation from Budget Committee and take questions and comments from the public.
June 2 <sup>nd</sup>	<p>Budget Public Hearing at the regularly scheduled Council Meeting</p> <ul style="list-style-type: none"> <li>▪ Resolutions to Enact:             <ol style="list-style-type: none"> <li>1. Adopt Budget &amp; State Revenue Sharing</li> <li>2. Tax Rate</li> <li>3. Proposed Tax Levy</li> </ol> </li> </ul> <p>Submit Tax Certification Documents to the County Assessor</p>
June 16 <sup>th</sup>	Special City Council Meeting, if necessary, to complete required work
July 15 <sup>th</sup>	Deadline for Filing Budget; and deadline to certify certain Resolutions