

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Thursday, March 3, 2026 - 6:00pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – February 3, 2026
- b. Bills List through – February 28, 2026 (Attachment B)

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) CSO Report (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Public Works Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Recognizing Kathy Edmaiston Pat Hare
Action: Discussion

- b) Store/Restaurant Owner
Action: Discussion/Decision

6. NEW BUSINESS:

- a) Easter Egg Hunt Community Church (Attachment H) Pat Hare
Action: Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) N/A
Action: n/a

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, April 7, 2026, 6:00 pm
Planning Commission March 12, 2026, 6:00 pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail karla.mcgrath@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. If anyone wants to attend by phone, please call (541) 475-5507 The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES- Draft
6030 William R. Carr Avenue
****Tuesday, February 3, 2026 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Ray, Wilson, Officer, Sisler and Mayor Currier were present. City Administrator Hare was present. The minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 p.m. and led the flag salute.</p>
<p>2. Consent Calendar Attachment A Minutes of the January 6, 2025, City Council Meeting Attachment B Bills List through January 31, 2025 (\$171,344.95)</p>	<p>Councilor _____ moved to approve the Consent Calendar. Councilor _____ seconded. Unanimous Approval (5-0).</p>
<p>3. Public Comment</p>	<p>None.</p>
<p>4. Staff Reports 4a. Attachment C – Sheriff’s Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4b. Attachment D– CSO Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4c. Attachment E– City Administrator’s Report <i>Administration</i></p> <ul style="list-style-type: none"> • Finances: The city is currently awaiting the final audit report and has begun preliminary budget development. Staff met with Sarah Johnson, the City’s financial consultant, to begin the first draft of the upcoming budget. Staff will also be exploring opportunities to recruit additional members for the budget committee. • Tangent Partnership: Staff continues to assist the City of Tangent with budget preparation and planning for system improvements scheduled for next year. Contracted park maintenance services were also completed over the past month. Overall, the partnership continues to operate smoothly. • Calloway Creek HOA: Staff is coordinating with the Calloway Creek HOA on maintenance needs within the greenway and trail system, as well as general property upkeep throughout the area. <p><i>Property & Business</i></p> <ul style="list-style-type: none"> • Downtown: Staff has been meeting with multiple brokers to evaluate potential strategies for marketing city-owned properties. These discussions are focused on identifying the most effective approach to move redevelopment efforts forward. • Adair Village Industrial Site (AVIS): A site visit was conducted with the groups new engineering team. Plans are underway to install updated site signage, and the new team appears motivated to advance progress at the site. <p><i>Major Projects</i></p>	<p>Council received the report.</p>

<ul style="list-style-type: none"> • Wastewater Generators: Construction activities have begun, including site preparation for generator pads and initial electrical work. Staff is currently coordinating the ordering of the new generators. • Wastewater Lagoon and Treatment Plant Design: Design work for the wastewater treatment plant has been completed. Staff continues to evaluate lagoon placement options, including land availability, wetland constraints, and cost comparisons between pipeline installation versus expansion of the existing lagoon. • Calloway Creek Development: Development activity has begun on the first group of lots. Building permits have been submitted and approved, and water meters have already been installed. 	
<p>4d. Attachment F – Public Works Report CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4e. Attachment G – Financial Report CA Hare presented the report. The balance in the Local Government Investment Pool is approximately \$5,237,860.00. Last year at this time, the balance was \$4,201,761.91.</p>	<p>Council received the report.</p>
<p>5. Old Business – 5a. Recognizing Kathy Edmaiston Presentation 5b. City Administrators Contract Decision</p>	<p>Presentation was postponed Councilor Sisler moved to pay the City Administrator \$185,000 annually and to cap the buyout at 2 years. Councilor Ray seconded the motion. Unanimous approval (5-0)</p>
<p>6. New Business 6a. Budget Timeline/Budget Officer (Attachment H) Discussion 6b. Store/Restaurant Decision</p>	<p>Councilor Wilson moved to appoint Pat Hare as budget officer and approve the budget timeline Councilor Sisler seconded. Unanimous approval (5-0) Options were discussed and more information will be provided at the next meeting.</p>
<p>7. Ordinance, Resolutions, and Proclamations</p>	
<p>8. Executive Session- N/A</p>	
<p>9. Council and Mayor Comments</p>	

<p>10. Adjournment: City Council –Tuesday, March 3, 2026, 6:00 p.m. Planning Commission – TBD</p>	<p>Mayor Currier adjourned the meeting at 7:52 p.m.</p>
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February 2026 Bills

Date	Amount
2/3/2026	\$44,675.49
2/12/2026	\$51,608.76

Total

\$96,284.25

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
70232	1	For Tangent	Invoice	01/08/2026	02/07/2026	1,800.00		1,800.00	100-900-52115
Total 70232:						1,800.00	.00	1,800.00	
70261	1	For Tangent	Invoice	01/09/2026	02/08/2026	200.00		200.00	100-900-52115
Total 70261:						200.00	.00	200.00	
70270	1	For Tangent	Invoice	01/12/2026	02/11/2026	3,680.00		3,680.00	100-900-52115
Total 70270:						3,680.00	.00	3,680.00	
70271	1	For Tangent	Invoice	01/12/2026	02/11/2026	4,769.00		4,769.00	100-900-52115
Total 70271:						4,769.00	.00	4,769.00	
70288	1	For Tangent	Invoice	01/14/2026	02/13/2026	175.00		175.00	100-900-52115
Total 70288:						175.00	.00	175.00	
70289	1	For Tangent	Invoice	01/14/2026	02/13/2026	200.00		200.00	100-900-52115
Total 70289:						200.00	.00	200.00	
70290	1	For Tangent	Invoice	01/14/2026	02/13/2026	200.00		200.00	100-900-52115
Total 70290:						200.00	.00	200.00	
70341	1	For Tangent	Invoice	01/19/2026	02/18/2026	200.00		200.00	100-900-52115
Total 70341:						200.00	.00	200.00	
70375	1	For Tangent	Invoice	01/21/2026	02/20/2026	525.00		525.00	100-900-52115
Total 70375:						525.00	.00	525.00	
70405	1	For Tangent	Invoice	01/23/2026	02/22/2026	1,660.00		1,660.00	100-900-52115
Total 70405:						1,660.00	.00	1,660.00	
70440	1	For Tangent	Invoice	01/27/2026	02/26/2026	1,285.00		1,285.00	100-900-52115
Total 70440:						1,285.00	.00	1,285.00	
70459	1	For Tangent	Invoice	01/28/2026	02/27/2026	2,210.00		2,210.00	100-900-52115
Total 70459:						2,210.00	.00	2,210.00	
70460	1	For Tangent	Invoice	01/28/2026	02/27/2026	1,450.00		1,450.00	100-900-52115
Total 70460:						1,450.00	.00	1,450.00	
Total 150 A & B Septic:						18,354.00	.00	18,354.00	✓27033

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
690 Bank of America									
012326	1	Credit Card Charges	Invoice	01/23/2026	02/19/2026	1,737.39		1,737.39	100-000-28000
Total 012326:						1,737.39	.00	1,737.39	
Total 690 Bank of America:						1,737.39	.00	1,737.39	√27034
1520 CIS TRUST									
FEBRUARY 20	1	Employee Health Ins	Invoice	01/15/2026	01/25/2026	1,282.01		1,282.01	100-100-51010
FEBRUARY 20	2	Employee Health Ins	Invoice	01/15/2026	01/25/2026	170.93		170.93	100-200-51010
FEBRUARY 20	3	Employee Health Ins	Invoice	01/15/2026	01/25/2026	683.74		683.74	100-300-51010
FEBRUARY 20	4	Employee Health Ins	Invoice	01/15/2026	01/25/2026	427.34		427.34	200-410-51010
FEBRUARY 20	5	Employee Health Ins	Invoice	01/15/2026	01/25/2026	4,016.97		4,016.97	500-420-51010
FEBRUARY 20	6	Employee Health Ins	Invoice	01/15/2026	01/25/2026	1,623.88		1,623.88	510-430-51010
FEBRUARY 20	7	Employee Health Insurance	Invoice	01/15/2026	01/25/2026	341.87		341.87	520-440-51010
Total FEBRUARY 2026 FINAL INVOICE:						8,546.74	.00	8,546.74	
Total 1520 CIS TRUST:						8,546.74	.00	8,546.74	√27035
1550 City of Corvallis									
4524045	1	Wastewater	Invoice	01/15/2026	01/25/2026	96.30		96.30	510-430-52014
4524045	2	Water	Invoice	01/15/2026	01/25/2026	361.12		361.12	500-420-52014
4524045	3	ND	Invoice	01/15/2026	01/25/2026	24.07		24.07	100-300-52014
Total 4524045:						481.49	.00	481.49	
Total 1550 City of Corvallis:						481.49	.00	481.49	√27036
1800 Consumers Power Inc.									
1152400021526	1	Utilities	Invoice	01/20/2026	02/15/2026	1,773.00		1,773.00	200-410-52109
Total 1152400021526:						1,773.00	.00	1,773.00	
1152401021526	1	Utilities	Invoice	01/20/2026	02/15/2026	39.64		39.64	100-300-52109
Total 1152401021526:						39.64	.00	39.64	
1152406021526	1	Utilities	Invoice	01/20/2026	02/15/2026	253.83		253.83	100-900-52109
Total 1152406021526:						253.83	.00	253.83	
1152409021526	1	Utilities	Invoice	01/20/2026	02/15/2026	119.79		119.79	100-900-52109
Total 1152409021526:						119.79	.00	119.79	
1152410021526	1	Utilities	Invoice	01/20/2026	02/15/2026	111.21		111.21	510-430-52109
Total 1152410021526:						111.21	.00	111.21	
1152411021526	1	Utilities	Invoice	01/20/2026	02/15/2026	68.84		68.84	500-420-52109
Total 1152411021526:						68.84	.00	68.84	
1152413021526	1	Utilities	Invoice	01/20/2026	02/15/2026	232.79		232.79	510-430-52109

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1152413021526:						232.79	.00	232.79	
1152414021526	1	Utilities	Invoice	01/20/2026	02/15/2026	39.05		39.05	500-420-52109
Total 1152414021526:						39.05	.00	39.05	
1152415021526	1	Utilities	Invoice	01/20/2026	02/15/2026	39.05		39.05	100-900-52109
Total 1152415021526:						39.05	.00	39.05	
1152418021526	1	Utilities	Invoice	01/20/2026	02/15/2026	182.97		182.97	510-430-52109
Total 1152418021526:						182.97	.00	182.97	
1152419021526	1	Utilities	Invoice	01/20/2026	02/15/2026	39.05		39.05	500-420-52109
Total 1152419021526:						39.05	.00	39.05	
1152420021526	1	Utilities	Invoice	01/20/2026	02/15/2026	1,347.54		1,347.54	510-430-52109
Total 1152420021526:						1,347.54	.00	1,347.54	
1152421021526	1	Utilities	Invoice	01/20/2026	02/15/2026	23.50		23.50	200-410-52109
Total 1152421021526:						23.50	.00	23.50	
1152422021526	1	Utilities	Invoice	01/20/2026	02/15/2026	60.60		60.60	200-410-52109
Total 1152422021526:						60.60	.00	60.60	
Total 1800 Consumers Power Inc.:						4,330.86	.00	4,330.86	127037
7488 Dave's Performance Hybrids LLC									
7746	1	Work on 2007 Prius	Invoice	01/30/2026	01/30/2026	1,796.25		1,796.25	500-420-52014
7746	2	Work on 2007 Prius	Invoice	01/30/2026	01/30/2026	479.00		479.00	510-430-52014
7746	3	Work on 2007 Prius	Invoice	01/30/2026	01/30/2026	119.75		119.75	100-300-52014
Total 7746:						2,395.00	.00	2,395.00	
Total 7488 Dave's Performance Hybrids LLC:						2,395.00	.00	2,395.00	127038
2300 Delapoer Kidd Attorneys at Law									
2201	1	General City matters	Invoice	02/02/2026	02/28/2026	962.50		962.50	100-900-52017
Total 2201:						962.50	.00	962.50	
Total 2300 Delapoer Kidd Attorneys at Law:						962.50	.00	962.50	127039
2520 Eurofins Environment Testing NW, LLC									
1770002016	1	Lab Analysis	Invoice	01/30/2026	02/28/2026	45.00		45.00	500-420-52104
Total 1770002016:						45.00	.00	45.00	
Total 2520 Eurofins Environment Testing NW, LLC:						45.00	.00	45.00	127040

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
2960 GSI Water Solutions Inc									
00400.004-14	1	Water Management and Conservati	Invoice	01/13/2026	02/13/2026	114.33		114.33	500-420-52019
Total 00400.004-14:						114.33	.00	114.33	
Total 2960 GSI Water Solutions Inc:						114.33	.00	114.33	✓27041
7536 H.D. Fowler Company									
O8805499	1	Software Pilot Fowler Integration	Invoice	01/30/2026	02/28/2026	1,500.00		1,500.00	500-420-53500
Total O8805499:						1,500.00	.00	1,500.00	
Total 7536 H.D. Fowler Company:						1,500.00	.00	1,500.00	✓27042
7486 Jano's Trophies									
29935	1	Engraved Plaques	Invoice	01/20/2026	02/20/2026	300.00		300.00	100-900-52111
Total 29935:						300.00	.00	300.00	
Total 7486 Jano's Trophies:						300.00	.00	300.00	✓27043
7440 Karla McGrath									
111-2236599-24	1	Dell Laptop	Invoice	01/14/2026	01/25/2026	170.10		170.10	500-420-52030
111-2236599-24	2	Dell Laptop	Invoice	01/14/2026	01/25/2026	48.60		48.60	510-430-52030
111-2236599-24	3	Dell Laptop	Invoice	01/14/2026	01/25/2026	24.30		24.30	200-410-52030
Total 111-2236599-2442630:						243.00	.00	243.00	
Total 7440 Karla McGrath:						243.00	.00	✓243.00	27044
7510 Kristopher Schendel									
2601	1	Code Compliance	Invoice	01/31/2026	02/28/2026	2,500.00		2,500.00	100-100-52018
Total 2601:						2,500.00	.00	2,500.00	
Total 7510 Kristopher Schendel:						2,500.00	.00	2,500.00	✓27045
5300 Pacific Power/PacificCorp									
013026	1	Utilities	Invoice	01/14/2026	01/30/2026	2,760.18		2,760.18	500-420-52109
Total 013026:						2,760.18	.00	2,760.18	
Total 5300 Pacific Power/PacificCorp:						2,760.18	.00	2,760.18	✓27046
7551 Pathfinder Land Use Consulting LLC									
1068	1	Planning Services	Invoice	02/03/2026	02/03/2026	405.00		405.00	100-900-52019
Total 1068:						405.00	.00	405.00	
Total 7551 Pathfinder Land Use Consulting LLC:						405.00	.00	405.00	✓27047
Total :						44,675.49	.00	44,675.49	
Grand Totals:						44,675.49	.00	44,675.49	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-28000	1,737.39	.00	1,737.39
100-100-51010	1,282.01	.00	1,282.01
100-100-52018	2,500.00	.00	2,500.00
100-200-51010	170.93	.00	170.93
100-300-51010	683.74	.00	683.74
100-300-52014	143.82	.00	143.82
100-300-52109	39.64	.00	39.64
100-900-52017	962.50	.00	962.50
100-900-52019	405.00	.00	405.00
100-900-52109	412.67	.00	412.67
100-900-52111	300.00	.00	300.00
100-900-52115	18,354.00	.00	18,354.00
200-410-51010	427.34	.00	427.34
200-410-52030	24.30	.00	24.30
200-410-52109	1,857.10	.00	1,857.10
500-420-51010	4,016.97	.00	4,016.97
500-420-52014	2,157.37	.00	2,157.37
500-420-52019	114.33	.00	114.33
500-420-52030	170.10	.00	170.10
500-420-52104	45.00	.00	45.00
500-420-52109	2,907.12	.00	2,907.12
500-420-53500	1,500.00	.00	1,500.00
510-430-51010	1,623.88	.00	1,623.88
510-430-52014	575.30	.00	575.30
510-430-52030	48.60	.00	48.60
510-430-52109	1,874.51	.00	1,874.51
520-440-51010	341.87	.00	341.87
Grand Totals:	44,675.49	.00	44,675.49

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/26	43,307.99	.00	43,307.99
02/26	1,367.50	.00	1,367.50
Grand Totals:	44,675.49	.00	44,675.49

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7496 Aldrich CPAs and Advisors LLP									
800673	1	Admin	Invoice	01/30/2026	02/28/2026	2,840.00		2,840.00	100-100-52016
800673	2	Admin	Invoice	01/30/2026	02/28/2026	355.00		355.00	100-900-52016
800673	3	Storm Drain	Invoice	01/30/2026	02/28/2026	532.50		532.50	520-440-52016
800673	4	Streets	Invoice	01/30/2026	02/28/2026	532.50		532.50	200-410-52016
800673	5	Wastewater	Invoice	01/30/2026	02/28/2026	1,420.00		1,420.00	510-430-52016
800673	6	Water	Invoice	01/30/2026	02/28/2026	1,420.00		1,420.00	500-420-52016
Total 800673:						7,100.00	.00	7,100.00	
Total 7496 Aldrich CPAs and Advisors LLP:						7,100.00	.00	7,100.00	127048
7553 Alpason's Landscaping									
3985	1	Landscaping	Invoice	01/06/2026	02/05/2026	1,000.00		1,000.00	100-900-52012
Total 3985:						1,000.00	.00	1,000.00	
Total 7553 Alpason's Landscaping:						1,000.00	.00	1,000.00	127049
640 Auto Zone									
02217297368	1	Vehicle Maintenance	Invoice	01/06/2026	02/06/2026	25.98		25.98	500-420-52014
Total 02217297368:						25.98	.00	25.98	
Total 640 Auto Zone:						25.98	.00	25.98	127050
870 Benton County Oregon									
5312	1	Road Signs	Invoice	01/30/2026	02/28/2026	280.00		280.00	200-410-52002
Total 5312:						280.00	.00	280.00	
Total 870 Benton County Oregon:						280.00	.00	280.00	127051
1300 Cascade Columbia Distribution									
945347	1	Chemicals	Invoice	02/05/2026	04/06/2026	2,763.00		2,763.00	500-420-52001
Total 945347:						2,763.00	.00	2,763.00	
Total 1300 Cascade Columbia Distribution:						2,763.00	.00	2,763.00	127052
1340 Caselle Inc.									
INV-16094	1	Monthly Software Hosting Fees	Invoice	02/03/2026	03/05/2026	904.50		904.50	500-420-52114
INV-16094	2	Monthly Software Hosting Fee	Invoice	02/03/2026	03/05/2026	603.00		603.00	100-900-52114
INV-16094	3	Monthly Software Hosting Fee	Invoice	02/03/2026	03/05/2026	301.50		301.50	510-430-52114
INV-16094	4	Monthly Software Hosting Fee	Invoice	02/03/2026	03/05/2026	100.50		100.50	200-410-52114
INV-16094	5	Monthly Software Hosting Fee	Invoice	02/03/2026	03/05/2026	100.50		100.50	520-440-52114
Total INV-16094:						2,010.00	.00	2,010.00	
Total 1340 Caselle Inc.:						2,010.00	.00	2,010.00	127053
1610 Civil West Engineering Services Inc									
251545	1	HMGF Waterline Replacement	Invoice	02/09/2026	02/28/2026	3,168.00		3,168.00	500-420-53500
Total 251545:						3,168.00	.00	3,168.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
251546	1	Water Master Plan	Invoice	02/09/2026	02/28/2026	4,649.00		4,649.00	500-420-53500
Total 251546:						4,649.00	.00	4,649.00	
251547	1	Wastewater Facilities Plan Update	Invoice	02/09/2026	02/28/2026	2,772.00		2,772.00	510-430-53005
Total 251547:						2,772.00	.00	2,772.00	
251585	1	EOR Administration	Invoice	02/10/2026	02/28/2026	66.00		66.00	100-900-52020
251585	2	Misc Water	Invoice	02/10/2026	02/28/2026	422.49		422.49	500-420-53500
251585	3	HMGP Water Support	Invoice	02/10/2026	02/28/2026	114.00		114.00	500-420-53500
251585	4	Wastewater General Services	Invoice	02/10/2026	02/28/2026	4,404.00		4,404.00	510-430-53005
251585	5	Wastewater HMGP Support	Invoice	02/10/2026	02/28/2026	2,622.00		2,622.00	510-430-53005
251585	6	WW HMGP Generator Design	Invoice	02/10/2026	02/28/2026	532.00		532.00	510-430-53005
251585	7	Storm Misc Services	Invoice	02/10/2026	02/28/2026	1,188.00		1,188.00	520-440-52019
251585	8	Transportation Misc Services	Invoice	02/10/2026	02/28/2026	2,316.50		2,316.50	200-410-53001
251585	9	Misc Services Development Revie	Invoice	02/10/2026	02/28/2026	4,404.00		4,404.00	100-100-52020
Total 251585:						16,068.99	.00	16,068.99	
Total 1610 Civil West Engineering Services Inc:						26,657.99	.00	26,657.99	√27054
7290 Jerry Jackson									
202602	1	Emergency Management	Invoice	02/15/2026	02/28/2026	800.00		800.00	100-900-52019
Total 202602:						800.00	.00	800.00	
Total 7290 Jerry Jackson:						800.00	.00	800.00	√27055
7518 Net Assets Corporation									
111-202601	1	Title Search	Invoice	02/02/2026	02/15/2026	32.00		32.00	100-900-52114
Total 111-202601:						32.00	.00	32.00	
Total 7518 Net Assets Corporation:						32.00	.00	32.00	√27051
4670 NW Natural									
013026	1	Utilities	Invoice	01/30/2026	02/20/2026	81.59		81.59	100-900-52109
Total 013026:						81.59	.00	81.59	
Total 4670 NW Natural:						81.59	.00	81.59	√27058
4830 Oregon Association of Water Utilities									
60485	1	Membership Renewal Fees	Invoice	02/01/2026	02/28/2026	393.16		393.16	500-420-52102
Total 60485:						393.16	.00	393.16	
Total 4830 Oregon Association of Water Utilities:						393.16	.00	393.16	√27059
5300 Pacific Power/PacificCorp									
021026	1	Utilities	Invoice	02/10/2026	02/26/2026	2,498.30		2,498.30	500-420-52109
Total 021026:						2,498.30	.00	2,498.30	
Total 5300 Pacific Power/PacificCorp:						2,498.30	.00	2,498.30	√27060

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
5780 Republic Services #452									
0452-00566458	1	Utilities	Invoice	01/31/2026	02/20/2026	44.77		44.77	100-900-52109
Total 0452-005664580:						44.77	.00	44.77	
0452-00568298	1	Utilities	Invoice	01/31/2026	02/20/2026	304.60		304.60	100-900-52109
Total 0452-005682982:						304.60	.00	304.60	
Total 5780 Republic Services #452:						349.37	.00	349.37	✓27001
7492 Rickreal Farm Supply									
62125	1	Riding Mower	Invoice	12/16/2025	02/28/2026	831.73		831.73	500-420-52022
62125	2	Riding Mower	Invoice	12/16/2025	02/28/2026	623.80		623.80	510-430-52022
62125	3	Riding Mower	Invoice	12/16/2025	02/28/2026	623.79		623.79	100-300-52022
Total 62125:						2,079.32	.00	2,079.32	
Total 7492 Rickreal Farm Supply:						2,079.32	.00	2,079.32	✓27002
5940 SAIF Corporation									
1002173107	1	Admin	Invoice	02/01/2026	02/25/2026	150.60		150.60	100-100-52103
1002173107	2	PS	Invoice	02/01/2026	02/25/2026	9.41		9.41	100-200-52103
1002173107	3	Parks	Invoice	02/01/2026	02/25/2026	84.72		84.72	100-300-52103
1002173107	4	Streets	Invoice	02/01/2026	02/25/2026	37.65		37.65	200-410-52103
1002173107	5	Water	Invoice	02/01/2026	02/25/2026	470.64		470.64	510-430-52103
1002173107	6	WW	Invoice	02/01/2026	02/25/2026	150.60		150.60	520-440-52103
1002173107	7	SD	Invoice	02/01/2026	02/25/2026	37.66		37.66	520-440-52103
Total 1002173107:						941.28	.00	941.28	
Total 5940 SAIF Corporation:						941.28	.00	941.28	✓27003
6020 Schaefers Recreation Equipment Co									
159732-1	1	Chemicals	Invoice	01/02/2026	01/10/2026	344.96		344.96	510-430-52001
Total 159732-1:						344.96	.00	344.96	
159804-1	1	Chemicals	Invoice	01/06/2026	01/10/2026	489.92		489.92	510-430-52001
Total 159804-1:						489.92	.00	489.92	
159891-1	1	Chemicals for Tangent	Invoice	02/02/2026	02/28/2026	244.96		244.96	100-900-52115
Total 159891-1:						244.96	.00	244.96	
160145-1	1	Chemicals	Invoice	01/22/2026	02/10/2026	189.92		189.92	510-430-52001
Total 160145-1:						189.92	.00	189.92	
160331-1	1	Chemicals	Invoice	02/05/2026	02/10/2026	489.92		489.92	510-430-52001
Total 160331-1:						489.92	.00	489.92	
Total 6020 Schaefers Recreation Equipment Co:						1,759.68	.00	1,759.68	✓27004

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
6410 State of Oregon Water Resources Dept.									
156168	1	Dam Safety Fee	Invoice	02/01/2026	02/28/2026	190.00		190.00	500-420-52102
Total 156168:						190.00	.00	190.00	
Total 6410 State of Oregon Water Resources Dept.:						190.00	.00	190.00	✓27065
7480 TMG Services									
0054660-IN	1	2026 Annual	Invoice	02/10/2026	02/28/2026	1,610.17		1,610.17	500-420-53500
Total 0054660-IN:						1,610.17	.00	1,610.17	
Total 7480 TMG Services:						1,610.17	.00	1,610.17	✓27066
7274 US Bank Equipment Finance									
574802112	1	Canon Copier	Invoice	02/04/2026	02/28/2026	131.00		131.00	100-900-52023
Total 574802112:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	✓27067
7030 USA Blue Book									
INV00959204	1	Chemicals	Invoice	02/10/2026	02/28/2026	685.89		685.89	500-420-52001
Total INV00959204:						685.89	.00	685.89	
INV00959279	1	Supplies	Invoice	02/10/2026	02/28/2026	163.90		163.90	500-420-52002
Total INV00959279:						163.90	.00	163.90	
Total 7030 USA Blue Book:						849.79	.00	849.79	✓27068
999 Utility Refund									
021026	1	Water	Invoice	02/10/2026	02/28/2026	33.68		33.68	500-420-52105
021026	2	Wastewater	Invoice	02/10/2026	02/28/2026	22.45		22.45	510-430-52105
Total 021026:						56.13	.00	56.13	
Total 999 Utility Refund:						56.13	.00	56.13	✓27050
Total :						51,608.76	.00	51,608.76	
Grand Totals:						51,608.76	.00	51,608.76	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-52016	2,840.00	.00	2,840.00
100-100-52020	4,404.00	.00	4,404.00
100-100-52103	150.60	.00	150.60
100-200-52103	9.41	.00	9.41
100-300-52022	623.79	.00	623.79
100-300-52103	84.72	.00	84.72

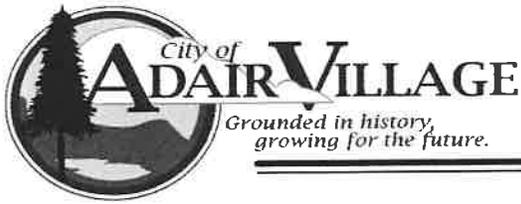
Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52012	1,000.00	.00	1,000.00
100-900-52016	355.00	.00	355.00
100-900-52019	800.00	.00	800.00
100-900-52020	66.00	.00	66.00
100-900-52023	131.00	.00	131.00
100-900-52109	430.96	.00	430.96
100-900-52114	635.00	.00	635.00
100-900-52115	244.96	.00	244.96
200-410-52002	280.00	.00	280.00
200-410-52016	532.50	.00	532.50
200-410-52103	37.65	.00	37.65
200-410-52114	100.50	.00	100.50
200-410-53001	2,316.50	.00	2,316.50
500-420-52001	3,448.89	.00	3,448.89
500-420-52002	163.90	.00	163.90
500-420-52014	25.98	.00	25.98
500-420-52016	1,420.00	.00	1,420.00
500-420-52022	831.73	.00	831.73
500-420-52102	583.16	.00	583.16
500-420-52105	33.68	.00	33.68
500-420-52109	2,498.30	.00	2,498.30
500-420-52114	904.50	.00	904.50
500-420-53500	9,963.66	.00	9,963.66
510-430-52001	1,514.72	.00	1,514.72
510-430-52016	1,420.00	.00	1,420.00
510-430-52022	623.80	.00	623.80
510-430-52103	470.64	.00	470.64
510-430-52105	22.45	.00	22.45
510-430-52114	301.50	.00	301.50
510-430-53005	10,330.00	.00	10,330.00
520-440-52016	532.50	.00	532.50
520-440-52019	1,188.00	.00	1,188.00
520-440-52103	188.26	.00	188.26
520-440-52114	100.50	.00	100.50
Grand Totals:	51,608.76	.00	51,608.76

[Handwritten Signature]
2/12/26

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
12/25	2,079.32	.00	2,079.32
01/26	9,861.74	.00	9,861.74
02/26	39,667.70	.00	39,667.70
Grand Totals:	51,608.76	.00	51,608.76



6030 William R. Carr Ave.
Adair Village, OR 97330
541-745-5507
Fax: 541-230-5219

City Administrator's Report March 3, 2026, Council Meeting

Administration

- **Finances:** We are currently working on the FY 2026–2027 budget and expect to have a draft distributed to Council and the Budget Committee next month. We will also be filing the 2025 audit and transitioning into preparation for the next audit cycle.
- **Tangent:** As we prepare for spring operations, we will begin seasonal park maintenance services for Tangent. We are evaluating seasonal staffing needs and, through the upcoming budget process, considering whether this position should transition too full-time.

Property & Business

- **Adair Village Industrial Site (AVIS):** We continue meeting and coordinating with DEQ regarding site requirements. New signage has been installed on the property.
- **Frontage Road (ODOT Transfer):** We continue working with ODOT on the transfer process. We have clarified that the city can accept the roadway segment outside of our city limits and are moving forward accordingly.

Major Projects & Engineering

- **Wastewater Generators:** Construction has begun; however, work was temporarily delayed after ODFW required a historic/archaeological survey due to the former Camp Adair site. We coordinated with SHPO to provide documentation to ODFW confirming that additional review was not required. This raises broader jurisdictional considerations with ODFW given their location outside city limits. Work is expected to resume this week. We are also managing a tight project timeline, with an anticipated completion deadline of the 14th.
- **Wastewater Lagoon & Treatment Plant Design:** We met with Brian Cook and Brian Weber (adjacent property owners) to discuss potential property acquisition and site placement options. The purchase offer received was significantly higher than anticipated. As a result, we are reevaluating options and are currently leaning toward siting the lagoon improvements on existing City property.
- **Downtown Park Improvements:** We anticipate going out to bid this month for the downtown park improvements, including the pavilion, walkway, and restroom facilities.
- **ODOT Project & Street Overlay:** We are also planning to go out to bid this month for the ODOT-related project, as well as a street overlay on Lemon and Laurel.
- **Callaway Creek Development:** Foundations are underway on current homes. The developer is preparing Phase 6 and 7 for civil improvements, including streets, lighting, curbs, and gutters. This phase is planned to extend development out toward the highway.



**PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT**

PERIOD: 1/20/2026 to 2/20/2026

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water produced: 3,154,238

Average use per day: 105k

WATER DISTRIBUTION REPORT

Maintenance activity: No leaks were reported during the month. Staff use spare time to look for leaks.

Collected quarterly: First quarter samples are complete.

WASTEWATER TREATMENT REPORT

Flows into WWTP continue to be low. Staff cleaned the grit collector at the headworks.

Total Monthly Influent: 4.4 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance activity: Storm drains are clear. Staff check and monitor daily.

STREETS MAINTENANCE REPORT

Maintenance: Streets are in decent shape and are checked weekly.

CITY HALL / PARKS AND WETLANDS

Maintenance activity: Staff were able to do some mowing at the kiddy parking during the warmer dryer weather.

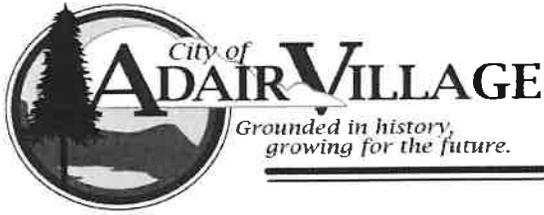
WATER TREATMENT PLANT

Maintenance activity: We are still averaging less than 24 hours a week of total running time at the plant. Staff had the chlorine generation unit serviced.

WASTEWATER TREATMENT PLANT

Maintenance activity: The wastewater treatment plant has had no issues. Staff continue to maintain and monitor flows at the plant.

Completed by Matt Lydon, Public Works Supervisor



STAFF REPORT
Attachment G – Financial Report
 March 3, 2026 Council Meeting

We have approximately \$5,272,273.54 in the Local Government Investment Pool (LGIP). Last month we had \$5,237,860.00. Last year at this time we had \$4,236,820.36. We have approximately \$390,500.77 in Citizens Bank.

Fund	Income	Expenses	% of Budget	Difference
General	2,472,641.00	558,154.00	15.75%	1,914,487.00
Streets	429,161.00	67,103.00	18.73%	362,058.00
Water	1,197,309.00	854,665.00	76.30%	342,644.00
Wastewater	2,038,476.00	454,893.00	25.40%	1,583,583.00
Storm Drain	101,182.00	31,867.00	35.33%	69,315.00
SDC Fund	2,167,175.00	0.00	0.00%	2,167,175.00
Reserve	159,054.00	0.00	0.00%	159,054.00
TOTAL	\$8,564,998.00	\$1,966,682.00		6,598,316.00

Report Criteria:

Includes only accounts with balances or activity
 Includes grand totals by account type with revenue and expenditure totals

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
General Fund						
General Fund Revenue						
100-000-40000	Beginning Fund Balance	0	1,736,881	2,000,000	263,119	86.84
100-000-40001	Property Taxes - Current	0	284,512	269,000	(15,512)	105.77
100-000-40002	Property Taxes - Prior Year	0	0	500	500	.00
100-000-41010	Revenue Sharing	0	7,082	14,000	6,918	50.59
100-000-41020	Cigarette Taxes	0	961	1,000	39	96.09
100-000-41030	Liquor Taxes	0	11,115	29,000	17,885	38.33
100-000-41100	Tangent Contract	0	90,852	259,000	168,148	35.08
100-000-41200	Transient Lodging Tax	0	0	5,000	5,000	.00
100-000-41300	Benton CO STIFF for Transit	0	0	25,000	25,000	.00
100-000-42001	Planning Fees	0	0	10,000	10,000	.00
100-000-42050	Fees - Other	105	560	0	(560)	.00
100-000-42060	SDC Administrative Fees	0	0	10,000	10,000	.00
100-000-43001	Utility Franchise Fees	66	32,072	70,000	37,928	45.82
100-000-46020	Residential Rent Revenue	5,126	19,408	30,000	10,592	64.69
100-000-46021	Property Lease or Rent	0	86,265	78,000	(8,265)	110.60
100-000-46023	Building Lease	3,581	24,794	32,000	7,206	77.48
100-000-46024	Property Tax-Property Lease	0	0	6,000	6,000	.00
100-000-46027	Utilities-Property Lease	0	0	19,000	19,000	.00
100-000-46028	Room Rental	0	200	120	(80)	166.67
100-000-46055	Refunds	0	0	200	200	.00
100-000-46057	Miscellaneous	0	6,541	1,000	(5,541)	654.13
100-000-47300	Parks Grant	0	100,000	486,000	386,000	20.58
100-000-48000	Interest	12	71,397	20,000	(51,397)	356.99
Total General Fund Revenue:		8,890	2,472,641	3,364,820	892,179	73.49
Transfers In						
100-000-49530	Transfer from SDC Fund	0	0	180,000	180,000	.00
Total Transfers In:		0	0	180,000	180,000	.00
City Administration						
General Fund Administrative						
100-100-50010	City Administrator	15,089	75,444	87,988	12,545	85.74
100-100-50016	Utility/Court Clerk	407	2,149	2,324	175	92.45
100-100-50018	Finance Clerk	1,587	7,995	9,125	1,129	87.62
100-100-50050	PW Superint/Asst City Manager	0	0	2,344	2,344	.00
100-100-51010	Employee Health Ins Benefits	3,329	11,282	21,518	10,237	52.43
100-100-51020	Retirement Benefits	2,470	14,384	28,326	13,942	50.78
100-100-51030	Employment Taxes	1,668	8,403	13,690	5,287	61.38
100-100-52002	Materials & Supplies	0	0	250	250	.00
100-100-52010	Miscellaneous	0	0	500	500	.00
100-100-52013	Travel and Training	0	0	2,000	2,000	.00
100-100-52016	Audit	0	4,200	28,940	24,740	14.51
100-100-52017	City Attorney	0	0	15,000	15,000	.00
100-100-52018	Planning Consultant	2,500	20,000	30,000	10,000	66.67
100-100-52019	Contract Service	1,060	18,015	74,800	56,785	24.08
100-100-52020	Development Engineering	2,345	31,646	70,000	38,354	45.21
100-100-52031	Urban Renewal Development	0	0	55,000	55,000	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
100-100-52101	Banking Charges	23	163	0	(163)	.00
100-100-52103	Insurance	0	5,879	3,150	(2,729)	186.62
100-100-52106	Mileage	0	0	250	250	.00
Total General Fund Administrative:		30,477	199,559	445,206	245,647	44.82
Total City Administration:		30,477	199,559	445,206	245,647	44.82

Public Safety

General Fund Public Safety

100-200-50010	City Administrator	1,372	6,859	7,999	1,141	85.74
100-200-51010	Employee Health Ins Benefits	284	1,188	1,585	397	74.94
100-200-51020	Retirement Benefits	247	1,438	2,278	840	63.14
100-200-51030	Employment Taxes	138	679	1,076	397	63.12
100-200-52019	Contract Service	11,637	32,844	50,948	18,104	64.47
100-200-52103	Insurance	0	6,492	6,300	(192)	103.04
Total General Fund Public Safety:		13,678	49,500	70,186	20,686	70.53
Total Public Safety:		13,678	49,500	70,186	20,686	70.53

Parks and Recreation

GF Parks & Recreation

100-300-50052	Utility Worker III	2,033	10,166	12,014	1,848	84.62
100-300-50055	Operator	2,353	11,767	13,907	2,140	84.61
100-300-50058	Utility Worker I	0	2,150	3,803	1,653	56.54
100-300-51010	Employee Health Ins Benefits	1,509	5,208	8,855	3,647	58.81
100-300-51020	Retirement Benefits	1,111	6,473	8,465	1,993	76.46
100-300-51030	Employment Taxes	460	3,044	3,998	954	76.15
100-300-52002	Materials & Supplies	0	1,138	750	(388)	151.70
100-300-52012	Maintenance - Bldg & Parks	0	266	1,000	734	26.57
100-300-52013	Travel and Training	0	0	500	500	.00
100-300-52014	Vehicle Fuel & Maintenance	144	549	2,500	1,951	21.97
100-300-52019	Contract Service	0	0	800	800	.00
100-300-52022	Equipment Maintenance	0	0	5,000	5,000	.00
100-300-52023	Equipment Rental/Lease	0	0	100	100	.00
100-300-52025	Small Equipment Purchase	0	0	4,200	4,200	.00
100-300-52030	Miscellaneous	0	0	100	100	.00
100-300-52103	Insurance	0	4,706	3,150	(1,556)	149.40
100-300-52106	Mileage	0	0	100	100	.00
100-300-52108	Postage	0	0	75	75	.00
100-300-52109	Utilities	40	281	750	469	37.45
100-300-52111	Parks-Events	0	2,622	5,500	2,878	47.68
100-300-52112	Parks - Youth Activities	0	5,054	6,500	1,446	77.76
Total GF Parks & Recreation:		7,650	53,424	82,067	28,643	65.10

Capital Outlay

100-300-53001	Improvements - Bldg & Parks	0	286	2,000	1,714	14.30
100-300-53002	Equipment Purchase	0	2,767	3,000	233	92.23
100-300-53003	Museum Infrastructure Cap Outl	0	50,000	50,000	0	100.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Total Capital Outlay:		0	53,053	55,000	1,947	96.46
GF Parks & Recreation						
100-300-53004	CapOutlay-ParkPavilion,Path,BR	0	57,996	601,000	543,004	9.65
Total GF Parks & Recreation:		0	57,996	601,000	543,004	9.65
Capital Outlay						
100-300-53005	Wetlands to City Hall Trail	0	0	65,000	65,000	.00
Total Capital Outlay:		0	0	65,000	65,000	.00
Transfers Out						
100-300-55600	Transfer to Reserve Fund	0	0	5,000	5,000	.00
Total Transfers Out:		0	0	5,000	5,000	.00
Total Parks and Recreation:		7,650	164,473	808,067	643,594	20.35
Non-departmental						
General Fund Non-Departmental						
100-900-52002	Materials & Supplies	0	1,257	10,000	8,743	12.57
100-900-52010	Legal Notices	0	0	3,000	3,000	.00
100-900-52012	Maintenance - Bldg & Parks	4,900	10,791	10,000	(791)	107.91
100-900-52014	Vehicle Fuel & Maintenance	41	368	1,500	1,132	24.52
100-900-52015	Security Alarm	0	0	10,800	10,800	.00
100-900-52016	Audit	0	525	14,418	13,893	3.64
100-900-52017	City Attorney	700	4,419	10,000	5,581	44.19
100-900-52019	Contract Service	1,908	6,327	30,600	24,273	20.68
100-900-52020	Engineering Consultant	0	537	7,500	6,963	7.16
100-900-52021	Transit	0	0	25,000	25,000	.00
100-900-52022	Equipment Maintenance	0	501	1,500	999	33.41
100-900-52023	Equipment Rental/Lease	131	975	2,000	1,025	48.74
100-900-52024	Security Alarm	864	969	1,500	531	64.60
100-900-52025	Small Equipment Purchase	0	0	7,000	7,000	.00
100-900-52030	Miscellaneous	0	4,314	1,000	(3,314)	431.37
100-900-52031	CERT Expenditures	0	36	5,000	4,964	.72
100-900-52101	Banking Charges	252	2,275	750	(1,525)	303.30
100-900-52102	Dues	0	7,632	7,500	(132)	101.76
100-900-52103	Insurance	0	13,423	15,750	2,327	85.23
100-900-52108	Postage	0	4,918	5,750	832	85.52
100-900-52109	Utilities	413	2,294	4,200	1,906	54.61
100-900-52110	Telephones	40	1,264	4,600	3,336	27.48
100-900-52111	Mayor & Council Expenses	300	300	1,000	700	30.00
100-900-52113	Election Fees	0	0	1,000	1,000	.00
100-900-52114	Software Hosting Fees	666	7,697	6,300	(1,397)	122.18
100-900-52115	Tangent Expenditures	18,929	47,870	125,000	77,130	38.30
100-900-52199	Property Taxes	0	9,089	8,700	(389)	104.47
Total General Fund Non-Departmental:		29,142	127,780	321,368	193,588	39.76
Capital Outlay						

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
100-900-53001	Improvements - Bldg & Parks	0	16,843	45,000	28,157	37.43
100-900-53002	Equipment Purchase	0	0	15,000	15,000	.00
Total Capital Outlay:		0	16,843	60,000	43,157	28.07
Transfers Out						
100-900-55500	Transfer to Water Fund	0	0	9,577	9,577	.00
100-900-55530	Transfer to SDC Fund	0	0	77,861	77,861	.00
Total Transfers Out:		0	0	87,438	87,438	.00
Total Non-departmental:		29,142	144,623	468,805	324,182	30.85
Contingency						
100-998-58000	Contingency	0	0	250,000	250,000	.00
Total Contingency:		0	0	250,000	250,000	.00
Ending Fund Balance						
100-999-59000	Reserve for Future Expenditure	0	0	83,192	83,192	.00
100-999-59001	Set-aside State Shad Rev Proj	0	0	1,419,363	1,419,363	.00
Total Ending Fund Balance:		0	0	1,502,556	1,502,556	.00
General Fund Revenue Total:		8,890	2,472,641	3,544,820	1,072,179	69.75
General Fund Expenditure Total:		80,947	558,154	3,544,820	2,986,666	15.75
Total General Fund:		(72,057)	1,914,487	0	(1,914,487)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Street Fund						
Street Fund Revenue						
200-000-40000	Beginning Fund Balance	0	365,585	250,000	(115,585)	146.23
200-000-41040	Highway Apportionment	0	58,789	105,000	46,211	55.99
200-000-46057	Miscellaneous	0	0	200	200	.00
200-000-48000	Interest	0	4,787	3,000	(1,787)	159.57
Total Street Fund Revenue:		0	429,161	358,200	(70,961)	119.81
Public Works - Streets						
Public Works - Streets						
200-410-50010	City Administrator	686	3,429	3,999	570	85.75
200-410-50016	Utility clerk	136	716	775	59	92.43
200-410-50018	Finance Clerk	529	2,666	3,042	377	87.62
200-410-50050	Public Works Supervisor	1,587	7,934	9,377	1,443	84.61
200-410-50052	Utility Worker III	508	2,541	3,003	462	84.63
200-410-50055	Operator I	588	2,942	3,477	535	84.61
200-410-50058	Utility Worker I	0	538	951	413	56.52
200-410-51010	Employee Health Ins Benefits	998	4,020	6,510	2,491	61.74
200-410-51020	Retirement Benefits	617	3,596	6,792	3,196	52.94
200-410-51030	Employment Taxes	401	2,259	3,312	1,053	68.20
200-410-52002	Materials & Supplies	0	7	1,200	1,193	.56
200-410-52011	System Maintenance & Repair	0	0	10,000	10,000	.00
200-410-52016	Audit	0	788	5,426	4,639	14.51
200-410-52019	Contract Service	199	3,378	6,600	3,222	51.18
200-410-52020	Engineering Consultant	0	0	6,000	6,000	.00
200-410-52023	Equipment Rental/Lease	0	0	250	250	.00
200-410-52024	Street Sweeping	1,200	6,000	10,000	4,000	60.00
200-410-52030	Miscellaneous	24	24	100	76	24.30
200-410-52103	Insurance	0	3,704	6,300	2,596	58.80
200-410-52109	Utilities	1,857	12,595	14,500	1,905	86.87
200-410-52114	Software Hosting Fees	101	704	1,200	497	58.63
Total Public Works - Streets:		9,432	57,840	102,815	44,975	56.26
Capital Outlay						
200-410-53001	Street Improvements	1,245	9,263	50,000	40,737	18.53
200-410-53002	Equipment Purchase	0	0	3,000	3,000	.00
Total Capital Outlay:		1,245	9,263	53,000	43,737	17.48
Transfers Out						
200-410-55600	Transfer to Reserve Fund	0	0	250	250	.00
Total Transfers Out:		0	0	250	250	.00
Total Public Works - Streets:		10,676	67,103	156,065	88,962	43.00
Contingency						
200-998-58000	Contingency	0	0	125,000	125,000	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Total Contingency:		0	0	125,000	125,000	.00
Ending Fund Balance						
200-999-59000	Reserve for Future Expenditure	0	0	77,135	77,135	.00
Total Ending Fund Balance:		0	0	77,135	77,135	.00
Street Fund Revenue Total:		0	429,161	358,200	(70,961)	119.81
Street Fund Expenditure Total:		10,676	67,103	358,200	291,097	18.73
Total Street Fund:		(10,676)	362,058	0	(362,058)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Water Fund						
Water Fund - Revenue						
500-000-40000	Beginning Fund Balance	0	506,806	204,853	(301,953)	247.40
500-000-42020	New Connections	1,500	4,000	20,000	16,000	20.00
500-000-42032	Water Metered Fees	106,050	595,136	720,228	125,092	82.63
500-000-42033	Backflow Inspection Fees	1,318	6,415	0	(6,415)	.00
500-000-42035	Reconnect Fees	0	0	500	500	.00
500-000-42036	Water Outside Assessments	10,902	68,603	70,000	1,397	98.00
500-000-42045	Utility Deposit	130	2,671	4,000	1,329	66.77
500-000-46030	Fees - Other	1,770	6,465	500	(5,965)	1,293.00
500-000-46055	Refunds	0	0	1,000	1,000	.00
500-000-46057	Miscellaneous	210	3,185	4,500	1,315	70.78
500-000-48000	Interest	0	4,028	5,000	972	80.56
Total Water Fund - Revenue:		121,880	1,197,309	1,030,580	(166,729)	116.18
Transfers In						
500-000-49100	Transfer in from General Fund	0	0	9,577	9,577	.00
500-000-49600	Transfer from Reserve	0	0	80,000	80,000	.00
Total Transfers In:		0	0	89,577	89,577	.00
Public Works - Water						
Water Fund Expenditures						
500-420-50010	City Administrator	5,487	27,434	31,996	4,562	85.74
500-420-50016	Utility/Court Clerk	1,356	7,161	7,748	587	92.42
500-420-50018	Finance Clerk	5,289	26,647	30,416	3,769	87.61
500-420-50050	Public Works Supervisor	9,521	47,605	53,917	6,312	88.29
500-420-50052	Utility Worker III	5,591	27,956	33,037	5,081	84.62
500-420-50055	Operator I	5,884	29,418	38,245	8,827	76.92
500-420-50058	Utility Worker I	0	5,913	10,459	4,546	56.53
500-420-51010	Employee Health Ins Benefits	9,284	36,959	55,799	18,840	66.24
500-420-51020	Retirement Benefits	5,187	30,206	56,410	26,204	53.55
500-420-51030	Employment Taxes	3,260	18,922	27,682	8,761	68.35
500-420-52001	Chemicals	0	3,282	20,000	16,718	16.41
500-420-52002	Materials & Supplies	0	2,005	8,314	6,309	24.12
500-420-52010	Publications-Legal Notices	0	0	100	100	.00
500-420-52011	System Maintenance & Repair	(92,750)	40,411	50,000	9,589	80.82
500-420-52013	Travel and Training	0	0	3,779	3,779	.00
500-420-52014	Vehicle Fuel & Maintenance	2,157	10,728	10,000	(728)	107.28
500-420-52016	Audit	0	2,100	14,470	12,370	14.51
500-420-52019	Contract Service	(13,426)	17,468	17,600	132	99.25
500-420-52020	Engineering Consultant	0	0	25,194	25,194	.00
500-420-52022	Equipment Maintenance	0	0	17,000	17,000	.00
500-420-52023	Equipment Rental/Lease	0	0	3,000	3,000	.00
500-420-52025	Small Equipment Purchase	0	0	25,000	25,000	.00
500-420-52030	Miscellaneous	170	170	2,000	1,830	8.51
500-420-52101	Banking Charges	252	1,867	3,200	1,333	58.34
500-420-52102	Dues	(3,675)	702	3,200	2,498	21.94
500-420-52103	Insurance	0	20,590	12,600	(7,990)	163.41
500-420-52104	Lab Analysis	1,755	2,675	3,646	971	73.37
500-420-52105	Refunds-Utility Deposit	0	561	2,845	2,284	19.71
500-420-52107	Permits	0	195	5,600	5,405	3.48

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
500-420-52108	Postage	0	0	650	650	.00
500-420-52109	Utilities	2,907	19,009	25,000	5,991	76.03
500-420-52110	Telephones	141	984	1,200	216	81.96
500-420-52114	Software Hosting Fees	905	6,332	10,000	3,669	63.32
500-420-52115	Debt Issuance Costs	0	0	6,763	6,763	.00
Total Water Fund Expenditures:		(50,707)	387,299	616,871	229,572	62.78
Capital Outlay						
500-420-53001	Equipment Purchase	0	12,451	53,000	40,549	23.49
500-420-53500	Water System Improvements	207,363	295,662	154,500	(141,162)	191.37
Total Capital Outlay:		207,363	308,113	207,500	(100,613)	148.49
Debt Service						
500-420-54005	IFA Loan Payment	0	139,013	139,013	0	100.00
500-420-54006	IFA Loan - Safe Drinking Water	0	20,240	20,240	0	100.00
Total Debt Service:		0	159,253	159,253	0	100.00
Total Public Works - Water:		156,656	854,665	983,624	128,959	86.89
Contingency						
500-998-58000	Contingency	0	0	100,000	100,000	.00
Total Contingency:		0	0	100,000	100,000	.00
Ending Fund Balance						
500-999-59000	Reserve for Future Expenditure	0	0	36,533	36,533	.00
Total Ending Fund Balance:		0	0	36,533	36,533	.00
Water Fund Revenue Total:		121,880	1,197,309	1,120,157	(77,152)	106.89
Water Fund Expenditure Total:		156,656	854,665	1,120,157	265,492	76.30
Total Water Fund:		(34,776)	342,644	0	(342,644)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Wastewater Fund						
Wastewater Fund Revenue						
510-000-40000	Beginning Fund Balance	0	737,863	450,000	(287,863)	163.97
510-000-41100	Tangent Contract	0	0	40,000	40,000	.00
510-000-42039	Wastewater Fees	74,321	371,976	449,516	77,540	82.75
510-000-46057	Miscellaneous	0	0	1,000	1,000	.00
510-000-47000	FEMA Region 10 Grant ER Power	0	0	245,753	245,753	.00
510-000-48000	Interest	0	2,410	5,000	2,590	48.21
Total Wastewater Fund Revenue:		74,321	1,112,249	1,191,269	79,020	93.37
Debt Proceeds						
510-000-49012	2020 Wastewater Loan	0	926,227	600,000	(326,227)	154.37
Total Debt Proceeds:		0	926,227	600,000	(326,227)	154.37
Public Works - Wastewater						
Wastewater Fund Expenditures						
510-430-50010	City Administrator	4,115	20,576	23,997	3,422	85.74
510-430-50016	Utility/Court Clerk	747	3,940	4,261	321	92.48
510-430-50018	Finance Clerk	2,909	14,658	16,729	2,071	87.62
510-430-50050	Public Works Supervisor	3,967	19,835	23,442	3,607	84.61
510-430-50052	Utility Worker III	1,525	7,624	9,010	1,386	84.62
510-430-50055	Operator I	2,353	11,767	10,430	(1,337)	112.82
510-430-50058	Utility Worker I	0	1,613	2,852	1,239	56.54
510-430-51010	Employee Health Ins Benefits	3,766	15,461	23,657	8,196	65.36
510-430-51020	Retirement Benefits	2,223	12,945	24,624	11,679	52.57
510-430-51030	Employment Taxes	1,515	8,504	12,202	3,698	69.70
510-430-52001	Chemicals	0	3,531	19,800	16,269	17.84
510-430-52002	Materials & Supplies	0	601	3,500	2,899	17.18
510-430-52010	Publications-Legal Notices	0	0	250	250	.00
510-430-52011	System Maintenance & Repair	0	14,189	55,000	40,811	25.80
510-430-52013	Travel and Training	0	0	1,000	1,000	.00
510-430-52014	Vehicle Fuel & Maintenance	575	3,640	3,300	(340)	110.30
510-430-52016	Audit	0	2,100	14,470	12,370	14.51
510-430-52019	Contract Service	530	9,008	17,600	8,592	51.18
510-430-52020	Engineering Consultant	0	0	60,000	60,000	.00
510-430-52022	Equipment Maintenance	0	983	2,000	1,017	49.14
510-430-52025	Equipment purchase	0	0	2,000	2,000	.00
510-430-52030	Miscellaneous	49	49	1,000	951	4.86
510-430-52101	Banking Charges	252	1,867	2,000	133	93.35
510-430-52102	Dues	0	0	100	100	.00
510-430-52103	Insurance	0	14,767	12,600	(2,167)	117.20
510-430-52104	Lab Analysis	0	0	4,000	4,000	.00
510-430-52105	Refunds-Utility Deposit	0	374	0	(374)	.00
510-430-52106	Mileage	0	0	500	500	.00
510-430-52107	Permits	0	0	2,200	2,200	.00
510-430-52108	Postage	0	0	550	550	.00
510-430-52109	Utilities	1,875	8,332	15,000	6,668	55.55
510-430-52110	Telephones	100	698	2,500	1,802	27.92
510-430-52114	Software Hosting Fees	302	2,111	3,300	1,190	63.95
Total Wastewater Fund Expenditures:		26,802	179,173	373,874	194,701	47.92
Capital Outlay						

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
510-430-53002	Equipment Purchase	0	12,451	270,000	257,549	4.61
510-430-53005	Wastewater System Improvement	6,651	71,525	600,000	528,475	11.92
Total Capital Outlay:		6,651	83,976	870,000	786,024	9.65
Wastewater Fund Expenditures						
510-430-54005	2020 WW Treatment Plant Loan	0	191,743	135,000	(56,743)	142.03
Total Wastewater Fund Expenditures:		0	191,743	135,000	(56,743)	142.03
Transfers Out						
510-430-55600	Transfer to Reserve Fund	0	0	1,000	1,000	.00
Total Transfers Out:		0	0	1,000	1,000	.00
Total Public Works - Wastewater:		33,453	454,893	1,379,874	924,981	32.97
Contingency						
510-998-58000	Contingency	0	0	150,000	150,000	.00
Total Contingency:		0	0	150,000	150,000	.00
Ending Fund Balance						
510-999-59000	Reserve for Future Expenditure	0	0	261,395	261,395	.00
Total Ending Fund Balance:		0	0	261,395	261,395	.00
Wastewater Fund Revenue Total:		74,321	2,038,476	1,791,269	(247,207)	113.80
Wastewater Fund Expenditure Total:		33,453	454,893	1,791,269	1,336,376	25.40
Total Wastewater Fund:		40,868	1,583,583	0	(1,583,583)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Storm Drain Fund						
Storm Drain Revenue						
520-000-40000	Beginning Fund Balance	0	66,747	50,000	(16,747)	133.49
520-000-42040	Storm Drain Fees	6,733	33,814	40,000	6,186	84.53
520-000-46057	Miscellaneous	0	0	200	200	.00
520-000-48000	Interest	0	621	0	(621)	.00
Total Storm Drain Revenue:		6,733	101,182	90,200	(10,982)	112.18
Public Works - Storm Drain						
Storm Drain Expenditures						
520-440-50010	City Administrator	686	3,429	3,999	570	85.75
520-440-50016	Utility/Court Clerk	68	359	388	29	92.61
520-440-50018	Finance Clerk	265	1,333	1,521	188	87.64
520-440-50050	Public Works Supervisor	793	3,967	4,688	721	84.62
520-440-50052	Utility Worker III	508	2,541	3,003	462	84.63
520-440-50055	Operator I	588	2,942	3,477	535	84.61
520-440-50058	Utility Worker I	0	538	951	413	56.52
520-440-51010	Employee Health Ins Benefits	804	3,445	4,758	1,313	72.41
520-440-51020	Retirement Benefits	494	2,877	5,024	2,147	57.26
520-440-51030	Employment Taxes	292	1,679	2,425	745	69.26
520-440-52002	Materials & Supplies	0	0	75	75	.00
520-440-52011	System Maintenance & Repair	0	0	1,500	1,500	.00
520-440-52014	Vehicle Fuel & Maintenance	0	0	220	220	.00
520-440-52016	Audit	0	788	5,426	4,639	14.51
520-440-52019	Contract Service	199	3,378	6,600	3,222	51.18
520-440-52023	Equipment Rental/Lease	0	0	220	220	.00
520-440-52101	Banking Charges	84	626	250	(376)	250.40
520-440-52103	Insurance	0	3,262	3,150	(112)	103.54
520-440-52114	Software Hosting Fees	101	704	1,200	497	58.63
Total Storm Drain Expenditures:		4,883	31,867	48,874	17,007	65.20
Transfers Out						
520-440-55600	Transfer to Reserve Fund	0	0	250	250	.00
Total Transfers Out:		0	0	250	250	.00
Total Public Works - Storm Drain:		4,883	31,867	49,124	17,257	64.87
Contingency						
520-998-58000	Contingency	0	0	25,000	25,000	.00
Total Contingency:		0	0	25,000	25,000	.00
Ending Fund Balance						
520-999-59000	Reserve for Future Expenditure	0	0	16,076	16,076	.00
Total Ending Fund Balance:		0	0	16,076	16,076	.00
Storm Drain Fund Revenue Total:		6,733	101,182	90,200	(10,982)	112.18
Storm Drain Fund Expenditure Total:		4,883	31,867	90,200	58,333	35.33
Total Storm Drain Fund:		1,850	69,315	0	(69,315)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
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Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
System Development Fund						
System Development Fund Revenue						
530-000-40000	Beginning Fund Balance	0	1,993,548	1,470,657	(522,891)	135.55
530-000-42141	Park	2,976	7,936	230,600	222,664	3.44
530-000-42142	Street Imp.	17,295	46,120	242,120	196,000	19.05
530-000-42143	Water Imp.	23,565	62,940	125,400	62,560	50.11
530-000-42144	WW Imp.	10,305	27,480	12,200	(15,280)	225.25
530-000-42145	Storm Drain Fees	915	2,440	39,680	37,240	6.15
530-000-46030	Fees - Other	2,460	6,560	32,800	26,240	20.00
530-000-48000	Interest	0	20,251	25,000	4,749	81.00
Total System Development Fund Revenue:		57,516	2,167,175	2,178,457	11,282	99.48
Transfers In						
530-000-49100	Transfer in from General Fund	0	0	77,861	77,861	.00
Total Transfers In:		0	0	77,861	77,861	.00
Department: 100						
Transfers Out						
530-100-55100	Transfer to General Fund	0	0	180,000	180,000	.00
Total Transfers Out:		0	0	180,000	180,000	.00
Total Department: 100:		0	0	180,000	180,000	.00
Ending Fund Balance						
530-999-59000	Reserve for Future Expenditure	0	0	2,076,318	2,076,318	.00
Total Ending Fund Balance:		0	0	2,076,318	2,076,318	.00
System Development Fund Revenue Total:		57,516	2,167,175	2,256,318	89,143	96.05
System Development Fund Expenditure Total:		0	0	2,256,318	2,256,318	.00
Total System Development Fund:		57,516	2,167,175	0	(2,167,175)	.00

Account Number	Title	2026-26 Current year Period Actual	2025-26 Current year Actual	2025-26 Current year Budget	2026-26 Current year Remaining	2026-26 Current year Percent
Reserve Fund						
600-000-40000	Beginning Fund Balance	0	157,502	133,800	(23,702)	117.71
Reserve Fund Revenue						
600-000-48000	Interest	0	1,551	0	(1,551)	.00
Total Reserve Fund Revenue:		0	1,551	0	(1,551)	.00
Transfers In						
600-000-49100	Transfer from General Fund	0	0	5,000	5,000	.00
600-000-49200	Transfer from Street Fund	0	0	250	250	.00
600-000-49500	Transfer from Water Fund	0	0	1,000	1,000	.00
600-000-49520	Transfer from Storm Drain Fund	0	0	250	250	.00
Total Transfers In:		0	0	6,500	6,500	.00
Non-departmental						
Transfers Out						
600-900-55100	Transfer to General Fund	0	0	80,000	80,000	.00
Total Transfers Out:		0	0	80,000	80,000	.00
Total Non-departmental:		0	0	80,000	80,000	.00
Ending Fund Balance						
600-999-59000	Reserve for Future Expenditure	0	0	60,300	60,300	.00
Total Ending Fund Balance:		0	0	60,300	60,300	.00
Reserve Fund Revenue Total:		0	159,054	140,300	(18,754)	113.37
Reserve Fund Expenditure Total:		0	0	140,300	140,300	.00
Total Reserve Fund:		0	159,054	0	(159,054)	.00
Total Asset:		0	0	0	0	.00
Total Liability:		0	0	0	0	.00
Total Equity:		0	0	0	0	.00
Total Revenue:		269,340	8,564,998	9,301,264	736,266	92.08
Total Expenditure:		286,616	1,966,682	9,301,264	7,334,582	21.14
Grand Revenue Total:		269,340	8,564,998	9,301,264	736,266	92.08
Grand Expenditure Total:		286,616	1,966,682	9,301,264	7,334,582	21.14
Grand Totals:		(17,276)	6,598,316	0	(6,598,316)	.00



Account Statement - Transaction Summary

For the Month Ending January 31, 2026

ADAIR VILLAGE CITY OF - ADAIR VILLAGE CITY OF - 4333

Asset Summary		
	January 31, 2026	December 31, 2025
Oregon LGIP	5,272,273.54	5,237,860.47
Total	\$5,272,273.54	\$5,237,860.47

Oregon LGIP	
Opening Balance	5,237,860.47
Purchases	34,413.22
Redemptions	(0.15)

Closing Balance	\$5,272,273.54
Dividends	18,545.12





OREGON
STATE
TREASURY

Account Statement

For the Month Ending **January 31, 2026**

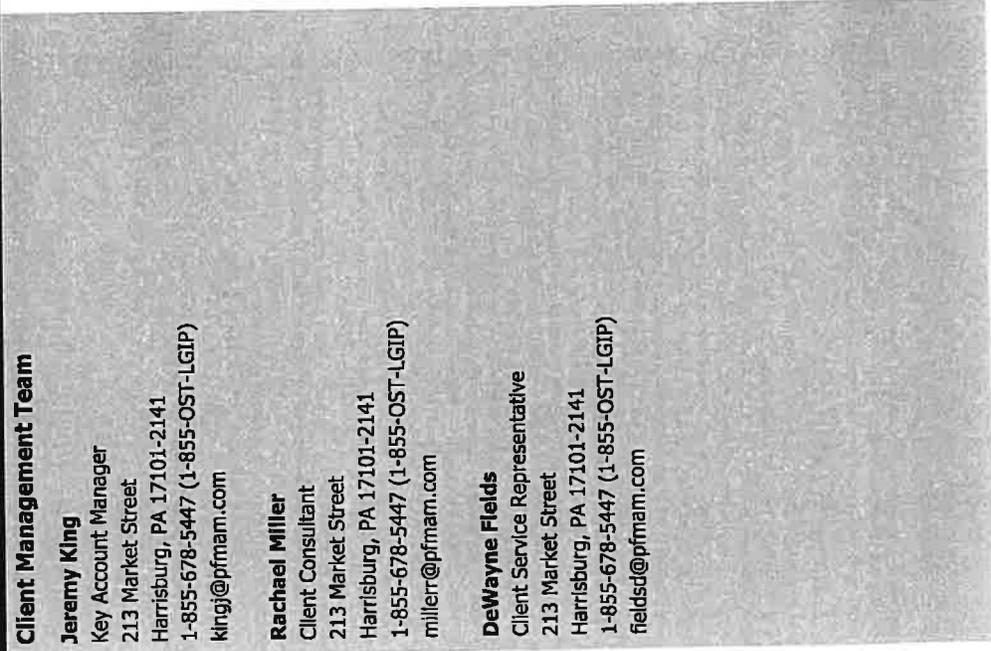
ADAIR VILLAGE CITY OF - ADAIR VILLAGE CITY OF - 4333

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					5,237,860.47
01/02/26	01/02/26	LGIP Fees - ACH Redemption (1 @ \$0.05 - From 4333) - December 2025	1.00	(0.05)	5,237,860.42
01/02/26	01/02/26	LGIP Fees - Received ACH (1 @ \$0.10 - From 4333) - December 2025	1.00	(0.10)	5,237,860.32
01/08/26	01/08/26	SFMS Fr:Administrative Services, Dept 700trly HB 3400 Local Option Tax Dist	1.00	552.63	5,238,412.95
01/09/26	01/09/26	Transfer from BENTON COUNTY - BENTON COUNTY FINANCE DEPT	1.00	3,494.86	5,241,907.81
01/12/26	01/12/26	SFMS Fr:OLCC 70OLCC Tax (Liquor)	1.00	1,857.78	5,243,765.59
01/13/26	01/13/26	SFMS Fr:Administrative Services, Dept 70City Cigarette Tax	1.00	50.12	5,243,815.71
01/20/26	01/20/26	ODOT - ODOT PYMNT	1.00	9,912.71	5,253,728.42
01/30/26	02/02/26	Accrual Income Div Reinvestment - Distributions	1.00	18,545.12	5,272,273.54
Closing Balance					5,272,273.54

	Month of January	Fiscal YTD July-January	
Opening Balance	5,237,860.47	4,194,222.87	Closing Balance
Purchases	34,413.22	1,428,051.47	Average Monthly Balance
Redemptions	(0.15)	(350,000.80)	Monthly Distribution Yield
Closing Balance	5,272,273.54	5,272,273.54	
Dividends	18,545.12	123,497.36	

ACCOUNT STATEMENT
 For the Month Ending
January 31, 2026

ADAIR VILLAGE CITY OF



Client Management Team

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4333 ADAIR VILLAGE CITY OF

Important Messages

Oregon LGIP will be closed on 02/16/2026 for Presidents Day.

ADAIR VILLAGE CITY OF
 PAT HARE
 6030 WILLIAM R CARR AVE
 ADAIR VILLAGE, OR 97330

Online Access www.oregon.gov/igip **Customer Service** 1-855-678-5447

