

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, October 1, 2013 - 6:00 PM****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a) Minutes – City Council Meeting-September 3, 2013 (Attachment A)
- b) Bills List for September 18, 2013 (Attachment B-1) - \$51,625.³⁸
- c) Bills List through October 1, 2013 (Attachment B-2) – \$39,164.⁹³

3. PUBLIC COMMENT (Please limit comments to 5 minutes)

4. OLD BUSINESS:

- a) City Administrator Performance Review in November (Attachment C) Mayor Bill Currier
Action: Discussion

5. NEW BUSINESS:

- a) Background to Flood Insurance Ordinance (Attachment D) Drew Foster
Action: Discussion
- b) Background to Personnel Handbook Update (Attachment E) Drew Foster
Action: Discussion
- c) Resolution for Public Records Requests (Attachment F) Drew Foster
Action: Discussion

6. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2013-#7-Intent to Participate in Federal Flood Insurance (Attachment G) Drew Foster
Action: Decision

7. STAFF REPORTS:

- a) Code Compliance (Attachment H) Drew Foster
- b) Public Works (Attachment I) Pat Hare
- c) City Administrator (Attachment J) Drew Foster

8. COUNCIL and MAYOR COMMENTS:

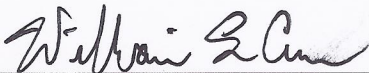
9. ADJOURNMENT:

Next meetings - City Council Work Session –Tuesday, November 5, 2013 6:00 PM
Planning Commission- Tuesday, October 17, 2013 7:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail kathy.edmaiston@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

| | |
|--|---|
| <p>Specific charges for simple requests. Flexibility on charges and response time for more complicated requests. He will bring it to the next Council meeting.</p> | |
| <p>9. Code Compliance Officer's (CCO) Report (Agenda Item 8a). Council had no questions, but again requested a more detailed format.</p> | <p>Council received the report.</p> |
| <p>10. Public Works Report (Agenda Item 8b). ACA Hare stated that he will update the report presentation format starting next month. He presented the report for August.</p> <ul style="list-style-type: none"> • First four radio-reads; our new hire will be able to move these forward quickly • Storage buildings are completed inside. We will try to paint outside next week. • Have not been able to tackle transmission line improvements, but no problems at this time • Tom Shaddon has worked 28 days out of thirty last month • New hire will have a one month review for basic rounds; then in six months he will need to be able run the water plant. • OSHA compliance-OSHA responded to an employee complaint and we passed all those issues. OSHA found two other issues and we responded immediately. First, our breathing equipment was not stored properly. Second, we updated the eye wash stations. Mayor asked if we are keeping a central log showing the training completion. Pat said that he is controlling the overall documentation. | <p>Council received the report.</p> |
| <p>11. City Administrator Report (Agenda Item 8c). CA Foster presented the report. See attached document.</p> | <p>Council received the report.</p> |
| <p>12. Council and Mayor Comments (Agenda Item 10): Councilor Real –None. Councilor King – Concerned that Code Compliance Officer is leaving. Rebecca was the most successful. What are we not doing and why can't we keep people? Councilor Mercer – None. Councilor Canfield- Agreed that Code Compliance is an ongoing problem and very important to her. She said that when she drove around the Loops 25 percent of lawns are not mown. This is an important issue. The City needs to hire someone quickly. Mayor Currier-He wants staff to discuss with him why we are hiring the person that we want to hire, before we make the final decision.</p> | |
| <p>13. Adjournment: Next meeting- Council meeting on Tuesday, November 5, 2013 at 6:00 PM.</p> | <p>Councilor King moved to adjourn. Real second. Mayor adjourned the meeting at 8:17 PM.</p> |



Mayor's Approval

11-5-2013

Date