

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue**

\*\*\*\*Tuesday, December 3, 2019 – 6:00 PM\*\*\*\*

Agenda Item	Action
<p><b>1. Roll Call:</b> City Council Members present: Councilors Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Councilor Real arrived at 6:06 PM.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2).  Minutes of the November 6, 2019 City Council Meeting. Bills List through November 20, 2019, (\$37,771.11 total).</p>	<p>Councilor Ray moved to approve the Consent Calendar. Councilor Real seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). None.</p>	
<p><b>4. Attachment H – Adair Living History/Founder’s Day</b> (Agenda Item H). CA Hare provided a brief Staff Report. Founder’s Day is scheduled for Saturday, August 22, 2020. ALH is seeking grant money for the remodel of the barracks and is asking the City if it will match a \$50,000.00 grant.</p>	<p>Councilor Real moved that the City will match funds up to \$50,000.00 for Adair Living History (ALH). Councilor Rowe seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>5. Attachment C – Community Services Officer</b> (Agenda Item 4a). CSO Jerry Jackson presented the report.</p>	<p>Council received the report.</p>
<p><b>6. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>7. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report.  Administration  <ul style="list-style-type: none"> <li>• Alyrica – They have completed their site plan and will begin putting infrastructure in over the next few months.</li> </ul> </p>	<p>Council received the report.</p>

<ul style="list-style-type: none"> <li>• Recreation Coordinator – Jessica will be leaving after the first of the month. We will wait until spring to look for a new coordinator.</li> <li>• Casselle Software – We have transitioned to Caselle for accounts payable and receivable. We are in the process of getting utility billing switched over.</li> <li>• Audit – The Audit is complete and CA Hare will bring it to the next meeting.</li> <li>• Tangent – Public works staff began working in Tangent this month and things are going really well.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• Barracks – There will be an open house in February or March and then it will be open for public use.</li> <li>• AVIS – We are working with our partners and DEQ to hopefully begin cleanup this spring or summer.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Calloway Creek – They have submitted for nine permits in phase two and only have four more homes to final in phase one.</li> <li>• SCS Property – We had a good discussion with Santiam and are hopefully going to be working together to find a good access to town.</li> <li>• William R. Carr Subdivision – Brian has submitted for four more permits, two more houses,</li> <li>• Benton County Property – We are working on the application to get the property out of parks and perpetuity.</li> <li>• Urban Renewal District – The City has submitted a grant application to the Department of State Lands for the cost of setting up the urban renewal district.</li> </ul>	
<p><b>8. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>9. Attachment G – Financial Report</b> (Agenda Item 4e). CA Hare presented the report. Income is \$1,183,109.54 and expenses are \$2,007,134.41. The balance in the Local Government Investment Pool is approximately \$969,993.65, last year the balance was \$1,370,030.74.</p>	<p>Council received the report.</p>
<p><b>10. Attachment I – IGA Economic Development</b> (Agenda Item 6a).</p>	<p>Councilor Rowe moved to approve the Intergovernmental Agreement. Councilor Real seconded. <b>Unanimous Approval (4-0).</b></p>

<p><b>11. Attachments J, J1 – Resolution 2019 - #8 – Interfund Loan</b> (Agenda Item 7a).</p>	<p>Councilor Real moved to approve Resolution 2019 - #8. Councilor Ray seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>12. Council and Mayor Comments</b> (Agenda Item 9):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Real – None.</li> <li>• Councilor Rowe – None.</li> <li>• Councilor Ray – None.</li> </ul>	
<p><b>17 Adjournment:</b> Next meeting- Council meeting on Tuesday, January 7, 2020 at 6:00 PM.</p>	<p><b>Mayor adjourned the meeting at 7:17 PM.</b></p>

\_\_\_\_\_  
Mayor's Approval

\_\_\_\_\_  
Date