

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, January 7, 2020 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Real, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the December 3, 2019 City Council Meeting. Bills List through December 31, 2019, (\$45,811.63 total).</p>	<p>Councilor Real moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment F – Sheriff’s Report (Agenda Item 4d). Undersheriff Greg Ridler presented the report.</p>	<p>Council received the report.</p>
<p>5. Attachment C – Community Services Officer (Agenda Item 4a). CSO Jerry Jackson presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>7. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Alyrica – They have begun doing dirt work in the new development and will begin working on their station shortly. • Utility Worker II – We have 6 applicants so far. 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Casselle Software – This is definitely a process in the works. We were able to get our first round of billings out. • Tangent – January 1 was our first official day running the Tangent system. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Barracks – The model railroad will begin moving items into the barracks this month pending a signed agreement. • Adair Village Market - We will be looking at finalizing the longer lease this month. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – They have pulled 25 permits for phase two. • SCS Property – Santiam Christian and the Oregon Department of Fish and Wildlife (ODFW) met with us and discussed an access road to Vandenburg. • William R. Carr Subdivision – They will begin dirt work and building the next tow houses over the next few months. • Benton County Property – In looking through the past deeds, Pat Depa confirmed that the property is only five acres less the one acre for the 4-plex. • Urban Renewal District – We were not selected in this round of grants for our project., 	
<p>8. Attachment G – Financial Report (Agenda Item 4e). CA Hare presented the report. Income is \$1,326,412.32 and expenses are \$2,057,531.89. The balance in the Local Government Investment Pool is approximately \$1,111,288.28, last year the balance was \$1,227,797.97.</p>	<p>Council received the report.</p>
<p>9. Attachment I – 2019 Audit (Agenda Item 6a). CA Hare provided the council with information regarding the 2019 Audit.</p>	<p>Council received the information.</p>
<p>10. Attachments H, H1 – Waste Water Infrastructure (Agenda Item 5a). CA Hare provided the council with information regarding the waste water infrastructure.</p>	<p>Council received the information.</p>
<p>11. Attachments J – Resolution 2020 - #1 – Water Rates (Agenda Item 7a).</p>	<p>Councilor Real moved to approve Resolution 2020 - #1. Councilor Rowe seconded. Unanimous Approval (4-0).</p>

<p>12. Executive Session. (Agenda Item 8). The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (I,E) “To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing, To conduct deliberations with persons designated by the governing body to negotiate real property transactions.”</p>	<p>Mayor Currier opened the Executive Session at 7:35 PM.</p> <p>Mayor Currier closed the Executive Session at 8:20 PM.</p>
<p>13. Action from Executive Session.</p>	<p>Councilor Real moved to change the lease for the restaurant to month to month at \$850.00 per month. Councilor Ray seconded. Unanimous Approval (4-0).</p> <p>Councilor Rowe moved to increase the Administrator’s pay to \$116,400.00 beginning July 1, 2020, and 2 years salary to the no cause separation reimbursement clause. Councilor Real seconded. Unanimous Approval (4-0).</p>
<p>14. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Real – Mentioned “Adair” was misspelled on the Republic Services flier which was sent out in the mail. • Councilor Rowe – Pointed out the asphalt path through the kiddie park needs work. • Councilor Ray – Asked about leaks on tanks? 	
<p>17 Adjournment: Next meeting- Council meeting on Tuesday, February 4, 2020 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at 8:30 PM.</p>

 Mayor’s Approval

 Date