

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, April 7, 2020 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p> <p>This meeting took place via teleconference. All parties were present via phone.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2).</p> <p>Minutes of the March 3, 2020 Council meeting. Bills List through March 31, 2020, (\$40,696.00 total).</p>	<p>Councilor Ray moved to approve the Consent Calendar. Councilor Officer seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). Administrator Hare presented the report and gave an update regarding what the city’s CERT team has been doing.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Covid 19 – Update. • Budget – Debbie and CA Hare will be sending the first draft out to the Budget Committee on April 7. • Utility Worker II – We have received a few more applications, but we are holding off due to the current circumstances. • Caselle Software – We are starting to understand the new system better and more people are utilizing the online bill pay. • Tangent – Things seem to be going well and we have been able to 	<p>Council received the report.</p>

<p>provide them with uninterrupted service through everything.</p> <ul style="list-style-type: none"> • IT – We are waiting on the current situation to clear before we make any major changes. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Barracks – All work has been completed and we are waiting on our certificate of occupancy. • AVIS – Office Depot and GP are looking for more opinions on the DEQ’s response. • 4-Plex – Windemere has rented out unit two, so all of the apartments are now full. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – Brownstone has informed CA Hare that as of now they are not slowing the development and plan to proceed. • SCS Property – CA Hare has talked with ODFW and we are looking at different possibilities. • William R. Carr Subdivision – They stopped working for a few days but have resumed all activities. • Benton County Property – The property is now officially in the City and we are working on the application to the Federal Parks. 	
<p>7. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G – Financial Report (Agenda Item 4e). CA Hare presented the report. Income is \$3,172,863.77 and expenses are \$2,236,073.97. The balance in the Local Government Investment Pool is approximately \$1,557,364.07, last year the balance was \$1,316,971.69.</p>	<p>Council received the report.</p>
<p>9. Attachment H – City Admin Pro Tem (Agenda Item 6a).</p>	<p>Council discussed the matter.</p>
<p>10. Attachment I – Resolution 2020 – 3 – Park Grant (Agenda Item 7a).</p>	<p>Councilor Rowe moved to approve Resolution 2020 - 3. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>11. Attachment J – Resolution 2020 – 4 – Wastewater Rates (Agenda Item 7b).</p>	<p>Councilor Rowe moved to approve Resolution 2020 – 4. Councilor Ray seconded. Unanimous Approval (4-0).</p>

<p>12. Attachment K – Resolution 2020 – 5 – Emergency Interim City Administrator (Agenda Item 7c).</p>	<p>Councilor Rowe moved to approve Resolution 2020 - 5. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>13. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Officer – None. • Councilor Rowe – None. • Councilor Ray – None. 	
<p>17. Adjournment: Next meeting- Council meeting on Tuesday, May 5, 2020 at 6:00 PM.</p>	<p>Mayor adjourned the meeting at PM. 7:33pm</p>

Mayor's Approval

Date