

**ADAIR VILLAGE  
CITY COUNCIL MINUTES  
6030 William R. Carr Avenue**  
\*\*\*\*Tuesday, March 3, 2020 – 6:00 PM\*\*\*\*

<b>Agenda Item</b>	<b>Action</b>
<p><b>1. Roll Call:</b> City Council Members present: Councilors Officer, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p><b>2. Consent Calendar</b> (Agenda Item 2).  Minutes of the February 4 and February 18, 2020 City Council Meetings. Bills List through February 29, 2020, (\$53,159.67 total).</p>	<p>Councilor Rowe moved to approve the Consent Calendar. Councilor Ray seconded. <b>Unanimous Approval (4-0).</b></p>
<p><b>3. Public Comment</b> (Agenda Item 3). None.</p>	
<p><b>4. Attachment I – Benton County CJSI Summary</b> (Agenda Item 6a). Ari Wagner gave background, presented information and got feedback from the Council.</p>	<p>Council received the information and discussed the matter.</p>
<p><b>5. Attachment C – Community Services Officer</b> (Agenda Item 4a). CSO Jerry Jackson presented the report and gave an update regarding CERT.</p>	<p>Council received the report.</p>
<p><b>6. Attachment D – Public Works Report</b> (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>7. Attachment E – City Administrator Report</b> (Agenda Item 4c). CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> <li>• Budget – Debbie and CA Hare have started putting the budget together for 20/21.</li> <li>• Utility Worker II – We have received a few more applications and will be reviewing them and interviewing people in late March.</li> </ul>	

<ul style="list-style-type: none"> <li>• Caselle Software – Over 100 people have signed up for auto pay and paperless billing.</li> <li>• Tangent – Over the last month Public Works has familiarized themselves with the system and are feeling more comfortable.</li> <li>• IT – We are waiting on a quote for replacing the server and then we should have everything updated.</li> </ul> <p>Property/Businesses</p> <ul style="list-style-type: none"> <li>• Barracks – The only thing left to do is put handrails on the stairs and a light on the main entrance. We hope to have everything completed the first few weeks of March.</li> <li>• AVIS – It looks like we are making headway with DEQ and are working on a plan with them to move forward.</li> <li>• 4-Plex – Windemere has completed the cleanup and maintenance of unit two so hopefully we can get that rented soon.</li> </ul> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> <li>• Calloway Creek – Brownstone submitted phase three for approval.</li> <li>• SCS Property – We are still waiting on a response from ODFW.</li> <li>• William R. Carr Subdivision – The trailer is gone. CA Hare had a talk with the owner about keeping the property clean through the rest of the process.</li> <li>• Benton County Property – The property is now officially in the City and we are working on the application to the Federal Parks.</li> </ul>	
<p><b>8. Attachment F – Sheriff’s Report</b> (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p><b>9. Attachment G – Financial Report</b> (Agenda Item 4e). CA Hare presented the report. Income is \$3,711,198.05 and expenses are \$2,227,246.02. The balance in the Local Government Investment Pool is approximately \$1,544,107.67, last year the balance was \$1,366,971.69.</p>	<p>Council received the report.</p>
<p><b>10. Attachment H – Waste Water Infrastructure/Rates</b> (Agenda Item 5a). Matt Wadlington of Civil West and CA Hare presented the Council with a Project Summary.</p>	<p>Council received the information.</p>
<p><b>11. Council and Mayor Comments</b> (Agenda Item 9):</p> <ul style="list-style-type: none"> <li>• Mayor Currier – None.</li> <li>• Councilor Officer – None.</li> <li>• Councilor Rowe – None.</li> <li>• Councilor Ray – None.</li> </ul>	
<p><b>17 Adjournment:</b> Next meeting- Council meeting on Tuesday, April 7, 2020 at 6:00 PM.</p>	<p><b>Mayor adjourned the meeting at 8:05 PM.</b></p>

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Mayor's Approval

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Date