

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Tuesday, July 1, 2025 - 6:00pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – June 3, 2025
- b. Bills List through – June 30, 2025 (Attachment B)

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) CSO Report (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Public Works Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Waste Water Funding (Staff Report Attachment H) Pat Hare
Action: Discussion

6. NEW BUSINESS:

- a) Peak Franchise Agreement (Staff Report Attachment I) Pat Hare
Action: Discussion
- b) City Administrator Leave/August Meeting (Attachment J) Pat Hare
Action: Discussion

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2025-4 Amendment to Wastewater Loan (Attachment K, K1) Pat Hare
Action: Decision

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, TBD, 2025, 6:00 pm
Planning Commission – June 16, 2025, 6:00 pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail karla.mcgrath@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

ADAIR VILLAGE
CITY COUNCIL MINUTES- Draft
6030 William R. Carr Avenue
****Tuesday, June 3, 2025 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, and Wilson. Mayor Currier was present. Councilors Ray and Sisler were absent. City Administrator Hare was present. The minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:20 PM. and led the flag salute.</p>
<p>2. Consent Calendar Attachment A Minutes of the May 6, 2025, City Council Meeting Attachment B Bills List through April 30, 2025 (\$96,098.22).</p>	<p>Councilor Wilson moved to approve the Consent Calendar. Councilor Officer seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment</p>	<p>None.</p>
<p>4. Staff Reports 4a. Attachment C – Sheriff’s Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4b. Attachment D– CSO Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4c. Attachment E– City Administrator’s Report Administration</p> <ul style="list-style-type: none"> • Finances: We have completed the 2023 audit. For 2024 and 2025, we are considering a different type of audit recommended by our auditors that should be more cost-effective and time-efficient. The past audits that were conducted with Debbie Waggoner of Smith Waggoner Consulting were don’t this way but we switched when GASBI came into play. • Tangent Partnership: We’ve completed several projects for Tangent that have been added to our contract. We are looking at amending and increasing our contract to include additional public works coverage—such as ditch maintenance, special projects, and power washing their City Hall. This partnership continues to progress positively. • Seasonal Staffing: A new seasonal staff member has been hired to assist with mowing, general maintenance, and the added workload from the Tangent partnership. The crew is currently maintaining a balanced workload. <p>PROPERTY AND BUSINESS</p> <ul style="list-style-type: none"> • Good Grounds Coffee Shop: The coffee shop continues to thrive, with several projects underway and expanded business hours. • Store and Restaurant: The store remains steady; they also painted some curbs for us. The restaurant has been experiencing some challenges and is seeking new ideas to boost business. • Interpretive Center: Progress continues steadily. Insulation and HVAC installation are up next, followed by sheetrock. The project remains on track and is moving along well. <p>MAJOR PROJECTS AND ENGINEERING</p> <ul style="list-style-type: none"> • Wastewater System: We are still waiting to hear back on our state funding request. Unfortunately, we did not receive the \$1 million in federal funding we applied for, though that outcome was not unexpected. • Callaway Creek: Two homes have now been moved into, and two additional homes have been sold. Plans for Phase Five have been submitted 	<p>Council received the report.</p>

<p>and are under review by staff and engineers. Feedback is being prepared, and the developer hopes to begin work within the next week or two.</p> <ul style="list-style-type: none"> • Water Infrastructure: Although we did not receive the \$4 million FEMA grant, we did secure an increase to our original grant to expand engineering efforts. This allows us to include the North Line in the scope, ensuring it's ready to go when future funding becomes available 	
<p>4d. Attachment F – Public Works Report CA Hare presented the report.</p>	Council received the report.
<p>4e. Attachment G – Financial Report CA Hare presented the report. The balance in the Local Government Investment Pool is approximately \$4,130,182.92. Last year at this time, the balance was \$4,391,692.18.</p>	Council received the report.
<p>5. Old Business – 5a. Trails Plan (Attachment H, H1)</p>	Council received the report.
<p>6. New Business</p>	
<p>7. Ordinance, Resolutions, and Proclamations- 7a. Resolution 2025-1 Budget Appropriations (Attachment I, I1) 7b. Resolution 2025-2 State Revenue Sharing (Attachment J) 7c. Resolution 2025-3 Supplemental Budget (Attachment K)</p>	<p>Mayor Currier opened the public hearing at 6:37 p.m. and closed the public hearing at 6:38 p.m. No members of the public were present. Councilor Officer moved to approve the budget appropriations. Councilor Wilson seconded. Unanimous Approval (3-0). Councilor Wilson moved to approve the state revenue sharing. Councilor Officer seconded. Unanimous Approval (3-0). Councilor Officer moved to approve the supplemental budget. Councilor Wilson seconded. Unanimous Approval (3-0).</p>
<p>8. Executive Session- N/A</p>	
<p>9. Council and Mayor Comments</p>	
<p>10. Adjournment: City Council –Tuesday, July 1, 2025, 6:00 p.m. Planning Commission – TBD</p>	<p>Mayor Currier adjourned the meeting at 6:47 p.m.</p>

June 2025 Bills

Date
6/17/2025

Amount
\$60,102.67

Total

\$60,102.67

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
67548	1	Work for Tangent	Invoice	05/07/2025	06/06/2025	500.00		500.00	100-900-52115
Total 67548:						500.00	.00	500.00	
67594	1	Work for Tangent	Invoice	05/12/2025	06/11/2025	1,140.00		1,140.00	100-900-52115
Total 67594:						1,140.00	.00	1,140.00	
67595	1	Work for Tangent	Invoice	05/12/2025	06/11/2025	200.00		200.00	100-900-52115
Total 67595:						200.00	.00	200.00	
67596	1	Work for Tangent	Invoice	05/12/2025	06/11/2025	200.00		200.00	100-900-52115
Total 67596:						200.00	.00	200.00	
67602	1	Work for Tangent	Invoice	05/13/2025	06/12/2025	200.00		200.00	100-900-52115
Total 67602:						200.00	.00	200.00	
67668	1	Work for Tangent	Invoice	05/20/2025	06/19/2025	250.00		250.00	100-900-52115
Total 67668:						250.00	.00	250.00	
67673	1	Work for Tangent	Invoice	05/20/2025	06/19/2025	250.00		250.00	100-900-52115
Total 67673:						250.00	.00	250.00	
67741	1	Work for Tangent	Invoice	05/28/2025	06/27/2025	475.00		475.00	100-900-52115
Total 67741:						475.00	.00	475.00	
67779	1	Work for Tangent	Invoice	05/30/2025	06/29/2025	375.00		375.00	100-900-52115
Total 67779:						375.00	.00	375.00	
Total 150 A & B Septic:						3,590.00	.00	3,590.00	✓26703
690 Bank of America									
052325	1	Credit Card Charges	Invoice	05/23/2025	06/19/2025	250.00		250.00	100-900-52016
052325	2	Credit Card Charges	Invoice	05/23/2025	06/19/2025	23.09		23.09	100-900-52115
052325	3	Credit Card Charges	Invoice	05/23/2025	06/19/2025	19.99		19.99	100-900-52114
052325	4	Credit Card Charges	Invoice	05/23/2025	06/19/2025	39.13		39.13	100-900-52002
052325	5	Credit Card Charges	Invoice	05/23/2025	06/19/2025	194.77		194.77	100-900-52110
052325	6	Credit Card Charges	Invoice	05/23/2025	06/19/2025	5.70		5.70	100-900-52002
052325	7	Credit Card Charges	Invoice	05/23/2025	06/19/2025	23.97		23.97	100-900-52002
052325	8	Credit Card Charges	Invoice	05/23/2025	06/19/2025	56.04		56.04	100-900-52002
052325	9	Credit Card Charges	Invoice	05/23/2025	06/19/2025	12.41		12.41	100-900-52002
052325	10	Credit Card Charges	Invoice	05/23/2025	06/19/2025	19.99		19.99	100-900-52114
052325	11	Credit Card Charges	Invoice	05/23/2025	06/19/2025	900.00		900.00	500-420-52102
052325	12	Credit Card Charges	Invoice	05/23/2025	06/19/2025	109.47		109.47	500-420-52014
052325	13	Credit Card Charges	Invoice	05/23/2025	06/19/2025	17.12		17.12	100-900-52115
052325	14	Credit Card Charges	Invoice	05/23/2025	06/19/2025	86.82		86.82	100-300-52002
052325	15	Credit Card Charges	Invoice	05/23/2025	06/19/2025	89.96		89.96	500-420-52014
052325	16	Credit Card Charges	Invoice	05/23/2025	06/19/2025	172.73		172.73	500-420-52014

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
052325	17	Credit Card Charges	Invoice	05/23/2025	06/19/2025	93.06		93.06	100-900-52115
Total 052325:						2,114.25	.00	2,114.25	
Total 690 Bank of America:						2,114.25	.00	2,114.25	✓ 26704
890 Best Pots Inc									
1565572	1	Contract Services	Invoice	06/04/2025	06/14/2025	106.64		106.64	500-420-52019
Total 1565572:						106.64	.00	106.64	
1565830	1	Contract Services	Invoice	06/10/2025	06/20/2025	205.76		205.76	100-300-52112
Total 1565830:						205.76	.00	205.76	
Total 890 Best Pots Inc:						312.40	.00	312.40	✓ 26705
1300 Cascade Columbia Distribution									
926031	1	Chemicals	Invoice	06/11/2025	08/10/2025	2,763.00		2,763.00	500-420-52001
Total 926031:						2,763.00	.00	2,763.00	
Total 1300 Cascade Columbia Distribution:						2,763.00	.00	2,763.00	✓ 26706
1340 Caselle Inc.									
INV-07055	1	Monthly Software Hosting Fees	Invoice	06/01/2025	07/01/2025	904.50		904.50	500-420-52114
INV-07055	2	Monthly Software Hosting Fee	Invoice	06/01/2025	07/01/2025	603.00		603.00	100-900-52114
INV-07055	3	Monthly Software Hosting Fee	Invoice	06/01/2025	07/01/2025	301.50		301.50	510-430-52114
INV-07055	4	Monthly Software Hosting Fee	Invoice	06/01/2025	07/01/2025	100.50		100.50	200-410-52114
INV-07055	5	Monthly Software Hosting Fee	Invoice	06/01/2025	07/01/2025	100.50		100.50	520-440-52114
Total INV-07055:						2,010.00	.00	2,010.00	
Total 1340 Caselle Inc.:						2,010.00	.00	2,010.00	✓ 26707
1610 Civil West Engineering Services Inc									
1001.001D.005	1	Engineering Consultant	Invoice	06/02/2025	06/30/2025	543.00		543.00	100-900-52020
1001.001D.005	2	Engineering Consultant	Invoice	06/02/2025	06/30/2025	1,369.00		1,369.00	500-420-52020
1001.001D.005	3	Engineering Consultant	Invoice	06/02/2025	06/30/2025	7,342.50		7,342.50	510-430-52020
1001.001D.005	4	Engineering Consultant	Invoice	06/02/2025	06/30/2025	4,156.00		4,156.00	100-900-52020
1001.001D.005	5	Engineering Consultant	Invoice	06/02/2025	06/30/2025	268.21		268.21	100-900-52020
Total 1001.001D.005:						13,678.71	.00	13,678.71	
1001.028.055	1	Engineering Consultant	Invoice	06/02/2025	06/30/2025	1,587.50		1,587.50	510-430-52020
Total 1001.028.055:						1,587.50	.00	1,587.50	
1001.032.047	1	Engineering Consultant	Invoice	06/02/2025	06/30/2025	698.50		698.50	500-420-53503
Total 1001.032.047:						698.50	.00	698.50	
1001.033.005	1	Engineering Consultant	Invoice	06/02/2025	06/30/2025	4,991.00		4,991.00	500-420-52020
Total 1001.033.005:						4,991.00	.00	4,991.00	
1001.034.004	1	Engineering Consultant	Invoice	06/02/2025	06/30/2025	10,020.00		10,020.00	510-430-52020

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1001.034.004:						10,020.00	.00	10,020.00	
Total 1610 Civil West Engineering Services Inc:						30,975.71	.00	30,975.71	✓ 26708
2300 Delapoer Kidd Attorneys at Law									
2126	1	General City matters	Invoice	06/02/2025	06/30/2025	393.75		393.75	100-900-52017
Total 2126:						393.75	.00	393.75	
Total 2300 Delapoer Kidd Attorneys at Law:						393.75	.00	393.75	✓ 26709
2960 GSI Water Solutions Inc									
00400.004-7	1	Contract Services	Invoice	06/11/2025	06/25/2025	6,568.90		6,568.90	500-420-52019
Total 00400.004-7:						6,568.90	.00	6,568.90	
Total 2960 GSI Water Solutions Inc:						6,568.90	.00	6,568.90	✓ 26710
7536 H.D. Fowler Company									
08465377	1	Phone w USB adapter	Invoice	06/11/2025	06/30/2025	350.00		350.00	500-420-53500
Total 08465377:						350.00	.00	350.00	
Total 7536 H.D. Fowler Company:						350.00	.00	350.00	✓ 26711
4240 Matt Lydon									
061125	1	Reimbursement	Invoice	06/11/2025	06/25/2025	53.97		53.97	100-900-52012
Total 061125:						53.97	.00	53.97	
Total 4240 Matt Lydon:						53.97	.00	53.97	✓ 26712
4480 Mission Communications									
2009153	1	Equipment Maintenance	Invoice	06/10/2025	06/25/2025	2,313.60		2,313.60	500-420-52022
Total 2009153:						2,313.60	.00	2,313.60	
Total 4480 Mission Communications:						2,313.60	.00	2,313.60	✓ 26713
7524 My Bridge Team, Inc.									
INV-000065	1	Admin	Invoice	06/06/2025	06/26/2025	659.40		659.40	100-100-52019
INV-000065	2	Admin	Invoice	06/06/2025	06/26/2025	82.43		82.43	100-900-52019
INV-000065	3	Storm Drain	Invoice	06/06/2025	06/26/2025	123.64		123.64	520-440-52019
INV-000065	4	Streets	Invoice	06/06/2025	06/26/2025	123.64		123.64	200-410-52019
INV-000065	5	Wastewater	Invoice	06/06/2025	06/26/2025	329.70		329.70	510-430-52019
INV-000065	6	Water	Invoice	06/06/2025	06/26/2025	329.69		329.69	500-420-52019
Total INV-000065:						1,648.50	.00	1,648.50	
Total 7524 My Bridge Team, Inc.:						1,648.50	.00	1,648.50	✓ 26714
4670 NW Natural									
1407224-3	1	Utilities	Invoice	05/29/2025	06/20/2025	31.71		31.71	100-900-52109
Total 1407224-3:						31.71	.00	31.71	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 4670 NW Natural:						31.71	.00	31.71	✓ 26715
4800 One Call Concepts Inc									
5050302	1	OR Utility Notification Center	Invoice	05/31/2025	06/30/2025	4.62		4.62	500-420-52109
5050302	2	OR Utility Notification Center	Invoice	05/31/2025	06/30/2025	4.62		4.62	510-430-52109
Total 5050302:						9.24	.00	9.24	
Total 4800 One Call Concepts Inc:						9.24	.00	9.24	✓ 26716
5300 Pacific Power/PacificCorp									
06092025	1	Utilities	Invoice	06/09/2025	06/25/2025	2,957.26		2,957.26	500-420-52109
Total 06092025:						2,957.26	.00	2,957.26	
Total 5300 Pacific Power/PacificCorp:						2,957.26	.00	2,957.26	✓ 26717
5330 Pape Machinery									
16181174	1	equipment maintenance	Invoice	06/12/2025	06/22/2025	175.91		175.91	100-300-52022
Total 16181174:						175.91	.00	175.91	
Total 5330 Pape Machinery:						175.91	.00	175.91	✓ 26718
5780 Republic Services #452									
0452-00552140	1	Utilities	Invoice	05/31/2025	06/20/2025	259.00		259.00	510-430-52109
Total 0452-005521405:						259.00	.00	259.00	
0452-05503219	1	Utilities	Invoice	05/31/2025	06/20/2025	43.77		43.77	100-900-52109
Total 0452-05503219:						43.77	.00	43.77	
Total 5780 Republic Services #452:						302.77	.00	302.77	✓ 26719
5940 SAIF Corporation									
1001800496	1	Admin	Invoice	06/01/2025	06/25/2025	155.77		155.77	100-100-52103
1001800496	2	PS	Invoice	06/01/2025	06/25/2025	9.74		9.74	100-200-52103
1001800496	3	Parks	Invoice	06/01/2025	06/25/2025	87.62		87.62	100-300-52103
1001800496	4	Streets	Invoice	06/01/2025	06/25/2025	38.94		38.94	200-410-52103
1001800496	5	Water	Invoice	06/01/2025	06/25/2025	486.77		486.77	510-430-52103
1001800496	6	WW	Invoice	06/01/2025	06/25/2025	155.77		155.77	520-440-52103
1001800496	7	SD	Invoice	06/01/2025	06/25/2025	38.93		38.93	520-440-52103
Total 1001800496:						973.54	.00	973.54	
Total 5940 SAIF Corporation:						973.54	.00	973.54	✓ 26720
6020 Schaefers Recreation Equipment Co									
154405-1	1	Chemicals	Invoice	05/09/2025	06/30/2025	210.32		210.32	510-430-52001
Total 154405-1:						210.32	.00	210.32	
154747-1	1	Chemicals	Invoice	05/20/2025	06/25/2025	310.32		310.32	510-430-52001
Total 154747-1:						310.32	.00	310.32	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
155111-1	1	Chemicals	Invoice	06/05/2025	06/30/2025	710.32		710.32	510-430-52001
Total 155111-1:						710.32	.00	710.32	
Total 6020 Schaefers Recreation Equipment Co:						1,230.96	.00	1,230.96	✓ 26721
7274 US Bank Equipment Finance									
557301173	1	Equipment rental	Invoice	06/06/2025	06/30/2025	131.00		131.00	100-900-52023
Total 557301173:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	✓ 26722
999 Utility Refund									
060125	1	Water	Invoice	06/01/2025	07/15/2025	61.46		61.46	500-420-52105
060125	2	Wastewater	Invoice	06/01/2025	07/15/2025	40.97		40.97	510-430-52105
Total 060125:						102.43	.00	102.43	
Total 999 Utility Refund:						102.43	.00	102.43	✓ 26723
7130 Verizon									
6115302032	1	Phone	Invoice	06/06/2025	06/28/2025	140.70		140.70	500-420-52110
6115302032	2	Phone	Invoice	06/06/2025	06/28/2025	99.88		99.88	510-430-52110
6115302032	3	Phones	Invoice	06/06/2025	06/28/2025	53.19		53.19	100-900-52110
Total 6115302032:						293.77	.00	293.77	
Total 7130 Verizon:						293.77	.00	293.77	✓ 26724
7290 Willamette Valley Processors									
1946	1	Emergency Management	Invoice	06/15/2025	07/15/2025	800.00		800.00	100-900-52019
Total 1946:						800.00	.00	800.00	
Total 7290 Willamette Valley Processors:						800.00	.00	800.00	✓ 26725
Total :						60,102.67	.00	60,102.67	
Grand Totals:						60,102.67	.00	60,102.67	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-52019	659.40	.00	659.40
100-100-52103	155.77	.00	155.77
100-200-52103	9.74	.00	9.74
100-300-52002	86.82	.00	86.82
100-300-52022	175.91	.00	175.91
100-300-52103	87.62	.00	87.62
100-300-52112	205.76	.00	205.76
100-900-52002	137.25	.00	137.25
100-900-52012	53.97	.00	53.97

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52016	250.00	.00	250.00
100-900-52017	393.75	.00	393.75
100-900-52019	882.43	.00	882.43
100-900-52020	4,967.21	.00	4,967.21
100-900-52023	131.00	.00	131.00
100-900-52109	75.48	.00	75.48
100-900-52110	247.96	.00	247.96
100-900-52114	642.98	.00	642.98
100-900-52115	3,723.27	.00	3,723.27
200-410-52019	123.64	.00	123.64
200-410-52103	38.94	.00	38.94
200-410-52114	100.50	.00	100.50
500-420-52001	2,763.00	.00	2,763.00
500-420-52014	372.16	.00	372.16
500-420-52019	7,005.23	.00	7,005.23
500-420-52020	6,360.00	.00	6,360.00
500-420-52022	2,313.60	.00	2,313.60
500-420-52102	900.00	.00	900.00
500-420-52105	61.46	.00	61.46
500-420-52109	2,961.88	.00	2,961.88
500-420-52110	140.70	.00	140.70
500-420-52114	904.50	.00	904.50
500-420-53500	350.00	.00	350.00
500-420-53503	698.50	.00	698.50
510-430-52001	1,230.96	.00	1,230.96
510-430-52019	329.70	.00	329.70
510-430-52020	18,950.00	.00	18,950.00
510-430-52103	486.77	.00	486.77
510-430-52105	40.97	.00	40.97
510-430-52109	263.62	.00	263.62
510-430-52110	99.88	.00	99.88
510-430-52114	301.50	.00	301.50
520-440-52019	123.64	.00	123.64
520-440-52103	194.70	.00	194.70
520-440-52114	100.50	.00	100.50
Grand Totals:	60,102.67	.00	60,102.67

[Handwritten Signature]
6/17/25

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/25	6,568.61	.00	6,568.61
06/25	53,534.06	.00	53,534.06
Grand Totals:	60,102.67	.00	60,102.67

ADAIR VILLAGE PATROL
May 25, 2025 - June 24, 2025

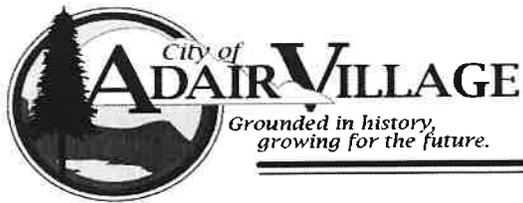
Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Traffic		Arrests		Notes
					Warn	Cite	Cite	Cust	
Patrol									
052525 11:12:52	2025094247	0:55:14	Sinclair						no activity
052625 10:20:23	2025094786	0:40:23	Macken	1					No stops, 1 citizen contact - gave directions in a parking lot to another part of the parking lot.
052625 21:03:37	2025095155	3:17:56	Hardison						APATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/PARKS.
052725 13:11:18	2025095579	1:06:12	Bottorff		1				1 traffic stop/warning for cell phone usage. He was talking to someone who was having a mental break/issue. Worked on computer work, patrolled city streets.
052725 18:42:10	2025095820	5:09:55	Hardison		1	1			PATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/SCHOOL/PARKS/ODFW/BUSINESSES/CALLOWAY CREEK/ADAIR FRONTAGE ROAD. TWO TRAFFIC STOPS/ ONE CITATION (MOTORCYCLE GOING 94 MPH ON RYALS AVENUE).
053025 10:53:21	2025097723	1:22:29	Rath						no activity
060125 11:52:04	2025099185	0:52:35	Lochner						Patrolled the city of adair, no stops, no contacts.
060125 18:38:55	2025099393	1:40:11	Hardison						PATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/SCHOOL/PARKS/BUSINESSES/ODFW/ADAIR FRONTAGE ROAD/CALLOWAY CREEK AND NEW CONSTRUCTION.
060225 18:34:29	2025100145	4:14:44	Hardison						PATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/ADAIR FRONTAGE ROAD/ODFW/PARKS/BUSINESSES. HANDLED 2 NORTH COUNTY CALLS FOR SERVICE A FEW MILES OUTSIDE OF CITY LIMITS.
060325 17:14:26	2025100813	1:59:51	Hardison						ATTENDED CITY COUNCIL MEETING/PATROLLED CITY STREETS/ADAIR FRONTAGE ROAD/COUNTY ROADS/HIGHWAY 99W.
060425 22:17:28	2025101683	1:18:55	Hardison						PATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/PARKS.
060525 09:14:59	2025101888	1:35:43	Bottorff	1					1 citizen contact, worked speed patrol, no stops/cites.
060725 18:16:48	2025103824	1:09:57	Blaser	1					1 contact
060725 23:36:40	2025104038	1:00:55	Doty	1	1				1 person stop in Adair park for trespassing (warning), patrolled city streets, aerodrome, new development, ODFW building, Santiam Christian, 1 traffic stop for trespassing in park (warn).
060825 11:20:59	2025104262	0:59:49	Lochner	2					No stops, 2 citizen contact to answer miscellaneous law questions.
060925 15:18:13	2025105073	1:00:30	Lochner			3			One stop, 3 traffic cites, one warrant.
060925 18:17:54	2025105209	5:12:10	Hardison	2	2				PATROLLED CITY STREETS/COUNTY ROADS/HIGHWAY 99W/PARKS/ODFW/BUSINESSES/ODFW/CALLOWAY CREEK AND NEW HOMES UNDER CONSTRUCTION. TWO TRAFFIC STOPS/TWO WARNING GIVEN FOR TRAFFIC VIOLATIONS. ALSO TWO CITIZEN CONTACTS ON RYALS NEAR WEIGEL/WARNED TWO PEOPLE WALKING A DOG THAT A COYOTE WAS JUST SEEN ABOUT 75 YARDS AWAY FROM THEM WHILE I WAS CONDUCTING A TRAFFIC STOP.
061025 09:43:33	2025105611	2:10:08	Lochner						patrolled the city of Adair. No stops, everything copacetic in the neighborhoods.
061025 19:36:29	2025106061	2:15:01	Hardison		1				PATROLLED HIGHWAY 99W/ONE TRAFFIC STOP/ONE WARNING GIVEN FOR SPEEDING. ALSO HANDLED A CALL FOR SERVICE NEARBY.
061325 01:14:15	2025107720	0:06:33	Drongesen						no activity
061325 08:58:16	2025107856	0:57:31	Sinclair						One hour, no activity.
061525 10:37:02	2025109319	0:46:08	Macken						No stops

CSO Report

Attachment D

Location	Violaton	Case #	Follow Up	Compliance	Fine/Fee
Municipal Code Revamp		N/a	N/a	N/a	N/a
8010 Barberry	Dumpster blocking the sidewalk	25-504	Monitoring	Y	N
332 Carmen PI NE	Tall Grass	25-601	6/20/2025		
324 Carmen PI NE	Tall Grass	25-602	6/20/2025		
326 Carmen PI NE	Tall Grass	25-603	6/20/2025		



6030 William R. Carr Ave.
Adair Village, OR 97330
541-745-5507
Fax: 541-230-5219

City Administrator's Report July 1, 2025, Council Meeting

Administration

Finances: The city is currently working on the 2024 audit under new conditions, and we are optimistic about completing it in a timely manner. Once finalized, we will be in a position to begin the 2025 fiscal year audit, putting us fully back on track. Overall, progress on the audit process is going well. Additionally, we are seeing an increase in SDC (System Development Charges) revenue as new housing developments continue.

Tangent Partnership: We have finalized an updated agreement with the City of Tangent for the year, which includes their cost-of-living adjustment of 2.9%. The new monthly rates are as follows: Sewer services at \$12,618.50 and BARCS at \$1,666.35. Some additional services will be billed on an hourly basis. The agreement has been well received, and Tangent's mayor expressed satisfaction with the terms.

Property & Business

Good Grounds: I recently met with Susan to discuss her future plans and the broader vision for downtown growth. She expressed enthusiasm about participating in the area's development. Her business continues to do well and she's happy with its current standing.

Store & Restaurant: The store is performing strongly, but the city will need to consider two major building upgrades: the HVAC system and the electrical setup. We may also need to explore splitting the plumbing. Preliminary discussions have started with Paul regarding potential improvements and long-term planning. The restaurant continues to face challenges but remains open and operating.

Interpretive Center: ALH continues to make excellent progress. Insulation and HVAC systems have been installed, and the team is currently awaiting inspections before sheetrock installation can proceed. If all goes according to plan, the center is on track for a soft opening by next May.

Avis Site: While no major developments have occurred recently, we have held a few meetings and installed new signage. Republic Services continues to maintain a positive lease agreement with the city.

Major Projects & Engineering

Wastewater System: We have recently received an increase in funding, and discussions are ongoing regarding future funding opportunities. More details will be shared during our upcoming presentation.

Callaway Creek Development: Several homes in the development have now been sold, with at least eight approved and signed off by the city. A few additional inspections are scheduled this week. Phase 5 has also been approved, and dirt work has already begun. The project continues to progress smoothly.

Water Infrastructure: We are still working with FEMA and have received an extended funding allocation to include the north line in our infrastructure design plans. While we remain optimistic about future funding opportunities, our current focus is on the ongoing meter project, which is progressing well.



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 5/20/2025 to 6/20/2025

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 9,207,884

Average Usage per: 307k

WATER DISTRIBUTION REPORT

Maintenance Activity: One leak was reported and fixed at Santiam Christian. Water demand is up due to dry warm weather. No new leaks have been found. Staff use spare time to look for new leaks.

Collected quarterly: 2nd quarter samples are complete and satisfactory.

WASTEWATER TREATMENT REPORT

Flows into the WWTP are at low summer flows. Staff have scheduled a system clean with A and B septic to clean grit from all clarifiers and contact chambers the first full week in July.

Total Monthly Influent: 2.4 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains are clear. Staff check and clean all drains daily.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in decent shape. Staff should have one more round of street spraying.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Mowing has slowed slightly with very dry weather. Staff continue to mow weekly.

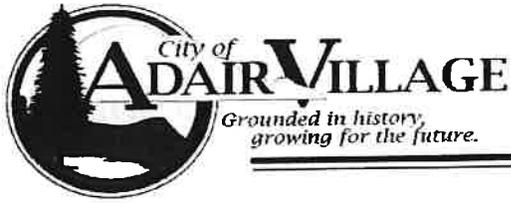
WATER TREATMENT PLANT

Maintenance Activity: We are at 60 hours a week of run time. We have had no issue keeping up with demand. All tanks are filled completely full by weeks end.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant has had no issues. Staff continue to maintain and monitor flows at plant.

Completed by Matt Lydon, Public Works Supervisor



STAFF REPORT
Attachment G – Financial Report
 July 1, 2025 Council Meeting

We have approximately \$4,159,351.02 in the Local Government Investment Pool (LGIP). Last month we had \$4,130,182.92. Last year at this time we had \$4,328,290.23. We have approximately \$538,565.43 in Citizens Bank.

Fund	Income	Expenses	% of Budget	Difference
General	2,486,633.20	734,473.50	24.70%	1,752,159.70
Streets	434,220.93	79,587.36	26.10%	354,633.57
Water	1,270,105.20	781,940.89	75.50%	488,164.31
Wastewater	1,312,975.32	549,108.54	38.80%	763,866.78
Storm Drain	101,762.21	41,408.93	48.60%	60,353.28
SDC Fund	1,978,601.24	100,000.00	6.60%	1,878,601.24
Reserve	154,192.46	0.00	0.00%	154,192.46
TOTAL	\$7,738,490.56	\$2,286,519.22		5,451,971.34

Report Criteria:

- Includes only accounts with balances or activity
- Includes report only transactions
- Includes grand totals with revenue and expenditure totals

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	2,000,000.00	1,513,423.59	486,576.41	75.7%
100-000-40001	Property Taxes - Current	264,000.00	273,154.71	9,154.71-	103.5%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	0.0%
100-000-41010	Revenue Sharing	14,000.00	14,796.31	796.31-	105.7%
100-000-41020	Cigarette Taxes	1,000.00	2,400.18	1,400.18-	240.0%
100-000-41030	Liquor Taxes	29,000.00	19,293.77	9,706.23	66.5%
100-000-41100	Tangent Contract	259,000.00	218,357.37	40,642.63	84.3%
100-000-41200	Transient Lodging Tax	5,000.00	.00	5,000.00	0.0%
100-000-41300	Benton CO STIFF for Transit	25,000.00	33.05	24,966.95	0.1%
100-000-42001	Planning Fees	10,000.00	895.00	9,105.00	9.0%
100-000-42050	Fees - Other	.00	1,239.69	1,239.69-	0.0%
100-000-42060	SDC Administrative Fees	10,000.00	.00	10,000.00	0.0%
100-000-43001	Utility Franchise Fees	70,000.00	78,683.23	8,683.23-	112.4%
100-000-46020	Residential Rent Revenue	30,000.00	29,368.00	632.00	97.9%
100-000-46021	Property Lease or Rent	78,000.00	84,194.97	6,194.97-	107.9%
100-000-46023	Building Lease	32,000.00	34,442.86	2,442.86-	107.6%
100-000-46024	Property Tax-Property Lease	6,000.00	.00	6,000.00	0.0%
100-000-46027	Utilities-Property Lease	19,000.00	.00	19,000.00	0.0%
100-000-46028	Room Rental	120.00	330.00	210.00-	275.0%
100-000-46055	Refunds	200.00	.00	200.00	0.0%
100-000-46057	Miscellaneous	1,000.00	1,302.32	302.32-	130.2%
100-000-47400	Federal Grant	.00	10,615.87	10,615.87-	0.0%
100-000-48000	Interest	20,000.00	104,102.28	84,102.28-	520.5%
100-000-49530	Transfer from SDC Fund	100,000.00	100,000.00	.00	100.0%
Total General Fund:		2,973,820.00	2,486,633.20	487,186.80	83.5%
City Administration					
100-100-50010	City Administrator	77,674.04	85,474.20	7,800.16-	110.0%
100-100-50016	Utility/Court Clerk	3,476.12	2,310.15	1,165.97	66.5%
100-100-50018	Finance Clerk	7,748.00	9,452.36	1,704.36-	122.0%
100-100-50019	PW Super/Asst City Manager	2,232.58	.00	2,232.58	0.0%
100-100-51010	Employee Health Ins Benefits	20,645.14	17,314.41	3,330.73	83.9%
100-100-51020	Retirement Benefits	24,062.92	23,704.07	358.85	98.5%
100-100-51030	Employment Taxes	12,565.31	11,598.78	966.53	92.3%
100-100-52002	Materials & Supplies	250.00	.00	250.00	0.0%
100-100-52010	Miscellaneous	500.00	.00	500.00	0.0%
100-100-52013	Travel and Training	2,000.00	.00	2,000.00	0.0%
100-100-52016	Audit	28,940.00	12,300.00	16,640.00	42.5%
100-100-52017	City Attorney	15,000.00	.00	15,000.00	0.0%
100-100-52018	Planning Consultant	30,000.00	20,925.00	9,075.00	69.8%
100-100-52019	Contract Service	74,800.00	32,257.53	42,542.47	43.1%
100-100-52020	Development Engineering	70,000.00	17,770.24	52,229.76	25.4%
100-100-52031	Urban Renewal Development	55,000.00	27,685.00	27,315.00	50.3%
100-100-52101	Banking Charges	.00	241.50	241.50-	0.0%
100-100-52103	Insurance	2,500.00	4,185.39	1,685.39-	167.4%
100-100-52106	Mileage	250.00	.00	250.00	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Total City Administration:		427,644.11	265,218.63	162,425.48	62.0%
Public Safety					
100-200-50010	City Administrator	7,061.28	7,770.38	709.10-	110.0%
100-200-51010	Employee Health Ins Benefits	1,510.29	2,010.48	500.19-	133.1%
100-200-51020	Retirement Benefits	1,917.84	2,370.42	452.58-	123.6%
100-200-51030	Employment Taxes	975.87	935.75	40.12	95.9%
100-200-52019	Contract Service	44,400.00	28,710.00	15,690.00	64.7%
100-200-52103	Insurance	50.00	171.23	121.23-	342.5%
Total Public Safety:		55,915.28	41,968.26	13,947.02	75.1%
Parks and Recreation					
100-300-50054	Utility Worker II	3,803.32	11,450.68	7,647.36-	301.1%
100-300-50055	Operator	12,614.24	11,642.85	971.39	92.3%
100-300-50058	Utility Worker I	10,268.00	788.57	9,479.43	7.7%
100-300-51010	Employee Health Ins Benefits	6,995.48	9,044.21	2,048.73-	129.3%
100-300-51020	Retirement Benefits	7,247.79	10,666.79	3,419.00-	147.2%
100-300-51030	Employment Taxes	3,687.94	3,595.12	92.82	97.5%
100-300-52002	Materials & Supplies	750.00	368.40	381.60	49.1%
100-300-52012	Maintenance - Bldg & Parks	1,000.00	569.89	430.11	57.0%
100-300-52013	Travel and Training	500.00	.00	500.00	0.0%
100-300-52014	Vehicle Fuel & Maintenance	2,500.00	1,555.16	944.84	62.2%
100-300-52019	Contract Service	800.00	38.68	761.32	4.8%
100-300-52022	Equipment Maintenance	5,000.00	2,333.43	2,666.57	46.7%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	0.0%
100-300-52025	Small Equipment Purchase	4,200.00	61.98	4,138.02	1.5%
100-300-52030	Miscellaneous	100.00	.00	100.00	0.0%
100-300-52103	Insurance	1,650.00	2,890.24	1,240.24-	175.2%
100-300-52106	Mileage	100.00	.00	100.00	0.0%
100-300-52108	Postage	75.00	.00	75.00	0.0%
100-300-52109	Utilities	750.00	575.92	174.08	76.8%
100-300-52111	Parks-Events	5,500.00	4,695.74	804.26	85.4%
100-300-52112	Parks - Youth Activities	6,500.00	5,000.00	1,500.00	76.9%
100-300-53001	Improvements - Bldg & Parks	2,000.00	.00	2,000.00	0.0%
100-300-53002	Equipment Purchase	5,000.00	.00	5,000.00	0.0%
100-300-53003	Museum Infrastructure Cap Outl	100,000.00	50,000.00	50,000.00	50.0%
100-300-55600	Transfer to Reserve Fund	5,000.00	5,000.00	.00	100.0%
Total Parks and Recreation:		186,141.77	120,277.66	65,864.11	64.6%
Non-departmental					
100-900-52002	Materials & Supplies	10,000.00	2,738.80	7,261.20	27.4%
100-900-52010	Legal Notices	3,000.00	615.90	2,384.10	20.5%
100-900-52012	Maintenance - Bldg & Parks	10,000.00	9,322.04	677.96	93.2%
100-900-52014	Vehicle Fuel & Maintenance	1,500.00	.00	1,500.00	0.0%
100-900-52015	Security Alarm	10,800.00	.00	10,800.00	0.0%
100-900-52016	Audit	14,417.50	5,697.50	8,720.00	39.5%
100-900-52017	City Attorney	10,000.00	3,818.75	6,181.25	38.2%
100-900-52019	Contract Service	30,600.00	44,808.61	14,208.61-	146.4%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
100-900-52020	Engineering Consultant	7,500.00	9,793.52	2,293.52-	130.6%
100-900-52021	Transit	25,000.00	.00	25,000.00	0.0%
100-900-52022	Equipment Maintenance	1,500.00	778.54	721.46	51.9%
100-900-52023	Equipment Rental/Lease	2,000.00	1,541.45	458.55	77.1%
100-900-52024	Security Alarm	1,500.00	767.26	732.74	51.2%
100-900-52025	Small Equipment Purchase	1,200.00	.00	1,200.00	0.0%
100-900-52030	Miscellaneous	1,000.00	535.06	464.94	53.5%
100-900-52031	CERT Expenditures	5,000.00	27.79	4,972.21	0.6%
100-900-52101	Banking Charges	750.00	1,236.60	486.60-	164.9%
100-900-52102	Dues	7,500.00	6,725.16	774.84	89.7%
100-900-52103	Insurance	9,000.00	10,757.06	1,757.06-	119.5%
100-900-52108	Postage	5,750.00	2,952.70	2,797.30	51.4%
100-900-52109	Utilities	4,200.00	3,887.50	312.50	92.6%
100-900-52110	Telephones	4,600.00	5,138.79	538.79-	111.7%
100-900-52111	Mayor & Council Expenses	1,000.00	129.96	870.04	13.0%
100-900-52113	Election Fees	1,000.00	.00	1,000.00	0.0%
100-900-52114	Software Hosting Fees	6,300.00	9,667.51	3,367.51-	153.5%
100-900-52115	Tangent Expenditures	125,000.00	125,841.13	841.13-	100.7%
100-900-52199	Property Taxes	8,700.00	8,843.32	143.32-	101.6%
100-900-53001	Improvements - Bldg & Parks	45,000.00	.00	45,000.00	0.0%
100-900-53002	Equipment Purchase	15,000.00	.00	15,000.00	0.0%
100-900-55500	Transfer to Water Fund	9,577.00	9,577.00	.00	100.0%
100-900-55530	Transfer to SDC Fund	41,807.00	41,807.00	.00	100.0%
Total Non-departmental:		420,201.50	307,008.95	113,192.55	73.1%
Contingency					
100-998-58000	Contingency	250,000.00	.00	250,000.00	0.0%
Total Contingency:		250,000.00	.00	250,000.00	0.0%
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	1,569,724.34	.00	1,569,724.34	0.0%
100-999-59001	Set-aside State Shad Rev Proj	64,193.00	.00	64,193.00	0.0%
Total Ending Fund Balance:		1,633,917.34	.00	1,633,917.34	0.0%
General Fund Revenue Total:		2,973,820.00	2,486,633.20	487,186.80	83.6%
General Fund Expenditure Total:		2,973,820.00	734,473.50	2,239,346.50	24.7%
Total General Fund:		.00	1,752,159.70	1,752,159.70-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	200,000.00	315,386.93	115,386.93-	157.7%
200-000-41040	Highway Apportionment	105,000.00	107,454.00	2,454.00-	102.3%
200-000-46057	Miscellaneous	200.00	.00	200.00	0.0%
200-000-48000	Interest	.00	11,380.00	11,380.00-	0.0%
Total Street Fund:		305,200.00	434,220.93	129,020.93-	142.3%
Public Works - Streets					
200-410-50010	City Administrator	3,530.64	3,885.16	354.52-	110.0%
200-410-50016	Utility clerk	1,159.00	765.99	393.01	66.1%
200-410-50018	Finance Clerk	2,583.00	3,154.44	571.44-	122.1%
200-410-50050	Public Works Supervisor	8,929.24	8,929.38	.14-	100.0%
200-410-50052	Utility Worker III	950.83	.00	950.83	0.0%
200-410-50054	Utility Worker II	2,567.00	2,862.92	295.92-	111.5%
200-410-50055	Operator I	.00	2,910.75	2,910.75-	0.0%
200-410-50058	Utility Worker I	3,153.56	197.13	2,956.43	6.3%
200-410-51010	Employee Health Ins Benefits	5,900.76	6,207.49	306.73-	105.2%
200-410-51020	Retirement Benefits	5,983.10	5,926.04	57.06	99.0%
200-410-51030	Employment Taxes	3,151.49	2,907.56	243.93	92.3%
200-410-52002	Materials & Supplies	1,200.00	319.70	880.30	26.6%
200-410-52011	System Maintenance & Repair	10,000.00	6,812.00	3,188.00	68.1%
200-410-52016	Audit	5,426.25	2,306.25	3,120.00	42.5%
200-410-52019	Contract Service	6,600.00	6,048.31	551.69	91.6%
200-410-52020	Engineering Consultant	6,000.00	.00	6,000.00	0.0%
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	0.0%
200-410-52024	Street Sweeping	10,000.00	4,800.00	5,200.00	48.0%
200-410-52030	Miscellaneous	100.00	.00	100.00	0.0%
200-410-52103	Insurance	5,500.00	7,147.09	1,647.09-	129.9%
200-410-52109	Utilities	14,500.00	13,263.65	1,236.35	91.5%
200-410-52114	Software Hosting Fees	1,200.00	893.50	306.50	74.5%
200-410-53001	Street Improvements	50,000.00	.00	50,000.00	0.0%
200-410-53002	Equipment Purchase	2,500.00	.00	2,500.00	0.0%
200-410-55600	Transfer to Reserve Fund	200.00	250.00	50.00-	125.0%
Total Public Works - Streets:		151,384.87	79,587.36	71,797.51	52.6%
Contingency					
200-998-58000	Contingency	125,000.00	.00	125,000.00	0.0%
Total Contingency:		125,000.00	.00	125,000.00	0.0%
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	28,815.13	.00	28,815.13	0.0%
Total Ending Fund Balance:		28,815.13	.00	28,815.13	0.0%
Street Fund Revenue Total:		305,200.00	434,220.93	129,020.93-	142.3%
Street Fund Expenditure Total:		305,200.00	79,587.36	225,612.64	26.1%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
	Total Street Fund:	.00	354,633.57	354,633.57-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	275,000.00	392,615.00	117,615.00-	142.8%
500-000-42020	New Connections	2,000.00	7,500.00	5,500.00-	375.0%
500-000-42032	Water Metered Fees	673,227.50	733,668.68	60,441.18-	109.0%
500-000-42033	Backflow Inspection Fees	.00	6,514.60	6,514.60-	0.0%
500-000-42035	Reconnect Fees	500.00	.00	500.00	0.0%
500-000-42036	Water Outside Assessments	70,000.00	80,636.20	10,636.20-	115.2%
500-000-42045	Utility Deposit	4,000.00	1,640.48	2,359.52	41.0%
500-000-46030	Fees - Other	500.00	11,917.20	11,417.20-	2383.4
500-000-46055	Refunds	1,000.00	.00	1,000.00	0.0%
500-000-46057	Miscellaneous	500.00	9,786.96	9,286.96-	1957.4
500-000-47420	FEMA Water Grant	.00	4,768.08	4,768.08-	0.0%
500-000-48000	Interest	.00	11,481.00	11,481.00-	0.0%
500-000-49100	Transfer in from General Fund	9,577.00	9,577.00	.00	100.0%
Total Water Fund:		1,036,304.50	1,270,105.20	233,800.70-	122.6%
Public Works - Water					
500-420-50010	City Administrator	28,245.11	31,061.53	2,836.42-	110.0%
500-420-50016	Utility/Court Clerk	11,587.00	7,666.74	3,920.26	66.2%
500-420-50018	Finance Clerk	25,826.00	31,536.94	5,710.94-	122.1%
500-420-50050	Public Works Supervisor	51,349.23	53,576.68	2,227.45-	104.3%
500-420-50052	Utility Worker III	10,459.13	.00	10,459.13	0.0%
500-420-50054	Utility Worker II	28,237.00	31,246.09	3,009.09-	110.7%
500-420-50055	Operator I	.00	30,441.28	30,441.28-	0.0%
500-420-50058	Utility Worker I	34,689.15	2,168.55	32,520.60	6.3%
500-420-51010	Employee Health Ins Benefits	49,728.89	56,395.56	6,666.67-	113.4%
500-420-51020	Retirement Benefits	49,416.86	49,778.43	361.57-	100.7%
500-420-51030	Employment Taxes	26,215.83	24,177.60	2,038.23	92.2%
500-420-52001	Chemicals	25,000.00	8,022.41	16,977.59	32.1%
500-420-52002	Materials & Supplies	7,598.24	2,091.52	5,606.72	27.2%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	0.0%
500-420-52011	System Maintenance & Repair	50,000.00	47,820.36	2,179.64	95.6%
500-420-52013	Travel and Training	3,499.20	.00	3,499.20	0.0%
500-420-52014	Vehicle Fuel & Maintenance	10,000.00	13,087.69	3,087.69-	130.9%
500-420-52016	Audit	14,470.00	11,945.00	2,525.00	82.6%
500-420-52019	Contract Service	17,600.00	25,931.22	8,331.22-	147.3%
500-420-52020	Engineering Consultant	23,328.00	50,547.00	27,219.00-	216.7%
500-420-52022	Equipment Maintenance	17,000.00	2,110.95	14,889.05	12.4%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	0.0%
500-420-52025	Small Equipment Purchase	7,912.00	165.95	7,746.05	2.1%
500-420-52030	Miscellaneous	2,000.00	722.75	1,277.25	36.1%
500-420-52033	Backflow Inspections	.00	7,480.00	7,480.00-	0.0%
500-420-52101	Banking Charges	3,200.00	866.88	2,313.12	27.7%
500-420-52102	Dues	3,200.00	2,359.56	840.44	73.7%
500-420-52103	Insurance	12,200.00	18,576.82	6,376.82-	152.3%
500-420-52104	Lab Analysis	3,645.68	2,075.20	1,570.48	56.9%
500-420-52105	Refunds-Utility Deposit	2,844.73	442.66	2,402.07	15.6%
500-420-52107	Permits	5,600.00	859.00	4,741.00	15.3%
500-420-52108	Postage	650.00	.00	650.00	0.0%
500-420-52109	Utilities	30,000.00	29,804.59	195.41	99.3%
500-420-52110	Telephones	3,750.00	1,267.68	2,462.32	34.3%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
500-420-52114	Software Hosting Fees	10,000.00	8,041.50	1,958.50	80.4%
500-420-53001	Equipment Purchase	48,750.00	.00	48,750.00	0.0%
500-420-53500	Water System Improvements	100,000.00	52,313.00	47,687.00	52.3%
500-420-53503	Transmission Line Upgrade	.00	38,287.00	38,287.00-	0.0%
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-54006	IFA Loan - Safe Drinking Water	20,250.00	.00	20,250.00	0.0%
Total Public Works - Water:		881,452.05	781,940.89	99,511.16	88.7%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	0.0%
Total Contingency:		100,000.00	.00	100,000.00	0.0%
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	54,852.45	.00	54,852.45	0.0%
Total Ending Fund Balance:		54,852.45	.00	54,852.45	0.0%
Water Fund Revenue Total:		1,036,304.50	1,270,105.20	233,800.70-	122.6%
Water Fund Expenditure Total:		1,036,304.50	781,940.89	254,363.61	75.5%
Total Water Fund:		.00	488,164.31	488,164.31-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	103,741.31	778,001.38	674,260.07-	749.9%
510-000-41100	Tangent Contract	40,000.00	40,000.00	.00	100.0%
510-000-42039	Wastewater Fees	425,612.27	482,757.38	57,145.11-	113.4%
510-000-42041	OR DEQ Loan for WWFP	.00	672.52	672.52-	0.0%
510-000-46030	Fees - Other	.00	1,650.00-	1,650.00	0.0%
510-000-46057	Miscellaneous	1,000.00	58.04	941.96	5.8%
510-000-47000	FEMA Region 10 Grant ER Power	245,753.00	.00	245,753.00	0.0%
510-000-48000	Interest	.00	13,136.00	13,136.00-	0.0%
510-000-49012	2020 Wastewater Loan	600,000.00	.00	600,000.00	0.0%
Total Wastewater Fund:		1,416,106.58	1,312,975.32	103,131.26	92.7%
Public Works - Wastewater					
510-430-50010	City Administrator	21,183.83	23,311.14	2,127.31-	110.0%
510-430-50016	Utility/Court Clerk	6,373.00	4,217.34	2,155.66	66.2%
510-430-50018	Finance Clerk	14,204.00	16,981.48	2,777.48-	119.6%
510-430-50050	Public Works Supervisor	22,325.75	22,323.64	2.11	100.0%
510-430-50052	Utility Worker III	14,852.49	3,000.00	11,852.49	20.2%
510-430-50054	Utility Worker II	7,701.00	8,830.86	1,129.86-	114.7%
510-430-50055	Operator I	.00	16,308.77	16,308.77-	0.0%
510-430-50058	Utility Worker I	9,460.68	591.42	8,869.26	6.3%
510-430-51010	Employee Health Ins Benefits	21,741.49	23,658.31	1,916.82-	108.8%
510-430-51020	Retirement Benefits	21,580.23	21,333.66	246.57	98.9%
510-430-51030	Employment Taxes	13,228.11	12,225.37	1,002.74	92.4%
510-430-52001	Chemicals	19,800.00	12,866.82	6,933.18	65.0%
510-430-52002	Materials & Supplies	3,500.00	934.18	2,565.82	26.7%
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	0.0%
510-430-52011	System Maintenance & Repair	50,000.00	11,004.34	38,995.66	22.0%
510-430-52013	Travel and Training	1,000.00	287.26	712.74	28.7%
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	4,152.76	852.76-	125.8%
510-430-52016	Audit	14,470.00	11,945.00	2,525.00	82.6%
510-430-52019	Contract Service	17,600.00	16,128.76	1,471.24	91.6%
510-430-52020	Engineering Consultant	60,000.00	82,166.00	22,166.00-	136.9%
510-430-52022	Equipment Maintenance	2,000.00	1,802.15	197.85	90.1%
510-430-52030	Miscellaneous	1,000.00	153.47	846.53	15.3%
510-430-52101	Banking Charges	2,000.00	886.88	1,113.12	44.3%
510-430-52102	Dues	100.00	107.12	7.12-	107.1%
510-430-52103	Insurance	12,000.00	17,408.11	5,408.11-	145.1%
510-430-52104	Lab Analysis	4,000.00	.00	4,000.00	0.0%
510-430-52105	Refunds-Utility Deposit	.00	295.11	295.11-	0.0%
510-430-52106	Mileage	500.00	.00	500.00	0.0%
510-430-52107	Permits	2,200.00	.00	2,200.00	0.0%
510-430-52108	Postage	550.00	.00	550.00	0.0%
510-430-52109	Utilities	15,000.00	17,332.89	2,332.89-	115.6%
510-430-52110	Telephones	2,500.00	2,130.66	369.34	85.2%
510-430-52114	Software Hosting Fees	3,300.00	2,680.50	619.50	81.2%
510-430-53002	Equipment Purchase	257,250.00	.00	257,250.00	0.0%
510-430-53005	Wastewater System Improvements	600,000.00	201,686.54	398,313.46	33.6%
510-430-54004	OR DEQ Loan Repayment	.00	11,358.00	11,358.00-	0.0%
510-430-55600	Transfer to Reserve Fund	1,000.00	1,000.00	.00	100.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
	Total Public Works - Wastewater:	1,225,970.58	549,108.54	676,862.04	44.8%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	0.0%
	Total Contingency:	150,000.00	.00	150,000.00	0.0%
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	40,136.00	.00	40,136.00	0.0%
	Total Ending Fund Balance:	40,136.00	.00	40,136.00	0.0%
	Wastewater Fund Revenue Total:	1,416,106.58	1,312,975.32	103,131.26	92.7%
	Wastewater Fund Expenditure Total:	1,416,106.58	549,108.54	866,998.04	38.8%
	Total Wastewater Fund:	.00	763,866.78	763,866.78-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	45,000.00	53,849.35	8,849.35-	119.7%
520-000-42040	Storm Drain Fees	40,000.00	46,299.86	6,299.86-	115.7%
520-000-46057	Miscellaneous	200.00	.00	200.00	0.0%
520-000-48000	Interest	.00	1,613.00	1,613.00-	0.0%
Total Storm Drain Fund:		85,200.00	101,762.21	16,562.21-	119.4%
Public Works - Storm Drain					
520-440-50010	City Administrator	3,530.64	3,885.22	354.58-	110.0%
520-440-50016	Utility/Court Clerk	579.00	380.24	198.76	65.7%
520-440-50018	Finance Clerk	1,291.00	1,548.29	257.29-	119.9%
520-440-50050	Public Works Supervisor	4,465.00	4,464.70	.30	100.0%
520-440-50052	Utility Worker III	950.83	.00	950.83	0.0%
520-440-50054	Utility Worker II	2,567.00	2,862.92	295.92-	111.5%
520-440-50055	Operator I	.00	2,910.75	2,910.75-	0.0%
520-440-50058	Utility Worker I	3,153.56	197.13	2,956.43	6.3%
520-440-51010	Employee Health Ins Benefits	4,202.39	4,918.91	716.52-	117.1%
520-440-51020	Retirement Benefits	4,376.98	4,740.80	363.82-	108.3%
520-440-51030	Employment Taxes	2,280.71	2,137.20	143.51	93.7%
520-440-52002	Materials & Supplies	75.00	39.85	35.15	53.1%
520-440-52011	System Maintenance & Repair	1,500.00	.00	1,500.00	0.0%
520-440-52014	Vehicle Fuel & Maintenance	220.00	.00	220.00	0.0%
520-440-52016	Audit	5,426.25	2,306.25	3,120.00	42.5%
520-440-52019	Contract Service	6,600.00	6,048.30	551.70	91.6%
520-440-52020	Engineering Consultant	.00	2,236.00	2,236.00-	0.0%
520-440-52023	Equipment Rental/Lease	220.00	.00	220.00	0.0%
520-440-52101	Banking Charges	250.00	301.43	51.43-	120.6%
520-440-52103	Insurance	350.00	1,287.44	937.44-	367.8%
520-440-52114	Software Hosting Fees	1,200.00	893.50	306.50	74.5%
520-440-55600	Transfer to Reserve Fund	250.00	250.00	.00	100.0%
Total Public Works - Storm Drain:		43,488.36	41,408.93	2,079.43	95.2%
Contingency					
520-998-58000	Contingency	25,000.00	.00	25,000.00	0.0%
Total Contingency:		25,000.00	.00	25,000.00	0.0%
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	16,711.64	.00	16,711.64	0.0%
Total Ending Fund Balance:		16,711.64	.00	16,711.64	0.0%
Storm Drain Fund Revenue Total:		85,200.00	101,762.21	16,562.21-	119.4%
Storm Drain Fund Expenditure Total:		85,200.00	41,408.93	43,791.07	48.6%
Total Storm Drain Fund:		.00	60,353.28	60,353.28-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,411,119.15	1,504,019.49	92,900.34-	106.6%
530-000-42140	SDC Fees	.00	4,100.00	4,100.00-	0.0%
530-000-42141	Park	5,480.00	19,840.00	14,360.00-	362.0%
530-000-42142	Street Imp.	30,265.00	115,300.00	85,035.00-	381.0%
530-000-42143	Water Imp.	15,675.00	157,100.00	141,425.00-	1002.2
530-000-42144	WW Imp.	1,855.00	68,700.00	66,845.00-	3703.5
530-000-42145	Storm Drain Fees	1,585.00	6,100.00	4,515.00-	384.9%
530-000-42243	Water Reimbursement	85.00	.00	85.00	0.0%
530-000-42244	WW Reimbursement	220.00	.00	220.00	0.0%
530-000-46030	Fees - Other	4,372.80	14,251.75	9,878.95-	325.9%
530-000-48000	Interest	.00	47,383.00	47,383.00-	0.0%
530-000-49100	Transfer in from General Fund	41,807.00	41,807.00	.00	100.0%
Total System Development Fund:		1,512,463.95	1,978,601.24	466,137.29-	130.8%
System Development Fund					
530-100-55100	Transfer to General Fund	100,000.00	100,000.00	.00	100.0%
Total :		100,000.00	100,000.00	.00	100.0%
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,412,463.95	.00	1,412,463.95	0.0%
Total Ending Fund Balance:		1,412,463.95	.00	1,412,463.95	0.0%
System Development Fund Revenue Total:		1,512,463.95	1,978,601.24	466,137.29-	130.8%
System Development Fund Expenditure Total:		1,512,463.95	100,000.00	1,412,463.95	6.6%
Total System Development Fund:		.00	1,878,601.24	1,878,601.24-	0.0%

Account Number	Account Title	2024-25 Current year Budget	2024-25 Current year Actual	2025-25 Budget Remaining	2025-25 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	127,300.00	143,262.46	15,962.46-	112.5%
600-000-48000	Interest	.00	4,430.00	4,430.00-	0.0%
600-000-49100	Transfer from General Fund	5,000.00	5,000.00	.00	100.0%
600-000-49200	Transfer from Street Fund	250.00	250.00	.00	100.0%
600-000-49510	Transfer from Wastewater	1,000.00	1,000.00	.00	100.0%
600-000-49520	Transfer from Storm Drain Fund	250.00	250.00	.00	100.0%
Total Reserve Fund:		133,800.00	154,192.46	20,392.46-	115.2%
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	133,800.00	.00	133,800.00	0.0%
Total Ending Fund Balance:		133,800.00	.00	133,800.00	0.0%
Reserve Fund Revenue Total:		133,800.00	154,192.46	20,392.46-	115.2%
Reserve Fund Expenditure Total:		133,800.00	.00	133,800.00	0.0%
Total Reserve Fund:		.00	154,192.46	154,192.46-	0.0%
Grand Revenue Total:		7,462,895.03	7,738,490.56	7,462,895.03	0.0%
Grand Expenditure Total:		7,462,895.03	2,285,519.22	7,462,895.03	0.0%
Grand Totals:		.00	5,451,971.34	5,451,971.34-	0.0%

Report Criteria:

- Includes only accounts with balances or activity
- Includes report only transactions
- Includes grand totals with revenue and expenditure totals



Account Statement - Transaction Summary

For the Month Ending May 31, 2025

ADAIR VILLAGE CITY OF - ADAIR VILLAGE CITY OF - 4333

Oregon LGIP		Asset Summary	
		May 31, 2025	April 30, 2025
Opening Balance	4,130,182.92		4,130,182.92
Purchases	29,168.20	4,159,351.02	
Redemptions	(0.10)		
Total		\$4,159,351.02	\$4,130,182.92

Closing Balance
 Dividends

\$4,159,351.02
 16,158.37





Account Statement

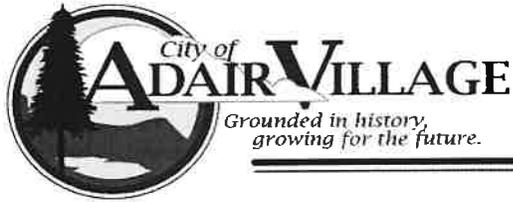
For the Month Ending **May 31, 2025**

ADAIR VILLAGE CITY OF - ADAIR VILLAGE CITY OF - 4333

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					
05/01/25	05/01/25	LGIP Fees - Received ACH (1 @ \$0.10 - From 4333) - April 2025	1.00	(0.10)	4,130,182.82
05/09/25	05/09/25	Transfer from BENTON COUNTY - BENTON COUNTY FINANCE DEPT	1.00	1,269.31	4,131,452.13
05/13/25	05/13/25	SFMS Fr:Administrative Services, Dept of City Cigarette Tax	1.00	72.68	4,131,524.81
05/19/25	05/19/25	ODOT - ODOT PYMNT	1.00	8,955.12	4,140,479.93
05/20/25	05/20/25	SFMS Fr:OLCC OLCC Tax (Liquor)	1.00	635.67	4,141,115.60
05/21/25	05/21/25	SFMS Fr:Administrative Services, Dept of Revenue Sharing Tax	1.00	2,077.05	4,143,192.65
05/30/25	06/02/25	Accrual Income Div Reinvestment - Distributions	1.00	16,158.37	4,159,351.02
Closing Balance					
4,159,351.02					

Opening Balance	Month of May	Fiscal YTD July-May	Closing Balance
4,130,182.92	4,348,803.39	4,348,803.39	4,159,351.02
Purchases 29,168.20	610,548.93	610,548.93	Average Monthly Balance 4,136,950.04
Redemptions (0.10)	(800,001.30)	(800,001.30)	Monthly Distribution Yield 4.60%

Closing Balance	4,159,351.02	4,159,351.02
Dividends	16,158.37	193,449.96



STAFF REPORT

Wastewater Funding

I'm pleased to share some exciting news with the Council. Representative Sarah Finger McDonald has informed us that House Bill 3939, also known as the Adair Village Workforce Housing Bill, includes a direct appropriation of \$4 million to Adair Village for upgrading our wastewater system to support current and future housing growth.

In Representative Finger McDonald's words:

"Adair Village is growing, and with an updated wastewater system, they can build much-needed housing that will help attract employees for Oregon State University, Good Samaritan, Corvallis, and other local employers, which is much needed throughout Benton County."

This investment is a major milestone for our community, as it directly supports infrastructure capacity for workforce housing—a top regional priority.

We are currently awaiting the Governor's signature to finalize the appropriation. Once signed, we will coordinate with Civil West to begin planning and implementation of the wastewater system improvements.

This is a big win for Adair Village and positions us well for the future. More details will follow as we receive them.



STAFF REPORT

Peak Internet

Peak Internet has recently expressed renewed interest in establishing a franchise agreement with the City of Adair Village. We have been in intermittent discussions with Peak over the past few years, and this latest inquiry represents a more formal step in that process.

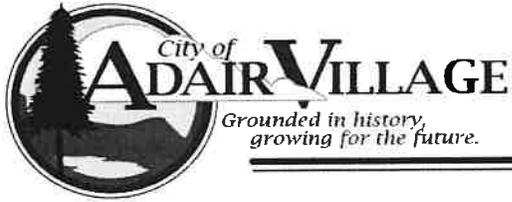
As Council may recall, there was previous frustration related to Peak's parent company, Consumer Power, requiring the city to run conduit to their meters and suggesting that their internet services were a necessity. At the time, this approach felt like an attempt to force a franchise agreement, and the city declined to move forward.

Currently, Peak is approaching the city again with a more cooperative tone, indicating a willingness to enter into a standard franchise agreement. There are some potential benefits to consider:

- It would provide another internet service option for residents and businesses, creating competition with current providers like Alyrica and Comcast.
- It may improve service and pricing through expanded infrastructure options.

At the time of our previous discussions, Council felt comfortable with Alyrica's service levels and did not see a pressing need for another provider. However, with this renewed interest from Peak, I am bringing the matter forward for consideration.

If Council expresses interest in exploring this option, I will work with City Attorney Sean Kidd to develop a mock draft of a franchise agreement. That draft would be brought back to Council for review in the coming months.



STAFF REPORT

City Administrator Leave

This is to inform the Council that I will be out of the office from Wednesday, July 17th through Tuesday, August 6th. During this period, I will be working remotely at least two days per week to continue supporting the city's operations as needed.

Matt Lydon will serve as the primary point of contact and decision-maker during my absence. He is fully briefed and prepared to handle day-to-day operations. Matt has contact information for both the Mayor and Mayor Pro Temp and will ensure city business continues without disruption. He will also be responsible for coordinating check signatures and making routine administrative decisions.

In addition, I would like to propose rescheduling the August City Council meeting to Tuesday, August 12th, to accommodate this temporary shift. If Council agrees, we will adjust the calendar accordingly and provide the public with appropriate notice.

Amendment Number 04

Project Name: Wastewater Treatment Plant Improvements

Project Number: L20005

This amendment is made and entered into by and between the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”), and the City of Adair Village, Oregon (“Recipient”), and amends the Financing Contract between Recipient and OBDD, Project Number L20005, dated 08 July 2020, (as amended, “Contract”) for the above-named Project. Capitalized terms not defined in this amendment have the meanings assigned to them by the Contract.

Recital: The purpose of this amendment is to increase the loan amount to cover construction supply chain and inflation and extend the Project Completion Deadline to allow for time to complete the Project.

The parties agree as follows:

1. Amend Section 1 – Key Terms of the Contract as follows (deletion in ~~striketrough~~, addition in double underline):

The following capitalized terms have the meanings assigned below.

“Estimated Project Cost” means ~~\$2,700,000~~ \$3,050,000.

“Interest Rate” means 2.47% per annum.

“Loan Amount” means ~~\$2,700,000~~ \$3,050,000.

“Maturity Date” means the 29th anniversary of the Repayment Commencement Date.

“Payment Date” means December 1.

“Project Closeout Deadline” means 90 days after the earlier of the Project Completion Date or the Project Completion Deadline.

“Project Completion Deadline” means ~~31 March 2025~~ 30 June 2025.

“Repayment Commencement Date” means the first Payment Date to occur after the Project Closeout Deadline.

2. Amend Exhibit D - Project Budget of the Contract as follows (deletion in ~~striketrough~~, addition in double underline):

	OBDD Funds	Other / Matching Funds
Activity	Approved Budget	Approved Budget
Pre-Award Engineering	\$80,000	\$0
Design / Engineering	\$731,860	\$0
Construction	\$1,617,152 <u>\$1,967,152</u>	\$0
Construction Contingency	\$270,988	\$0

Total	\$2,700,000 <u>\$3,050,000</u>	\$0
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OBDD will have no obligation under this amendment, unless within 60 days after receipt, the Recipient delivers to OBDD the following items, each in form and substance satisfactory to OBDD and its Counsel:

- (i) this amendment duly executed by an authorized officer of the Recipient; and
- (ii) such other certificates, documents, opinions and information as OBDD may reasonably require.

Except as specifically provided above, this amendment does not modify the Contract, and the Contract shall remain in full force and effect during the term thereof. This amendment is effective on the date it is fully executed and approved as required by applicable law.



STATE OF OREGON
 acting by and through its
 Oregon Infrastructure Finance Authority
 of the Oregon Business Development Department



CITY OF ADAIR VILLAGE

By: _____
 Chris Cummings, Deputy Director

By: _____
 The Honorable William Currier,
 Mayor

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

/s/ David Berryman as per email dated 18 June 2025
 David Berryman, Assistant Attorney General

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of the City of)
Adair Village Authorizing an)
Amendment to the loan for)
project number L20005 Special)
Public Works Fund)

RESOLUTION NO. 2025 – 4

The Adair Village City Council (the “Governing Body”) of the City of Adair Village (the “Recipient”) finds:

A. The Recipient is a Municipality within the meaning of Oregon Revised Statutes 285B.410 (9).

B. Oregon Revised Statutes 285B.410 through 285B.482 (the “Act”) authorize any municipality to file an application with the Oregon Infrastructure Finance Authority of the Business Development Department (“OBDD”) to obtain financial assistance from the Water Fund.

C. The Recipient previously entered into a Financing Contract with the OBDD for the project described in Exhibit C to the Financing Contract (the “Project”), project number L20005, in the principal loan amount of \$2,700,000, effective 08 July 2020.

D. The OBDD has approved the Recipient’s application for additional financial assistance from the Special Public Works Fund.

E. The Recipient is required, as a prerequisite to the receipt of additional financial assistance from the OBDD, to enter into Amendment 1 to the Financing Contract with the OBDD, substantially in the form attached hereto as Exhibit A.

F. Notice relating to the Recipient’s consideration of the adoption of this [Ordinance/Resolution/Order] was published in full accordance with the Recipient’s charter and laws for public notification.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Recipient as follows:

1. Financing Loan Authorized. The Governing Body authorizes the [Title of Officer] to execute Amendment 4 to the Financing Contract and the Replacement Promissory Note (the “Financing Documents”) and such other documents as may be required to obtain additional financial assistance, on the condition that the new total principal amount of the loan from the OBDD to the Recipient is not in excess of \$3,050,000. The proceeds of the loan from the OBDD shall be applied solely to the “Costs of the Project” as such term is defined in the Financing Contract.

2. Security. Amounts payable by the Recipient shall be payable from the sources described in section 4 of the Financing Contract and the Oregon Revised Statutes Section 285B.437(3) which include:

- (a) The revenues of any wastewater system project , including special assessment revenues;
- (b) Amounts withheld under ORS 285B.449;
- (c) The general fund of the municipality; or
- (d) Any other source.

3. Additional Documents. The [Title of Officer] is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to obtain financial assistance from the OBDD for the Project pursuant to the Financing Documents.

4. Tax-Exempt Status. The Recipient covenants not to take any action or omit to take any action if the taking or omission would cause interest paid by the Recipient pursuant to the Financing Documents not to qualify for the exclusion from gross income provided by Section 103(a) of the Internal Revenue Code of 1986, as amended. The [name of officer] of the Recipient may enter into covenants on behalf of the Recipient to protect the tax-exempt status of the interest paid by the Recipient pursuant to the Financing Documents and may execute any Tax Certificate, Internal Revenue Service forms or other documents as shall be required by the OBDD or their bond counsel to protect the tax-exempt status of such interest.

ADAIR VILLAGE, OREGON

Mayor

City Administrator