

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, September 2, 2014 - 6:00 pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a) Minutes – City Council Meeting - August 11, 2014 (Attachment A)
- b) Bills List through August 20, 2014 (Attachment B-1) - \$ 5,075.¹⁹
- c) Bills List through August 29, 2014 (Attachment B-2) – \$8,105.¹⁴
- d) Bills List through September 2, 2014 (Attachment B-3) – \$5,129.⁷⁰ (available at meeting)

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO) Report (Attachment C) Ken Real-CSO
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Drew Foster
- d) Sheriff's Report (Attachment F) (available at meeting) Sgt. Randy Hiner
- e) Financial Report-Through August 30, 2014 (Attachment G) Drew Foster

5. OLD BUSINESS:

- a) None

Action:

6. NEW BUSINESS:

- a) Transit Update (Attachment H) Drew Foster

Action: Information

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) None

Action:

8. EXECUTIVE SESSION ORS 192.660 (2):

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

(f) To consider information or records that are exempt by law from public inspection.

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council–Tuesday, October 7 2014 6:00 PM
Planning Commission- Wednesday, August 20, 2014 7:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail

"kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES-APPROVED
6030 William R. Carr Avenue
****Tuesday, September 2, 2014 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Mercer, Canfield and Mayor Currier were present. ACA (Assistant City Administrator) Pat Hare was present. CA (City Administrator) Foster recorded the meeting. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 6:05 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of August 11, 2014 City Council Meeting. Bills List through August 20, 2014 (\$5,075.19). Bills List through September 2, 2014 (\$8,105.14).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>3. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d). Sgt. Hiner and Capt. Greg Ridler were present at the meeting. Sgt. Hiner provided the report for August. He stated that deputies patrolling Adair Village would rather give citizens warnings about issues than issue citations in order to keep good relationships between the Sheriff's office and citizens.</p> <p>Councilor King brought up citizens' past concerns about having our own police department and how that has dissipated since the BCSO has been patrolling.</p> <p>Capt. Ridler indicated that the Sheriff's office will be more conscious about contacting the City to keep staff aware of incidents which have taken place within the City.</p>	<p>Council received the report.</p>
<p>4. Attachment C-Community Service Report (Agenda Item 4a). Ken Real, CSO (Community Service Officer), provided the CS report for August.</p> <ul style="list-style-type: none"> • Total hours worked-81. • 1 old case, 13 new cases, 3 active, 10 closed <p>Several incidents this month involved items left outdoors after the annual garage sales. CSO Real suggested to Council that an ordinance be enacted to prevent unwanted issues associated with garage sales.</p> <p>Mayor Currier asked CSO Real how contact between CSO and Benton County Sheriff is going. CSO Real said things are going well and all parties have the other's contact information and are communicating as needed.</p>	<p>Council received the report.</p>
<p>5. Public Comment (Agenda Item 3). Faye Abraham, 3122 NE Willamette Avenue, invited Council to the Benton County Museum on September 13, 2014 at 11:00 a.m. for a presentation by NY Times</p>	

<p>bestselling author Jane Kirkpatrick to launch her book “A Light in the Wilderness”. She also provided each member of the Council a copy of the attachment which she addressed in an email sent earlier to Council.</p>	
<p>6. Executive Session. The Adair City Council met in Executive Session under Oregon Revised Statutes 192.660 (2)-</p> <p>“(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions”.</p> <p>“(f) To consider information or records that are exempt by law from public inspection.”</p> <p>City Attorney Jim Delapoer was present.</p>	<p>Mayor Currier opened the Executive Session at 6:31 PM. Mayor Currier closed the Executive Session at 7:10 PM.</p>
<p>7. Action from Executive Session. Mayor Currier announced that no decisions were made in Executive Session.</p>	
<p>8. Attachment D-Public Works (PW) Report (Agenda Item 4b). ACA Hare presented the report for August.</p> <ul style="list-style-type: none"> • Water production was 10.1 million gallons. • Flow through at the wastewater plant was 1.3 million gallons. • Public Works completed the repair of an eight inch water main which broke by the Labor School. • PW is working to fix a leak at a fire hydrant located on Willamette and Laurel. • The hiking path located between Cherry Avenue and the Benton County Park was cleared in preparation for a project by Santiam Christian which will take place on Thursday, September 4, 2014. • ACA Hare obtained the required RFP for overlay work to be done on Azalea Drive. Two bids were received. ACA Hare recommended that the bid submitted by Holderman Paving be accepted. The work is to be completed on or before October 3, 2014. 	<p>Council received the report.</p> <p>Councilor King moved to accept ACA Hare’s recommendation to hire Holderman Paving for the overlay project on Azalea Drive. Councilor Real seconded. Unanimous Approval (5-0).</p>
<p>9. Attachment E-City Administrator’s Report (Agenda Item 4c). CA Foster presented the report for August.</p> <ul style="list-style-type: none"> • Providing clarification to auditors on 2012 Audit closeout. Have begun collecting background information for 2013 Audit. • MAM LLC is planning to open the restaurant in early September. • Jamocha Jo’s – Final Agreement signed with previous owners. The City now owns the building, equipment and land. Effort to lease it as a turnkey operation is under way. • AVIS (Adair Village Industrial Site) – Phone conference will take place on Friday with Boise Cascade, Georgia Pacific, City staff and attorney to finalize contract for Groundwater study by GeoEngineers to complete Environmental Assessment. • Work continues on pre-engineering for new Voss Hill reservoirs. • Wastewater Facility Plan - Soliciting bids for bench testing from OSU and two other labs. • Overlay on Azalea will be completed in October. • The Planning Commission continues work on the Comprehensive Plan. One more member is still needed. 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Santiam Christian Sports Fields – SCS is working with Oregon Department of Fish and Wildlife to clarify language in past land swap. 	
<p>10. Attachment G-Financial Report-through August 30, 2014 (Agenda Item 4e). CA Foster presented the report. Income through August 30, 2014 is \$189,485 and expenses are \$186,51. The balance in the Local Government Investment Pool is \$614,848, last year the balance was \$513,833.00.</p>	Council received the report.
<p>11. Attachment H-Transit Update (Agenda Item 6a). CA Foster presented a report provided by Lee K. Lazaro, the new Benton County Rural & Special Transportation Coordinator.</p> <p>2014 ridership was slightly less than 2013, but that was primarily due to the snow days last winter, which held down ridership.</p>	Council received the report.
<p>12. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Mayor Currier - None. • Councilor Real – None. • Councilor Canfield –None. • Councilor King – None. • Councilor Mercer – None. 	
<p>13. Adjournment: Next meeting- Council meeting on Tuesday, October 7, 2014 at 6:00 PM.</p>	Councilor King moved to adjourn. Councilor Mercer seconded. Mayor adjourned the meeting at 7:58 PM.

William R. Currier

Mayor's Approval

11-5-2014

Date