

**ADAIR VILLAGE
CITY COUNCIL MINUTES-Approved
6030 William R. Carr Avenue
****Tuesday, April 7, 2015 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Real, King, Andrews, Canfield and Mayor Currier were present. CA (City Administrator) Foster and ACA (Assistant City Administrator) Pat Hare were present. Minutes were taken by Utility Clerk Kathy Edmaiston.</p>	<p>Mayor Currier called the meeting to order at 7:10 PM.</p>
<p>2. Consent Calendar (Agenda Item 3). Minutes of April 7, 2015 City Council Meeting. Bills List through April 22, 2015 (\$54,422.32). Bills List through May 5, 2015 (\$24,513.61).</p>	<p>Councilor King moved to approve the Consent Calendar as presented, Councilor Andrews seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment. None.</p>	
<p>4. Attachment F- Benton County Sheriff's Office (BCSO) Report (Agenda Item 4d).</p>	<p>Council received the report during the Budget Committee meeting which took place directly preceding this meeting.</p>
<p>5. Attachment D-Public Works (PW) Report (Agenda Item 4b). There was no Public Works Report for the month of April. Public Works information is included in the City Administrator Report (Agenda Item 4c).</p>	
<p>6. Attachment E-City Administrator's Report (Agenda Item 4c). CA Foster presented the report for April.</p> <ul style="list-style-type: none"> • Draft of 2012 Audit is complete. All in-house work on the 2013 Audit is complete and final response information has been sent to Pauly- Rogers. A new CPA will close out the 2014 budget year beginning this Friday. • Firehouse Market & Restaurant – New lessee, Jim Jones, is in the midst of remodeling the restaurant and is planning an early July opening. • AVIS (Adair Village Industrial Site) – Groundwater study to complete Environmental Assessment is six months into the one year project. • Water Plant – Working with OAWU. The intake for the water plant is being dredged. • Wastewater Plant – The trickling filters and recirculation pump have been repaired. A renewed dump permit is required for the landfill as the Imhoff tanks are being cleaned of solids. • Wastewater Facility Plan – Bench test at OSU has begun. 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Planning Commission – Will move forward with Zoning Amendment for the southern UGB (Urban Growth Boundary) expansion area. • Santiam Christian School Sports Fields – The Property Line Adjustment (PLA) was approved after an update of easements was completed by Santiam Christian School. 	
<p>7. Attachment C-Community Service Report (Agenda Item 4a) CSO Ken Real provided the CS report for April.</p> <ul style="list-style-type: none"> • Total hours worked - 80. • 2 old cases, 8 new cases, 7 closed. • There is an ongoing feral cat issue. Working with the Feral Cat Coalition on ways to deal with the problem. 	Council received the report.
<p>8. Attachment G – Financial Report-through April 30, 2015 (Agenda Item 4e). CA Foster presented the report. Income through April 30, 2015 is \$916,062.00 and expenses are \$1,018,009.00. The balance in the Local Government Investment Pool is \$537,261.00, last year the balance was \$601,439.00.</p>	Council received the report.
<p>9. Attachment H – Emergency Contract with OAWU for Public Works Facilities (Agenda Item 6a). CA Foster has established a monthly contract with OAWU to act as “Designated Supervising System Operator” with appropriate certifications to provide sign off to various testing and operations activities.</p>	Council received report.
<p>10. Attachment M – Liquor License Application for Farm Food Restaurant (Agenda Item 6b). The City can recommend this license for approval. Doing so will enable Jim Jones to obtain his license in time for his opening.</p>	Councilor King moved to approve the liquor license for Jim Jones. Councilor seconded. Unanimous Approval (5-0).
<p>11. Attachment N – Draft 2012 Audit Financial Statements (Agenda Item 6c). CA Foster provided the Council with a draft of the 2012 Audit Financial Statements.</p>	Council received report
<p>12. Attachment K – Resolution 2015-#03 – Water Rate (Agenda Item 7a). Mayor Currier read notes provided to the Council by resident Phil Harkins. CA Foster reported that water rates had not been updated since 2012. This resolution will not change the basic meter rate (now \$48.00 per month for City residents), but it will increase the charge per 1,000 gallons from \$4.25 to \$4.65 (a 9.4% increase) in two steps. To \$4.45 on July 1, 2015 and to \$4.65 on January 1, 2016. This increase will allow the City to meet rising costs in operation of the water plant and continue work necessary to complete the new reservoirs on Voss Hill.</p>	Council reviewed resolution and made a number of editing recommendations. This Resolution with corrections will be on the agenda for next month’s City Council meeting.
<p>13. Attachment L – Resolution 2015-#04 – DEQ Loan Agreement for WWFP Bench Testing (Agenda Item 7b). This Resolution will allow staff to initiate a loan through the Oregon Department of Environmental Quality’s (DEQ) Clean Water State Revolving Fund.</p>	Councilor King moved to approve Resolution 2015-#04. Councilor Real seconded. Unanimous Approval (5-0).

<p>14. Council and Mayor Comments (Agenda Item 8):</p> <ul style="list-style-type: none"> • Councilor Real – Thank you that the 2012 Audit is done. Thank you to Pat and Carl for all the work they have done. • Councilor Andrews – If the City is not going to have a 4th of July celebration, we should notify the residents of that. Thanked Public Works. • Councilor King – Thank you to Pat and Carl. • Councilor Canfield – Would like to see the name of the Kiddie Park changed. Staff will put this item on next month's Agenda for discussion. • Mayor Currier – He is firmly opposed to Benton County Measure 2-89. 	
<p>Adjournment: Next meeting- Council meeting on Tuesday, June 2, 2015 at 6:00 PM.</p>	<p>Councilor King moved to adjourn. Councilor Andrews seconded. Mayor adjourned the meeting at 8:30 PM.</p>

William E. Currier

Mayor's Approval

6-4-15

Date